**These minutes are pending legislative approval and are subject to change until approved.**

# COMMISSIONERS' MINUTES – DAVIS COUNTY

**COMMISSION MEETING MINUTES**
**September 7, 2021**

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 a.m. on 09/07/2021, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Bob J Stevenson, Chair; Commissioner Lorene Miner Kamalu; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

Excused: Randy B. Elliott

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

**OPENING**

The meeting convened at 10:00 a.m. and Cynda Melville led the Pledge of Allegiance.

Recognitions, Presentations & Informational Items

**Employee Service Awards for September 2021** - *Presented by Commissioner Kamalu*

Commissioner Kamalu expressed her gratitude to be back together for these monthly milestone celebrations. The awards were organized by department on the agenda. The supervisors were invited to introduce their employees.

**Justice Court** – *Presented by Commissioner Kamalu*

- Jennifer Nicholas, five years with the Justice Court. Jennifer was not in attendance.

**Recorder's Office** – *Presented by Chief Deputy Laile Lo*max

- Jamie Fultz, five years with the Recorder's Office. Laile stated that Jamie is a hard worker and she is glad to have her.

**Assessor's Office** – *Presented by Office Manager Mary Allen*

- Amy Winder, five years with the Assessor's Office. Mary Allen stated the Assessor's Office loves having Amy in their office. She is in the front of the office and is always smiling.

**Sheriff/Correction***s – Presented by Chief Deputy Arnold Butcher*

- Jaxson Phillips, five years with the Sheriff's Office. Jaxson began his career as a Corrections Deputy. He is now a Jail Operations Specialist. He does an outstanding job.

**Animal Care** - *Presented by Commissioner Kamalu*

- Sydney Larrabee, five years with Animal Care. Sydney was not in attendance. Commissioner Kamalu expressed gratitude for her service.

**Library** – *Presented by Director Josh Johnson*

- Jonathan Sears, five years with the Library. Jonathan was not present. Jonathan is the manager for the North Branch Library. Jon is very compassionate with his staff.
- Christine Davis, fifteen years with the Library. Christine was not in attendance. Christine began her career as a custodian and has worked her way to be a site manager at the Centerville Branch.
- Sabra Fisher, fifteen years with the Library. Sabra is one of the most effective and efficient supervisors the Library has.

**Clerk/Auditor** – *Presented by Clerk/Auditor Brian McKenzie and Clerk/Auditor Curtis Koch*

- Lori Schiess, fifteen years with the Clerk/Auditor's Office. Brian McKenzie introduced Lori and advised she is the County's Deputy Clerk Lead. She is responsible for the management and operations of our by mail ballot processing every election. She is in charge of hiring and managing all the temporary employees. Lori is such a valuable asset to our department.

Curtis Koch stated Lori is the backbone of our election center and thanked Lori for her hard work and dedication.

**Attorney** – *Presented by Commissioner Kamalu*

• Dawna Ross, fifteen years with the Attorney's Office. Dawna was not in attendance.

**Health Department** – *Presented by Deputy Director Dave Spence*

• Brian Hatch, 25 years with the Health Department. Brian began his career in Environmental Health. He went on to get his Epidemiologist and Disease Investigations Degree, he then moved to administration. One word to describe Bryan is hard work. He has worked long hours with long meetings during this pandemic. Before that he was a major contributor to our accreditation with H1N1. Dave stated that another word to describe Brian would be passion. Brian loves Public Health. At the height of the pandemic Brian was saying this is what he was made for. The staff sees Brian's passion and he leads by example. Brian is a great leader. Dave expressed his appreciation for Brian's leadership and friendship.
Commissioner Kamalu commented that she believes Brian was raised up for this day. She congratulated and thanked Brian Hatch.

**CED** – *Presented by Director Kent Andersen*

• Tony Thompson, thirty years with CED. Kent Andersen said it is impressive to get 30 years at the same institution. It also says a lot about Tony and his dedication to our County and the work that he does. Tony is the County's property manager and GIS Specialist and a Jack of all trades. Kent Andersen stated he has had the opportunity to work with Tony the last 2 ½ years, his work and assistance has been vital to moving some of our projects forward. Kent Andersen expressed gratitude for all the work he has done.
Planning Manager Jeff Oyler stated Tony has spent a lot of time in the hallways and files of this County figuring things out. There will be a great deal of institutional knowledge lost when he retires and that will be hard to replace. He thanked Tony for everything he does and has done.

Commissioner Stevenson stated how appreciative the Commission is of the County's employees. The longevity in tenure here reflects how well this County is run.

**RFP Register report for the Elections Ballot Processing and Auto-Signature Verification RFP** — *Presented by Clerk/Auditor Curtis Koch*

1. Run Beck Election Services Inc.
2. Election Systems and Software's LLC.
3. TriTech Systems Inc.
4. DMT Solutions Global Corporation (BlueCrest)
5. Fluence Automation LLC.

**RFP Register Report for the Davis County/Utah State University Agricultural Heritage Center Design and Build General Contractor RFP** — *Presented by Clerk/Auditor Curtis Koch*

Five vendors submitted proposals in a timely fashion. One proposal was received after the deadline and is not included on this register.
1. Valley Design and Construction
2. R&O Construction
3. JMCS LLC.
4. CTI Construction
5. Spindler Construction

**A briefing of the National Defense Authorization Act (NDAA) along with other legislative involvement** — *Presented by Congressman Blake Moore*

Congressman Moore first expressed his gratitude to his employee, Travis, for consistently representing his office at the Davis County Commission Meetings. He provided a brief update on Hill Air Force Base and defense related issues.
Congressman Moore stated he has gotten into a lot of different topics in several Town Hall meetings in August. He stated there are a lot of families in the First District directly related to Afghanistan with siblings and people's families over there. This has been really difficult. He stated his team put together some Legislation to help figure that out and did an incredible job. Congressman Moore thanked Devin Murphy in the DC office for getting 18 out of 20 Amendments out.

Congressman Moore advised that Hill Air Force Base's number one priority in working with the Utah

Defense Alliance has been Northrop Grumman's Ground Based Strategic Deterrent Project. This project is providing thousands of jobs. The project is also modernizing our third leg of the Nuclear Triad. Congressman Moore advised that they were successful in getting that project fully funded for the coming year. This project was an Obama-era project and has been constantly under opposition despite it being clear that nuclear deterrence has saved countless lives and has prevented global conflict. Modernizing this is no question, leadership agrees.

Congressman Moore stated he and a Democrat from California who always opposes the Ground Based Deterrent Project (GBSD) have formed a relationship. He stated they both are both passionate about housing and finding ways to build projects within our military bases. This Democrat is totally against the GBSD program, however, he stated he wants to work with Congressman Moore to find areas of agreement on housing. The Democrat withdrew his amendment opposing GBSD. So this is one more year to secure this program. This also leveraged a great opportunity for us to begin digging into locality pay. Congressman Moore mentioned that some categories of the military are categorized for a certain pay and another will be categorized as "other". He stated that this is archaic and not up to speed with what reality is. One of the 18 amendments of ours that was passed through to address is regarding the military construction projects. The military construction budget is way behind and does not fulfill its need. To fix this, the military needs to embrace communities. Falcon Hill is a great opportunity and is a model on how to embrace communities. Clearfield Mayor Sheperd is a real proponent of this. He has presented unique ideas on how to address this issue in a collaborative way. The Defense Community Support Authority expands opportunities for neighboring communities to assist military installations with construction management and the operation of a facility on or near bases. The Congressional Budget Office (CBO) makes this difficult with language that has been around for a number of years. Congressman Moore stated that this does not make any business sense and is not good for the Air Force or the community. This amendment was passed this year and it is now the opinion of the Armed Services Committee and once this passes the house floor, Congress, that CBO needs to address how they score this. CBO requires that all the money is spent within the first year, even if it is a ten year lease. This does not incentivize anyone to get involved in these projects. Therefore, the first step is to change the language.

Congressman Moore stated "the F35 went through without much debate and has a strong future."

The improvement of veteran hiring is something we are proud of. There is an 180 day rule where a veteran cannot get a job in the expertise they have if they are to leave the service. Congressman Moore expressed that he felt this is ridiculous. They have gotten rid of this rule through waivers over the last 20 years but they have not been able to get rid of it legislatively. Devin Murphy, who is in Congressman Moore's Washington DC Office, was able to convince some labor groups to flip on this subject and these groups are now supportive. This led them to get enough bipartisan support. Now, veterans can get jobs more easily. This was a very big win. General Kirkland was a big proponent of this and was excited Utah was able to lead the charge. Military Spouse Licensing Reciprocity will shift this issue in the right direction. Currently, military spouses who have a certification in a certain state are having trouble finding work if they are relocated. This is a burden on military families and this will help those spouses find jobs.

Congressman Moore said this is not a Davis County issue, but the people who work remotely at the Dugway Proving Grounds are getting the same exact pay as those who worked there in 1971. He stated his office was able to get this adjusted with inflation for potential passing. This issue, as well as the circuit supply chain issue were unique wins. There have been some great things for Hill Air Force Base, military families and the locality issues. He stated he has a great team and they have been working really hard on important issues.

Congressman Moore thanked the Commission for the opportunity to present these updates.

Commissioner Stevenson invited the Congressman to come and have a conversation with the Commissioners on the issues. He thanked the Congressman for coming and for the updates.

**PUBLIC COMMENTS**

The public was invited to make comments to the Commission.

**Rhonda Perks** from Congressman Stewart's office presented updates from their local office. She said that Congressman Stewart has always felt that Davis County is well served being represented by two Congressmen.

Rhonda advised August is typically the month where Congress returns to their district. This is called August Recess. This is not a recess, this is a heavily working month as it is the only time between now and the holidays that the Congressmen get to come and interact with their districts.

Congressman Stewart's office has had a really interesting few weeks with what is happening in Afghanistan. Salt Lake City has an Afghan community in our district. Their office has been working around the clock to try and help those families who have loved ones in Afghanistan and who were allies to our troops there. She stated their office did have some success, though not enough.

The Congressman's office had upwards of 500 names of people they were asked to help and they were only able to help a very small portion of those families.

Their office was able to get a number of those families out of Afghanistan after they were able to provide the proper paperwork. She stated their office has never been asked to work those kinds of hours before. They were answering emails at two or three in the morning due to the time difference. Rhonda Perks gave recognition to everyone she works with. She stated this experience made them all grateful for the freedoms and all the great blessings we enjoy here in the U.S.
Rhonda advised the Commission that Congressman Stewart was very disappointed in the execution of the mission in Afghanistan. She said their office is still trying to help individuals and families there and Congressman Stewart continues to work with the intelligence community.
Next month their office will be focusing on the Infrastructure Bill as well as some of the spending that is going on. Congressman Stewart sits on the Appropriations Committee, this does not have anything to do with this particular bill, however Congressman Stewart feels the spending is getting out of control. Rhonda Perks thanked the Commission.

**BUSINESS/ ACTION**

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**Animal Care**

Memo of Understanding #2021-0435 with UServeUtah for a grant to support the Clear Shelter Adoption Event

**1. Memo of Understanding #2021-0435 with UServeUtah for a grant to support the Clear Shelter Adoption Event** — *Presented by Interim Director Ashleigh Young*

The contract period is 09/10/2021 to 09/10/2021. The receivable amount is $500.
Commissioner Kamalu commented that she had read about this event in the August digital newsletter. She asked if this event will be hosted at the shelter. Ashleigh confirmed it will be. Ashleigh stated the adoption event is going to be held September 10th from 5am to 9pm. She advised Animal Care has shifted their hours to access a different group of adopters who can't make it during our normal business hours. Commissioner Kamalu stated she was excited about this adoption event.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

**CJC**

Grant Award #2021-156-A and presentation of Certifications and Assurances for the State of Utah Victims of Crime Act (VOCA) Grant

**2. Grant Award #2021-156-A and presentation of Certifications and Assurances for the State of Utah Victims of Crime Act (VOCA) Grant for the Davis County Children's Justice Center** — *Presented by Director Tanya Perkins*

Tanya Perkins advised that with the VICA Grant they received $27,674.79 for year one, and $27,602.43 for year two for a total of $55,277.22. Tanya stated the Grant pays for a portion of the Victim Services Coordinator's salary and benefits, parent packet supplies as well as training and conferences. Tanya Perkins requested the digital version of the certified assurances be included with the file. She advised Commissioner Stevenson signed those documents digitally. Commissioner Kamalu read the terms of the contract as beginning 07/01/2021 to 06/30/2023.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

**Clerk/Auditor**

Ordinance #0005-2021 Repealing and Replacing Chapter 2.36 of the Davis County Code regarding Records Access and Management

**3. Ordinance #0005-2021 Repealing and Replacing Chapter 2.36 of the Davis County Code regarding Records Access and Management** — *Presented by Chief Deputy Brian McKenzie*

Brian McKenzie advised this Ordinance has been in the works for close to two years. Most recently it was discussed in two separate Work Session meetings with the Commissioners addressing questions and making a few modifications. The Ordinance was also shared with the County's Administrative Officers with some good discussion.
Brian McKenzie recognized the work of Davis County Records Manager, Rebecca Abbott, on this Ordinance in addition to the many others who participated in the discussions including the Attorney's Office, our Clerk/Auditor Curtis Koch, and the various other departments for the input that was put into this to make it happen.

The changes to this Ordinance puts a Records Management mentality framework into place for Davis County Government as we strive to improve the way we manage and identify our records as well as making those records accessible to the public. There are some significant changes as it relates to the annual Records Management Plan that will be prepared by each department as we identify records and certain procedures for responding to records requests. We are working on facilitating better training for those involved in records management.
Commissioner Kamalu commented on the hard work put into this significant Ordinance. She thanked Brian McKenzie for the work put into this. She stated this Ordinance was brought up as something our County wanted to look at and strengthen for our future. She stated she supports the decision to have the Administrative Officers come together to discuss the issues and to make sure the Ordinance is understood by those Administrative Officers.
Commissioner Stevenson recognized this as a joint effort and thanked Rebecca Abbott for her input on this. He stated this was a team effort with the Attorney's Office and the Clerk/Auditor's office and is one more step in improving the record keeping at Davis County.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

**CED**

Agreement #2021-0436 with Wasatch Front Regional Council

**4. Agreement #2021-0436 with Wasatch Front Regional Council to provide help with third quarter applications, rating and ranking of projects** — *Presented by Community and Economic Development Director Kent Andersen*

The contract period is 01/01/2021 to 12/31/2021. The payable amount is $10,000.
Kent Andersen added that this was really helpful last year so we recommend it is approved.

Agreement #2021-0437 with Shums Coda Associates Inc for Building Inspector

**5. Agreement #2021-0437 with Shums Coda Associates Inc for Building Inspector** — *Presented by Community and Economic Development Director Kent Andersen*

The County has gone through the RFP process and has selected Shums Coda. The payable amount is based on the work that is conducted. The contract period is 09/07/2021 to 07/31/2026.

Contract #2021-0438 with Utah Avalanche for the Utah Youth Soccer fall schedule

**6. Contract #2021-0438 with Utah Avalanche for the Utah Youth Soccer fall schedule** — *Presented by Community and Economic Development Director Kent Andersen*

The contract period is 08/23/2021 to 10/28/2021. The receivable amount is $3,306.30.

Contract #2021-0439 with L30 Metasports FC for the Utah Youth Soccer fall schedule

**7. Contract #2021-0439 with L30 Metasports FC for the Utah Youth Soccer fall schedule** — *Presented by Community and Economic Development Director Kent Andersen*

The contract period is 08/23/2021 to 10/11/2021. The receivable amount is $2,090.90.

Contract #2021-0440 withMetasport FC for the Utah Youth Soccer fall schedule

**8. Contract #2021-0440 with Metasport FC for the Utah Youth Soccer fall schedule** — *Presented by Community and Economic Development Director Kent Andersen*

The contract period is 08/23/2021 to 10/27/2021. The receivable amount is $5,912.20.

Contract #2021-0441 with USA Wrestling Utah for the Utah J.V. Wrestling Tournament

**9. Contract #2021-0441 with USA Wrestling Utah for the Utah J.V. Wrestling Tournament** — *Presented by Community and Economic Development Director Kent Andersen*

The contract period is 02/10/2022 to 02/12/2022. The receivable amount is $2,928.78.

Subrecipient Agreement #2021-0442 with Bountiful Community Food Pantry

**10. Subrecipient Agreement #2021-0442 with Bountiful Community Food Pantry to use funds from the 2021 program year Community Development Block Grant (CDBG) for the Pantry Smiles Donated Dental Program** — *Presented by Community and Economic Development Director Kent Andersen*

The contract period is 07/01/2021 to 06/30/2022. The payable amount is $37,000.

Subrecipient Agreement #2021-0443 with Davis Community Housing Authority

**11. Subrecipient Agreement #2021-0443 with Davis Community Housing Authority using the program year 2021 Community Development Block Grant (CDBG) funds for the Roof Repair Program** — *Presented by Community and Economic Development Director Kent Andersen*

The contract period is 07/01/2021 to 06/30/2022. The payable amount is $65,000.

Amendment #2021-129-B Approval of the Amendment to the Contract with Resource Consultants

**12. Amendment #2021-129-B Amendment to the Contract with Resource Consultants adding funding to assist with Consolidated Annual Performance and Annual Evaluation Report (CAPER) for the program year 2020** — *Presented by Community and Economic Development Director Kent Andersen*

The contract period is 03/01/2021 to 11/30/2021. The payable amount is $48,270.

#2021-0444 to grant an Underground Right of Way Easement to Rocky Mountain Power

**13. #2021-0444 to grant an Underground Right of Way Easement to Rocky Mountain Power for the benefit of Dominion Energy on Tax ID 08-076-0127 located south of the Davis Justice Center in Farmington** — *Presented by Community and Economic Development Director Kent Andersen*

The receivable amount is $1,250.

Resolution #2021-0445 Approval of a Resolution and Interlocal Agreement with Clinton City

**14. Resolution #2021-0445 Approval of a Resolution and Interlocal Agreement with Clinton City using Community Development Block Grant (CDBG) funding for ADA Curb Ramp Replacement Project Phase 2** — *Presented by Community and Economic Development Director Kent Andersen*

The contract period is 07/01/2021 to 06/30/2022. The payable amount is $75,000.

Ratification #2021-0446 of a Temporary Access License

**15. Ratification #2021-0446 of a Temporary Access License to Michael King and Stephanie J King for access to and through the Mutton Hollow Regional Retention Basin** — *Presented by Community and Economic Development Director Kent Andersen*

The contract period is 09/02/2021 to 10/02/2021.

Economic Assistance Grant Agreement #2021-0447 with the Governor's Office of Economic Opportunity for the 2021 Utah Championship event, hosted by the Utah Sports Commission

**16. Economic Assistance Grant Agreement #2021-0447 with the Governor's Office of Economic Opportunity for the 2021 Utah Championship event, hosted by the Utah Sports Commission** — *Presented by Community and Economic Development Director Kent Andersen*

This event is at Oakridge Country Club. The contract period is 09/07/2021 to 12/31/2021. The receivable amount is $75,000.

Commissioner Kamalu asked Kent Andersen if Item 16 was in regards to the Korn Ferry Tournament. Kent Andersen confirmed it was.
Commissioner Kamalu noted on Item 5 the building inspector was located in California. She asked if they have an office locally. Kent Andersen confirmed they are here in the County and stated they contract throughout the western U.S.
Commissioner Stevenson asked if they have experience in refineries. Kent Anderson advised they do. He further advised the Commission that CED has been using Shums Coda Associates for the last six months and they have been really responsive.

Motion to Approve Items 4-16: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

**Facilities**

Contract #2021-0448 with Great Basin Cabinetry, Inc. to construct and install cabinetry for the IMMS vaccination clinic remodel

**17. Contract #2021-0448 with Great Basin Cabinetry, Inc. to construct and install cabinetry for the IMMS vaccination clinic remodel** — *Presented by Facilities Director Lane Rose*

The payable amount is $42,560.
Lane Rose commented further stating that this is for all the cabinetry work for those offices.
Commissioner Kamalu asked what IMMS stood for. It was clarified that it stands for immunizations.
Lane Rose stated that Facilities is doing 90% in house construction and are moving right along. This is the longest lead time item and should be done by the end of the year. Commissioner Kamalu asked if there were no terms to this contract. Lane Rose said the company is making the cabinets ASAP. The contract deadline is for it to be finished by the end of the year.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

**Health**

License Agreement #2021-0449 with Western Kentucky University

**18. License Agreement #2021-0449 with Western Kentucky University to use the Trademarked Products, Bingocize, within the facilities where services are offered** — *Presented by Health Director Brian Hatch*

The contract period is 07/13/2021 to 07/12/2023. The payable amount is $1,300.

Reappointment of Mark Perry to the Davis County Senior Services Advisory Board

**19. Approval of the reappointment of Mark Perry to the Davis County Senior Services Advisory Board.** — *Presented by Health Director Brian Hatch*

The contract period is 07/31/2020 to 07/31/2023.

Reappointment of Larry Millward to the Davis County Senior Services Advisory Board

**20. Reappointment of Larry Millward to the Davis County Senior Services Advisory Board.** — *Presented by Health Director Brian Hatch*

The contract period is 07/31/2020 to 07/31/2023.

Summary Sheet #2021-0450 of agreements with the Church of Jesus Christ of Latter-day Saints and Salt Lake County

**21. Approval of the Summary Sheet #2021-0450 of agreements with the Church of Jesus Christ of Latter-day Saints and Salt Lake County** — *Presented by Health Director Brian Hatch*

This agreement was signed previously with the Church of Latter Day Saints to use their parking lots for immunization clinics. There is also an agreement with Salt Lake County for the purchasing of a product for use.

Summary Sheet #2021-0451 for contributions from Joy Luck Restaurant, John Cowan (individual), and Springwater Assisted Living Centerville

**22. Approval of the Summary Sheet #2021-0451 for contributions from Joy Luck Restaurant, John Cowan (individual), and Springwater Assisted Living Centerville.** — *Presented by Health Director Brian Hatch*

This item was introduced with no further discussion.

Summary List #2021-0452 and #2021-0453 of Rosalynn Carter Institute for Caregivers

**23. Approval of the Summary List # 2021-0452 and #2021-0453 of Rosalynn Carter Institute for Caregivers Agreements to allow department employees to deliver the DWD (Dealing with Dementia) program** — *Presented by Health Director Brian Hatch*

The contract period is 08/01/2021 to 08/01/2022.

Summary Sheet #2021-0454 for In-Home Services Contracts with Kal Medical Supplies, Dignity Home Health & Hospice, and Living Medical Supplies

**24. Approval of the Summary Sheet #2021-0454 for In-Home Services Contracts with Kal Medical Supplies, Dignity Home Health & Hospice, and Living Medical Supplies** — *Presented by Health Director Brian Hatch*

The contract period is 07/01/2021 to 06/30/2023. Brian Hatch added that these are vendors that deliver services for our in-home services.

Amendment #2021-069-B to the Contract with the Utah Department of Health for COVID-19 Vaccine Supplemental Support

**25. Approval of an Amendment to the Contract with the Utah Department of Health for COVID-19 Vaccine Supplemental Support providing additional funding and replacing Attachment 'A' in exchange for continued services** — *Presented by Health Director Brian Hatch*

The contract period is 04/01/2021 to 06/30/2024. The receivable is $1,469,248.

Motion to Approve Items 18-25: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

**Library**

Ratification of the Contract #2021-0455 with Innovative Interfaces Incorporated

**26. Ratification of the Contract #2021-0455 with Innovative Interfaces Incorporated for Integrated LibraryService (ILS), including first-year costs for maintenance and hosting for Davis County Library**— *Presented by Deputy Director Matt Goff*

Matt Goff clarified that ILS is the brain of the Library. This contract includes the first year's cost, maintenance and hosting for the Library.

The payable amount is $148,281 for the first year, that includes set up fees and $84,361 for years 2-5 for maintenance. The terms begin 8/17/2021.
Commissioner Kamalu commented that this was a big thing for our Library and our County. She asked how long it would take for this to be implemented. Josh Johnson stated it has to be done by the end of the year.

Contract #2021-0456 with the State of Utah Library Division

**27. Approval of the Contract #2021-0456 with the State of Utah Library Division to provide ARPA (American Rescue Plan Act of 2021) funding to purchase digital content in the OverDrive platform** — *Presented by Director Josh Johnson*

The contract period is 7/1/2021 to 9/30/2022. Receivable in the amount of $58,851. This contract is specific for EBooks. The Grant is based on the number of people in the County and the size of the Library.

Ratification #2021-0457 of the online submission, accepting a NASA@ My Library Programming Grant

**28. Ratification #2021-0457 of the online submission, accepting a NASA@ My Library Programming Grant, and access to training and other programming resources provided by NASA** — *Presented by Director Josh Johnson*

The contract period is 8/31/2021 to 9/15/2022. Receivable in the amount of $1,600. Josh Johnson advised the Library is one of 60 Libraries in the Nation that received this grant.

Motion to Approve Items 26-28: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

**Sheriff**

Amendment #2019-0465-B to the Law Enforcement Services Agreement with Fruit Heights

**29. Amendment #2019-0465-B to the Law Enforcement Services Agreement with Fruit Heights** — *Presented by Chief Deputy Susan Poulsen*

The contract period is 7/1/2021 to 12/31/2022. The receivable amount is $101,508 for 2021 and $206,064 for 2022.

Settlement and Release Agreement #2021-0458 for George Cannon

**30. Approval of the Settlement and Release Agreement #2021-0458 for George Cannon** — *Presented by Chief Deputy Susan Poulsen*

The contract period is 8/24/2021 to 4/29/2022.

Amendment #2021-0252-A to Contract with the State of Utah to increase court security and bailiff services funding for the Davis County Courts

**31. Amendment #2021-0252-A to Contract with the State of Utah to increase court security and bailiff services funding for the Davis County Courts** — *Presented by Chief Deputy Susan Poulsen*

The contract period is 7/1/2021 to 6/30/2022. The receivable amount is $66,26, increasing total contract amount to $835,920.

Amendment #2020-0030-A to the Training Reimbursement Agreement outlining repayment terms

32. **Amendment #2020-0030-A to the Training Reimbursement Agreement outline repayment terms** — *Presented by Chief Deputy Susan Poulsen*

The contract period is 9/7/2021 to 9/7/2024.

Contract #2021-0459 with the Utah Department of Health

**33. Contract #2021-0459 with the Utah Department of Health to accept an EMS Per Capita grant award** —*Presented by Chief Deputy Susan Poulsen*

The contract period is 7/1/2021 to 5/15/2022. The receivable amount is $5,981.

Amended and Restated Reimbursement Agreement #2018-0286-C

**34. Amended and Restated Reimbursement Agreement #2018-0286-C for Correctional Officer, Law Enforcement & Paramedic Training** — *Presented by Chief Deputy Susan Poulsen*

The contract begins 7/11/2021. The receivable amount is $5,203.96.

Approval of Tow Rotation Agreements #2021-0460 - #2021-0467

**35. Approval of Tow Rotation Agreements #2021-0460 - #2021-0467** — *Presented by Chief Deputy Susan Poulsen*

#2021-0460 Automotive Maintenance Specialist Inc. DBA AMS Towing
#2021-0461 A.W. Towing Corp
#2021-0462 DW Towing Inc.
#2021-0463 N&J Inc. DBA AC Towing
#2021-0464 Winterton Automotive Inc. #3
#2021-0465 Brett's Towing Inc.
#2021-0466 Master Towing LLC
#2021-0467 Trevor's Towing

The contract period is 7/1/2021 to 6/30/2022**.**

Curtis Koch made a statement for the record to correct the August 24th Commission meeting. Fast Fox Towing was listed on the agenda for approval, however, that agreement did not go through. We anticipate that will be coming through on a future date. Chief Deputy Poulson stated that Fast Fox Towing was on this contract agreement for this meeting, however, in looking into it she saw the contract was already with the County. It was decided the Clerk/Auditor's Office will be looking into that issue and it will be addressed at a future date.
Commissioner Stevenson commented on item 29 stating that Fruit Heights is the last contract to come through. He expressed his gratitude for the work of the Sheriff's Office and the Clerk Auditor's Office for working closely with these cities to understand the amount of service they are receiving and the true costs. As a note of clarification, Curtis Koch advised that the County still has three cities the Sheriff's Office provides Law Enforcement services for, Fruit Heights was the last of those three cities to go under contract.

Motion to Approve Items 29-35: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

**Treasurer**

Amended and Restated Master Banking Services Agreement #2021-0370-A with Wells Fargo Bank, N.A.

**36. Amended and Restated Master Banking Services Agreement #2021-0370-A with Wells Fargo Bank, N.A.** — *Presented by Treasurer Mark Altom*

The contract period is 8/10/2021 to 8/9/2026. Payable estimated in the amount of $2,500 per month. Mark Altom stated that the change to this contract is a comprehensive inclusion of the RFP which had not been attached for the meeting on August 10th. This is a formality recommended by the Attorney's Office in order to have all the documents as part of the agreement.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

**CONSENT ITEMS**

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Indigent Hardship Abatement Register

**Indigent Hardship Register**

Move to deny and hold hearings for the four applicants listed on the register.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Commission Meeting Minute

**Meeting Minutes**

The Commission Meeting Minutes for August 10, 2021 and the Work Session Meeting Minutes for August 16 and 17, 2021 were presented for approval.

Commissioner Stevenson and Commissioner Kamalu expressed their gratitude for the excellent work of the individuals who prepared the minutes.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Commissioner Kamalu moved to recess to the Board of Equalization. Commissioner Stevenson seconded the motion. All voted Aye.

**BOARD OF EQUALIZATION**

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Property Tax Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Curtis Koch advised there are corrections that will need to be made to the finalized document, he advised he will note those corrections and asked that the Commission consider those corrections in their motion.

**Auditor's Adjustments:**

**Tax Exempt Requests**

· Two requests. One is recommended for approval. The second is being recommended to deny after the August 25th hearing. The report notes only one.

**Appeals**

· 13 Appeals

**Abatement Reports**

· Three Abatements recommended for denial

**Corrections**

· 14 Veteran Tax Exemptions. The report notes 12.

**Accessor Adjustments:**

**Personal Property Waivers**

· One Penalty Waiver. The report notes 0.

**Personal Property Appeals**

· One Appeal

**Accessor Initiated Corrections**

· 10 corrections

**Green Belt Appeals**

· One Green Belt Appeal with a report attached.

Commissioner Kamalu thanked Curtis Koch and noted his attention to detail.
Curtis Koch stated for the record, that the recommendation on the Green Belt Appeal is to deny.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Commissioner Stevenson moved to reconvene the Commission Meeting. Commissioner Kamalu seconded the motion. All voted Aye.

**COMMISSION COMMENTS**

Commissioner Stevenson invited other comments from the directors.

Commissioner Kamalu commented on the tour she attended at the Mueller Park Trail. She commented how blessed we are to have these trails on our mountain side. Commissioner Kamalu stated that she rode an E-bike on this tour. She mentioned that there is a new section of trail completed by Bountiful City and the Volunteer Trails Committee. The tour saw the plans to add miles of trail to Mueller Park. There is beautiful space there. She expressed her gratitude for the beautiful place where we live. She recognized Councilwoman Kate Bradshaw who put that event together.

**MEETING ADJOURNED**

The Commission meeting was adjourned at 11:10 a.m.

Minutes prepared by:
Rian Santoro
Deputy Clerk/Auditor

Minutes approved on:

_____
Curtis Koch
Clerk/Auditor

_____
Bob J Stevenson
Commission Chair