

# Minutes of Work Session

**Board of Education**  
**Ogden City School District**  
1950 Monroe Boulevard, Ogden Utah

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A Work Session of the Board of Education of Ogden City School District was held Thursday, September 2, 2021 beginning at 5:00 PM in the Henry Barker Board Room. The following were present when the meeting convened:

**Members:**

Jennifer Zundel, President  
Joyce Wilson, Vice President  
Amber Allred  
Arlene Anderson  
Douglas B. Barker  
Nancy Blair  
Susan Richards

**Staff:**

Luke D. Rasmussen, Superintendent  
Zane K. Woolstenhulme, Business Administrator ~ *excused*  
Paula Bosgieter, Executive Assistant  
Ken Crawford, Support Services ~ *virtual*  
Darwin Smith, Energy Manager  
Ezra Silva, Swimming Pools Manager  
Chad Carpenter, Assistant Superintendent  
Adam McMickell, Student Achievement  
Sonja Davidson, Student Advocacy Services  
Casey Bowden, Chief Technical Officer  
Carrie Maxson, Equity and Access

**Work Session Agenda**

1. Report: BDK Project Management  
Ken Crawford, Support Services joined virtually and gave a report to the board regarding the BLHS facility construction project, which is nearing completion. Substantial completion is scheduled for Friday, September 10, 2021. Mr. Crawford responded to questions from board members. Chris Kartchner, BDK, gave a report to the board regarding ongoing bond program projects at East Ridge, Polk, and Liberty Elementary. Enrollment at East Ridge is close to 700 students. Mr. Kartchner explained the soil conditions at Liberty Elementary and responded to questions from board members. Superintendent Rasmussen responded to questions regarding the traffic flow at East Ridge. Polk and Liberty schools are on schedule for completion.
2. Information: Board Evaluation  
President Jennifer Zundel gave a brief report to board members regarding the board self evaluation tool. An evaluation tool will also be developed to distribute to Cabinet members and results will be reviewed in the Board Retreat on October 9. Board members should print a hard copy and return a completed form to Paula by September 16.
3. **Board Committee Reports**
  - a. Budget, Finance and Facilities (BFF) Committee  
Chair Douglas B. Barker reported the BFF Committee toured each bond construction project.
  - b. Student Achievement Committee  
Chair Jennifer Zundel reported the committee met on August 10 and discussed the following items:
    - International Baccalaureate (IB) application. Cadidacy has been approved for the Primary Years Programme (PYP) and Middle Years Programme (MYP) at Liberty Elementary and Mount Ogden Jr. High.
    - Update on the online magnet school housed at Bonneville Elementary. Information regarding the online program has been distributed to parents and is on the district website.
    - Family engagement surveys have been released and are available through the first week of October,
    - Update on ESSER funding,
    - Report on Summer Bridge,
    - Discussion regarding early literacy and partnerships with community partners, and
    - Discussions on school capacities and elementary priorities.
  - c. Policy and Law Committee

Chair Joyce Wilson reported the committee met on August 25 and reviewed the following policies:

- Special Education policy and procedures manual;
- 7.4.400 Internet Acceptable Use policy,
- 5.103 Food Service, with minor language changes and reference updates;
- 6.100 Facilities Planning, 6.101 Funding Process for Capital Projects, and 6.104 Acceptance of New Facilities policies were reviewed and will be linked to the state's resource manual.

4. Report: Pool Operations Update

Darwin Smith, Energy Manager, and Ezra Silva, Swimming Pools Manager, gave a report to the board regarding swimming pool operations. Mr. Silva explained the programs in place, future programs, and community events in the coming year. Mr. Silva and Mr. Smith responded to questions from board members. Mr. Smith gave a report regarding the maintenance and operation costs.

5. Information: American Rescue Plan Elementary and Secondary Education Relief Fund (ARP ESSER)

Assistant Superintendent Chad Carpenter gave an update to the board regarding the ARP ESSER application and funding. Student Achievement Director Adam McMickell addressed the board regarding accelerated learning planned expenditures. Student Advocacy Director Sonja Davidson reported on mental health and social emotional learning initiatives funded through ARP ESSER. Chief Technical Officer Casey Bowden gave a report regarding technology projects and improvements. Support Services Director Ken Crawford reported regarding capital facilities, custodial sanitation, and personal protective equipment plans. Mr. Carpenter continued the report by addressing needs for students with disabilities and responded to questions from board members. Carrie Maxson represented the Equity and Access team and gave a report regarding meaningful consultation and partnerships. Mr. Carpenter concluded the report by reviewing assurances, ongoing transparency, and public input, and responded to questions from board members. Superintendent Rasmussen provided additional information and thanked Assistant Superintendent Carpenter for leading this project.

Note: A copy of related materials and an audio recording of the meeting can be found at [www.ogdensd.org](http://www.ogdensd.org)

President Zundel adjourned the meeting at 6:56 p.m.

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President

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Business Administrator