



PAYSON CITY – Development Services

439 W Utah Avenue, Payson UT 84651

Phone: 801-465-5204 www.paysonutah.org

SUBDIVISION – FINAL PLAN (green)

Development Review Committee Submittal Form

For Office Use Only		Base Fee \$400+ \$40 per lot/unit
Application # <u>21-016</u>	PC Public Hearing Date _____	_____ lots/units x \$40 _____ Total (15-1) _____
Application Date <u>9/7/21</u>	CC Meeting Date _____	
Approval Date _____	Denial Date _____	

Proposed Project Name: Bird lane

Project Location: 451 E 300 N Subdivision ☒ PRD ☐ Multi-Family ☐

Utah County Parcel No(s): 08:047:0029, 08:047:0025, 08:047:0031 Total Acreage: 1.3

General Description of Project: 2 lot to 3 lot subdivision.

Property Owner Name: Brett Christensen

Address: 451 E 300 N Payson UT 84651

Telephone: 801-362-6318 Email: Cabinetman5@gmail.com

Property Owner Signature: [Signature] Date: 9-27-21

Authorized Representative Contact Information: (Per the owner's signature and by indicating an authorized representative, all communication from the city regarding the project will be directed to the authorized representative.)

Name: _____

Company Name: _____

Address: _____

Telephone: _____ Email: _____

SUBMITTAL CHECKLIST (applicant – please ensure all items are included in this submittal)

Preliminary Plan Approval - All requirements, plans, and documents including cover (title) sheet and project notes	Summary Statement (total project acreage, total area of each lot/parcel, total units, open space acreage, utility piping sizes and lengths, lane miles of road)
Subdivision Plat	

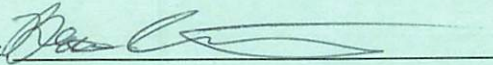
Items required based upon site location and project:

Other Jurisdiction Permits (UDOT, stream alteration)	Right-of-Way Dedication Documents
	Easement Documents
Letter of condominium status (if applicable)	CC&R'S (if applicable)

Items required following final approval:

SWPPP Form	Recording Fees (Utah County)
Water Rights	Mylar for Recording
Testing and Inspection Fees	Performance Guarantee
Electrical Fees	Preconstruction Meeting
Asphalt Overlay Guarantee (cash)	
Tax History (to be verified by staff) Note: All taxes must be current prior to recordation of the plat.	Agreements (development, deferral, storm water maintenance, utility reimbursement, other)

I certify that this application and all the information submitted as a part of this application is true, complete, and accurate to the best of my knowledge. I acknowledge that I have reviewed the applicable sections of the Payson City Municipal Code, that items and checklists contained in this application are basic and minimum requirements only, and that other requirements may be imposed that are unique to individual projects or uses. I agree to comply with any and all applicable laws, ordinances, and resolutions in effect at this time. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I understand that Payson City may rescind any approval or take any other legal or appropriate action. I also agree to allow the staff, planning commission, city council, or appointed agents of the city to enter the subject property to make any necessary inspections thereof.

Signature Authorized Agent/Owner (if no agent):  Date: 9-27-21

SUBMITTAL REQUIREMENTS

Submit to: Kim E. Holindrake, Development Services, 439 W Utah Avenue, Payson, UT
Submit by: 3:00 p.m. on Monday, (target date) _____ or see development calendar
Submit both paper and electronic:

1. **Paper** submittal:
 - a. Plan sets - one (1) sized 24" x 36" and one (1) sized 11" x 17"
 - b. All reports and other documentation - One (1) set sized 8.5" x 11"
2. **Electronic** submittal on **DISC**:
 - a. a full plan set in one (1) single pdf
 - b. an electronic design file AutoCAD 2014 format (N.A.D. 83 Coordinates)
 - c. reports (drainage, geotechnical, title) and other documentation each in a separate pdf.

Submit Fee: (per calculation) (Payable to Payson City)

NOTE:

1. Applications will not be accepted without ALL the required submittal materials. The city will not hold partial submittals.
2. Acceptance of this submittal to the Development Review Committee (DRC) for review is not an acknowledgement by the city of a complete application. This determination will be made by the DRC in accordance with UCA 10-9a-509.5.

ADDITIONAL INFORMATION (Links)

Payson City Code - <https://paysonutah.org/government-transparency/transparency/city-code>

Title 19, Zoning Ordinance and Appendix A

Title 14, Fire Protection

Title 20, Subdivision

Title 21, Sensitive Lands

Payson City Planning and Zoning - <https://paysonutah.org/departments/development-services/planning-and-zoning>

Payson City Engineering - Development Guidelines - <https://paysonutah.org/departments/development-services/engineering>

Utah MUTCD - <https://www.udot.utah.gov/main/f?p=100:pg:0:::1:T,V:4072>,