Davis County Budget Committee

Meeting Minutes

September 13, 2021

The Budget Committee of Davis County met on September 13, 2021, at 3:00 p.m. in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, UT. Notice of this meeting was given under the requirements of Utah Code Annotated §52-4-202.

Disclaimer: The meeting was an open dialogue. Agenda items appear in bold and are only briefly summarized. The reader may refer to the audio recording and the attachments for further clarification of the content. Timestamps have been noted in the minutes to aid in locating points of discussion in the audio record. The audio recording for this meeting is available based upon the County's current retention schedule. All documents from this meeting are on file in the Davis County Clerk/Auditor's office.

The meeting commenced at 3:04 p.m.

1. **Opening Roll Call**

   Committee members present were: Commissioner Randy B. Elliott; Commissioner Lorene Miner Kamalu; Curtis Koch, Clerk/Auditor; Heidi Voordeckers, Chief Deputy Clerk/Auditor; Chris Bone, Human Resources Director; and Mark Langston, Information Systems Director. Commissioner Bob J Stevenson was excused. Shairise Bills, Deputy Clerk/Auditor, recorded the minutes for the meeting. Other Davis County staff present were: Lane Rose, Facilities Director; Josh Johnson, Library Director; Heather Beaver, Facilities; and Sherri Day, Facilities.
   There was no public attendance.

2. **Approval of Budget Meeting Minutes for July 19, 2021** *(Minute 00:46)*

   Mark Langston motioned to approve the meeting minutes for July 19, 2021, Chris Bone seconded the motion, and all voted aye.

3. **Budget Opening Items for 9/21/2021—**Presented by Heidi Voordeckers, Chief Deputy Clerk/Auditor *(Minute 01:14)*
   Heidi reviewed each line items listed on the proposed budget resolution. The budget amendments included a total use of fund balance of $148,281. She brought up sales tax revenues and proposed recasting the revenue projections for 2021. She showed the five-year average between 2016 and 2022 as 6.8% year over year in revenue growth, but in the first six months of 2021, it's projected to be 20.8% year over year growth. Heidi will add a line item in the budget amendment to recognize this new revenue to increase the general fund balance and present it for approval in the Commission meeting on September 21, 2021.
   (See Attachments A and B.)

4. **State of Davis County Facilities–** Presented by Lane Rose, Facilities Director *(Minute 10:41)*

   Lane Rose presented an overview of the audit his department did of all the County-owned buildings.

A physical assessment of each building was performed, and his project recommendations and the departments' needs and requests were preliminarily explained. Each department will present its specific requests in more detail during the budget presentations.
(See Attachments C1-C126.)

5. **Weber County Compensation Adjustment Discussion** *(Minute 1:40:30)*

   Curtis led the discussion. He said a video was circulating last week by the Weber County Commission in which they announced a $2.00 per hour increase for each employee. Heidi showed a comparison spreadsheet between Davis and Weber County's wages and benefits and gave a brief analysis. Davis County has steadily offered increases to its employees compared to Weber and continues to do salary surveys regularly to align with the market. Davis County has taken a slow, consistent, and measured approach to addressing salary discrepancies so that an overall abrupt increase is not necessary. A new salary survey will be presented again in the next few months and reviewed by the Budget Committee.
   (See Attachment D.)

6. Meeting adjourned at 5:19 p.m.

All documents associated with this meeting are listed as the following attachments:

A1	9 23 2021 Draft Budget Amendment
B	Sales Tax Projections-Fund 10
C1-C164	Facilities Building Audits and Budget Information
D	Weber Wages

Minutes prepared by:

Shairise Bills
Deputy Clerk/Auditor

Minutes approved on: 09/30/2021

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor— Budget Officer

APPROVED