

1 Minutes of the Whitaker Museum Board meeting held Tuesday, February 23, 2021 at 5:00 p.m.
2 via Zoom.

3
4 **MEMBERS PRESENT**

5 Debbie Dahl
6 Robin Jensen
7 Jim Morgan
8 Spencer Packer, Chair
9 Nancy Smith

10
11 **MEMBERS ABSENT**

12 Carol Bake

13
14 **STAFF PRESENT**

15 Stephanie Ivie, City Council Liaison
16 Brant Hanson, City Manager
17 Janet Denison, City Recorder
18 Lisa Linn Sommer, Museum Director

19
20 **DETERMINATION STATEMENT**

21
22 Chair Spencer Packer read the Determination Statement in accordance with Utah Code 52-
23 4-207(4) of the Utah Open and Public Meeting Act, that allows the Whitaker Museum to conduct
24 electronic meetings due to the COVID-19 pandemic.

25
26 **501c3 DISCUSSION**

27
28 Brant Hanson, City Manager, explained the 501c3 gives an organization a tax-exempt
29 status through the IRS. If an organization is tax-exempt, then it becomes a charitable organization
30 and donations are tax exempt. If the Museum becomes tax exempt, then it would no longer fall
31 under control of the city. If the Museum Board elects to not be 501c3, it will give the Board
32 flexibility in managing the activities of the Board. If The Museum becomes 501c3 status, portions
33 of the budget could remain the same. Chair Spencer Packer asked if funds are given to the Museum
34 and banked, what would happen under 501c3? Mr. Hanson explained the City cannot call funds
35 back and use them for another project. The bank account would be held and managed by the
36 Museum director. The City would require the Board to acquire Museum insurance. Under 501c3,
37 the Board would not have to deal with GRMA (Government Records Management Access Act).
38 In staying with the city, the City Council, staff, and finance people are able to help the Board.
39 More discussion will be held on this item at the next meeting.

40
41 **NOMINATE AND VOTE FOR CHAIR AND VICE CHAIR**

42
43 Debbie Dahl made a **motion** to nominate Spencer Packer as chair of the Whitaker Musuem
44 Board. Robin Jensen seconded the motion, which was passed by unanimous vote (5-0).

1 Debbie Dahl made a **motion** to nominate Nancy Smith as vice chair of the Whitaker
2 Museum Board. Robin Jensen seconded the motion, which was passed by unanimous vote (5-0).
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4 **DIRECTOR'S REPORT**

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6 Lisa Linn Sommer, Museum Director, is making a virtual tour of the exterior of the
7 Whitaker Museum. The script has six different stops on the outside of the Museum. Grant Nielsen
8 from KSL, who is also a citizen of Centerville, will narrate the virtual tour. Mike Smith, who is a
9 Centerville employee in the IT department, will edit the scripts in his studio at home.
10

11 The CLG grant has an 18-month cycle, and it ends in August 2021. The budget is \$19,100,
12 with \$10,000 match coming from the City RAP Tax, and \$9,100 match coming from the State.
13 Brant Hanson, City Manager, said the budget was amended because of COVID. Focus for the CLG
14 funds is rehabilitation of the summer kitchen. At the next Board meeting, a decision will be made
15 on how the FY22 RAP budget will be used. One suggestion is for a barn, which will include a roof
16 structure to protect the wagon. At present, the RAP Tax can only be used for capital projects.
17

18 The Museum has been given permission to begin the 'Keeping the Stories Alive', event
19 again with masks and distancing. More information will be given at the next meeting.
20

21 **WIND DAMAGE REPAIR REPORT**

22
23 Lisa Linn Sommer, Museum Director, reported the lead glass window in the upstairs
24 window blew out; the screen door blew away; tree branches fell on the wrought iron fence,
25 damaging finials and detaching it from the base, and the fence by the car wash blew down. All of
26 the items have been repaired, except for the window. City insurance has covered the cost of these
27 repairs, with the possibility of disaster fund reimbursement for those costs.
28

29 **LANDMARKS COMMISSION**

30
31 The Landmarks Commission is on hiatus, as they do not have a quorum. The Whitaker
32 Museum Board could possibly take the Landmarks Commission under its umbrella, as they do
33 have similar goals with the Whitaker Museum.
34

35 **OPMA TRAINING**

36
37 Janet Denison, City Recorder, will be conducting Open Public Meetings Act training after
38 the Board meeting for Nancy Smith, Debbie Dahl, Jim Morgan, and Spencer Packer.
39

40 **NEXT MEETING**

41
42 The next Whitaker Museum Board meeting will be held on Tuesday, March 23, 2021 at
43 5:00 p.m. via Zoom.

ADJOURN

At 6:10 p.m., Jim Morgan made a **motion** to adjourn the meeting. Debbie Dahl seconded the motion, which was passed by unanimous vote (5-0).

Jennifer Hansen

City Recorder

10/01/2021

Date Approved

Connie Larson

Connie Larson, Recording Secretary

