

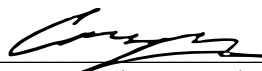
## NOTICE AND AGENDA

Notice is hereby given that the Millville City Council will hold their regularly scheduled Council Meeting on Thursday, September 23, 2021, at the **Ridgeline High School Lecture Hall**, 180 North 300 West in Millville, Utah, at 7:00 p.m.

1. Call to Order / Roll Call – Mayor Hair
2. Opening Remarks / Pledge of Allegiance – Councilmember Zollinger
3. Approval of agenda
4. Approval of minutes of the City Council Meeting – September 9, 2021
5. Agenda Items—
  - A. Public Comment Period (2 min/person)
  - B. Millville City Youth Council Introductions – MCYC Advisor Julianne Duffin
  - C. Swearing in of Millville City Youth Council – Recorder Twedt
  - D. Business License request for Red Poppy Rentals at 695 W. 1700 S. Bldg. 28, Suite 111 – Justin Hamilton
  - E. Business License request for Home Plan Portfolio at 543 N. 300 E. – Katherine Evans
  - F. Consideration of Resolution adopting the Millville FY2021 Fraud Risk Assessment – Recorder Twedt
  - G. Report on P&Z Meeting held September 16, 2021 – Councilmember June
  - H. TAP and Safe Sidewalks Grant Funding Programs for sidewalk development – Recorder Twedt
  - I. Water Share Bidding – Recorder Twedt
  - J. Councilmember Reports and Other Items for Future Agendas
6. Adjournment.

In compliance with the American with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Corey Twedt at (435) 881-2669 at least three days prior to the meeting.

This agenda was posted on September 20, 2021 to the City posting locations, the City Website and the Utah Public Meeting Notices Website.

  
\_\_\_\_\_  
Corey Twedt, Recorder

**MILLVILLE CITY COUNCIL MEETING**  
**City Hall – 510 East 300 South – Millville, Utah**  
**September 9, 2021**

**PRESENT:** David Hair, Daniel Grange, Clay Wilker, Michael Callahan, Pamela June, Ryan Zollinger, Tara Hobbs, Chad Kendrick, Corey Twedt, Kristen Gonzalez, Brynzlie Gonzalez, Matt Anderson, Mike Anderson, Robert Cudney, Kathy Merritt

**Call to Order/Roll Call**

Mayor David Hair called the City Council Meeting to order for September 9, 2021 at 7:00 p.m. The roll call indicated Mayor David Hair and Councilmembers Pamela June, Clay Wilker, Ryan Zollinger and Daniel Grange were in attendance with Councilmember Michael Callahan to arrive later. Also, Treasurer Tara Hobbs and Recorder Corey Twedt were present.

**Opening Remarks/Pledge of Allegiance**

Councilmember June welcomed everyone to the Council Meeting and led all present in the pledge of allegiance. She then offered a word of prayer.

**Approval of Agenda**

The agenda for the City Council Meeting of September 9, 2021 was reviewed.

**Councilmember Zollinger moved to approve the agenda for September 9, 2021.**

Councilmember Grange seconded. Councilmembers Wilker, June, Grange and Zollinger voted yes with Councilmember Callahan to arrive later. (A copy of the agenda is included as Attachment “A”.)

**Approval of Minutes of the Previous Meeting**

The Council reviewed the minutes of the City Council Meeting for August 26, 2021.

**Councilmember June moved to approve the minutes for August 26, 2021.**

Councilmember Zollinger seconded. Councilmembers Wilker, June, Grange and Zollinger voted yes with Councilmember Callahan to arrive later.

**Public Comment Period**

Mayor Hair opened the floor for any public comments. No one signed up for the public comment portion of the meeting.

**Report on P & Z Meeting held September 2, 2021**

Councilmember June reviewed with the Council the Planning Commission's draft minutes for the meeting held September 2, 2021. She said that some of the items would be discussed in more detail later in the meeting.

**Consideration of a Resolution Issuing a Conditional Use Permit for Bio Minerals Technologies**

Mayor Hair reviewed with the Council the resolution setting the parameters for a conditional use permit for Bio Minerals Technologies for a temporary portable office building as had been discussed at previous meetings.

Part of the resolution read, "*Construction on the permanent office building is planned to have begun within that time frame.*" Councilmember Zollinger asked that the word "planned" be changed to "expected". Recorder Twedt made the change to the resolution.

**Councilmember Zollinger moved to approve Resolution 2021-22 with the updated language.** Councilmember Grange seconded. Councilmembers Wilker, June, Grange and Zollinger voted yes with Councilmember Callahan to arrive later. (The approved Resolution is included with the minutes as Attachment "B".)

**Consideration of a Resolution Updating the Park Use and Reservation Policy**

Recorder Twedt reviewed the resolution showing the proposed changes to the parks policy as it relates to soccer field fees.

**Councilmember Callahan arrived at this time.**

Recorder Twedt explained that these changes were recommended by NeCole Walton who manages all of the soccer leagues in Millville City.

**Councilmember Grange moved to approve Resolution 2021-23.** Councilmember June seconded. Councilmembers June, Grange, Wilker, Zollinger and Callahan voted yes. (The approved Resolution is included with the minutes as Attachment "C".)

**Consideration of a Resolution Accepting the Zollinger Estates Phase 2 Subdivision**

Mayor Hair reviewed the resolution for accepting the Zollinger Estates Phase 2 Subdivision. Recorder Twedt said that the Planning Commission and the engineers had signed off on the subdivision. He also said that they were in the final stages of approval by the County for the boundary line adjustment and that this subdivision should be approved contingent on the completion of the boundary line adjustment and payment of all subdivision and water fees.

**Councilmember Grange moved to approve Resolution 2021-24 with the condition of completion of the boundary line adjustment and payment of all outstanding fees.**

Councilmember Callahan seconded. Councilmembers June, Grange, Wilker, Zollinger and Callahan voted yes. (The approved Resolution is included with the minutes as Attachment “D”.)

**Consideration of a Resolution Accepting the Millville Acres Subdivision**

Mayor Hair reviewed the resolution for accepting the Millville Acres Subdivision. He said that there had been a couple of issues or questions that had come up in Planning and Zoning.

Councilmember June said that the main issue that had come up was the requirement for sidewalks on 100 East as this would be a “floating sidewalk” only in front of this property. Mayor Hair and Councilmember Callahan said that they had concerns with wheelchair accessibility for steep portions of the sidewalk on that block. Councilmember Zollinger pointed out that this parcel did not have the same grade issues as other areas on that street and concerns about accessibility in certain areas should not stop the City from requiring sidewalks here. Councilmember Zollinger pointed out that the City was using the sidewalk map that had been adopted earlier this year to determine that sidewalks were needed in front of this parcel.

Matt Anderson (developer of the property and Alternate Planning Commissioner) said that the Planning Commission had determined that there were issues with the sidewalk map plan and that it may need to be reviewed and changed. Mayor Hair said that he would like to look into trails in Millville. He discussed the possibility of collecting fees from developers and then using those funds to build out the trail system. Recorder Twedt said that based on conversations with the City attorney, he didn’t think it was legal to collect fees from a development and then use that money in a different part of the City.

Councilmember Grange said that he thought it was an issue to try and change things now on the fly. P&Z had worked on a map dictating City sidewalk requirements. The plan was adopted by the City Council and now there are requests to deviate from the plan. He said that the purpose of creating the map was so that the requirements were clear and they wouldn’t have to re-evaluate sidewalks for every new development. Councilmember Callahan said that no plan is always functional. He had no issue making changes to the plan if it made sense to do so.

Councilmember Zollinger said that 100 East was identified as a key road in which sidewalks were needed for children walking to school. The Planning Commission had determined that sidewalks should be on the east side of the road. Councilmember Zollinger said that the only way the City is going to get sidewalks added throughout the City is to start requiring them from developers as had been discussed as part of the sidewalk plan. He said that he felt the City needed to stick to the plan created by the Planning Commission and adopted by the City Council.

Councilmember June said that what was discussed in P&Z was to revisit the map and update the plan. She said that she didn't like floating sidewalks. Recorder Twedt said that as was discussed with approval of the Resolution, the City needed to get developer help when they could and then find ways to fill in the gaps or nothing would ever be done.

Councilmember Wilker said that his concern was that if sidewalks were not required here, the Council would be setting a precedence. Every developer would come in and want a waiver for improvements related to their developments.

Matt Anderson said that he felt the sidewalk should be required if it was a continuation of an existing sidewalk, but not as a new floating sidewalk. Councilmember Grange said that when the resolution was adopted by the City Council, accepting the P&Z sidewalk plan, this was discussed a lot. The decision was made that we needed to put in sidewalks whenever development happened on an area indicated on the map. We knew that this would create pieces of sidewalk that did not connect to anything, but that was the only way to get things started. This is what is in the City Code currently. Councilmember Grange said that he felt the Code needed to be followed.

Public Works Director Chad Kendrick said that the City could have had a lot of sidewalks installed over the past several years if they had required sidewalks during development as indicated by the City Code.

Councilmember Zollinger said that by not requiring sidewalks at the time of development, they were essentially lifting the improvement requirement from the developer and putting that burden on the City. It was discussed that prior to the sidewalk plan that had been adopted, the Code would have required sidewalks on both streets and not just 100 East for this development.

Councilmember Callahan said that based on this discussion, he thinks that the City Council needs to follow the existing plan and require sidewalks along 100 East. Councilmember June said that she felt the plan was bad and that the City should not continue to follow a bad plan. Councilmember Zollinger said that there was nothing that would make sidewalks at this development difficult to install.

Councilmember Grange said that he was prepared to motion that they approve the subdivision and that they require compliance with the sidewalk plan. Councilmember Wilker proposed an amendment of allowing a deviation from the sidewalk requirement if the sidewalk plan were to change prior to construction on the lots. Councilmember Zollinger said that he felt there needed to be sidewalks on 100 East to provide a route for kids walking to school. He said that there would likely be additional development in the South Fields and these sidewalks would be important. Councilmember Zollinger said that the developers of course had the option of delaying acceptance of the subdivision to see if a change in the sidewalk requirements would be made at some point in the future. Matt Anderson said that he didn't want to delay anything and wanted to proceed.

**Councilmember Grange motioned to approve Resolution 2021-25 with the requirement of sidewalks along 100 East as indicated in the City sidewalk plan.**

Councilmember Callahan seconded. Recorder Twedt asked about the required schedule.

He said that he didn't want another issue like they had with the Banham property.

Councilmember Zollinger proposed that no new building should be permitted until the sidewalks were complete. Matt said that if the sidewalks were required, he wanted to get them done right away. Councilmember June said that she approved the acceptance of the subdivision, but did not approve the sidewalk requirement. She said that she would be voting yes on the motion so that they could proceed with their development.

Councilmembers June, Grange, Wilker, Zollinger and Callahan voted yes. (The approved Resolution is included with the minutes as Attachment "E".)

### **Consideration of Appointing Rachel Thompson for another term as a Planning Commissioner**

Councilmember June said that Rachel Thompson's term on the Planning Commission was up. Rachel said that she is willing to serve another term as a commissioner. The Council said they felt Rachel had been doing a good job on the Planning Commission.

**Councilmember Grange motioned to appoint Rachel Thompson to serve another 2.5-year term on the Planning Commission.** Councilmember June seconded.

Councilmembers June, Grange, Wilker, Zollinger and Callahan voted yes.

### **Parking and Storage on City Right of Way and on Sidewalks**

Councilmember Zollinger said that there are a lot of issues with long term parking on the City right of way. The current City Code had been provided for review by the Council. We need to review if changes should be made to the Code and then come up with a plan to address the issue throughout the City.

Councilmember Callahan proposed a Code addition of a 1-ft setback from the sidewalks so that people aren't parking so close to where people are trying to walk.

Mayor Hair pointed out that there were issues with compliance to the intersection parking requirements in Code Section 10.08.050.A. Councilmember Zollinger said that he had made note of this as well.

Councilmember Callahan said that there were streets on which only parallel parking should be permitted. He said that before any major changes were made to the Code, he felt that they just needed to start enforcing what was already there. These issues have been discussed for a very long time.

The time limits in the current Code were briefly discussed. The winter parking time limit is 30 minutes within ten feet to the pavement. In the summer, the current time limit is 72 hours. The Council felt like this was problematic.

Mayor Hair said that the parking issues are a bigger problem in certain parts of the City, but he saw the need to address it throughout the entire City instead of cherry-picking certain areas.

Councilmember Zollinger said that he wanted to make all the residents very clear of the rules and give them time to make changes before tickets are issued. He proposed starting with a sticker or door hangar. Councilmember Callahan said that it might be good to have a public hearing to discuss the parking problems. Mayor Hair said that a notice could be placed in a future newsletter to make everyone aware of what was going on. Councilmember Zollinger said that he wasn't sure a hearing was necessary. There are clear violations to the code and the point of the public outreach was not to have everyone come and complain about their specific parking issues. He proposed they address the right of way parking issues in a public meeting instead where the Council could clarify the Code and make everyone aware of the upcoming enforcement.

Recorder Twedt said that he would reach out to the Sheriff's Department to understand how enforcement might work so that there was some clarity for the City.

Councilmember June said that she would like to close the loophole on the 72-hour parking requirement. Councilmember Callahan proposed the Council review the Code and come back with proposed changes before the meeting in which the public is asked to come. Councilmember Zollinger said that he agreed with this plan. He said that the goal should be to educate and address the more dangerous issues first. Councilmember Zollinger suggested education this fall and then enforcement of the winter parking this year as they had in the past and then in the spring, start enforcing the rest of the Code.

The Council said that the main issues they were trying to address were no long-term or daily parking in the City right of way, the 10-foot off-of-pavement requirement, the new 1-foot from sidewalks addition and the 50-foot from intersections portion of the Code. (The staff report and sections from the City Code are included with the minutes as Attachment "F".)

#### **Schedule and Plan for "Get to Know the Candidates Night"**

Recorder Twedt explained that the write-in period for the upcoming municipal election had ended, and it looks like the City will hold an election to select a mayor from the two candidates that are planned for the ballot: Mayor David Hair will be running again as will Robert Cudney. Robert had been there earlier in the meeting, but had left prior to this discussion. In some past years, the City has sponsored a get-to-know the candidates night which has given residents an opportunity to hear from and potentially ask questions of the candidates. If we are going to do that for the election in November, we will need to figure out a format and schedule soon.

In anticipation for a possible sewer hearing, Mayor Hair has spoken with Principal Snow from Ridgeline High School and has reserved the lecture hall for the next City Council meeting on September 23, 2021. We are not ready to have a sewer hearing at this time. We

are also not sure if the attendance for a candidate night will exceed the limits of City Hall. The Youth Council is planning to be sworn in on the 23<sup>rd</sup>, so one possible option would be to hold the City Council meeting at the high school to allow space for the Youth Council and whatever residents attend. Following the City Council meeting, we could hold the Candidate's Night. That way, if attendance is high, we will be covered. The Council said that they liked this plan for the next meeting.

Recorder Twedt said that they would also need to figure out the format for the candidate's night. They could allow each candidate to speak for some amount of time and then split up to different parts of the room to meet people and answer questions, as they had done in the past, or they could take questions from the audience together or whatever they want to do.

This was the plan determined by the City Council: The Candidate's Night will be on September 23<sup>rd</sup> following the City Council Meeting (starting at approximately 8 p.m.). Each candidate will be given a few minutes at the beginning to introduce themselves. Following that, they will each be asked a few questions. The questions will be provided beforehand and each candidate will be asked the same questions. After that, there will be some time allotted for closing remarks and then the candidates will separate to different parts of the room to meet the public and answer additional questions.

### **City Reports**

Director Kendrick reported that nitrates at the Glenridge Well had remained steady and not increased. City water production and use has been high this year with a top day of about 1.8 million gallons.

Construction on the well house for the new well has begun. Director Kendrick said that he was impressed with the Vancon project engineer and some of the recommendations he was making.

For parks, the installation of the continuation of the walking path at the South Park is planned to begin very soon.

Director Kendrick said that he had concerns about a new home being built at 100 North and 100 West. It looks like they are going to have an apartment and have an exit from the home to both streets. Director Kendrick suggested something be added to the development checklist to address rentals. Councilmember Zollinger said that he felt homes with mother-in-law apartments should be required to use a single entrance from City streets. Mayor Hair suggested that P&Z review this concern to see if they felt a change to the Code was needed.

**Councilmember Reports and Items for Future Agendas**

(A copy of the Councilmember Assignments List is included with the minutes as Attachment “G”.)

Councilmember Wilker said that Frank Smith had talked to him about potentially connecting to the existing sewer lines. Recorder Twedt said that Frank had called him several weeks ago and asked to be on the agenda to discuss this, but then had called back and said that he had changed his mind.

Kathy Merritt apologized for missing the public comment period at the beginning of the meeting. She thanked Councilmember Zollinger for talking to her neighbor about the complaint she had filed. Kathy said that the neighbor had killed two chickens and a duck, but that the bunnies are still there and they are a problem. She said that they had not done what they said they would do. Councilmember Zollinger said that he would visit the neighbors again. Kathy said that she had pictures if he needed/wanted them.

**Adjournment**

**Councilmember Callahan moved to adjourn the meeting.** Councilmember Grange seconded. Councilmembers June, Grange, Wilker, Zollinger and Callahan voted yes. The meeting adjourned at 8:51 p.m.



## Millville City

PO Box 308  
510 East 300 South  
Millville, Utah 84326  
(435) 750-0924 corey@millvillecity.org  
[www.millvillecity.org](http://www.millvillecity.org)

### CHECK APPLICABLE BOX

- |                                        |                                                |
|----------------------------------------|------------------------------------------------|
| <input type="checkbox"/> Commercial    | <input type="checkbox"/> New Application       |
| <input type="checkbox"/> Home Business | <input type="checkbox"/> Application Amendment |

### CHANGE OF:

- |                                    |                                               |
|------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Ownership | <input type="checkbox"/> Business Name        |
| <input type="checkbox"/> Address   | <input type="checkbox"/> Business Description |

### Business License Application

For businesses with a permanent physical location within the Millville City limits.  
This is not the application for special events, temporary businesses or solicitors.

License No. \_\_\_\_\_

Date Received \_\_\_\_\_

### SECTION I: Business Information

Application Contact: Justin Hamilton Contact Ph: 435-770-3363

A. Business Name "DBA": Red Poppy Rentals

B. Business Location: 695 West 1700 South Bldg 28 Suite 111 Logan, UT 84321 Millville, UT 84326  
Street Address (include unit #)

C. Mailing Address: 600 W. Center Street Logan, UT 84321 ☒ Same as "B. Business Location"  
ATTN: \_\_\_\_\_ Street (include unit #)/PO Box address: \_\_\_\_\_ City, State, Zip

D. Local Business Ph: 435-554-8210 Fax: none www: redpoppyrentals.com

### SECTION II: Business Description — General (complete the commercial or the Home Business AND the far right column)

#### COMMERCIAL

Building/plaza: Zollinger Commerica

Is this a secondary use within an existing business location?

☐ Yes, in \_\_\_\_\_ ☐ No

Hours of Operation: Mon-Sat 1-6 pm

Type of Operation: (mark all that apply)

- |                                                                                  |
|----------------------------------------------------------------------------------|
| <input type="checkbox"/> Sales/Service: Customers typically come on site         |
| <input checked="" type="checkbox"/> Sales/Service: Customers rarely come on-site |
| <input type="checkbox"/> Service no sales                                        |
| <input type="checkbox"/> Fresh food service and/or preparation                   |
| <input type="checkbox"/> Manufacturing                                           |
| <input type="checkbox"/> Medical/dental                                          |
| <input type="checkbox"/> Daycare                                                 |
| <input type="checkbox"/> Instruction                                             |
| <input type="checkbox"/> Preschool                                               |
| <input type="checkbox"/> Other: _____                                            |

Previous use of location:

#### HOME BUSINESS

Please Note:

A home business does not change the aesthetic character of the area and zone.

On-site employees? ☒ Yes ☐ No

If yes,

Up to how many? 2 Working hours? 1-6

Where will they park? parking in back

On-site customers? ☒ Yes ☐ No

If yes,

Up to how many per day? 0-5

Up to how many per week? 15

Where will they park? in front

On-site business will be performed from a:

(mark all that apply)

- |                                            |                                              |
|--------------------------------------------|----------------------------------------------|
| <input type="checkbox"/> Home office       | <input type="checkbox"/> Garage/storage room |
| <input type="checkbox"/> Desk and chair    | <input type="checkbox"/> Carport/driveway    |
| <input type="checkbox"/> Shed/out building | <input type="checkbox"/> Vehicle             |
| <input type="checkbox"/> Other: _____      |                                              |

Do you intend to set-up off-site?

(i.e. in parking lot, at festivals, within stores)

☐ Yes ☒ No

Proposed start date: \_\_\_\_\_

#### This Business Includes:

- | Yes                                 | No                                                                                                  |
|-------------------------------------|-----------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> Signage                                                                    |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> Alcohol sales and/or services                                   |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> Live entertainment on-site                                      |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> Door-to-door solicitation                                       |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> Fireworks sales on-site                                         |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> Vending machines on-site                                        |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> On-site secondary business                                      |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> On-site events (ie. community party parking lot/sidewalk sales) |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> Investment advice and/or service                                |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> Pesticides use and storage                                      |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> Hazardous materials use and storage                             |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> Vehicle sales                                                   |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> Firearms or explosives sales                                    |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> Care of children or preschool                                   |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> Any construction jobs over \$1,000                              |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> Piercing, tattooing, perm, make-up                              |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> Used merchandise transactions                                   |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> Changes to existing garbage service                             |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> Vehicles, trailers, mowers, etc. (stores on site)               |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> Electrical, plumbing, structural, or mechanical changes to site |

### SECTION III: Business Description — Specific ☐ (attach additional pages if necessary)

Red Poppy Rentals is an event rental business catering to weddings and corporate events. We provide tables, chairs, linens, lighting and decor. We also provide and install large event tents.

**SECTION IV: Additional Information**

- E. Utah State Tax Commission — Sales Tax Number: \_\_\_\_\_ ☐ Not applicable
- F. State & federal regulatory agency licensing info: \_\_\_\_\_ ☐ Not applicable  
(If not licensing, leave blank or attach number)
- G. Did you use "One-Stop Online Business Registration" to Register your business with state and federal agencies?  
☒ Completely ☐ Partially ☐ Not at all ☐ I do not know — someone else did it
- H. Previous Business Name: \_\_\_\_\_ ☒ Not applicable
- I. Previous Business Location: 316 N. 850 W. Building C Logan, UT 84321 ☐ Not applicable

**SECTION V: Ownership** (Parent business entity and business officer information)**Parent Entity**

Parent Business Name: Red Poppy Rentals Inc ☐ same as "A. Business Name DBA"

State Entity Type: ☐ Sole Proprietorship ☐ Partnership ☐ LLC ☒ Corporation ☐ Non-Profit Corporation (w/501 c3 letter)

**Officers (1)**

Officer Name: Justin Hamilton Contact Ph. 435-770-3363

Home Address: 1195 N. 320 W. Logan, UT 84341  
Street (for License Unit ID / PO Box Address) City, State, ZIP

☒ This person can be contacted in the event of an after-hours police or fire emergency.

**Sole Prop./Partnership**

☐ Owner  
☐ Local Manager

**LLC**

☐ Member  
☐ Manager  
☐ Local Manager

**Corporation**

☒ President  
☐ Director  
☐ Officer  
☐ Local Manager

**Officers (2)**

Officer Name: \_\_\_\_\_ Contact Ph. \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street (for License Unit ID / PO Box Address) City, State, ZIP

☐ This person can be contacted in the event of an after-hours police or fire emergency.

**Sole Prop./Partnership**

☐ Owner  
☐ Local Manager

**LLC**

☐ Member  
☐ Manager  
☐ Local Manager

**Corporation**

☐ President  
☐ Director  
☐ Officer  
☐ Local Manager

**SECTION VI: Notification and Verification of Authority**

- 1) **Mandatory review process** — this application does not constitute a business license. All applications are subject to the review process mandated by Title 5 of the Municipal Code. Incomplete applications will not be processed. Decisions on applications will take 15 days (minimum), and are made based on:  
 (i) the information provided on the application, and  
 (ii) review of the Mayor and City Council
- 2) **Additional Requirements** — Under the Municipal Code, additional Business License application requirements are necessitated for some business types.
- 3) **Denial of License** — Application denial or subsequent license suspension or revocation are most often the result of:  
 (i) an inaccurate or incomplete application, or failure to update information with the City and/or  
 (ii) non-compliance with the Municipal Code, Land Use Code, and/or applicable building, fire, and environmental codes.
- 4) **Other regulatory bodies** — It is the applicant's responsibility to determine and comply with any requirements from other regulatory agencies.
- 5) **Signage** — Permanent signage requires a separate Sign Permit Application, which is located on the city web site, Millvillecity.org.
- 6) **Building alterations** — All alterations to buildings or spaces, including electrical, plumbing, and mechanical alterations, require a separate building application.

I/We hereby agree to conduct said business strictly in accordance with the business license regulations as set forth in the Millville City Code, and swear under penalty of law the information contained herein is true.

Signature of Owner/Authorized Agent

Printed Name

Date

**SECTION VII: For administration use only**

Classification: ☐ Conforming ☐ Non-Conforming ☐ Child Care ☐ Home Business ☐ Low Impact ☐ Medium Impact

Conditional Use: (If box is checked see conditions)

☐ Agree ☐ Do not agree Signature: \_\_\_\_\_ Date: \_\_\_\_\_

☐ Yes ☐ No City Council grants permission Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FEES ☐ \$25.00

☐ EXEMPT

PAYMENT TYPE

☐ RECEIPT



## Millville City

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Millville, Utah 84326  
(435) 750-0924 corey@millvillecity.org  
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### CHECK APPLICABLE BOX

- |                                                   |                                                |
|---------------------------------------------------|------------------------------------------------|
| <input type="checkbox"/> Commercial               | <input type="checkbox"/> New Application       |
| <input checked="" type="checkbox"/> Home Business | <input type="checkbox"/> Application Amendment |
- CHANGE OF:**
- |                                    |                                               |
|------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Ownership | <input type="checkbox"/> Business Name        |
| <input type="checkbox"/> Address   | <input type="checkbox"/> Business Description |

### Business License Application

For businesses with a permanent physical location within the Millville City limits.  
This is not the application for special events, temporary businesses or solicitors.

License No. \_\_\_\_\_

Date Received \_\_\_\_\_

### SECTION I: Business Information

Application Contact: Katherine (Katie) Evans Contact Ph: 435-757-4320

A. Business Name "DBA": Home Plan Portfolio

B. Business Location: 543 N 300 E Millville, UT 84326  
Street Address (include unit #)

C. Mailing Address: P. O. Box 568 ☐ Same as "B. Business Location"  
ATTN: \_\_\_\_\_ Street (include unit#)/PO Box address City, State, Zip

D. Local Business Ph: 435-535-1192 Fax: n/a www: homeplanportfolio.com  
*Unpublished @ this time*

### SECTION II: Business Description — General (complete the commercial or the Home Business AND the far right column)

#### COMMERCIAL

Building/plaza: \_\_\_\_\_

Is this a secondary use within an existing business location?

☐ Yes, in \_\_\_\_\_ ☐ No

Hours of Operation: \_\_\_\_\_

Type of Operation: (mark all that apply)

- ☐ Sales/Service: Customers typically come on site
- ☐ Sales/Service: Customers rarely come on-site
- ☐ Service no sales
- ☐ Fresh food service and/or preparation
- ☐ Manufacturing
- ☐ Medical/dental
- ☐ Daycare
- ☐ Instruction
- ☐ Preschool
- ☐ Other: \_\_\_\_\_

Previous use of location: \_\_\_\_\_

#### HOME BUSINESS

##### Please Note:

A home business does not change the aesthetic character of the area and zone.

On-site employees? ☐ Yes ☒ No

If yes,

Up to how many? \_\_\_\_\_ Working hours? \_\_\_\_\_

Where will they park? \_\_\_\_\_

On-site customers? ☐ Yes ☒ No

If yes,

Up to how many per day? \_\_\_\_\_

Up to how many per week? \_\_\_\_\_

Where will they park? \_\_\_\_\_

On-site business will be performed from a:

(mark all that apply)

- ☒ Home office ☐ Garage/storage room
- ☐ Desk and chair ☐ Carport/driveway
- ☐ Shed/out building ☐ Vehicle
- ☐ Other: \_\_\_\_\_

Do you intend to set-up off-site?

(i.e. in parking lot, at festivals, within stores)

☐ Yes ☒ No

Proposed start date: 1 Sept. 2021

#### This Business Includes:

- | Yes                      | No                                                                                                   |
|--------------------------|------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Signage                                                          |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Alcohol sales and/or services                                    |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Live entertainment on-site                                       |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Door-to-door solicitation                                        |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Fireworks sales on-site                                          |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Vending machines on-site                                         |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> On-site secondary business                                       |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> On-site events (i.e. community party parking lot/sidewalk sales) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Investment advice and/or service                                 |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Pesticides use and storage                                       |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Hazardous materials use and storage                              |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Vehicle sales                                                    |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Firearms or explosives sales                                     |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Care of children or preschool                                    |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Any construction jobs over \$1,000                               |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Piercing, tattooing, perm, make-up                               |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Used merchandise transactions                                    |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Changes to existing garbage service                              |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Vehicles, trailers, mowers, etc. (stores on site)                |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Electrical, plumbing, structural, or mechanical changes to site  |

### SECTION III: Business Description — Specific

☐ (attach additional pages if necessary)

I will offer stock home plans and customization services through my website. The home plans can be purchased and customized entirely online, so I am not anticipating any in-home client consultations.

**SECTION IV: Additional Information**

- E. Utah State Tax Commission — Sales Tax Number: \_\_\_\_\_ ☐ Not applicable
- F. State & federal regulatory agency licensing info: \_\_\_\_\_ ☐ Not applicable  
(Not referring to an EIN or entity number)
- G. Did you use "One-Stop Online Business Registration" to Register your business with state and federal agencies?  
☒ Completely ☐ Partially ☐ Not at all ☐ I do not know — someone else did it
- H. Previous Business Name: \_\_\_\_\_ ☐ Not applicable
- I. Previous Business Location: \_\_\_\_\_ ☐ Not applicable

**SECTION V: Ownership** (Parent business entity and business officer information)**Parent Entity**

Parent Business Name: \_\_\_\_\_ ☒ same as "A. Business Name DBA"

State Entity Type: ☐ Sole Proprietorship ☐ Partnership ☒ LLC ☐ Corporation ☐ Non-Profit Corporation (w/501 c3 letter)

**Officers (1)**

Officer Name: Katherine C. S. Evans Contact Ph. 757-4320  
Home Address: 543 N 300 E PO Box 568 Millville, UT 84326  
Street (include unit #) / PO Box Address City, State, ZIP

☒ This person can be contacted in the event of an after-hours police or fire emergency.

|                                        |                                            |                                        |
|----------------------------------------|--------------------------------------------|----------------------------------------|
| <b>Sole Prop./Partnership</b>          | <b>LLC</b>                                 | <b>Corporation</b>                     |
| <input type="checkbox"/> Owner         | <input checked="" type="checkbox"/> Member | <input type="checkbox"/> President     |
| <input type="checkbox"/> Local Manager | <input type="checkbox"/> Manager           | <input type="checkbox"/> Director      |
|                                        | <input type="checkbox"/> Local Manager     | <input type="checkbox"/> Officer       |
|                                        |                                            | <input type="checkbox"/> Local Manager |

**Officers (2)**

Officer Name: \_\_\_\_\_ Contact Ph. \_\_\_\_\_  
Home Address: \_\_\_\_\_  
Street (include unit #) / PO Box Address City, State, ZIP

☐ This person can be contacted in the event of an after-hours police or fire emergency.

|                                        |                                        |                                        |
|----------------------------------------|----------------------------------------|----------------------------------------|
| <b>Sole Prop./Partnership</b>          | <b>LLC</b>                             | <b>Corporation</b>                     |
| <input type="checkbox"/> Owner         | <input type="checkbox"/> Member        | <input type="checkbox"/> President     |
| <input type="checkbox"/> Local Manager | <input type="checkbox"/> Manager       | <input type="checkbox"/> Director      |
|                                        | <input type="checkbox"/> Local Manager | <input type="checkbox"/> Officer       |
|                                        |                                        | <input type="checkbox"/> Local Manager |

**SECTION VI: Notification and Verification of Authority**

- 1) **Mandatory review process** — this application does not constitute a business license. All applications are subject to the review process mandated by Title 5 of the Municipal Code. Incomplete applications will not be processed. Decisions on applications will take 15 days (minimum), and are made based on:  
(i) the information provided on the application, and  
(ii) review of the Mayor and City Council
- 2) **Additional Requirements** — Under the Municipal Code, additional Business License application requirements are necessitated for some business types.
- 3) **Denial of License** — Application denial or subsequent license suspension or revocation are most often the result of:  
(i) an inaccurate or incomplete application, or failure to update information with the City and/or  
(ii) non-compliance with the Municipal Code, Land Use Code, and/or applicable building, fire, and environmental codes.
- 4) **Other regulatory bodies** — It is the applicant's responsibility to determine and comply with any requirements from other regulatory agencies.
- 5) **Signage** — Permanent signage requires a separate Sign Permit Application, which is located on the city web site, Millvillecity.org.
- 6) **Building alterations** — All alterations to buildings or spaces, including electrical, plumbing, and mechanical alterations, require a separate building application.

I/We hereby agree to conduct said business strictly in accordance with the business license regulations as set forth in the Millville City Code, and swear under penalty of law the information contained herein is true.

Katherine C. S. Evans Katherine C. S. Evans 30 Aug. 2021  
Signature of Owner/Authorized Agent Printed Name Date

**SECTION VII: For administration use only**

**Classification:** ☐ Conforming ☐ Non-Conforming ☐ Child Care ☐ Home Business ☐ Low Impact ☐ Medium Impact

**Conditional Use:** (If box is checked see conditions)

☐ Agree ☐ Do not agree Signature: \_\_\_\_\_ Date: \_\_\_\_\_

☐ Yes ☐ No City Council grants permission Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FEES** ☐ \$25.00 ☐ EXEMPT **PAYMENT TYPE** ☐ RECEIPT

## HOME-BASED BUSINESS FEE EXEMPTION CERTIFICATION

Business Name Home Plan Portfolio, LLC

Owner Name Katherine (Katie) Evans

Business Address 543 N 300 E

I hereby attest that the business operations I run from my home do not create any additional offsite impacts in my neighborhood. I see no clients or customers and require no off or on street parking, no large equipment is stored at my home and my business operations will not impact the neighbors through loud noise, odors, traffic or other unusual activity. Other reasons as to why I believe that my business qualifies for a fee exemption from the Millville City business license requirements (Millville Code 5.04.140) are as follows:

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All business operations will be entirely online. There is no signage, or anything that would change the look or function of our home, neighborhood, utilities, etc.

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For all of the foregoing reasons, I hereby request that my home-based business be granted exempt status from the business license fee.

*Katherine C.S. Evans*

Signature

30 Aug. 2021

Date



## **AGENDA REPORT: FRAUD RISK ASSESSMENT FY21**

**September 23, 2021**

---

### **Background**

The State Auditor's Office has put together some guidelines and an assessment to determine fraud risk for entities in the State of Utah. Millville will be doing this assessment yearly, which will be adopted by the City Council and reviewed as part of the independent audit.

Included here is the assessment that was completed for Fiscal Year 2021. One of the most important areas in reducing risk of fraud is by having an adequate level of separation of duties. This is difficult for a staff of our size and we are only able to accomplish this with the oversight of our contract financial advisor CPA.

Recorder Twedt and CPA Scott Swensen regularly meet to discuss potential Millville risk of fraud and how to mitigate the risks. Last year, we identified a few policies that we wanted to implement to reduce fraud risk. The memo listing these improvements is included in this packet. These policies and improvements were implemented this year.

### **Included Documents**

- Previous memorandum listing recommendation of improvements
- Resolution 2021-26 including the FY21 Fraud Risk Assessment



February 1, 2021

RE: Millville City Fraud Risk Assessment Recommended Actions

To Millville Mayor and City Council:

After completion of the Millville FY2020 Fraud Risk Assessment, we believe the City does an adequate job of controlling risks and separating duties. There are a few improvements listed below that we believe can and should be implemented prior to the end of fiscal year 2021:

- Adopt a Conflict-of-Interest Resolution
- Adopt a Resolution on Cash Receipting and Deposits
  - Including policy that all mail from drop box or Post Office go directly to City Office and are opened there
- Updates to the Employment Manual:
  - Ethical behavior requirements
  - Policy for reporting fraud and abuse

Sincerely,

A handwritten signature in black ink, reading "Scott Swensen", written over a horizontal line.

Scott Swensen  
Certified Public Accountant

A handwritten signature in black ink, reading "Corey Twedt", written over a horizontal line.

Corey Twedt  
Millville City Recorder

**MILLVILLE CITY  
RESOLUTION 2021-26**

**RESOLUTION ADOPTING THE FISCAL YEAR 2021 FRAUD RISK ASSESSMENT**

WHEREAS, the City is required to provide an annual Fraud Risk Assessment report to the Utah State Auditors; and

WHEREAS, the purpose of this assessment, in part, is to fulfill the requirement set forth by the Utah State Auditor's Office; and

WHEREAS, the Millville City Council supports internal controls, policies, practices and processes that ensure the operations of the City are performed effectively and efficiently; and

WHEREAS, the Millville City Council supports and is dedicated to providing frameworks and guidance on risk management, internal controls and fraud deterrence.

NOW THEREFORE, be it resolved that the Millville City Council adopts the included Millville Fiscal Year 2021 Fraud Risk Assessment.

This resolution shall become effective upon adoption. Passed and approved by the Millville City Council, this 23<sup>rd</sup> day of September 2021.

SIGNED:

\_\_\_\_\_  
David Hair, Mayor

ATTEST:

\_\_\_\_\_  
Corey Twedt, City Recorder

| COUNCILMEMBER    | YES | NO | ABSENT | ABSTAIN |
|------------------|-----|----|--------|---------|
| Michael Callahan |     |    |        |         |
| Daniel Grange    |     |    |        |         |
| Clay G. Wilker   |     |    |        |         |
| Pamela June      |     |    |        |         |
| Ryan Zollinger   |     |    |        |         |

# Basic Separation of Duties

See the following page for instructions and definitions.

|                                                                                                                                                                                                                                                         | Yes | No | MC* | N/A |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|-----|-----|
| 1. Does the entity have a board chair, clerk, and treasurer who are three separate people?                                                                                                                                                              | ✓   |    |     |     |
| 2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?                                                                                                      |     |    | ✓   |     |
| 3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".                                                                      |     |    | ✓   |     |
| 4. Are all the people who have access to blank checks different from those who are authorized signers?                                                                                                                                                  |     |    | ✓   |     |
| 5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?                                                          |     |    | ✓   |     |
| 6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?                                                                                               | ✓   |    |     |     |
| 7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".                                                                                |     |    | ✓   |     |
| 8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".                                                      | ✓   |    |     |     |
| 9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A". | ✓   |    |     |     |
| 10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?                                                                                                                        | ✓   |    |     |     |
| 11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".                                                                                                            | ✓   |    |     |     |
| 12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".                                                                                                           | ✓   |    |     |     |

\* MC = Mitigating Control

# Fraud Risk Assessment

Continued

\*Total Points Earned: 340/395 \*Risk Level: Very Low Low Moderate High Very High  
> 355 316-355 276-315 200-275 < 200

|                                                                                                                                                                                                                                                                                                                                                                                   | Yes | Pts |     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-----|-----|
| 1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?                                                                                                                                                                                                                          | 200 | 200 |     |
| 2. Does the entity have governing body adopted written policies in the following areas:                                                                                                                                                                                                                                                                                           |     |     |     |
| a. Conflict of interest?                                                                                                                                                                                                                                                                                                                                                          | 5   | 5   | New |
| b. Procurement?                                                                                                                                                                                                                                                                                                                                                                   | 5   | 5   |     |
| c. Ethical behavior?                                                                                                                                                                                                                                                                                                                                                              | 5   | 5   | New |
| d. Reporting fraud and abuse?                                                                                                                                                                                                                                                                                                                                                     | 5   | 5   | New |
| e. Travel?                                                                                                                                                                                                                                                                                                                                                                        | 0   | 5   |     |
| f. Credit/Purchasing cards (where applicable)?                                                                                                                                                                                                                                                                                                                                    | 0   | 5   |     |
| g. Personal use of entity assets?                                                                                                                                                                                                                                                                                                                                                 | 5   | 5   |     |
| h. IT and computer security?                                                                                                                                                                                                                                                                                                                                                      | 0   | 5   |     |
| i. Cash receipting and deposits?                                                                                                                                                                                                                                                                                                                                                  | 5   | 5   | New |
| 3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?                                                                                                                                                                                                                                                     | 20  | 20  |     |
| a. Do any members of the management team have at least a bachelor's degree in accounting?                                                                                                                                                                                                                                                                                         | 10  | 10  |     |
| 4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?                                                                                                                                                                                                                                                        | 20  | 20  | New |
| 5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training ( <a href="http://training.auditor.utah.gov">training.auditor.utah.gov</a> ) within four years of term appointment/election date? | 20  | 20  |     |
| 6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?                                                                                                                                                                  | 20  | 20  |     |
| 7. Does the entity have or promote a fraud hotline?                                                                                                                                                                                                                                                                                                                               | 20  | 20  | New |
| 8. Does the entity have a formal internal audit function?                                                                                                                                                                                                                                                                                                                         | 0   | 20  |     |
| 9. Does the entity have a formal audit committee?                                                                                                                                                                                                                                                                                                                                 | 0   | 20  |     |

\*Entity Name: Millville City

\*Completed for Fiscal Year Ending: 2021 \*Completion Date: 9/20/21

\*CAO Name: David Hair \*CFO Name: Corey Twedt

\*CAO Signature: David Hair \*CFO Signature: Corey Twedt

\*Required



## **AGENDA REPORT: WATER SHARE LEASING**

**September 23, 2021**

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### **Background**

Millville City owns several shares of irrigation water from irrigation companies that they are not actively using and wish to lease out to people that can use the water. The City continues to pay the yearly fees for the shares, so the money collected by leasing out the water helps to offset some of those costs.

In 2017, the City requested and received closed bids for a four year lease on these available water shares. The existing leases expire at the end of October 2021. It is time again to request bids for the water shares.

Included here is the proposed notice for accepting bids. Notification is planned to be posted in the Herald Journal, on the Millville City Website, on the Providence City Website (if possible), through a Regroup message, on the posting boards, in the October and November newsletter and by letter to all of the existing people that have leased shares over the past four years.

The Council should decide today if they want to make any changes to this plan.

### **Included Documents**

- Draft request for bids for water share leases

# MILLVILLE CITY WATER SHARES FOR LEASE

Millville City has the following irrigation shares available for lease for a four-year period:

- Millville Irrigation Company – 17 shares
- Providence Blacksmith Fork Irrigation Company – 6.62 shares
- Spring Creek Irrigation Company – 3 shares

The City Council will be accepting bids to use these shares requiring a \$50/yr minimum bid for one share or a \$25/yr minimum bid for one-half share. The bids must be submitted and received no later than 5 p.m. on December 1, 2021. The bids will be reviewed and awarded at the City Council Meeting on December 9, 2021. Those interested in bidding are to prepare a written bid and it should include: name, address, phone and email; the dollar amount bid per share; the number of shares requested (no more than 3 shares per acre with a minimum of a half share); the total for the bid; which canal company and the address of the parcel where the water will be used. Please remit to:

Millville City  
ATTN: Corey Twedt, Water Bid  
PO Box 308  
Millville UT 84326

# **Councilmember Assignments 2021**

Updated 12/10/20

## **Councilmember Daniel Grange**

- Sewer
- Fire/EMS/Emergency Preparedness

## **Councilmember Ryan Zollinger**

- Ordinance Enforcement
- Fiber Internet
- Sewer Support
- Trails

## **Councilmember Clay Wilker**

- Animal Control
- City Celebration Support
- Youth Council and Parades

## **Councilmember Pamela June**

- City Events (Millville Days/ Night Out Against Crime, Easter, Christmas, Fair Booth)
- P&Z

## **Councilmember Michael Callahan**

- Water
- Wildfire
- P&Z Support
- Sewer Support