

WORK MEETING

DATE: Tuesday, June 8, 2021

LOCATION: Fairfield Town Office, 103 East Main Street, Fairfield, Utah

TIME: 6:00 p.m.

MINUTES BY: Stephanie Shelley

AGENDA ITEM #1 - OPEN THE TOWN COUNCIL WORK SESSION MEETING.

Mayor Gurney called The Town Council Work Session Meeting to order at 6:06 p.m.

AGENDA ITEM #2 - ROLL CALL.

Town Council Members Present: Mayor Brad Gurney, RL Panek, Hollie McKinney, Jayson Densley

Excused: Tyler Thomas

Staff Present: Stephanie Shelley- Recorder

Others Present via Zoom: Mark Anderson, Heidi Brunner

AGENDA ITEM #3 - DISCUSS FINANCING FOR TOWN HALL & MUSEUM WITH MARK ANDERSON WITH ZIONS PUBLIC FINANCE.

Mark Anderson (Zions Investments) and the Town Council discussed borrowing money for the Town Hall & Museum.

AGENDA ITEM #4 - OPEN PUBLIC TRAINING.

Mayor Gurney instructed the Council on the Open Public Training Act. They watched a PowerPoint presentation from Larry Jenkins (who could not join the meeting tonight).

The Council would like to have clarification on Electronic Communications and Time-sensitive information communication. Mayor Gurney will ask Larry for clarification or come to a future meeting to talk about it.

AGENDA ITEM #5 - DISCUSSION ON OLD BUSINESS.

The Council talked about the Ault and the Nelson code violations. The Ault's lawyer contacted Mayor Gurney and asked Mayor Gurney what the Town is looking for to resolve this issue. The Ault's lawyer stated that would like to be good neighbors; Mayor Gurney asked the Town Council what feedback he should give them. The Council is okay with the farm equipment. It is the unlicensed vehicles, trailers, and other vehicles that do not serve as farm equipment.

Mayor Gurney has not heard back from the Nelsons as of yet about the fence coverings.

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Councilman Densley stated he is okay with the farm equipment parked there but not the trailers, extra cars, and unlicensed vehicles.

AGENDA ITEM #6 - DISCUSSION ON NEW BUSINESS.

Nothing discussed.

AGENDA ITEM #7 - ADJOURN THE TOWN COUNCIL WORK SESSION MEETING.

Councilwoman McKinney made a motion to adjourn the meeting. Councilman Panek seconded the motion. The motion passed unanimously.

The meeting adjourned at 7:00 p.m.

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REGULAR MEETING

DATE: Tuesday, June 8, 2021

LOCATION: Fairfield Town Office, 103 East Main Street, Fairfield, Utah

TIME: 7:00 p.m.

MINUTES BY: Stephanie Shelley

AGENDA ITEM #1 - OPEN THE TOWN COUNCIL REGULAR MEETING.

Mayor Gurney opened the Town Council Regular Meeting at 7:03 p.m.

AGENDA ITEM #2 - ROLL CALL.

Town Council Members Present: Mayor Brad Gurney, RL Panek, Hollie McKinney, Jayson Densley

Excused: Tyler Thomas

Staff Present: Stephanie Shelley- Recorder

Others Present: Ashley Cook, Kelly Berry, Alina Pringle

Others Present via Zoom: Heidi Brunner, iPad

AGENDA ITEM #3 - PRAYER / PLEDGE OF ALLEGIANCE.

Mayor Gurney offered the prayer and led the Pledge of Allegiance.

AGENDA ITEM #4 - SHERIFF'S DEPARTMENT UPDATE.

Deputy Thomas had no information on the reports from last month.

Councilman Panek asked if the new addresses are showing up on the Emergency System.

Deputy Thomas said that most of them are. He reported that so far, he has not had any issues with them.

Councilman Panek asked that the Town send a letter out to the residents to remind them that they need to have their new addresses installed and visible on their homes so emergency services can find them.

AGENDA ITEM #5 - CEDAR VALLEY CIVIC IMPROVEMENT ASSOCIATION.

Cedar Valley Civic Improvement Association representatives Ashley Cook and Kelly Berry made a presentation to the Town Council. They said the association was formed to help preserve the small-town atmosphere for various Cedar Valley events. Ashley said they are in the process of obtaining a 501C4 for a non-profit organization.

Councilwoman McKinney asked them what they wanted from Fairfield. They stated they would like to take over Fairfield Town's events. Ashley said they feel that the volunteers could get

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burned out with Fairfield's small volunteer pool. She said they plan to form a committee to run the events and create a binder to record what worked and what did not work. They would also work on finding funding through donations.

Mayor Gurney said he has no problem letting them run the Halloween trunk or treat. The Council agreed. The Town will still be in charge of the Christmas event and the haunted house.

Ashley said that they were looking for donations and sponsors. Mayor Gurney said they would rather do it per event, and the Town will provide up to three hundred dollars (\$300.00) for the trunk or treat. He told Ashley and Kelly to contact the Town before Halloween, and they would work out the details. Councilwoman McKinney also reminded them that they could pick up trash on the highway to earn up to five hundred dollars (\$500.00).

Councilwoman McKinney will be the point of contact for the Cedar Valley Civic Improvement Association.

AGENDA ITEM #6 - OPEN PUBLIC HEARING FOR REVISED BUDGET 2020-2021.

Mayor Gurney opened the Public Hearing on the Revised Budget for 2020-2021. The Council reviewed the revised budget.

No one had any comments.

Mayor Gurney closed the public hearing on the revised budget.

AGENDA ITEM #7 - VOTE TO APPROVE THE REVISED BUDGET 2020-2021.

Councilman Densley made a motion to approve the Revised Budget for 2021-1 as amended budget as revised and changed on this sheet. Councilwoman McKinney seconded the motion.

Mayor Gurney - Yes

Councilman Panek - Yes

Councilman Densley - Yes

Councilwoman McKinney - Yes

AGENDA ITEM #8 - VOTE TO APPROVE THE BUDGET FOR 2021-2022.

Councilwoman McKinney made a motion to pass Resolution 2021-2, Adoption of the Budget, for the fiscal year 2021-2021 as amended and written. Councilman Panek seconded the motion.

Mayor Gurney - Yes

Councilman Panek - Yes

Councilman Densley - Yes
Councilwoman McKinney - Yes

AGENDA ITEM #9 - VOTE TO APPROVE THE FAIRFIELD TOWN FEE SCHEDULE.

Councilman Panek made a motion to approve the Resolution Establishing Fees No. 06-13-19 as written with the noted changes June 8, 2021. Councilwoman McKinney seconded the motion.

Mayor Gurney - Yes
Councilman Panek - Yes
Councilman Densley - Yes
Councilwoman McKinney - Yes

AGENDA ITEM #10 - DISCUSS THEN VOTE TO APPROVE PLANNING COMMISSION POSITION.

Councilman Densley made a motion to approve David Reit for Planning Commission member. Councilwoman McKinney seconded the motion.

Mayor Gurney - Yes
Councilman Panek - Yes
Councilman Densley - Yes
Councilwoman McKinney - Yes

AGENDA ITEM #11 - DISCUSS MOVING FORWARD WITH THE SOLAR ORDINANCE.

Councilwoman McKinney reported that she sent an email to Larry Jenkins and Steve Jones to set up a meeting on June 14th at 6 pm.

AGENDA ITEM #12 - DISCUSS CODE VIOLATIONS.

The Council discussed these in the Work Session.

AGENDA ITEM #13 - UPDATE FROM PLANNING COMMISSION.

Planning Commission Chairwoman Pringle reported that the Planning Commission is still working on Title 10. She said they would like to take some chapters out that are not completed yet and go ahead and pass Title 10. She explained they would then continue to work on the incomplete chapters and pass them upon completion.

She also reported a fireworks storage warehouse business that is interested in property in the Bolinder subdivision.

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Chairwoman Pringle asked the Council what kind of screen/block fencing they would like to see in the Industrial Zone. The Council agreed that they would like it to be closed off.

Chairwoman Pringle talked about the company that bought Terry Messersmith's property. She reported that they are thinking of putting it in an RV park or a storage facility. Council agreed that they didn't want an RV park there.

AGENDA ITEM #14 - DISCUSS MOVING FORWARD WITH THE TOWN CODEBOOK.

Mayor Gurney stated that Larry Jenkins is currently reviewing Title 1 - 9. He stated that when Larry is done, the Town Council will need to review it to go to a Public Hearing.

AGENDA ITEM #15 - VOTE TO APPROVE MOVING FORWARD WITH THE TOWN HALL & MUSEUM.

Councilwoman McKinney said that she would like to have the financial plan for the Town Hall & Museum showing, specifically, the cost of the building and the budget for operating it.

Mayor Gurney asked the Council to move forward on the arsenic testing.

Councilman Panek made a motion to authorize or approve the soil test for the piece of property where the building is going. Councilman Densley seconded the motion. The motion passed unanimously.

The Council asked Staley Customs to give an updated invoice on what he has done for the project. They would like to pay for what he has completed at this point.

The Council discussed agreements with the different entities involved in receiving money and items for the museum. They also want to see the agreement for the Utah County grant, the State of Utah grant, and the Joe Nardone letter receiving items from his Pony Express collection.

Mayor Gurney stated that he has a meeting with Joe Narden in June.

AGENDA ITEM #16 - VOTE TO APPROVE THE MINUTES WORK/REGULAR SESSION APRIL 13, 2021.

Councilman Panek made a motion to approve the minutes for the April 13, 2021 Work/Regular Session. Councilman Densley seconded the motion. The motion passed unanimously.

AGENDA ITEM #17 - VOTE TO APPROVE THE MINUTES WORK/CLOSED SESSION MAY 10, 2021.

Councilman Panek made a motion to approve the minutes with the time fix for the May 10, 2021 Work/Regular Session. Councilman Densley seconded the motion. The motion passed unanimously.

AGENDA ITEM #18 - VOTE TO APPROVE THE MINUTES WORK/REGULAR SESSION MAY 11, 2021.

Councilwoman McKinney made a motion to approve the minutes for the May 11, 2021 Work/Regular Session. Councilman Panek seconded the motion. The motion passed unanimously.

AGENDA ITEM #19 - VOTE TO APPROVE THE TOWN OF FAIRFIELD FINANCIALS AS OF THE MONTH ENDING APRIL 30, 2021.

Councilwoman McKinney made a motion to approve the Financials ending April 30, 2021. Councilman Panek seconded the motion. The motion passed unanimously.

AGENDA ITEM #20 - DISCUSS UPCOMING AGENDA ITEMS.

Mayor Gurney said that the Town needs to give access to Pelorus for bank statements.

Councilman Densley stated that he knows someone who is a General Planner. He will ask him to come to a future meeting.

Councilwoman McKinney stated that Rob Richardson from Intermountain Landfill should be coming [to the Town Council meeting] next month.

AGENDA ITEM #21 - DISCUSS OLD BUSINESS.

Nothing reported.

AGENDA ITEM #22 - DISCUSS NEW BUSINESS.

Councilman Panek would like to send a letter to the Town residents regarding installing their new addresses on the homes. He said they need to be visible and installed as soon as possible.

Councilwoman McKinney brought up Councilman Thomas's suggestion to give Councilman Densley a job, possibly as the Director of the Building Department. Mayor Gurney will put a job description together for the Building Department.

The Council received the invoice from Staley Customs(from agenda item #15) that they requested tonight.

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Councilwoman McKinney made a motion to approve the invoice in the amount of two thousand five hundred fifty-nine dollars (\$2,559.00) to be paid to Staley Custom Solutions. Councilman Panek seconded the motion. The motion passed unanimously.

AGENDA ITEM #23- ADJOURN THE TOWN COUNCIL REGULAR SESSION MEETING

Councilwoman McKinney made a motion to adjourn the meeting. Councilman Panek seconded the motion. The motion passed unanimously.

The meeting adjourned at 10:50 p.m.

September 14, 2021

Stephanie Shelley

Minutes approval date

Stephanie Shelley Town Recorder