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PLANNING AND ZONING MEETING MINUTES

Opened meeting at 6:05pm, Sept 13, 2021

- **Commission Attendees:** Deb Herron, Danita Hinton, Ryan Allred, Cody Ivie
- **Guest Attendees:** Doug Reid

Agenda Items:

1. Prayer by Deb Herron, Pledge
2. 8-2-2021 Meeting Minutes accepted by unanimous vote.
3. 681 E Main Fence Line
 - a. Discussed how current fence is erected in alleyway and will need to be moved for access to utilities.
4. 840 N 500 E, Lot Line adjustment: David Gill
 - a. Will review another day
5. Annexation Request: Doug Reid
 - a. Doug presented his annexation request and specific parcels to be incorporated.
 - b. At the request of Danita, Doug gave more background information of his history, business dealings and the reasoning behind this annexation request
 - i. Gave an overview of his family and investing history, his current meat processing plant construction on the bench, federal inspection process, business details and partner, inspection process with Tri-county, and ultimately why he is requesting to be incorporated into the city.
 - c. Deb passed on Lynn's inquisition over why Doug would not incorporate the entire hayfield into the annexation and make it a larger chunk of land rather than two peninsulas?
 - i. Doug expressed there was no specific reason to not incorporate all the land.
 - ii. Commission discussed with Doug our desire for him to include the hayfield if there is no adverse tax or otherwise effects on him.
 - iii. Doug agreed, he requested Deb incorporate the other plats into the annexation request.
 - d. Deb reviewed the annexation process
 - i. Doug will provide through survey services the required plat maps and sewer engineering drawings as requested by Duchesne City.
 - e. Motion made by Ryan to recommend the discussed plats to the City Council for approval. Accepted by unanimous vote.
6. General Plan
 - a. Discussed maps to be completed by Ryan
 - b. Discussed Housing Chapter. Cody to make final adjustments and concluding paragraph, Ryan to provide Cody with General Plan copy for reference.

Action Items:

1. Deb will recommend the annexation with the additional plats as approved by Doug Reid.
2. Ryan will work on creating the maps for the general plan.
3. Cody will review the Housing Chapter in the general plan and create a concluding statement or paragraph to sum it up.

Motions:

1. Motion made by Ryan to approve meeting minutes 8-2-2021, seconded by Cody, vote unanimous.

2. Motion made by Ryan to recommend to the Council the annexation request with the additional plats discussed, 2nd by Cody, vote unanimous
3. Motion made by Ryan at 8:0pm to adjourn, seconded by Danita, vote unanimous.

Adjourned at 8:03 pm

- **Next Meeting: Sept 27th, 2021**