

STATE OF UTAH
COUNTY OF SEVIER
TOWN OF ANNABELLA

TOWN COUNCIL MEETING
September 09, 2021

Minutes for the Town Council Meeting held Thursday, September 9, 2021, beginning at 6:00 p.m. in the Town Council Chambers, located at 295 East 300 North, Annabella, Utah. Mayor Brent Christensen conducting.

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. ROLL CALL 2. OPENING REMARKS 3. PLEDGE OF ALLEGIANCE 4. MICKLANE FARMER, JONES & DEMILLE, FINALIZATION OF STREET IMPROVEMENT PROJECT 5. APPROVAL OF MINUTES 6. APPROVAL OF WARRANT REGISTER | <ol style="list-style-type: none"> 7. APPOINT KENT POULSON AS PLANNING COMMISSION MEMBER 8. APPROVE HIRE OF SEASONAL MAINTENANCE HELP 9. ANNUAL REVIEW OF FEE SCHEDULE 10. REVIEW PREVIOUS DISCUSSIONS REGARDING SEMI TRAILERS 11. DEPARTMENT BUSINESS 12. ADJOURN |
|---|--|

TOWN COUNCIL 6:00 p.m.

Public in attendance:

Micklane Farmer, Jones & DeMille

1. ROLL CALL. Roll call was answered by Mayor Christensen. In attendance were Councilmembers Ken Blackburn and Kelvin Johns. Hayven Dunn and Jill Anderson were also in attendance via electronic participation (Zoom). Tina Mitchell, Clerk, and Scott Thomsen, Maintenance Supervisor, were also in attendance.
2. OPENING REMARKS. Councilmember Blackburn offered a prayer.
3. PLEDGE OF ALLEGIANCE. Councilmember Johns led the group in the Pledge of Allegiance.
4. MICKLANE FARMER, JONES & DEMILLE, FINALIZATION OF STREET IMPROVEMENT PROJECT. Micklane Farmer was in attendance to give an update on the street improvement project. He explained that there is \$15,862.01 remaining funds to be spent on the project. He noted that Rasmussen's can work on the rip rap along 300 East sometime in November. Mayor Christensen asked Scott Thomsen if he could smooth the approaches with the backhoe until

Rasmussen's is able to complete the work. The Council also discussed placing a sediment dam above the flood grate. Mr. Farmer explained that remaining invoices for the project will be paid from funds received from the Sevier County reimbursement.

5. APPROVAL OF MINUTES. Minutes from the August Town Council meeting were presented for approval. **Councilmember Blackburn made a motion to approve the minutes as presented. Councilmember Dunn seconded the motion and the motion carried unanimously.**

6. APPROVAL OF WARRANT REGISTER. The warrant register was presented for approval. **Councilmember Blackburn made a motion to approve the minutes as presented. Councilmember Johns seconded the motion and the motion carried unanimously.**

7. APPOINT KENT POULSON AS PLANNING COMMISSION MEMBER. Mayor Christensen explained that the Planning Commission has discussed options for filling the Planning Commission vacancy (previously filled by Matt Vellinga) and asked that Kent Poulson be appointed as the new member. Mayor Christensen noted that Mr. Poulson has great credentials and will be an asset to the Planning Commission. **Councilmember Johns made a motion to appoint Kent Poulson to fill the vacancy on the Planning Commission. The motion was seconded by Councilmember Dunn.**

Note: Planning Commission terms are three years. The vacancy Mr. Poulson is filling will expire December 31, 2021. If approved, Mr. Poulson could then be reappointed for a full new term at that time.

8. APPROVE HIRE OF SEASONAL MAINTENANCE HELP. Mayor Christensen explained that interviews for the part time seasonal maintenance position were held prior to the Town Council meeting. Applicants were scored based on their answers to the questions relating to the position. After some discussion, the Council decided to hire two applicants. One applicant will help with water, roads and miscellaneous projects. The other applicant will be hired strictly for mowing lawns. Both positions are part time, seasonal. **Councilmember Dunn made a motion to approve hiring two employees for the part time, seasonal maintenance position. The motion was seconded by Councilmember Anderson and the motion carried unanimously.**

9. ANNUAL REVIEW OF FEE SCHEDULE. Tina Mitchell, Clerk, provided the Town Council members with a copy of the current fee schedule. She asked that the Council review it and offer any suggestions or changes they feel are needed. Tina also noted that the Annabella Cemetery Policy has not been revised since 2004 and could use some updates. She has discussed the policy with Scott Thomsen, Maintenance Supervisor, and would like to offer some ideas for updating the policy at a future meeting.

10. REVIEW DISCUSSION REGARDING SEMI-TRAILERS. The Town Council reviewed minutes and letters from 2017 regarding concerns of damage to roads from semi-trailers and in Annabella. The Town Council had ultimately decided to allow truck operators to continue to park in Annabella, with the caveat that action (as needed) would be taken if the road became damaged from the trucks and trailers.

Mayor Christensen asked the Town Council to be watchful of a semi-truck that may be causing damage around 470 East. He noted that it would be preferable if the truck came up 300 East instead, so it doesn't make the short turn and cause damage the road.

11. DEPARTMENT BUSINESS.

The Town Council agreed that a plaque recognizing Doug Wood's contributions and service to the improvement of the cemetery should be placed on one of the entrance pillars.

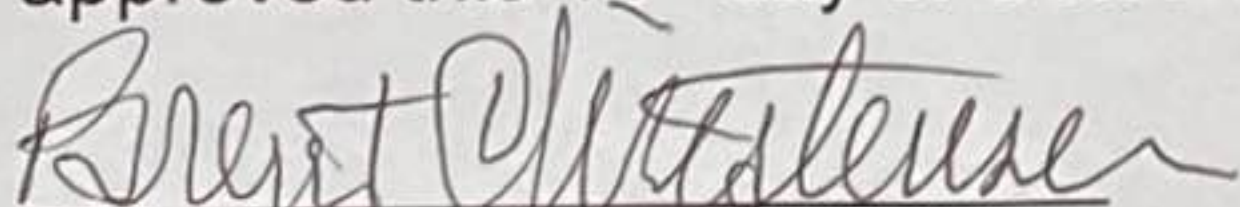
Councilmember Dunn reported that he has been in contact with Bill Taufer regarding the CERT program and emergency preparation.

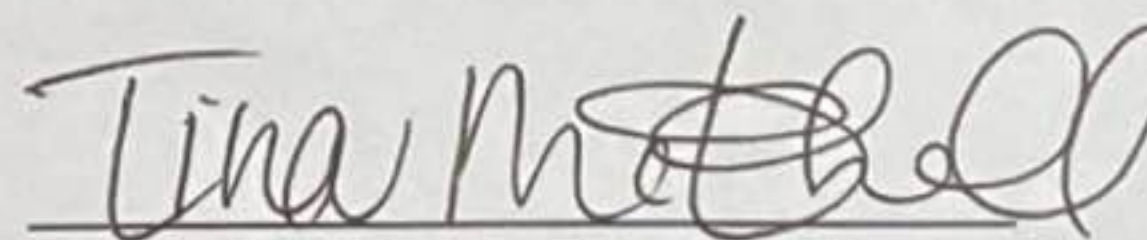
The Town Council discussed the urgency of getting the road to the spring boxes cleared. Scott Thomsen explained that he has sent the video of the access to a few contractors to get estimates but is having a hard time getting responses. He reported that he has talked to Jackson Excavating and it sounds like they could handle the job.

Tina Mitchell noted that toilets in the Community Center are not always getting flushed and has asked Councilmember Blackburn about the option of auto flushers. Councilman Blackburn reported that, depending on if the tank needed to be replaced, the cost for parts would be less \$200 per toilet. The Town Council unanimously agreed on switching to auto flushing toilets.

13. ADJOURN. **At 7:00 p.m. Councilmember Blackburn made a motion to adjourn the meeting. Councilmember Anderson seconded the motion and the motion carried unanimously.**

Minutes of the Town Council meeting held Thursday, September 9, 2021, were approved this 14th day of October, 2021.


Brent Christensen, Mayor


Tina Mitchell, Town Clerk