

City of Woodland Hills, UT

City Council Meeting

Minutes

Tuesday, September 14, 2021 at 6:00 pm

Attendees: Mayor Wendy Pray, Council Member Ottley, Council Member Malkovich, Council Member MacArthur, Council Member Pratt and Council Member Kynaston; Jody Stones, City Recorder, Corbett Stephens, Public Works Dir., Craig Northup, City Fire Chief and Wayne Frandsen, Planning Commission Chair

Public Notice is Hereby Given that the City of Woodland Hills City Council will hold a Work Session and City Council Meeting. The meeting will be held via Zoom.

Meeting Location

690 South Woodland Hills Drive, Woodland Hills Utah

Work Session

1. Rezone Request for 90 East Mountain Vale- Jed Poulsen

Minutes:

Mayor Pray called to order the work session at 6:19 p.m.

Council Member Pratt noted the rezone request is a pass through.

The Poulsen's were represented by Palle Poulsen. He is proposing one acre lots.

2. Planning Commission Update

Minutes:

Chairman Frandsen wanted to bring the council up to date on some of the things the planning commission is considering.

1. The rezone request submitted by Bruce Flannery is no longer being considered. The sale of the property Mr. Flannery was looking to purchase failed.
2. The commission is looking to propose a change in the accessory dwelling maximum building height. The new standard would be 24 feet from the floor to the highest peak.
3. The planning commission is asking the council to temporarily restrict the approval of shipping containers until some regulations can be established.
4. An alternative sidewalk width and bike path width to be included in the city Development and Construction Standards is being considered.
5. A public hearing will be held in October to discuss ADU's and compliance with newly adopted state code.
6. City Code 10-1-4 B implies the city controls CCR's. The city attorney recommends the city amend the code.

Council Member Kynaston requested possibly meeting with a state representative who might be able to better explain the thinking behind ADU's.

Council Member Ottley felt there will be a need shortly to look at the city fencing ordinance for the Four Seasons subdivision. With smaller lots, the current ordinance may not fit the needs of the residents in that subdivision.

3. City Employees

Minutes:

Council Member Malkovich would like the council to consider a change to in the city code that deals with employees and the requirement of them to reside in the city.

4. Traffic Control on Summit Creek Drive

Minutes:

Council Member Ottley proposed the council look at driver feedback speed limit signs. 30 mph seems to be the ideal speed limit for Summit Creek Drive. The council may want to consider some calming in the higher density area on the road.

Council Member Kynaston has spoken with some of the residents on Summit Creek Drive and they would like to form a committee.

Council Member Pratt suggested requesting the sheriff put the speed trailer back on Summit Creek Drive. He is curious if there is money in the budget for the signs

Council Member Ottley is suggesting.

5. Town Hall Meeting September 21st Format

Minutes:

Mayor Pray is proposing a Town Hall meeting be scheduled for September 21, 2021.

She noted that there are still some concerns with COVID. Social distancing and masks would be required. There are some logistics that would need to be worked out.

Council Member Pratt conveyed how BYU is handling classroom situations.

Council Member Kynaston expressed a bit of concern over individuals who might refuse to mask up.

Council Member Ottley would like to ask residents to wear a mask, provide masks to all individuals upon entering the building and then hope residents are willing to comply. He has heard some concerns that two minutes is not enough time to ask a question.

Council Member Pratt suggested the council need to be willing to answer questions the residents have.

Council discussed a tentative format.

Council Member Malkovich felt it would be beneficial to show the video Glenn Anderson created.

6. Public Works Update

a. Water Line Replacement Project Phase 1 and 2A

Minutes:

Mr. Stephens reported work continues on the water and road projects VanCom and Geneva are still working on finishing up things.

Council Member Pratt indicated there is some concern amongst residents that

some of the clean up work isn't being done.

Council Member Ottley asked who is responsible for the culverts in the community.

Mr. Stephens felt the city is responsible for the culvers.

Council Member Pratt would like to know who in the city is responsible for the maintenance of the culverts. He feels the contractors should restore the culverts.

Council debated how best to address citizens concerns with the waterline and road project.

Mr. Stephens noted the website where residents can go to report concerns has been on facebook and provided to residents on several occasions. Prior to starting the project, VanCom went around and filmed the side of the roads. Council Member Ottley inquired if it would be appropriate to have volunteers help clean out the culverts.

Road Committee Chair Mark Sovine reminded the council that the city approved several change orders.

Mr. Stephens informed the council Jones and DeMille is working on designing a basin and berm that would help facilitate the Tueller's who own property on Deep Forest Circle to build. The project called "water shed op's" is a proposal for e a larger basin that would sit entirely on city owned property.

Council Member Malkovich added it would be part of a post fire mitigation. It iwould not be designed for avalanches.

Mr. Stephens is asking the council for permission to clear more trees.

Council Member Pratt would prefer holding off until a final design is agreed on. He talked worst case scenario of clearing all the way to the property line and then the project is not signed off on. He understands a basin is needed. He posed the question what if the 11 acres the city has is not sufficient? In his opinion it is city property and the decision to clear the property is up to the Mayor and the public works director.

Sherry Burger mentioned that the last time trees were cut for the basin, her and her husband along with Greg Witt went and helped out.

Council Member Pratt inquired about the hole on Summit Creek. He asked if it was a materials or a time issue?

Mr. Stephens hopes to have it ready in time to piggy back on another project.

b. Road Projects

c. Additional clearing at the water tanks to facilitate the building of a berm and the construction of the Tueller's home

7. City Council Reports

a. Council Member Kynaston

Minutes:

Council Member Kynaston had nothing to report on CWPP.

b. Council Member MacArthur

Minutes:

Council Member MacArthur reported the North Utah County is recommending that animal euthanasia be done by lethal injection.

c. Council Member Malkovich

Minutes:

Council Member Malkovich updated the council on ARPA funds. The money was based on population and needed to be accepted by the mayor. The mayor has accepted the money. There are additional funds that could be available to the city. She is working on finishing up the application and is requesting \$1.4 million to help with the next phase of the waterline replacement project. She reported there is a hot issue in the state right now that would restrict incentives a city might be able to give to entice potential businesses to come to a community. Chris Helvey spoke to the sales tax the city gets from online purchases and point of delivery sales.

d. Council Member Ottley

Minutes:

Council Member Ottley reported neither 911 or Solid Waste District have had meetings.

e. Mayor Pray

Minutes:

Mayor Pray had nothing to report.

Council Member Ottley mentioned SESD is looking to install a 50 AMP service at the park.

8. Possible Items for Upcoming City Council Meetings

Minutes:

Council Member Pratt mentioned the security cameras have been ordered and will be installed once they come in.

Council Member Ottley expressed his appreciation to everyone that helped with Woodland Hills Days. He personally wanted to thank Bish and Marianne Christensen and the remarkable job they did. Recommendations and volunteers are being taken for anyone who is interested in helping with the event next year.

Council Member Malkovich added the council may want to consider inclement weather in future budget years.

Council Member Ottley mentioned the decision to not get tents was because of COVID.

Adjourn

Mayor Pray closed the work session at 8:37 p.m.

City Council Meeting

Call to Order

Pledge of Allegiance: Council Member MacArthur

Invocation: Council Member Malkovich

Mayor Pray called the meeting to order at 8:48p.m.

Public Comment

During this time, members of the public and staff may address the City Council regarding any items within the subject matter jurisdiction of the City Council. Comments from the audience will be limited to two (2) minutes per speaker; unless authorized by the Mayor, the time limit may not be extended by utilizing another member's time. There will be no debate or action on items not listed on the agenda.

9. Public Comment

Minutes:

Kerrylynn Baca feels the council has conducted the city council meeting very unprofessionally. She is unsure that the city is being run inappropriately.

Consent Agenda

Motion Pratt

Second Malkovich

Vote

- 10. City Council Minutes July 13, 2021
- 11. City Council Minutes August 3, 2021
- 12. City Council August 11, 2021
- 13. March 2021 Financials
- 14. April 2021 Financials
- 15. May 2021 Financials

Business and Discussion

16. Rezone Request for 90 East Mountain Vale- Jed Poulsen

Minutes:

MOTION Pratt SECOND MacArthur VOTE Unanimous.

Adjourn

Motion: MacArthur

Second: Pratt

Meeting was adjourned at 8:56 p.m.

Zoom Meeting Information

<https://zoom.us/j/4186586561?pwd=aDI3NTRzOWVwbG8zdXNCNmVadE03QT09>

Meeting ID: 418 658 6561

Passcode: WH2021CC

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