

MINUTES OF COUNCIL STUDY MEETING – SEPTEMBER 28, 2021

-1-

THE WEST VALLEY CITY COUNCIL MET IN ELECTRONIC STUDY SESSION ON TUESDAY, SEPTEMBER 28, 2021 AT 4:30 P.M. AT WEST VALLEY CITY HALL, MULTIPURPOSE ROOM, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER AND CONDUCTED BY MAYOR PRO-TEM BUHLER. THE MEETING WAS ALSO HELD ELECTRONICALLY VIA ZOOM.

THE FOLLOWING MEMBERS WERE PRESENT:

Steve Buhler, Mayor Pro-Tem/Councilmember District 2
Lars Nordfelt, Councilmember At-Large
Don Christensen, Councilmember At-Large (*arrived as noted*)
Karen Lang, Councilmember District 3
Jake Fitisemanu, Councilmember District 4

ABSENT:

Ron Bigelow, Mayor
Tom Huynh, Councilmember District 1

STAFF PRESENT:

Nicole Cottle, Acting City Manager
Nichole Camac, City Recorder
Eric Bunderson, City Attorney (*electronically*)
Colleen Jacobs, Police Chief
John Evans, Fire Chief
Jeanette Carpenter, Acting Finance Director
Jerry Thompson, Acting CED Director
Layne Morris, CPD Director (*electronically*)
Dan Johnson, Public Works Director
Jamie Young, Acting Parks and Recreation Director (*electronically*)
John Flores, HR Director
Sam Johnson, Strategic Communications Director (*electronically*)
Ken Cushing, IT
Margo Hoyt, CED
Craig Thomas, CED

APPROVAL OF MINUTES OF STUDY MEETING HELD SEPTEMBER 21, 2021
The Council considered the Minutes of the Study Meeting held September 21, 2021. There were no changes, corrections or deletions.

MINUTES OF COUNCIL STUDY MEETING – SEPTEMBER 28, 2021

-2-

Councilmember Nordfelt moved to approve the Minutes of the Study Meeting held September 21, 2021. Councilmember Lang seconded the motion.

A voice vote was taken and all members voted in favor of the motion.

Councilmember Christensen arrived at 4:31 PM.

REVIEW AGENDA FOR REGULAR CITY COUNCIL MEETING OF SEPTEMBER 28, 2021

Upon inquiry by Mayor Pro-Tem Buhler, members of the Council had no further questions or concerns regarding items listed on the Agenda for the Regular City Council meeting scheduled later this night.

PUBLIC HEARINGS SCHEDULED FOR OCTOBER 5, 2021

A. ACCEPT PUBLIC INPUT REGARDING RE-OPENING THE FY 2021-2022 BUDGET

Mayor Pro-Tem Buhler informed a public hearing had been advertised for the Regular Council Meeting scheduled October 5, 2021, regarding re-opening the FY 2021-2022 Budget.

Proposed Ordinances 21-58 related to the proposal to be considered by the City Council subsequent to the public hearing, was discussed as follows:

ACTION: ORDINANCE NO. 21-58, AMEND THE BUDGET OF WEST VALLEY CITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022 TO REFLECT CHANGES IN THE BUDGET FROM INCREASED REVENUES AND AUTHORIZE THE DISBURSEMENT OF FUNDS

Jeanette Carpenter, Acting Finance Director, discussed proposed Ordinance 21-58 that would amend the budget of West Valley City for the Fiscal Year Beginning July 1, 2021 and Ending June 30, 2022 to Reflect Changes in the Budget from Increased Revenues and Authorize the Disbursement of Funds.

Written documentation previously provided to the City Council included information as follows:

State Statute Title 10, Chapter 6, Utah Code Annotated 1953, as amended, allows the City of West Valley to amend its budget during the year. The West Valley City holds public hearings on budget amendments on a quarterly basis each fiscal year.

A Public Notice was posted September 23, 2021 in public view at City Hall,

MINUTES OF COUNCIL STUDY MEETING – SEPTEMBER 28, 2021

-3-

the Family Fitness Center and UCCC; also, posted on the Public Notice Website and West Valley City's Website. Notice was given that a public hearing is to be held October 5, 2021 at 6:30 p.m., West Valley City Hall, 3600 Constitution Blvd., West Valley City, Utah.

City staff recommends approval of the Ordinance amending the budget of West Valley City Corporation for the fiscal year beginning July 1, 2021 and ending June 30, 2022, to reflect changes in the budget from increased revenues and authorize the disbursement of funds.

The City Council will consider Ordinances 21-58 at the Regular Council Meeting scheduled October 5, 2021 at 6:30 P.M.

CONSENT AGENDA SCHEDULED FOR OCTOBER 5, 2021

A. RESOLUTION 21-175: AUTHORIZE THE CITY TO ENTER INTO A REAL ESTATE PURCHASE AGREEMENT AND ACCEPT A WARRANTY DEED, A PUBLIC UTILITY EASEMENT, AND A TEMPORARY CONSTRUCTION EASEMENT FOR PROPERTY LOCATED AT 4914 WEST 4700 SOUTH

Mayor Pro-Tem Buhler discussed proposed Resolution 21-175 that would authorize the City to enter into a Real Estate Purchase Agreement and Accept a Warranty Deed, a Public Utility Easement, and a Temporary Construction Easement for Property Located at 4914 West 4700 South

Written documentation previously provided to the City Council included information as follows:

The Meng Chhour, Sreng Chhour, Ov Lim Chhour, Siv Meng Chhour and Eang Eng Heng parcel located at 4914 West 4700 South is one of several parcels affected by the 4700 South Reconstruction Project (4000 West to 5600 West). This project is being constructed in cooperation with Kearns Metro Township. This project will reconstruct the pavement, curb, gutter, sidewalk and decorative street lighting on both sides of 4700 South and 4715 South to improve safety and ride quality of 4700 South and 4715 South. Compensation for the purchase of the Warranty Deed, Perpetual Easement and a Temporary Construction Easement and improvements is \$72,400.00 based upon the appraisal report prepared by Van Drimmelen & Associates, Inc.

The project is being funded under the Surface Transportation Program (STP) with federal funds. Kearns Metro Township executed the Federal Aid Agreement with UDOT. West Valley City has signed an Interlocal Agreement with Kearns Metro Township. The city is responsible 6.77% of

MINUTES OF COUNCIL STUDY MEETING – SEPTEMBER 28, 2021

-4-

all project costs, including right of way, within West Valley City jurisdictional limits. The total value for the Warranty Deed, Perpetual Easement and a Temporary Construction Easement is \$72,400.00, making the West Valley City share of the acquisition \$4,901.48.

Upon inquiry, there were no further questions or concerns expressed by members of the City Council.

The City Council will consider Resolutions 21-175 at the Regular Council Meeting scheduled October 5, 2021, at 6:30 P.M.

COMMUNICATIONS

A. CEP PROGRAM UPDATE

Margaret Petersen, CEP, detailed the CEP program and discussed a student survey and improvement comparison. She detailed the history of the CEP program and funding and grants that he have been received over the lifespan of the program. Ms. Petersen detailed events that students have been able to participate in. She noted that the CEP has not failed any audit and noted they are done every year up to the federal level. She discussed the financial status of the program and the plan for moving forward. Ms. Petersen detailed the mission statement and goals as well as program reports, procedures, and policies. Councilmember Buhler asked how many schools participate in the program. Ms. Petersen replied approximately 29. Ms. Petersen discussed mini-grants and funding sources from the City. She detailed how Principals write their reports for the program and how success is measured. Mayor Pro-Tem Buhler stated that CEP has a great board but Margaret Petersen deserves significant recognition for all the work and effort she puts into this program. He indicated that West Valley City puts significant emphasis on educating students with different programs and he is appreciative of this important goal. Emily Sykes, a member of the CEP board, stated that the programs are targeted by each school to help their students specifically. She indicated there is significant enrichment opportunities for students and targeted help for minorities and other students “left behind” during the pandemic.

The Mayor Pro-Tem and Council had no further questions or concerns.

B. OPERATION MY HOMETOWN PROJECT UPDATE

Nicole Cottle, Acting City Manager, presented a PowerPoint presentation summarized as follows:

- Detailed map of the neighborhoods that are participating in the program
- Full time leaders
 - o Craig Thomas, Margo Hoyt, once per week task force call, community volunteers, partner volunteers

MINUTES OF COUNCIL STUDY MEETING – SEPTEMBER 28, 2021

-5-

- By the numbers
 - o 180 residents currently serving in 234 block as block captains
 - o 80 services volunteers working in the block captain system
 - o A total of 15 days of service (DOS) in 2020 and 2021 (7 in 2021)
 - o Have serve 270 different homes
 - o On Average for each DOS:
 - 51 OMH volunteers participate
 - 100 residents participate
 - 386 volunteers from our guest stakes participate
 - Total average on a DOS: 537
 - o In 2021, these volunteers have given over 15,300 hours
 - o Involves 30 community partners
 - o 40 families helped into homeownership
 - o Community Resource Center
 - 750 Attendees at the open house
 - 35 kids taking piano lessons each week
 - 6 days per week
 - 1000s of volunteers
- Other Outcomes
 - o Partnership with Uof U, UVU, SLCo for direct provision of service to the youth in the area and to the high schools in a more robust way.
 - o Health Outcomes specific to U of U.
 - o Substantial Private donations and wonderful partnerships with City businesses and others
- Expansion
 - o New Areas in the City
 - o 7 resource centers
 - o Provo, Ogden, Salt Lake City
- Displayed 2 videos

Craig Thomas detailed his experience with the My Hometown project and the impact it has had on his life. Nicole stated that she has received so much positive feedback from the community and it has been amazing to see this program grow.

Mayor Pro-Tem Buhler stated that he was concerned that this program wouldn't succeed because of the pandemic but major credit is due to staff for making it a success during such a difficult time. He indicated that he is looking forward to seeing where this program goes moving forward.

The Mayor and Council had no further questions or concerns.

MINUTES OF COUNCIL STUDY MEETING – SEPTEMBER 28, 2021

-6-

C. CHARTER SCHOOL SAFETY CONCERNS

This item has been continued to next week.

D. COUNCIL CALENDAR

Mayor Pro-Tem Buhler referenced a Memorandum previously received from the City Manager that outlined upcoming meetings and events.

Members of the City Council had no further questions regarding the Council Update.

NEW BUSINESS

A. POTENTIAL FUTURE AGENDA ITEMS

Mayor Pro-Tem Buhler noted that a memorandum was sent regarding the urban deer population. Councilmember Lang stated that she received a complaint from a resident who has a significant problem in her yard and it has increased due to the Mountain View Corridor. Mayor Pro-Tem Buhler and the Council agreed to review a possible ordinance that could address this issue. Councilmember Nordfelt stated that he would also like to see education materials.

B. COUNCIL REPORTS

None

C. REVIEW AGENDA FOR REGULAR REDEVELOPMENT AGENCY MEETING AGENDA SCHEDULED OCTOBER 5, 2021 ACCEPT PUBLIC INPUT REGARDING RE-OPENING THE FY 2019-2020 BUDGET

Mayor Pro-Tem Buhler informed a public hearing had been advertised for the Regular Redevelopment Agency Meeting scheduled October 5, 2021, in order for the Agency to hear and consider public comments regarding re-opening the FY 2021-2022 Budget.

Written documentation previously provided to the City Council included information as follows:

State Statute Title 10, Chapter 6, Utah Code Annotated 1953, as amended, allows the City of West Valley to amend its budget during the year. The West Valley City Redevelopment Agency holds, as needed on a quarterly basis, public hearings to amend the annual budget.

MINUTES OF COUNCIL STUDY MEETING – SEPTEMBER 28, 2021

-7-

A Public Notice was posted September 23, 2021 in public view at City Hall, the Family Fitness Center and UCCC; also, posted on the Public Notice Website and West Valley City's Website. Notice was given that a public hearing is to be held October 5, 2021 at 6:30 p.m., West Valley City Hall, 3600 Constitution Blvd., West Valley City, Utah.

There were no questions or concern.

MOTION FOR CLOSED SESSION

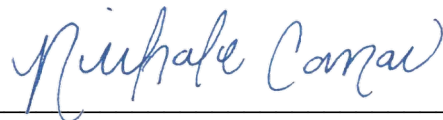
Councilmember Lang moved to adjourn and reconvene in a Closed Session for discussion of the character, professional competence, or physical or mental health of an individual.

Councilmember Nordfelt seconded the motion.

A voice vote was taken and all members voted in favor of the motion.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY COUNCIL THE STUDY MEETING ON TUESDAY SEPTEMBER 28, 2021 WAS ADJOURNED AT 5:46 PM BY MAYOR PRO-TEM BUHLER.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Study Meeting of the West Valley City Council held Tuesday, September 28, 2021.



Nichole Camac, CMC
City Recorder

THE WEST VALLEY CITY COUNCIL RECONVENED IN CLOSED SESSION ON TUESDAY, SEPTEMBER 28, 2021 AT 5:51 P.M., IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER BY MAYOR PRO-TEM BUHLER.

THE FOLLOWING MEMBERS WERE PRESENT:

Steve Buhler, Mayor Pro-Tem/Councilmember District 2
Lars Nordfelt, Councilmember At-Large

MINUTES OF COUNCIL STUDY MEETING – SEPTEMBER 28, 2021

-8-

Don Christensen, Councilmember At-Large (*electronically*)
Karen Lang, Councilmember District 3
Jake Fitisemanu, Councilmember District 4

ABSENT:

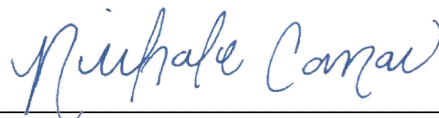
Ron Bigelow, Mayor
Tom Huynh, Councilmember District 1

STAFF PRESENT:

Nicole Cottle, Acting City Manager
Nichole Camac, City Recorder
Eric Bunderson, City Attorney

The City Council met in Closed Session and discussed the character, professional competence, or physical or mental health of an individual.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY CITY COUNCIL, THE CLOSED SESSION OF SEPTEMBER 28, 2021 WAS ADJOURNED AT 6:11 P.M. BY MAYOR PRO-TEM BUHLER.



Nichole Camac – City Recorder