

Minutes of the Meadow Town Planning and Zoning Meeting
September 14, 2021 at 7:00 PM
at the Meadow Fire Station

*****THESE ARE DRAFT MINUTES THAT HAVE NOT BEEN APPROVED*****

Attending: Commission member Mark Cowley, Commission Chairman Andrew Flake, Commission member Neal Westphal, Secretary Monica Dearden, Appeals member Sarah Lombard, Tony Cowley, Zane Murnan, Lloyd Robison.

Excused: Commission member Shayne Sampson, Commission member Van Stott, Mayor Lynette Madsen.

The meeting was opened with the Pledge of Allegiance and Neal offered a prayer.

1. Review and approve minutes from the August 10, 2021 meeting: Mark motioned to approve the minutes, Neal seconded. All were in favor.
2. Discussion about annexation application: Monica had a revised copy of the working annexation application for the commission members. Andrew felt it was a good idea to go over it together again. The commission discussed the application fee for annexation which will need to be set by resolution. Monica will check on surrounding communities fees to give the council an idea of comparable costs. It was proposed that it could be a set amount plus costs that may be incurred. The commission continued to discuss the fine points of the application and make adjustments.
3. Annexation map work: Andrew has been working on making sure the map is as up to date as possible. It was discussed at the last meeting that adding easements to the map may be something to consider. After looking into it more, Andrew feels this would be an extensive undertaking and could end up being expensive. Mark wonders if the purpose of the map would be incomplete without easements. The commission discussed that easements could be looked at on an individual as needed basis or as an additional project down the road. It was decided to forgo adding easements at this time. Mark made a motion to replace the old map in the annexation ordinance with the updated version. Neal second that, asking that a date be added to the map. All were in favor.

Neal motioned to adjourn the meeting. Mark seconded the motion. All were in favor.