



MONROE CITY COUNCIL MEETING

Tuesday, October 12, 2021 at 7:00 pm

NOTICE AND AGENDA

Pursuant to 52-4-6(2), UCA, notice is hereby given that the City Council of Monroe City, Sevier County, Utah, will hold a regular council meeting on the above date at the City Office, 10 N Main, commencing at 7:00 p.m. The agenda shall be as follows: (The order of business may be changed as time permits.)

- 1. Welcome and Call to Order: Mayor Johnny Parsons**
- 2. Pledge of Allegiance and Prayer: By invitation**
- 3. Roll Call**
- 4. Consider a motion to approve the minutes of the meeting held September 28, 2021**
- 5. Citizen input**
- 6. Approval of October 2021 warrant register, September 2021 cash disbursements, adjustment journal, and aging report.**
- 7. Business**
 - a. Consider joint community project -Native Plant Society - Sherry Accongio**
 - b. Consider penstock repair cost estimate - John Spendlove - Jones and DeMille**
 - c. Red Rock Fly-in Event - Stacey Whitmore**
- 8. Other Business**
 - a. Staff Reports**
 - b. Department Business-Council**
- 9. Adjournment**

Posted this 11th day of October 2021

I hereby certify that the foregoing notice and agenda was posted at the Monroe City Hall, website littlegreenvally.com, posted on the Utah Public Notice website and personally delivered to each member of the Monroe City Council.

Allison Leavitt, Monroe City Recorder

In compliance with the Americans with Disabilities Act, individuals needing special accommodations, or assistance during this meeting shall notify Allison Leavitt, City Recorder, at 435-527-4621 at least 24 hours prior to this meeting. Meetings of the



MONROE CITY COUNCIL MEETING
Tuesday, September 28, 2021, at 5:00 pm

1. The regular meeting of the Monroe City Council was called to order by Mayor Johnny Parsons at 5:00 p.m.

2. Pledge of Allegiance was led by Councilmember Mathie. A Prayer was offered by Councilmember Payne.

3. Roll Call

Mayor Parsons

Councilmembers:

Dane Buchmiller - absent

Michael Mathie

Perry Payne

Erica Sirrine

Janet Cartwright -absent

Public Works Director Devin Magleby

City Recorder Allison Leavitt

4. Consider a motion to approve the minutes of the meeting held August 24, 2021.

Councilmember Payne moved to approve the minutes of the meeting held August 24, 2021, as submitted. The motion was seconded by Councilmember Sirrine. A roll call vote was called. Voting yes: Councilmembers Mathie, Payne, and Sirrine. The vote was unanimous. The motion carried 3-0

5. Citizen input – Limit of 3 minutes per comment

There were not comments

6. Approval of August 2021 cash disbursements, adjustment journal, and aging report.

Councilmembers reviewed and signed the August 2021 cash disbursements, adjustment journal and utility aging report.

38 **7. Business**

39 a. Planning Commission Business: Chairman Bart Lee

40
41 1. Proposed amendment to Commercial Residential Zone

42
43 Planning Commission Chairperson Bart Lee explained to the Council that the Planning Commission is
44 proposing a zoning change for the commercial zone. The Planning Commission would like to see the
45 commercial zone extend from approximately 350 N Main to 550 N Main and from 100 S Main to 800
46 S Main then west on 100 S to city limits west of the high school. Chairperson Lee stated the change
47 would include a full block in each direction. Currently it is only one-half a block and this has caused
48 problems in the past when a property is in both commercial residential and rural residential.

49
50 Council reviewed the proposed zone to the existing zone. Chairperson Lee stated that this should
51 not affect the property value and may make it better for property owners. Councilmember Payne
52 stated that in his experience, it can make financing a little harder to obtain.

53
54 City Recorder Allison Leavitt reviewed the process for the zone change with the Council. This will
55 include public hearings and letters sent to each affected property owner.

56
57 Letters will be sent to each affected property owner 10 days prior to the Planning Commission's
58 public hearing which is scheduled for October 19, 2021.

59
60 Chairperson Lee stated that he believes this change is what the City needs for the future.

61
62 b. Consider property owners violating nuisance ordinance - Charles
63 Billingsley

64
65 Charles Billingsley was not notified that our meeting time had been changed. City Recorder Allison
66 Leavitt contacted him by phone. Mr. Billingsley explained that the residents at 265 W 300 N have
67 complied with requirements listed in the violation letter that Mr. Billingsley sent them. He has
68 visited with the owner of the property, Ward Nielson, and he believes this helped with them clearing
69 the right of way.

70
71 Mr. Billingsley stated that he will close this case and if the Council needs his assistance in the future
72 to please contact him.

73
74 c. Public Hearing to hear arguments for or against Proposition #12 Recreation, Arts & Parks
75 (RAP) tax ballot question.

76
77 Mayor Parsons opened the public hearing at 5:09 p.m. to hear arguments for or against Proposition
78 #12, Recreation, Arts & Parks (RAP) tax ballot question.

79
80 There were no comments.

82 Mayor Parsons closed the public hearing at 5:10 p.m.

83
84 d. Possible additions to City surplus property list

85
86 City has an older bucket truck that will not reach the lights at the ballfields. The power department
87 would like to sell this old bucket truck and put the proceeds towards the purchase of a bucket truck
88 that will reach the ballfield lights.

89
90 **Councilmember Payne moved to place the 1991 White GMC bucket truck on the City's**
91 **equipment surplus list with a minimum bid of \$5000.00. The motion was seconded by**
92 **Councilmember Mathie. A roll call vote was called. Voting yes: Councilmembers Mathie,**
93 **Payne, and Sirrine. The vote was unanimous. The motion carried 3-0**

94
95 e. Consider approving projects for the City's America Rescue Plan Act (ARPA) funds.

96
97 Mayor Parsons explained that Monroe City's estimated fund allocation from ARPA is \$279,071. The
98 water department has two projects that these funds may be used for. Monroe City has received
99 their first tranche of \$139,000 and the second tranche should be available in June 2022.

100
101 The first project is to update the water treatment plant this includes updating the computer system
102 and replacing the microfiltration module filters. This is a cost of approximately \$170,000.

103
104 With the remaining funds from our ARPA allotment the water department will purchase computer
105 reading water meters to help promote Monroe City's water conservation plan. The remaining funds
106 may not cover all meters needed but will help with the project of replacing non-computer reading
107 meters.

108
109 Using these funds to help improve the water department infrastructure will allow the water
110 department to fund other necessary needs in the department.

111
112 **Councilmember Payne moved to approve using Monroe City's America Rescue Plan Act (ARPA)**
113 **funds for water department infrastructure projects. The motion was seconded by Councilmember**
114 **Sirrine. A roll call vote was called. Voting yes: Councilmember Mathie, Payne, and Sirrine. Vote**
115 **was unanimous. Motion carried 3-0.**

116
117 f. Consider awarding bid for Veteran's Memorial layout and placement of
118 concrete

119
120 A bid opening for the concrete work for the Veteran's Memorial was held on September 23, 2021, at
121 11:00 a.m. Jared Grundy Construction was the only one to submit a bid. The bid amount totaled
122 \$32,316.

123
124 **Councilmember Sirrine moved to accept Jared Grundy Construction bid of \$32,316 for our**
125 **Veteran's Memorial layout and placement of concrete. The motion was seconded by**

Monroe City Council
Minutes
9 28 201

Councilmember Payne. A roll call vote was called. Voting yes: Councilmember Mathie, Payne, and
Sirrine. Vote was unanimous. Motion carried 3-0.

8. Other Business

a. Staff Reports

City Recorder Allison Leavitt

No further business.

Public Works Director Devin Magleby

*Water plant is offline due to computer issues and is working with Tyler Moore to resolve
the problem. This is one of the issues that will be addressed with the treatment plant
updates.

b. Department Business-Council

Councilmember Mathie-

No further business.

Councilmember Payne-

*Enjoyed the activities, peach cobbler and the band, sponsored by the City for the Fly-in event.

Councilmember Sirrine-

*Happy with how the fly-in activities are going. Stacey Whitmore had a booklet published for the
flyers. Inside the front cover Mr. Whitmore thanked Monroe City for their support of his
organization and the fly-in and they appreciate the improvements, landing strip, restrooms, and
parking lot, Monroe City has done to the landing zone.

Mayor Parsons stated that Mr. Whitmore has been very good to work with.

Mayor Parsons –

*Has been contacted by a local resident who has dirt that he needs to haul somewhere. Council
decided this could be hauled to the landing zone to help cover up rocks. Mayor Parsons will tell him
to contact Public Works Director Devin Magleby.

*Asked City Recorder Allison Leavitt to follow up on getting new quotes for a pavilion at the landing zone. Funds for this will be provided by the Utah Outdoor Recreation Grant we received earlier this year.

*Received sod from the middle school construction project. This sod was placed at the Mtn. View Park.

*Met with South Sevier High School Principal, baseball coaches, Councilmember Sirrine, and Parks Foreman Kaycee Roberts to discuss the high school baseball program using the large ballfield at Ekker Fields. Baseball Coach Eric Baker stated that the cost for improvements and maintenance needed for the ballfield to be played on is estimated at \$8700.00. Mayor Parsons explained some of the funds will come from a high school baseball fundraiser and that Garrett Ekker is willing to assist. It was decided that in the spring the ballfield will be looked at, and then a plan can be put into place.

*Vaulted bathroom at the cemetery was moved to the Red Hill. Sevier County Sheriff Deputies are patrolling this area.

9. Adjournment

There being no further business to come before the Council for consideration, Councilmember Payne moved the Regular Council Meeting adjourn at 5:26 p.m. The motion was seconded by Councilmember Sirrine . The vote was unanimous. The motion carried. 3-0

The next regular City Council meeting is scheduled to be held on Tuesday, October 12, 2021 starting at 7:00 p.m. at Monroe City Office.

Approved this 12th day of October 2021.

Allison Leavitt

Monroe City Recorder

**Monroe City
Payment Approval**

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
10.4414 - 24TH & MISCELLANEOUS EXPENSES						
AHERN RENTALS	23962423-001			1 GENERATOR 6KW GAS, 67 MINS	09/08/2021	81.55
ON THE GO	29269			PORTABLE RESTROOMS	09/30/2021	380.00
						\$461.55
10.4422 - PUBLIC NOTICES						
THE RICHFIELD REAPER	45033			LEGALS AD-CEMETERY	09/30/2021	630.00
10.4424 - SUPPLIES						
ALVEY LUMBER CO.	B153670			CONNECTOR, PLUG, MOTOR OIL, WI	09/28/2021	42.45
ALVEY LUMBER CO.	B153684			CORD PLUG	09/28/2021	2.00
Full Draw Designs	FD2284			ENVELOPES	09/28/2021	77.00
						\$121.45
10.4428 - TELEPHONE						
CENTURY LINK	CH 10112021			CITY HALL PHONE	09/25/2021	162.50
CENTURY LINK	LUM 10112021			LUMEN PHONE	09/25/2021	24.81
						\$187.31
10.4429 - UTILITIES						
DOMINION ENERGY	CH 10112021			CITY HALL GAS	09/20/2021	7.16
MONROE CITY	MARQ10112021			CITY MARQUEE	09/15/2021	7.57
MONROE CITY	OFF 10112021			CITY OFFICE BUILDING	09/15/2021	85.53
						\$100.26
10.4446 - SUNDRY						
ROCKY MOUNTAIN POWER	10112021			STREET LIGHT	09/17/2021	19.53
10.5237 - PROFESSIONAL AND TECHNICAL						
SEVIER COUNTY	109306			QUARTERLY LAW ENFORCEMENT	09/30/2021	11,500.00
10.5324 - SUPPLIES						
THE SHIRT STOP	25829			HATS FOR FIRE DEPT	04/15/2021	285.90
10.5328 - TELEPHONE						
CENTURY LINK	FD 10112021			FD PHONE	09/25/2021	80.81
10.5329 - UTILITIES						
DOMINION ENERGY	FS 10112021			FIRE DEPT GAS	09/20/2021	22.73
MONROE CITY	FD10112021			FD POWER	09/15/2021	83.22
						\$105.95
10.6024 - SUPPLIES						
ALVEY LUMBER CO.	B152915			BATTERY	09/14/2021	10.47
ALVEY LUMBER CO.	B153612			WINDSHIELD WASHER	09/27/2021	9.98
CENTRAL ELECTRIC SUPPLY	281663			GROUND ROD, LUBE	09/29/2021	164.71
CENTRAL ELECTRIC SUPPLY	281818			BELL ENDS, CEMENT, COUPLING, EN	09/30/2021	200.67
UTAH BARRICADE	28525			IRS, PED, STLAQWR, SCHOOL CROSS	09/27/2021	2,381.08
WHEELER MACHINERY CO.	PS001212693			WINDOW	09/29/2021	174.63
						\$2,941.54
10.6027 - GASOLINE AND OIL						
RHINEHART OIL INC	IN-423275-21			ST GAS	09/16/2021	410.98
10.6028 - TELEPHONE						
CENTURY LINK	SHOP 10112021			SHOP PHONE	09/25/2021	42.97
10.6029 - UTILITIES						
DOMINION ENERGY	SH 10112021			SHOP GAS	09/20/2021	7.59
MONROE CITY	MAINT10112021			CITY MAINTENACE	09/15/2021	66.13
MONROE CITY	PRK SH1011202			PARKING SHED	09/15/2021	0.62
						\$74.34
10.6030 - STREET MAINTENANCE						
GREEN VALLEY GAS	40518			WEED CONTROL	09/24/2021	5,085.00
STEVE REGAN CO.	1239993			2, 4-D	09/08/2021	286.56
						\$5,371.56
10.6424 - SUPPLIES						
ALVEY LUMBER CO.	B152603			2X12X8	09/08/2021	16.50
ALVEY LUMBER CO.	B152699			CARB LUBRICANT	09/10/2021	4.49
ALVEY LUMBER CO.	B153730			BUSHING	09/28/2021	9.28
ALVEY LUMBER CO.	B153762			ANTI FREEZE	09/29/2021	143.76
LARSEN'S ACE HARDWARE	792254			MASTER KEY, SINGLE CUT KEY	09/13/2021	73.65
ON THE GO	29269			HAND WASH STATIONS	09/30/2021	100.00
PETERSON PLUMBING	2686927			PVC ELBOW	09/16/2021	2.16
SEVIER OFFICE SUPPLY	990128-0			LABOR-PRINTER REPAIR	09/17/2021	50.00
						\$399.84
10.6427 - GASOLINE AND OIL						
RHINEHART OIL INC	IN-423275-21			PK GAS	09/16/2021	474.20
10.6429 - UTILITIES						
DOMINION ENERGY	CC 10112021			CC GAS	09/20/2021	7.59
DOMINION ENERGY	OLD FS 1011202			OLD FS GAS	09/20/2021	7.16
MONROE CITY	BLLPRK1011202			BALL PARK RESTROOM	09/15/2021	11.39
MONROE CITY	CC10112021			CC UTILITY	09/15/2021	61.41
MONROE CITY	CON LT1011202			CONCESS LIGHTS	09/15/2021	3.12

**Monroe City
Payment Approval**

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
MONROE CITY	LNS PRK RR101			LIONS PARK RR	09/15/2021	14.51
MONROE CITY	LNS10112021			LIONS PARK STAGE	09/15/2021	0.89
MONROE CITY	MTNVWLT10112			MTN VIEW LIGHTS	09/15/2021	3.56
MONROE CITY	OFS10112021			OLD FIRE STATION	09/15/2021	1.07
MONROE CITY	RID10112021			RIDING ARENA	09/15/2021	5.07
MONROE CITY	ROP10112021			ROPING ARENA	09/15/2021	6.59
MONROE CITY	SPL10112021			SPLASH PAD	09/15/2021	61.86
MONROE CITY	TNCRT10112021			TENNIS COURT	09/15/2021	17.98
						\$202.20
10.6446 - SUNDRY						
CENTRAL ELECTRIC SUPPLY	280274		13	COUPLING, PIPE WRAP	09/07/2021	214.98
Full Draw Designs	FD2304		13	RED ROCKS FLY IN POSTER	09/28/2021	45.00
LARSEN'S ACE HARDWARE	793339		13	BRIQUETS	09/21/2021	69.95
LARSEN'S ACE HARDWARE	793968		13	SINGLE CUT KEY	09/27/2021	39.80
LINS	01-2608285		13	FOAM BOWLS	09/18/2021	27.90
						\$397.63
10.6719 - POPULAR BOOKS						
UTAH LIFE MAGAZINE	10112021			2 YR SUBSCRIPTION	09/01/2021	38.00
10.6721 - BOOKS, GENERAL FUND						
SEVIER OFFICE SUPPLY	989971-0			BOOKS	09/15/2021	88.74
SEVIER OFFICE SUPPLY	989971-00			RETURN	09/15/2021	-12.79
SEVIER OFFICE SUPPLY	990254-0			BOOKS	09/21/2021	13.59
SEVIER OFFICE SUPPLY	990578-0			BOOK	09/28/2021	15.99
						\$105.53
10.6722 - CHILDREN'S BOOKS						
BROAD REACH	ARU0322410			BOOKS	09/14/2021	161.60
SMART APPLE MEDIA	ARU0322422			BOOKS	09/14/2021	173.60
						\$335.20
10.6724 - SUPPLIES						
CREATIVE PRODUCT SOURC	CP1091400			WOODEN PUZZLE, TATTOO	09/16/2021	80.22
NATIONAL PEN CO. LLC	112225003			STYLUS PEN, SETUP CHARGE, PREM	09/15/2021	172.22
SEVIER OFFICE SUPPLY	990401-0			PAPER, TAPE	09/23/2021	27.54
THE LIBRARY STORE	533225			TAPE, LAMINATE PUCHES	10/04/2021	92.20
						\$372.18
10.6728 - TELEPHONE						
CENTURY LINK	lib 10112021			LIB PHONE	09/25/2021	40.41
10.6729 - UTILITIES						
DOMINION ENERGY	LIB 10112021			LIBRARY GAS	09/20/2021	7.59
MONROE CITY	LIB10112021			LIBRARY	09/15/2021	51.71
						\$59.30
10.6750 - OTHER GRANT						
BLACKSTONE PUBLISHING	1246629			BOOKS	09/27/2021	579.48
CENGAGE LEARNING	75614441		12	BOOKS	09/09/2021	183.53
CENGAGE LEARNING	75865832		12	BOOKS	09/24/2021	26.34
PENWORTHY/MEDIA SOURC	0575402-IN		12	BOOKS	09/24/2021	539.43
						\$1,328.78
10.6824 - SUPPLIES						
ALL AMERICAN SOD FARMS	76061			SOD	09/22/2021	205.00
ALVEY LUMBER CO.	B153301			TOILET BOWL CLEANER, BOWL BRUS	09/21/2021	61.65
SEVIER COUNTY SHERIFF'S	10112021			INMATE CREW SEPT 2021	10/11/2021	240.00
						\$506.65
10.6827 - GASOLINE AND OIL						
RHINEHART OIL INC	IN-423275-21			CM GAS	09/16/2021	632.28
10.6829 - UTILITIES						
MONROE CITY	CEM SH1011202			CEM SHOP	09/15/2021	0.62
MONROE CITY	CM10112021			CEM BLDG POWER	09/15/2021	8.54
						\$9.16
51.4024 - SUPPLIES						
ALVEY LUMBER CO.	B152838			FIBERFIX WRAP	09/13/2021	13.99
ALVEY LUMBER CO.	B152920			NAILS, ROLLER, HARDWARE	09/14/2021	33.00
ALVEY LUMBER CO.	B152924			CAUTION TAPE, BLADES, UTILITY KNI	09/14/2021	31.45
ALVEY LUMBER CO.	B153364			BRASS CAP, COUPLING	09/22/2021	37.27
ALVEY LUMBER CO.	B153398			GARDEN SPRAY	09/23/2021	5.49
ALVEY LUMBER CO.	B153412			COUPLING, CLAMP, BUSHINGS	09/23/2021	6.56
LARSEN'S ACE HARDWARE	792504			ROOF CEMENT	09/14/2021	44.99
LARSEN'S ACE HARDWARE	792535			ROLED ROOFING	09/15/2021	53.99
MOUNTAINLAND SUPPLY CO.	S104328180.001			SENSUS RADIO	09/27/2021	730.98
PETERSON PLUMBING	2685809			VALVE BOX, RISER, WATER METER RI	09/15/2021	186.13
PETERSON PLUMBING	2689823			WATER SUPPLIES	09/21/2021	1,936.27
PETERSON PLUMBING	26892828			WATER MEER, RING AND COVER, WA	09/27/2021	1,162.78
PETERSON PLUMBING	2693442			WATER METER SUPPLIES	09/28/2021	45.90
SCHOLZEN PRODUCTS COM	3033977-00			MONTHLY RENTAL	09/23/2021	43.20
						\$4,332.00

**Monroe City
Payment Approval**

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
51.4027 - GASOLINE AND OIL						
RHINEHART OIL INC	IN-423275-21			WAT GAS	09/16/2021	632.28
51.4028 - TELEPHONE						
CENTURY LINK	WAT 10112021			WATER DPET PHONE	09/25/2021	64.45
51.4029 - UTILITIES						
MONROE CITY	CLWL10112021			GUL WELL POWER	09/15/2021	534.00
MONROE CITY	HYD10112021			HIROE HYDRO	09/15/2021	1,221.08
MONROE CITY	WLLHS10112021			CITY WELLHOUSE	09/15/2021	7.83
MONROE CITY	WTTR10112021			WATER TREAT PLANT	09/15/2021	213.60
						\$1,976.51
51.4037 - PROFESSIONAL AND TECHNICAL						
BLUE STAKES LOCATON CEN	UT202101975			BLUE STAKES	10/01/2021	102.96
51.4042 - CULINARY TRTMT PLANT SUPPLIES						
HACH COMPANY	12617561			STANDPIPE INSTALL KIT	08/27/2021	2,403.98
HACH COMPANY	12617720			CONTORLLER, AC-DC	08/27/2021	2,222.97
HACH COMPANY	12657015			POLE MOUNT, SENSOR	09/27/2021	531.28
						\$5,158.23
51.4050 - WATER ASSESSMENTS						
MONROE SOUTH BEND CANA	09272021			WATER SHARES	09/27/2021	1,039.94
53.4024 - SUPPLIES						
ALVEY LUMBER CO.	B153322			OUTLET, OUTDOOR BOX	09/21/2021	35.57
ALVEY LUMBER CO.	B153798			PVC CEMENT	09/30/2021	16.99
CENTRAL ELECTRIC SUPPLY	281099			CONDUIT, CLAMP	09/20/2021	724.01
CENTRAL ELECTRIC SUPPLY	108993			POWER CREDIT-CLAMP	09/22/2021	-61.51
Full Draw Designs	FD2283			UTILITY BILLS	09/28/2021	240.00
IRBY	S012554627.001			POLE TOP	09/01/2021	259.35
IRBY	S012585365.001			CONDUIT	09/01/2021	1,800.00
IRBY	S012578378.003			SERVICE ENT CAP	09/14/2021	55.00
IRBY	S012580328.002			CONDUIT	09/23/2021	8,344.00
LARSEN'S ACE HARDWARE	791496			LEVER ENTRY	09/07/2021	50.00
						\$11,463.41
53.4026 - VEHICLE MAINTENANCE						
BIPS AUTO PARTS	796161			FITTING	09/01/2021	19.78
53.4027 - GASOLINE AND OIL						
RHINEHART OIL INC	IN-423275-21			EL GAS	09/16/2021	1,011.64
53.4029 - UTILITIES						
MONROE CITY	SSC10112021			SS SEN CENTER	09/15/2021	227.31
53.4031 - DATA PROCESSING						
TOWNCLOUD, INC	2895			SUBSCRIPTION	10/01/2021	75.00
53.4038 - ADVERTISING-OTHER SERVICES						
KSVC 980 AM	22049-2			09-15-2021 AD	09/30/2021	150.00
THE RICHFIELD REAPER	45032			PIUTE TRAIL MAP	09/30/2021	300.00
THE RICHFIELD REAPER	45034			HOME COMING AD	09/30/2021	85.00
						\$535.00
53.4042 - LINEMAN SUPPLIES/MATERIALS						
EPG TESTING AND SAFETY T	7416			RUBBER GLOVE TESTING	09/15/2021	77.00
57.4035 - ADMINISTRATIVE SERVICES						
SEVIER COUNTY	109307			LANDFILL BILLINGS OCT 2021	09/30/2021	5,226.00
58.4029 - UTILITIES						
MONROE CITY	IRR10112021			IRRIGATION POND	09/15/2021	21.00
72.4081 - EQUIPMENT & SUPPLIES - FOOTBALL						
THE SPORTKEEPER	29545			FOOTBALL SUPPLIES	09/28/2021	32.95
72.4083 - EQUIPMENT & SUPPLIES - SOCCER						
SMASH ATHLETICS, INC.	13669			SOCCER JERSEYS	08/31/2021	2,137.32
						\$61,368.29

**Monroe City
Payment Approval**

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

PETERSON PLUMBING	46225	9/17/2021	\$	2,661.27	WATER LINE	106851 - CEMETERY IMPROVEMENT PROJECTS		
PETERSON PLUMBING	46225	9/17/2021	\$	6,275.00	FIXTURES FOR RESTROOM	106451 - CAPITAL OUTLAY-RECREATION PROJ		
S R MECHANICAL INC	46226	9/17/2021	\$	5,075.00	REPLACE FURNACE AND A	105330 - BUILDING MAINTENANCE		
ALLISON LEAVITT	46227	9/21/2021	\$	69.00	UMCA CONFERENCE -MEA	222424 - DEFERRED REVENUE		
ALLISON LEAVITT	46227	9/21/2021	\$	201.60	UMCA CONFERENCE PARK	104423 - TRAVEL		
Public Employees Health I	46228	9/21/2021	\$	8.41		106413 - EMPLOYEES BENEFITS		
Public Employees Health I	46228	9/21/2021	\$	8.41		106713 - EMPLOYEES BENEFITS		
Public Employees Health I	46228	9/21/2021	\$	8.41		106813 - EMPLOYEES BENEFITS		
Public Employees Health I	46228	9/21/2021	\$	134.56		105313 - EMPLOYEES BENEFITS		
Public Employees Health I	46228	9/21/2021	\$	1,033.92		102240 - GROUP INSURANCE PAYABLE		
Public Employees Health I	46228	9/21/2021	\$	1,124.37	EMPLOYEE BENEFITS	584013 - EMPLOYEES BENEFITS		
Public Employees Health I	46228	9/21/2021	\$	1,169.00		106013 - EMPLOYEES BENEFITS		
Public Employees Health I	46228	9/21/2021	\$	1,402.29		514013 - EMPLOYEES BENEFITS		
Public Employees Health I	46228	9/21/2021	\$	1,698.29	health insurance	104413 - EMPLOYEES BENEFITS		
Public Employees Health I	46228	9/21/2021	\$	6,116.21		534013 - EMPLOYEES BENEFITS		
Utah Local Government T	46229	9/21/2021	\$	4.32	EMPLOYEE BENEFITS	584013 - EMPLOYEES BENEFITS		
Utah Local Government T	46229	9/21/2021	\$	7.60		106013 - EMPLOYEES BENEFITS		
Utah Local Government T	46229	9/21/2021	\$	8.65	EMPLOYEE BENEFITS	106413 - EMPLOYEES BENEFITS		
Utah Local Government T	46229	9/21/2021	\$	8.65	EMPLOYEE BENEFITS	106713 - EMPLOYEES BENEFITS		
Utah Local Government T	46229	9/21/2021	\$	8.65	EMPLOYEE BENEFITS	106813 - EMPLOYEES BENEFITS		
Utah Local Government T	46229	9/21/2021	\$	19.26		514013 - EMPLOYEES BENEFITS		
Utah Local Government T	46229	9/21/2021	\$	24.10		534013 - EMPLOYEES BENEFITS		
Utah Local Government T	46229	9/21/2021	\$	54.07		104413 - EMPLOYEES BENEFITS		
Utah Local Government T	46229	9/21/2021	\$	160.75		105313 - EMPLOYEES BENEFITS		
Utah Local Government T	46229	9/21/2021	\$	635.22		102240 - GROUP INSURANCE PAYABLE		
MONROE SR. CITIZEN CEN	46230	9/21/2021	\$	45.00	COOKBOOK SALES	103910 - OTHER REVENUE		
MONROE SR. CITIZEN CEN	46231	9/21/2021	\$	30.00	COOKBOOK SALES	103910 - OTHER REVENUE		
SAWYER, RON	46232	9/21/2021	\$	60.00	FOOTBALL JERSEY REFUND	723482 - REGISTRATION FEES - FOOTBALL		
CLINT MALCOM	46233	9/22/2021	\$	150.00	9/25/2021 FOOTBALL OFF	724091 - REFEREE FEES - FOOTBALL		
CODY STERMER	46234	9/22/2021	\$	150.00	FOOTBALL OFFICIATING 9/	724091 - REFEREE FEES - FOOTBALL		
KASI STERMER	46235	9/22/2021	\$	150.00	FOOTBALL OFFICIATING 9/	724091 - REFEREE FEES - FOOTBALL		
ROBERT DOWELL	46236	9/22/2021	\$	150.00	FOOTBALL OFFICIATING 9/	724091 - REFEREE FEES - FOOTBALL		
JOHN DRAPER	46237	9/27/2021	\$	3,000.00	EMPLOYEE SAVINGS WITH	102232 - EMPLOYEE SAVINGS		
SHAWN HAND	46238	9/27/2021	\$	800.00	BAND FOR FLY IN EVENT	106446 - SUNDRY		

GREG NORTHRUP	46239	9/27/2021	\$	679.86	REIMBURSEMENT FOR FIE	724083 - EQUIPMENT & SUPPLIES - SOCCER				
GREG NORTHRUP	46240	9/27/2021	\$	900.00	PAINT/PREP FOR SOCCER	724083 - EQUIPMENT & SUPPLIES - SOCCER				
ERICA SIRIRINE	46241	9/28/2021	\$	61.00	ULCT - MEALS	104423 - TRAVEL				
ERICA SIRIRINE	46241	9/28/2021	\$	201.60	ULCT - MILEAGE	104423 - TRAVEL				
ALLISON LEAVITT	46242	9/28/2021	\$	26.00	ULCT RECORDERS DAY ME	104423 - TRAVEL				
ALLISON LEAVITT	46242	9/28/2021	\$	201.60	ULCT RECORDERS DAY MI	104423 - TRAVEL				
MILES, MICHAEL	46243	9/28/2021	\$	200.00	BALLFIELD MAINTENANCE	106437 - PARKS & RECREATION				
UAMPS	46244	9/28/2021	\$	104,064.10	JULY POWER BILLING	534039 - POWER PURCHASED-UAMPS				
BROADBENT, JORJINA	46245	9/28/2021	\$	79.80	Deposit Refund: 3076519	532410 - CUSTOMERS' DEPOSITS				
US POSTMASTER	46246	9/28/2021	\$	460.40	BILLING POSTAGE	534024 - SUPPLIES				
ALLISON LEAVITT	46247	9/28/2021	\$	20.58	CHOCOLATE SYRUP	106446 - SUNDRY				
C.C OLSEN & SONS CRANE	46248	9/28/2021	\$	1,126.00	RESTROOM RELOCATION	106851 - CEMETERY IMPROVEMENT PROJECTS				
MONROE CITY	46249	9/29/2021	\$	5,167.11	PAYROLL TRANSFER	101580 - SUSPENSE				
MONROE CITY	46249	9/29/2021	\$	22,390.89	PAYROLL TRANSFER	101580 - SUSPENSE				
BRADHSAW, BRIGHAM	46250	9/29/2021	\$	120.00	SCOREBOARD KEEPING	724091 - REFEREE FEES - FOOTBALL				
RICKIE BRADSHAW	46251	9/29/2021	\$	200.00	PAYMENT FOR CHAINS	724091 - REFEREE FEES - FOOTBALL				
ROBERTS, KAYCEE	46252	9/29/2021	\$	400.00	EMPLOYEE SAVINGS	102232 - EMPLOYEE SAVINGS				
			\$	252,818.90						

**Monroe City
Council Approval**

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

MONROE CITY COUNCIL AGENDA REQUEST FORM

(Note: This application must be submitted no less than 4 days prior to the City Council Meeting Date by 11:00 a.m.)

DATE OF COUNCIL MEETING: 10-12-21

WHO IS REQUESTING: Sherry Acosta/Police Post Society

PHONE #: 501-655-5001 LENGTH OF TIME REQUESTING: 10 min

TITLE OF ITEM ON AGENDA: Joint Community Project

DETAILED REASON FOR REQUEST & EXPLANATION: (Use additional sheet if needed)

Since Monroe City we had enough to
host our "Senior County Idol" contest on
7-24-21, we would like to offer our
services

Please indicate whether any of the following have been consulted regard this matter:

Zoning Administrator ☐ Public Works Director ☐ City Council Member ☐ (if so,
provide name of member) no

APPLICATION REQUIREMENTS

1. Application for consideration of any request before the Monroe City Council must be submitted to the Monroe City Office before 11:00 a.m. the Friday prior to the meeting.
2. Application will be submitted to the Mayor for his signature and approval.
3. If you are applying for approval of a Conditional Use Permit, Single Lot split, approval of a Subdivision or land use, you must go to Planning Commission first.
4. If you have any questions, please feel free to call the City Office at (495) 527-4621.

Approved: _____ Date: _____

(The Monroe City Council meetings are held the 2nd and 4th Tuesday of each month at 7:00 p.m. at the Monroe City Office, 10 N Main)



**Jones & DeMille
Engineering**

www.jonesanddemille.com | 800.748.5275

August 30, 2021

Dane Buchmiller, Councilmember
Monroe City
10 N Main St
Monroe, UT 84754

RE: Lower Monroe Hydro Penstock Repair

Dear Dane:

We appreciate meeting with you and reviewing the needed repairs for the Lower Monroe Hydro Penstock Line. Based on our discussion and notes previously taken, we understand that Monroe City (City) would like to either replace approximately 2,200 feet of the existing pipe with a new pipeline or possibly line the existing pipe for that same distance. Coordination with the Federal Energy Regulatory Commission (FERC), United States Forest Service (USFS), United States Fish and Wildlife Service (FWS), and the Utah Division of Wildlife Resources (DWR) will be necessary as part of the approval and design process.

We recognize that issues with the existing pipe are that it is old and that there has been damage to the pipe from debris and sand or silt material washing through the pipe from the diversion structure. We further recognize that the City is interested in investigating additional upgrades that could be made to the diversion and inlet structure to prolong the life of the new pipeline by settling out more of the debris prior to the pipe inlet.

Below is the Scope of Work and associated fees for the Work as we discussed with you on August 17, 2021. Please review and let us know if there are any questions.

SCOPE OF WORK

Preconstruction Engineering Services

The proposed scope of work for preconstruction engineering services is as follows:

1. Perform topographic mapping of project area.
 - a. Perform topographic survey of north side of Monroe Creek channel and roadway for 2,200 feet of existing pipeline. The City will provide bluestaking of pipeline.
 - b. Locate inlet structure on diversion and settlement structure before pipeline.
 - c. Process survey data.
 - d. Create site drawing.
2. Design engineering.
 - a. Develop construction drawings and technical specifications for penstock replacement or lining in accordance with FERC licensing requirements.

1535 South 100 West
Richfield, UT 84701
435.896.8266

50 South Main, Suite 4
Manti, UT 84642
435.835.4540

38 West 100 North
Vernal, UT 84078
435.781.1988

1675 South Highway 10
Price, UT 84501
435.637.8266

520 West Highway 40
Roosevelt, UT 84066
435.722.8267

775 West 1200 North
Suite 200A
Springville, UT 84663
801.692.0219

1664 South Dixie Drive
Building G
St. George, UT 84770
435.986.3622

7 South Main Street
Suite 107/109
Tooele, UT 84074
435.268.8089

696 North Main Street
PO Box 577
Monticello, UT 84535
435.587.9100

545 East Cheyenne Drive
Suite C
Evanston, WY 82930
307.288.2005

- b. Investigate replacing the pipe and lining the pipe options and review with City personnel to arrive at a decision on which approach to proceed with.
 - c. Hold design review meetings with City at 30/60/ and 90 percent design completion.
 - d. Prepare opinion of probable cost for construction.
 - e. Prepare design summary report.
 - f. Submit design report, drawings and technical specification to FERC, USFS, FWS, and DWR.
3. Agency coordination (FERC, USFS, FWS, and Utah DWR).
 - a. Coordinate design approvals with agencies.
 - b. Help City obtain authorization for construction.
 - c. Develop Quality Control and Inspection Program in accordance with requirements of regulatory agencies for construction.
 - d. Prepare Storm Water Pollution Prevention Plan (SWPPP).
4. Screening and sluice structure upgrade feasibility (Optional).
 - a. Identify potential upgrades or improvements for existing screening and sluice structure.
 - b. Prepare preliminary opinion of probable cost for construction and work with City to arrive at decision for moving forward.
 - c. Does not include in-depth design for construction.
5. Bidding and selection of contractor (Optional).
 - a. Prepare bidding and contract documents.
 - b. Conduct pre-bid conference with bidders.
 - c. Answer questions from bidders and prepare addenda as necessary.
 - d. Attend bid opening and prepare tabulation of bids.
 - e. Provide recommendation to City for selection of contractor.

Construction Engineering Services

The proposed scope of work for construction engineering services is as follows:

1. Attend preconstruction meeting with City and Contractor.
2. Answer questions during construction.
3. Review submittals and process change orders as necessary.
4. Attend weekly coordination meetings with City and Contractor.
5. Perform materials testing – density tests and asphalt content with gradation tests.
6. Attend final inspection and prepare contract closeout documents.
7. Prepare Contract Record Drawings (CRDs).

Assumptions and Limitations:

1. City is anticipating shutting hydro plant down for construction.
2. Construction inspections will be performed by City.
3. City will review and issue payments to Contractor.
4. City will send construction reports from inspections to FERC.
5. Cofferdam construction drawings and Temporary Emergency Action Plan (TEAP) will not be required.
6. Stream Alteration Permit is not required.
7. FERC Exhibit F and G Drawings will not need to be updated.



8. Design and construction drawings for optional improved inlet box and sluice are not included in the scope and fee.

SCHEDULE

JDE will work to complete the above scope of work in a reasonable, timely manner according to the project and funding needs. An earnest effort will be made to complete the services within owner's time constraints. Estimated milestone time frames are shown below:

1. Topographic Survey and Design Engineering – 45 Days
2. Regulatory Agency Coordination, Except FERC – 45 Days
3. FERC Coordination – 70 Days
4. Construction Engineering Services – 45 Days

FEES

The foregoing scope of work for the project can be completed according to the fee table below:

- Topographic Survey (Hourly) - \$4,700
 - Design Engineering (includes 2 and 3 above) (Lump Sum) - \$23,200
 - Construction Engineering Services (Hourly)- \$16,800
- Subtotal: \$44,700
-
- Screening and sluice structure upgrade feasibility (4 – Option – Lump Sum) - \$3,000
 - Bidding and selection of contractor (5 – Option - Hourly) - \$7,200
- Subtotal: \$10,200
- Total: \$54,900**

Any adjustments to the scope of work would be completed according to JDE's standard hourly rates.

CLOSURE

We appreciate and look forward to the opportunity to work on this important project. Our team has the proven capabilities to complete this work in a timely and efficient manner. We look forward to helping you shape the quality of life of those you serve. Please review this proposal and let us know if there are any questions or concerns.

Sincerely,

JONES & DeMILLE ENGINEERING, INC.


Daniel Hawley, PE
Project Manager

