

REGULAR MEETING

DATE: Tuesday, July 13, 2021

LOCATION: Fairfield Town Office, 103 East Main Street, Fairfield, Utah

TIME: 7:00 p.m.

MINUTES BY: Stephanie Shelley

AGENDA ITEM #1 - OPEN THE TOWN COUNCIL REGULAR MEETING.

Mayor Gurney opened the Town Council Regular Meeting at 7:03 p.m.

AGENDA ITEM #2 - ROLL CALL.

Town Council Members Present: Mayor Brad Gurney, RL Panek, Hollie Mckinney, Tyler Thomas, Jayson Densley (arrived 7:06 pm)

Staff Present: Stephanie Shelley- Recorder

Others Present via Zoom: Heather Strong, Heidi Brunner, iPad

AGENDA ITEM #3 - PRAYER / PLEDGE OF ALLEGIANCE.

Councilman Thomas offered the prayer and Mayor Gurney led the pledge of allegiance.

AGENDA ITEM #4 - SHERIFF'S DEPARTMENT UPDATE.

No report.

AGENDA ITEM #5 - DISCUSS AND APPROVE STRONG PRELIMINARY SUBDIVISION PLAT.

Heather Strong talked to the Council about the subdivision plat she submitted. Mayor Gurney told the Council that this would be an unbuildable lot until improvements were made to the lot.

Councilman Thomas made a motion to approve the Strong preliminary subdivision plat with Planning & Zoning giving final approval. Councilman Panek seconded the motion. The motion was passed unanimously.

AGENDA ITEM #6 - UPDATE FROM PLANNING COMMISSION.

Commissioner Strong reported that the Commission is trying to finish up Title 10 and send it to the Town Council in August.

Commissioner Strong also informed the Council that the Planning Commission will have a work session next Wednesday, July 21st. She said that they will be meeting with Ken Lantis's legal counsel to discuss the blast zone of 1700 feet and the ATF requirements for building next to the property. They will also have Kent Withers report on what the County requires on plat maps.

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Mayor Gurney told the Council that the Cresthill property is under contract. He said they want to schedule a meeting with the Planning Commission and Town Council. Councilwoman McKinney asked Mayor Gurney if he knew who had bought the property. Mayor Gurney stated that the Town has not received that information. He said he has heard that they are looking for a twenty (20) year build-out.

AGENDA ITEM #7 - VOTE TO APPROVE THE MINUTES FOR THE REGULAR SESSION ON MARCH 9, 2021.

Councilman Panek made a motion to approve the minutes for March 9, 2021, Regular Session. Councilman Densley seconded the motion. The motion passed unanimously.

AGENDA ITEM #8 - VOTE TO APPROVE THE TOWN OF FAIRFIELD FINANCIALS AS OF THE MONTH ENDING MAY 31, 2021.

Councilwoman McKinney made a motion to approve the Financials ending May 31, 2021. Councilman Panek seconded the motion. The motion passed unanimously.

AGENDA ITEM #9 - DISCUSSION ON PELORUS AND PDR BENEFITS.

Councilwoman McKinney would like to have a payroll program that is clearer to understand. She said that with PDR, you do not have a breakdown of what the Town is paying for each month. She said she thinks Pelorus would be easier to review when needed.

Stephanie Shelley informed the Council that the Town will need a time clock app in order for Pelorus to clock employees in and out.

The Council decided to go with Pelorus for payroll.

AGENDA ITEM #10 - CEMETERY UPDATE.

Mayor Gurney informed the Council that the Cemetery Board will not meet again until September. He said they are currently working on the layout of the cemetery plots so they can sell them. He also reported that the Cemetery committee would like the Town to hire David Hansen as the Sexton with \$200/month pay.

Councilman Thomas would like the Town to contact landowners with property next to the cemetery and acquire the right of 1st to buy their property next to the Cemetery. Mayor Gurney stated that right now the Town does not have any agreements with any landowners. He also reported that Vern Carson has donated twenty (20) feet more to the Cemetery.

AGENDA ITEM #11 - DISCUSSION AND VOTE TO MOVE FORWARD WITH THE TOWN HALL/MUSEUM.

Mayor Gurney showed the revision of the plans for the Town Hall/Museum. He pointed out that the Town Office now has windows and exterior doors. The Council liked the new setup better.

Mayor Gurney stated that he can not get the finalized letter of intent from the State Parks until the contract is signed, Utah County is still on hold until the Town shows them the plans, and the State of Utah grant money needs to be reapplied for.

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The Council held a discussion about what money they could receive from different agencies. They would like to have letters from the State, Utah County, and a letter from Joe Nardone whose name will be on the trust. The Council would like to see the contract from the State before they proceed.

Councilman Thomas made a motion to move forward with the museum to the extent of architect-engineered plans to make a set of buildable plans. Councilman Panek seconded the motion. The motion passed unanimously.

AGENDA ITEM #12 - DISCUSSION ON BUILDING DEPARTMENT.

Mayor Gurney shared the Towns Building Department description. The Council reviewed the description. They will revisit it in October.

AGENDA ITEM #13 - DISCUSS UPCOMING AGENDA ITEMS.

The Council discussed the idea of hiring a City Planner. They will hold further discussions at a future meeting.

Council made note that they need to talk about the Towns Christmas Celebration soon.

AGENDA ITEM #14 - DISCUSS OLD BUSINESS.

Councilman Densley stated that the Ault's are still dumping on their property.

Mayor Gurney will send another letter to the Nelson's regarding their fence coverings.

The Planning Commission will try to have Title 10 to the Town Council in August. The Council needs to review Title 1 - 9.

AGENDA ITEM #15 - DISCUSS NEW BUSINESS.

Councilman Panek signed a contract with Preferred Paving for road maintenance.

AGENDA ITEM #16 - ADJOURN THE TOWN COUNCIL REGULAR SESSION MEETING.

Councilwoman McKinney made a motion to adjourn the meeting. Councilman Densley seconded the motion. The motion passed unanimously.

The meeting adjourned at 8:54 p.m.

September 14, 2021

Stephanie Shelley

Minutes approval date

Stephanie Shelley Town Recorder