

AMERICAN FORK CITY COUNCIL
OCTOBER 19, 2021
WORK SESSION AGENDA

WORK SESSION

The purpose of City Work Sessions is to prepare the City Council for upcoming agenda items on future City Council Meetings. The Work Session is not an action item meeting. No one attending the meeting should rely on any discussion or any perceived consensus as action or authorization. These come only from the City Council Meeting.

The American Fork City Council will meet in a work session on Tuesday, October 19, 2021, in the City Administration Office Conference Room, located at 51 East Main Street, commencing at 4:00 p.m. The agenda shall be as follows:

1. Presentation by Intermountain American Fork Hospital.
2. Report by PARC Tax recipients
3. Discussion on PARC Tax application requirements.
4. Update of the Strategic Goals
5. Adjourn.

Dated this 15th day of October 2021.



Terilyn Lurker
City Recorder

- In accordance with the Americans with Disabilities Act, American Fork City will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at 801-763-3000 at least 48 hours in advance of the meeting.
- The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.

CITY COUNCIL STUDY ITEM

City of American Fork
COUNCIL WORK SESSION
OCTOBER 19, 2021

Department Administration

Department David Bunker

STUDY ITEM First Quarter Update to City Council on the FY 2022 Strategic Goals

BACKGROUND

First Quarter Update to City Council on the FY 2022 Strategic Goals. These goals were set in February during the City Council Budget Work session and finalized in June.

SUPPORTING DOCUMENTS

FY 2022 Strategic Goals Q1 v1 (PDF)

STRATEGIC GOALS WORKPLAN

FY 2022

10/12/2021



AMERICAN FORK

DRAFT

#	Action Plan	Detail	Target Date	Lead Staff	Notes/Status	Fiscal Impact
FISCAL RESPONSIBILITY						
PROPERTY TAX						
Define: Develop an Ongoing Property Tax Plan						
1	Evaluate needed rates	Re-evaluate current and future expenses and funding sources; determine extent of property tax increase needed. Update model. Meet as council to discuss	~~Dec 2021~~ Feb 2022	Finance	Finance will begin updating model in November after they finish financial audit.	TBD
2	One time vs. Ongoing (pegged rate)	Analyze fiscal and social impacts of a larger one-time increase vs incremental smaller increases.	~~Feb 2022~~ Apr 2022	Finance	Determined upon completion of updated model.	TBD

#	Action Plan	Detail	Target Date	Lead Staff	Notes/Status	Fiscal Impact
INFRASTRUCTURE IMPROVEMENTS						
FIBER						
Define: Develop a plan to provide fiber to residents and businesses in American Fork						
1	Re-evaluate Community Needs	Use survey group to conduct in-depth third party survey that can offer statistical analysis of results. Ask public about general model options	~~Sep 2021~~ Dec 2021	IT	2020 Community Survey showed about 60% of community thinks the city should explore fiber internet.	\$15,000-\$17,000
2	Evaluate Models	Consider model options (e.g., utility, take-rate, open access, public-private partnership).	~~Nov 2021~~ Jan 2022	IT	Focus on opt-in plans that give residents the choice to participate.	\$0
3	Public Engagement	Hold town hall meetings to educate public and solicit feedback.	~~Jan 2022~~ Mar 2022	IT	2-3 meetings, possible other communication meetings	\$0
4	Select Model, Develop Implementation Plan	Select model; Project area, phasing, capital and operations. Possibly create professional services contract with a group	Mar 2022 /TBD	IT		\$0
5	Funding Study	Look at funding options, specifically bonding and state/federal funding	Mar 2022 /TBD	IT		\$0
6	Implement	Begin project	Jun 2022 /TBD	IT		TBD

#	Action Plan	Detail	Target Date	Lead Staff	Notes/Status	Fiscal Impact
200 SOUTH CONSTRUCTION						
Define: Begin Construction of 200 South						
1	Finalize Design	Done by PEPG	~~Jul 2021~~ /Nov 2021*	PW	99% designed. *Working with UDOT/MAG/UTA on Pioneer Crossing connection options. May impact designs.	TBD
2	Implementation Plan	Determine funding (e.g., CRA, HTRZ, Bonding, Impact Fees). Create plan based on funding option. Look at phasing	~~Aug 2021~~ Dec 2021	PW		TBD
3	Bid Construction	Bid Construction	~~Oct 2021~~ TBD	PW		TBD
4	Begin Construction	Begin Construction	~~Jan 2021~~ TBD	PW		TBD

#	Action Plan	Detail	Target Date	Lead Staff	Notes/Status	Fiscal Impact
WATER PRESERVATION						
WATER / SEWER LINES						
Define: Look at ways to preserve and protect our water supply and infrastructure						
1	Review Current Rates and Operating Budgets	Review utility rates, update studies if needed. Analyze operations, including subsidies.	Dec 2021	PW	Move to bottom of Water/Sewer Line action plan; affected by PI and water recycle program.	\$0
2	Develop PI Metering Plan	Review model options and cost estimates. Look at phasing and funding.	Sep 2021	PW	Complete. Submitted funding application to state	~\$9M
3	Advanced Metering Infrastructure (AMI) Meter Reading	How are we going read the meters (e.g., cell network, tower network, direct fiber). Cost analysis on which is better.	Oct 2021	PW	Complete. Tower networks is the recommended option.	Incl. in \$9M
4	Water Recycle Program	Look at viability of water recycle program. Put together feasibility plan.	Dec 2021	PW	Horrocks providing anlaysis by end of year.	TBD

#	Action Plan	Detail	Target Date	Lead Staff	Notes/Status	Fiscal Impact
QUALITY OF LIFE						
ART DYE						
Define: Complete Art Dye Parking Lot						
1	Property Acquisition	Finalize written lease agreement with Fox Hollow	Jul 2021	CSD, PW	Worked with FH to relocate fence. Parking graded	\$0
2	Funding	Look at funding for design, engineering, and construction of Phase IV.	Jul 2021	CSD, PW	Budgeted.	~\$50k
3	Design & Engineering	Hire firm to design and engineer parking around baseball fields, including existing parking and intersection.	~~Aug 2021~~ Dec 2021	CSD, PW	Engineering firm hired and working on designs.	~\$700k
4	Begin Construction	Fund and construct parking around fields.	Spring 2022	CSD, PW	Partially started, parking area graded.	TBD
5	Evaluate Undeveloped Portion.	Finalize disc golf course, conduct environmental study, add dog park, relocate asphalt and concrete piles.	~~Mar 2022~~ Spring 2022	CSD, PW		TBD
LAND ACQUISITION						
Define: Acquire Land South of I-15 for Parks and Public Facilities						
1	Engage with Realtor	Explore spaces that fit in park and fire service master plans.	May 2021	Admin	Complete.	\$0
2	Purchase property(properties)	Use park impact fees to purchase. Consider all options (e.g., purchase options, contracts, right of first refusal, naming rights, donations, options).	Nov 2021	Admin	Property identified. Finalizing details and cost.	TBD