



MAYOR AND COUNCIL DINNER - 5:00 P.M.

The Mayor and Council will meet in the Multi-Purpose Room for informal discussion and dinner. No action will be taken on any items.

No decisions will be made at this meeting. The public is invited to observe the work session. Public comment generally is not taken during work sessions.

CALL TO ORDER

COUNCIL BUSINESS

1. Calendar
 - Sept 29-Oct 01 - ULCT Annual Convention
 - Oct 05 - Work/Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
 - Oct 12 - Work/Study Meeting 5:30 p.m.
 - Oct 19 - Work/Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.

2. **DISCUSSION ON THIS EVENING'S REGULAR MEETING AGENDA ITEMS**
 - a) Invocation - Councilmember Packard
 - b) Pledge of Allegiance - Councilmember Nelson
 - c) Consent Agenda
 1. Approval of the minutes for the work-study meeting and regular meeting on July 06, 2021, and the work-study meetings for July 20, 2021, and August 03, 2021
 2. Approval of a Resolution and authorizing the Utah County Mutual Aid Agreement Mobile Field Force - Lance Haight, Public Safety Director
 3. Approval of Resolution authorizing Springville City to purchase 0.352 acres of property located in the Jesse's Brook Subdivision from Bertha Jarr - John Penrod, Assistant City Administrator/City Attorney

3. **DISCUSSIONS/PRESENTATIONS**
 - a) Parks, Recreation, and Trails Master Plan - Bradley Neel, Building and Grounds Director
 - b) Discussion regarding Development Agreements - John Penrod, Assistant City Administrator/City Attorney

4. **MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS**

5. **CLOSED SESSION, IF NEEDED - TO BE ANNOUNCED IN MOTION**

The Springville City Council may temporarily recess the meeting and convene in a closed session as provided by UCA 52-4-205.

6. **ADJOURNMENT**

CERTIFICATE OF POSTING - THIS AGENDA IS SUBJECT TO CHANGE WITH A MINIMUM OF 24-HOURS NOTICE- POSTED 09/15/2021

In compliance with the Americans with Disabilities Act, the City will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Recorder at (801) 489-2700 at least three business days prior to the meeting.

Meetings of the Springville City Council may be conducted by electronic means pursuant to Utah Code Annotated Section 52-4-207. In such circumstances, contact will be established and maintained by telephone or other electronic means and the meeting will be conducted pursuant to Springville City Municipal Code 2-4-102(4) regarding electronic meetings. s/s - Kim Crane, CMC, City Recorder





The regular Springville City Council meeting will be broadcast on Zoom, go to <https://www.springville.org/agendas-minutes/> and select the Zoom Meeting link.

Public Comment may be submitted via email, comments will be read in the meeting and entered into the permanent record. Email comments to kcrane@springville.org before 5:00 p.m. day of the meeting.

CALL TO ORDER

INVOCATION

PLEDGE

APPROVAL OF THE MEETING'S AGENDA

MAYOR'S COMMENTS

PUBLIC COMMENT - *Audience members may bring any item, not on the agenda to the Mayor and Council's attention. Please complete and submit a "Request to Speak" form. Comments will be limited to two or three minutes, at the discretion of the Mayor. State Law prohibits the Council from acting on items that do not appear on the agenda.*

CONSENT AGENDA - *The Consent Agenda consists of items that are administrative actions where no additional discussion is needed. When approved, the recommendations in the staff reports become the action of the Council. The Agenda provides an opportunity for public comment. If after the public comment the Council removes an item from the consent agenda for discussion, the item will keep its agenda number and will be added to the regular agenda for discussion, unless placed otherwise by the Council.*

1. Approval of the minutes for the work-study meeting and regular meeting on July 06, 2021, and the work-study meetings for July 20, 2021, and August 03, 2021
2. Approval of a Resolution and authorizing the Utah County Mutual Aid Agreement Mobile Field Force - Lance Haight, Public Safety Director
3. Approval of a Resolution authorizing Springville City to purchase 0.352 acres of property located in the Jesse's Brook Subdivision from Bertha Jarr - John Penrod, Assistant City Administrator/City Attorney

REGULAR AGENDA

4. Consideration of approving the Westfields Central New Neighborhood Plan for 20 acres adjacent to Meadow Brook Elementary School at 700 S and 950 West and approving a Resolution adopting the Westfields Central New Neighborhood Plan Development Agreement - Josh Yost, Community Development Director

MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

CLOSED SESSION, IF NEEDED - TO BE ANNOUNCED IN MOTION

5. *The Springville City Council may adjourn the regular meeting and convene into a closed session as provided by UCA 52-4-205.*

ADJOURNMENT

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2 MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON
TUESDAY, JULY 06, 2021 AT 5:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET,
4 SPRINGVILLE, UTAH.

6 **Presiding and Conducting:** Mayor Richard J. Child

8 **Elected Officials in Attendance:** Liz Crandall
Craig Jensen
10 Matt Packard
Mike Snelson
12 Brett Nelson

14 **City Staff in Attendance:** City Administrator Troy Fitzgerald, Assistant City Administrator/Finance Director
Bruce Riddle, City Recorder Kim Crane, Building and Grounds Director Bradley Neel, Community
16 Development Director Josh Yost, Golf Pro Craig Norman, Police Chief Lance Haight, Power Director Leon
Fredrickson, Public Works Director Brad Stapley, Library Director Dan Mickelson, and Museum of Art
18 Director Rita Wright.

20 **CALL TO ORDER** - Mayor Child welcomed everyone and called the Work/Study meeting to order at 5:30
p.m.

22 **COUNCIL BUSINESS**

24 1. Calendar

- Jul 13 - Work/Study Meeting 5:30 p.m.
- 26 • Jul 20 - Work/Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Jul 23 - Pioneer Day Observed (Friday, City Offices Closed)
- 28 • Aug 03 - Work/Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.

30 Mayor Child asked if there were any questions or additions to the calendar. There were none.

32 2. **Discussion on this evening's Regular Meeting agenda items**

- a) Invocation - Councilmember Packard
- 34 b) Pledge of Allegiance - Councilmember Nelson
- c) Consent Agenda
 - 36 1. Approval of minutes for the Works Study meeting on April 20, 2021, and the Budget Meeting
on April 27, 2021
 - 38 2. Approval of the Mayor's appointment of Shane Lamb and Sydney Condie to the Parks and
Recreation Board
 - 40 3. Approval of Surplus Property - Streets Dump Truck - Brad Stapley, Public Works

4. Approval of an amendment to the purchase and sale agreement with GWC Capital LLC - John Penrod, Assistant City Administrator/City Attorney

Mayor Child asked if there was any discussion on tonight's consent agenda.

3. DISCUSSIONS/PRESENTATIONS

a) Lakeside Landing District Plan and Code Discussion - Josh Yost, Community Development Director

Director Yost gave an introduction to the Lakeside Landing Development Plan. He explained it included 160 acres and approximately 2000 units, 25 acres of parks and open space, and 120,000 square feet of commercial. The 2011 General Plan Land Use Map has three options for the Freeway Corridor and Lakeside area no option was selected. The Lakeside Community Plan was adopted in 2016 and proposed a mix of housing options. In late 2019 a zone map amendment request for Lakeside Land Partners was a very collaborative process, fourteen versions have since been reviewed. The Lakeside Landing is a form-based code and has a master zoning code for one area.

Director Yost reported the Lakeside Landing Special District adopts a set of standards to create an internally consistent code to be applied to Lakeside Landing. It uses a "lot type" approach that is based on transect zones. It establishes transect zones within the Lakeside Landing Special District through a regulatory plan and specifies the permitted uses, densities, and building forms within each transect.

Korkut Onaran with Pel-Ona Architects and Urbanists addressed the recommended code guidelines versus the required design standards.

Glen Lent with Davies Design Build commented the form-based code for the area was providing more regulation and standards than in other areas of the state. He explained they work to meet the demands of the city and the potential builder.

Director Yost reviewed the landscape standards assigned to the space types, included are plantings, sidewalks and patios, alleys, lighting, and fences. Each road was classified as a type, with the design standards it would maintain good living and transportation.

Councilmember Nelson asked for clarification on street width with parking and the city being able to maintain the roads, garbage, and snow removal. Administrator Fitzgerald stated the roads would meet the needs of the city and public safety response.

Director Yost explained the code would tell where subzones are, streets are located, and density, with a well-connected grid allowing collector streets. He also reviewed lot types.

Councilmember Snelson said he reviewed the code and feels comfortable with the lot types. Councilmember Nelson said he was also comfortable with the lot types, but the south end seems a little overloaded.

Councilmember Snelson asked Director Yost to address for the record the density and possible overcrowded streets. He felt comfortable with it because he knows what is going to happen. Director Yost replied it goes back to the planning work that has already been done in the General Plan and Lakeside Community Plan where 10,000 people were anticipated in the area the Lakeside Landing Plan is in line with that number. Policy documents have been in place for over five years that call out this range of density in population for the area. The overall buildout population is achieved by these new neighborhoods. From an ecological, social, and economical perspective, it is more productive and sustainable in a smaller land footprint.

Councilmember Packard stated he did not agree, it's our responsibility to make the city look the way it is supposed to look, the city is not responsible for creating affordable housing and solve the housing problem. Director Yost clarified he was not asserting it would be more or less affordable. He stated if you take 2000 units in R1-10 zoning out to the edge of the annexation policy declaration boundary we would struggle in twenty or thirty years to maintain the infrastructure and struggle from a fiscal standpoint to

90 cover future obligations in maintaining the infrastructure by counting on new growth to continually meet
91 our obligations for capital facilities over time. If we put a larger number of housing units in a smaller area
92 we provide a more fiscally responsible development pattern. It costs the city less to maintain, it provides
93 a higher ratio of land value per amount of dollars spent for capital improvements. On the social side, it
94 provides an opportunity for interaction and civic engagement and activity for a type of lifestyle that is
95 harder to achieve in a more spread-out automobile centered area. Ecologically there would be fewer
96 vehicle trips per unit, and walkability, as far as affordability some parts would be a premium. The Daybreak
97 model is a pattern of the proposed development it also has the highest absorption and recovery from
98 recession. There are tradeoffs both ways. As far as what we want the community to look like is more
subjective and more difficult to answer.

100 Councilmember Nelson questioned if there was a guarantee there would be grocery stores and
101 restaurants and not a ton of roofs. Director Yost explained it was guaranteeing commercial square
102 footage not a type of tenant, the location is in an area conducive to those types of businesses. Providing
103 a substantial population for supporting a market for this, it is not requiring any specific tenants. As the
104 neighborhood develops it will attract and maintain. Development agreements will govern a developer's
participation.

106 Councilmember Jensen stated he likes the plan and asked if it could be duplicated so the council
107 doesn't have to do this each time. Director Yost replied it would be a big part of the general plan if the
108 council adopts a plan to facilitate the type of development.

109 Ed Axley with Davies Design stated they don't want to do something outside of what Springville
110 is and keep with traditional. Need to have a walkable community and provide a product that promotes it.
111 When a community is laid out right horizontally it brings community.

112 Councilmember Crandall stated she likes the plan, we need to get the standards and regulations
113 and trust the builders will follow the plan. She expressed uneasiness about the guarantee and would hope
114 for more green space.

115 Mayor Child commented there was not one thing that fits all. The new generation is wanting other
116 things than what our predecessors have, and we need to be conscientious about that.

117 Director Yost reported if Davies Design Build provided a set of designs for each different lot type
118 and the council liked them it could be handled in a development agreement.

119 Director Yost provided information on an option of a Town Design Architect as a third-party expert
120 for the city who would review and help with design outcomes. Parking will be something to consider as
121 well as parks in close proximity.

122 **MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS**

123 Mayor Child asked for any other comments.

124

125 **5. CLOSED SESSION**

126 *The Springville City Council may temporarily recess the regular meeting and convene in a closed*
127 *session as provided by Utah Code Annotated Section 52-4-205*

128 There was none.

130 **ADJOURNMENT**

132 COUNCILMEMBER PACKARD MOVED TO ADJOURN THE WORK/STUDY MEETING OF THE
133 SPRINGVILLE CITY COUNCIL AT 6:59 P.M.

134 COUNCILMEMBER SNELSON SECONDED THE MOTION, ALL VOTED AYE.

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*This document constitutes the official minutes for the Springville City Council Work/Study meeting held on Tuesday, July 06, 2021.
I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County,
State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Tuesday,
July 06, 2021.*

DATE APPROVED: _____
_____ Kim Crane, CMC
City Recorder

MINUTES OF THE REGULAR MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY,
JULY 06, 2021, AT 7:00 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE,
UTAH.

Presiding and Conducting: Mayor Richard J. Child

Elected Officials in Attendance: Liz Crandall
Craig Jensen
Matt Packard
Mike Snelson
Brett Nelson

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/Finance Director Bruce Riddle, and City Recorder Kim Crane. Building and Grounds Director Bradley Neel, Power Director Leon Fredrickson, Chief of Police Lance Height, Community Development Director Josh Yost, Public Works Director Brad Stapley, Library Director Dan Mickelson, and Museum of Art Director Rita Wright

CALL TO ORDER

Mayor Child welcomed everyone and called the meeting to order at 7:05 p.m.

INVOCATION AND PLEDGE

Councilmember Packard offered the invocation, and Councilmember Nelson led the Pledge of Allegiance.

APPROVAL OF THE MEETING'S AGENDA

COUNCILMEMBER JENSEN MOVED TO APPROVE THE AGENDA AS WRITTEN. COUNCILMEMBER CRANDALL SECONDED THE MOTION, AND ALL PRESENT VOTED AYE.

MAYORS COMMENTS

Mayor Child welcomed the Council, staff, and those in attendance.

PUBLIC COMMENT

Mayor Child introduced the Public Comment section of the agenda. He asked if there were any written requests to speak submitted.

Ken Berg, stated he was representing Wayne Patterson who owns property off of 1600 N and 1000 N from I-15 to 1750 West. Mr. Patterson asked Ken to attend for a better understanding of the zoning amendment and better understand the advertisement of the zone change. He would like clarification on the area he owns. Ken expressed commercial subdivisions feel they are trying to hit a moving target.

Cristy Bulkley stated she was from Highland and has worked through the process with her city on Ranked Choice Voting. Her background was as a former council member and policy analyst with local municipalities. She expressed the City has been led to make a financial decision and may not know what had been laid out prior to it coming to municipalities. One is Ranked Choice Voting allows for not having a primary. She is proposing legislation for in person on paper and to do away with Vote by Mail. She then read from her handout. She stated the council should guard voting the very most.

46 Wendy Hart stated she was also from Highland and expressed they have been doing a lot of
47 catch-up to follow on the heels of organizations that promote Ranked Choice Voting. Payson and
48 Vineyard did Ranked Choice Voting because the first-choice candidate was only tallied once for three
49 seats. In order to truly apply an alternative voting strategy, it should be something candidates run on and
50 win with the support of the population before changing the methodology.

51 Harold Mitchell stated he was representing McCullum LLC who opposes the zone change from
52 Highway Commercial (HC) to Regional Commercial (RC), it seems like a holding pattern, they own
53 property near the Stouffer Outlet Store. The change limits opportunities for his client to use the property,
54 because of the restrictions of the RC Zone. He expressed Mr. Anderson feels the city was not treating
55 him very well.

56 Amanda Miller expressed she was a concerned citizen about Ranked Choice Voting, and no law
57 had been passed to require it. Currently, it is in a testing phase and she does not support it. She asked
58 the audience and council if they understood Ranked Choice Voting and stated it was better a little late
59 than never to start learning. She read from a prepared speech. She believed in hand counting of all
60 ballots, the more she learns the more she disagrees with Ranked Choice Voting. She submitted to the
61 council an affidavit for a forensic audit and did not get a response.

62 Councilmember Packard stated he did respond.

63 Administrator Fitzgerald stated the City Attorney did submit a response by email to Ms. Miller.

64 **CONSENT AGENDA**

- 65 1. Approval of minutes for the Works Study meeting on April 20, 2021, and the Budget Meeting on
66 April 27, 2021
- 67 2. Approval of the Mayor's appointment of Shane Lamb and Sydney Condie to the Parks and
68 Recreation Board
- 69 3. Approval of Surplus Property - Streets Dump Truck - Brad Stapley, Public Works
- 70 4. Approval of an amendment to the purchase and sale agreement with GWC Capital LLC - John
71 Penrod, Assistant City Administrator/City Attorney

72 COUNCILMEMBER NELSON MOVED TO APPROVE THE CONSENT AGENDA AS WRITTEN.
73 COUNCILMEMBER PACKARD SECONDED THE MOTION, THE VOTE WAS RECORDED AS
74 FOLLOWS:

75 COUNCILMEMBER CRANDALL	AYE
76 COUNCILMEMBER JENSEN	AYE
77 COUNCILMEMBER PACKARD	AYE
78 COUNCILMEMBER SNELSON	AYE
79 COUNCILMEMBER NELSON	AYE

82 **REGULAR AGENDA**

- 83 5. Consideration of an Ordinance to amend the Springville's Official Zone Map from the R1-15
84 Single-Family Residential Zone to the R1-8 Single-Family Residential Zone on property located
85 at 1500 W 550 N, Parcel Number 23:029:0031 - Josh Yost, Community Development Director
86 Director Yost reported the zone map amendment request was to change the zoning from the R1-
87 15 Single-Family Residential Zone to the R1-8 Single-Family Residential Zone on the 5.49-acre parcel
88 located at 550 N 1500 W, Springville, Utah.

89 Councilmember Snelson asked if it was out of the flood plain. Director Yost responded it was.

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94 COUNCILMEMBER JENSEN MOVED TO *APPROVE ORDINANCE #14-2021* AMENDING THE
OFFICIAL ZONE MAP FROM THE R1-15 SINGLE-FAMILY RESIDENTIAL ZONE TO THE R1-8
96 SINGLE-FAMILY RESIDENTIAL ZONE ON PROPERTY LOCATED AT 1500 W 550 N, PARCEL
NUMBER 23:029:0031.

98 COUNCILMEMBER SNELSON SECONDED THE MOTION. THE VOTE IS RECORDED AS
FOLLOWS:

100	COUNCILMEMBER CRANDALL	AYE
	COUNCILMEMBER JENSEN	AYE
102	COUNCILMEMBER PACKARD	AYE
	COUNCILMEMBER SNELSON	AYE
104	COUNCILMEMBER NELSON	AYE

ORDINANCE #14-2021 APPROVED

- 106
- 108 **6. Consideration of an Ordinance to amend Springville's Official Zone Map from the Highway
Commercial (HC) and Light Industrial Manufacturing (LIM) Zones to the Regional Commercial
110 (RC) Zone in parts of the following general areas. The areas are first, from 400 South to 1000
North between 2600 West and 1650 West, second, at the northeast quadrant of the intersection
112 of I-15 and 1600 South, and third, along 1600 South between 1200 West and SR 51 - Josh Yost,
Community Development Director**

114 Director Yost reported on March 30, the City Council requested that staff present to the council a
review of zoning in certain areas of the city. The council had expressed concern about getting
116 development applications for the wrong use in the wrong place. The presentation was made on April 6,
2021. Staff asserted that there were a number of areas in the city where office/warehouse and light
118 industrial manufacturing uses could be developed that would either pre-empt a current planning process
or severely limit future development options. Council expressed a desire to "get it right" when planning
120 for future land use. Following the discussion, staff analyzed the areas in light of the Council's discussion
and presented a resolution to initiate the process of pending legislation to begin the zone map
122 amendment. Council directed staff to expand the area of consideration for the zone map amendment.
Staff presented the zone map amendment to the Planning Commission on June 22, 2021. Two letters of
protest were received at that time and since more have come in.

124 Director Yost stated they have worked with a consultant and stakeholder committees.
Councilmember Jensen asked if there had been any protests for the area of 1600 South. That area was
126 the main concern of the council and then other areas in the city were included.

128 Director Yost reported the Lakeside Landing Special District Plan was of concern because some
key pieces could be lost to office warehouse. Another focus is the General Plan updated with the focus
130 on the I-15 corridor. While the City's interest was to preserve a broad range of future land use options.

132 Director Yost explained there was some confusion on noticing, the letters that were sent out did
include the correct information. The RC Zone was not intended to be a permanent designation and would
require another legislative action to change.

134 Councilmember Packard asked if it would preclude anyone from coming to the city and zoning it
to whatever. He suggested tabling the item so they can have more discussion. Director Yost replied it
136 would not preclude a property owner from coming to the city and requesting a zoning change.
Administrator Fitzgerald explained there were restrictions on reapplying if it had been denied.

138 Director Yost was recommending to keep the amendment as proposed, the Planning Commission
voted in favor 5 to 1 with one commissioner being absent.

140 Councilmember Nelson commented the north end is also a gateway to Springville.

142 Director Yost reported there was a demand for property to be purchased, and he didn't have a
crystal ball on what will be developed. Any use currently operating legally would be a legal non-
conforming use.

144 Councilmember Snelson commented if more conversation with property owners was needed in
order to have the process done right, then that is what needs to happen.

146 Director Yost explained the pending legislation process. Administrator Fitzgerald suggested
continuing to a date certain and have more direction from the council and information on the noticing
148 requirement.

150 Councilmember Nelson suggested each property owner who had submitted an objection to be
contacted and make sure they understand the proposed action.

152 The council would like to discuss more in a work session on July 20, 2021.

154 COUNCILMEMBER SNELSON MOVED TO CONTINUE THE ITEM TO AUGUST 03, 2021 TO
PROVIDE AN OPPORTUNITY FOR MORE DISCUSSION.

156 COUNCILMEMBER NELSON SECONDED THE MOTION. ALL PRESENT VOTED AYE.

158 **MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS**

Mayor Child asked if there were any comments.

160 Administrator Fitzgerald explained the council previously approved a contract with
Superpedestrian and they could see scooters in the city within ten days. The council approved an update
162 to technology in the council room and it is underway. Paperwork will need to be completed for the ARPA
Funds associated with COVID, he asked if the council was in agreement to accept those funds and he
164 would bring more information to the council, or the city can take the funds and work through the issue.

166 Councilmember Crandall was concerned about any strings attached to the funds. Administrator
Fitzgerald stated staff would walk the council through the funding before being used. Director Riddle
stated it was not a huge rush, currently, the state was sending out documents.

168

CLOSED SESSION

170 7. *The Springville City Council may temporarily recess the regular meeting and convene in a closed
session as provided by UCA 52-4-205.*

172

174 COUNCILMEMBER PACKARD MOVED TO ADJOURN THE REGULAR MEETING AND GO
INTO A CLOSED SESSION REGARDING PROPERTY AT 8:26 P.M

176 COUNCILMEMBER CRANDALL SECONDED THE MOTION. THE VOTE IS RECORDED AS
FOLLOWS:

178 COUNCILMEMBER CRANDALL	AYE
COUNCILMEMBER JENSEN	AYE
COUNCILMEMBER PACKARD	AYE
180 COUNCILMEMBER SNELSON	AYE
COUNCILMEMBER NELSON	AYE

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ADJOURNMENT

184 Meeting adjourned at 8:26 p.m.

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*This document constitutes the official minutes for the Springville City Council Regular Meeting held on Tuesday, July 06, 2021
I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County,
State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Tuesday,
July 06, 2021.*

DATE APPROVED: _____
_____ Kim Crane, CMC
City Recorder

2 MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON
TUESDAY, JULY 20, 2021 AT 5:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET,
SPRINGVILLE, UTAH.

4

Presiding and Conducting: Mayor Richard J. Child

6 **Elected Officials in Attendance:**

Liz Crandall

Craig Jensen

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Matt Packard

Mike Snelson

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Brett Nelson

12 **City Staff in Attendance:** City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney
John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, Deputy Recorder Jennifer
14 Grigg, Building and Grounds Director Bradley Neel, Community Development Director Josh Yost, Golf
Pro Craig Norman, Police Chief Lance Haight, Administrative Services Director Patrick Monney, Public
16 Works Director Brad Stapley, Recreation Director Corey Merideth, Library Director Dan Mickelson,
Museum of Art Director Dr. Rita Wright, Museum Head of Exhibitions and Programs Emily Larsen, Art
18 Board President Jay Hanson, and Museum Senior Educator Leslie Gleaves.

20 **Visitors:** Wendy Wright, Utah Valley Drug Prevention Coalition, Russ Franklin, Central Utah Water
Conservancy District, and Mike Mills, former local coordinator for the June Sucker Recovery
22 Implementation Program.

24 CALL TO ORDER

Mayor Child welcomed everyone and called this meeting to order at 5:30 p.m.

26 COUNCIL BUSINESS

1. Calendar

- 28
- Jul 23 - Pioneer Day Observed (Friday, City Offices Closed)
 - Aug 03 - Work/Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
 - 30 • Aug 10 - Work/Study Meeting 5:30 p.m.
 - Aug 10 - 17 - Springville Municipal Election Candidate Filing Period
 - 32 • Aug 17 - Work/Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.

34 Mayor Child asked if there were any questions or additions to the calendar.
There were none.

36

2. Discussion on this evening's Regular Meeting agenda items

- 38 a) Invocation - Councilmember Nelson
- b) Pledge of Allegiance - Councilmember Crandall
- 40 c) Consent Agenda
1. Approval of minutes for the Work-Study meetings on May 04 and 18, 2021
 - 42 2. Approval of the Mayor's appointment of Patrice Bolen to the RAP Tax Ad Hoc Committee

44 Mayor Child asked if there was any discussion on tonight's consent agenda.
There was none.

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3. DISCUSSIONS/PRESENTATIONS

48 d) **Presentation by Wendy Wright with the Utah Valley Drug Prevention Coalition**

Wendy Wright started her presentation by explaining the variety of people in the Utah Valley Drug
50 Prevention Coalition representing the community. She listed the drug use they target. She said between
the years 2015-2019 there were 37 overdose deaths in Springville. Councilmember Snelson asked about
52 211. Wendy Wright explained 211 is a number to call for resources like transportation and food scarcity.
She emphasized calling 911 for any drug overdose emergency. Mayor Child asked if 211 is available
54 24/7. She explained a free class on opioid overdose prevention. Attendees can get Naloxone for free after
attending this class. It can also be purchased at many pharmacies. Springville City has a drug drop box
56 located at the east door to the Civic Center near the Police Department; one of the protective factors
already implemented in Springville. She invited council members to attend educational meetings at
58 county offices. She complimented Prevention Coordinator Shannon Acor and introduced her. Mayor Child
said he is surprised about the sign that shows the deaths. Councilmember Packard asked about
60 interacting with Intermountain Healthcare. Wendy Wright stated Julie Barner, from Intermountain works
with community messaging. She said Spanish Fork library staff teaches the naloxone class and will give
62 out a package of Naloxone.

Shannon Acor said she appreciates Wendy Wright and they serve together on committees
64 focused on drug abuse prevention. She listed community connection and prevention events like Naloxone
training, youth awards, QPR (Question, Persuade, and Refer) suicide prevention classes, drug take-back
66 events, no vaping signs on school busses and in city parks, the Working Minds supervisor training for
mental health, Youth Council, Youth Court, and *¡CelebrARTE!*

68 She continued by elaborating on the Youth Court process. Every youth that is assigned to Youth
Court receives a disposition to make up for their mistake. Within that disposition there are three goals:

- 70 • Provide a community connection
- Have the youth accept accountability
- 72 • Help the youth develop a skill

The Springville Youth Court works with a program called Everyday Strong, a United Way program
74 directed toward the parents to teach them resilience and parenting. Another program the Youth Court
works with is Course for Court online courses for youth struggling with impulse control or drug use.
76 Springville Youth Court handles about 75 cases per year with an average of 50 youth volunteering their
time to run the court.

78 She concluded by listing future events like the release of the Sharp Survey, expanding Mayor
Awards to adults, and a more robust anti-vaping campaign. Springville United is a 7-week class to help
80 residents prepare for their citizenship test. She clarified the 211 number is a huge database available to
everyone.

82

84 e) **Hobble Creek WMA and June Sucker Program updates - Russ Franklin, Central Utah Water Conservancy District**

Mr. Franklin said on February 3, 2021, the June Sucker was reclassified from endangered to
86 threatened. He expressed thanks to Springville City for cooperating in the creation of the needed
spawning location. The June Sucker is only the fifth fish species to be downlisted from endangered to
88 threatened with delisting the June Sucker as the ultimate goal. He presented documents explaining the

90 program including signage describing the wildlife management area. Mike Mills, formerly the local
91 coordinator for the June Sucker Recovery Implementation Program (JSRIP) who now works for the Utah
92 Mitigation and Conservation Commission, said the signs will make the program more visible and educate
93 the public about the habitat of the June Sucker as they walk along the creek. He explained other projects
94 including the Federal Emergency Management Agency (FEMA) Floodplain along Hobble Creek and the
95 Provo River Delta Restoration Project. He said the Hobble Creek Restoration Project was a model that
96 the Provo River Delta Restoration is following.

97 Mr. Franklin is working with Springville City Community Development Director Josh Yost to
98 educate the public along the path of the creek. Councilmember Snelson asked how many people know
99 about this project. Mr. Mills said not many people know what is going on. Councilmember Packard asked
100 how a species is downlisted from endangered to threatened. Mr. Franklin said there are metrics like
101 habitat, population, viability, spawning locations, and quantity of genetically robust individuals.
102 Councilmember Packard asked about carp removal. Mr. Mills said we are not where we need to be with
103 carp. Reclassification from endangered to threatened means the problem is being addressed. Mr.
104 Franklin said over 30 million pounds of carp have been removed since 2010; a 75% reduction in biomass.
105 Councilmember Nelson asked if there is an objective. Mr. Franklin answered keeping the biomass of carp
106 at or near 25% year to year. He added the Northern Pike is also a target for removal. The Northern Pike
107 is the tiger of freshwater which preys on anything. He thanked Springville City for all the work and help in
108 this accomplishment. Mayor Child said the area down there is pretty nice.

109 **f) Springville Museum of Art POPS Program Review - Rita Wright, Museum of Art Director**

110 Dr. Wright thanked Mr. Franklin for his presentation. She explained accountability to the state.
111 She introduced Jay Hansen, president of the nonprofit association, Emily Larsen Booth, head of
112 education, and Leslie Gleaves, the head educator who created this report. POPS stands for Professional
113 Outreach Programs in the Schools. Councilmember Snelson asked if we go to schools or do the schools
114 visit the museum. Ms. Booth answered both. Ms. Booth answered both and explained the museum is
115 committed to providing quality life-affirming art, cultural experience, and educational opportunity to our
116 growing community and diverse population. POPS is a huge part of this through the K-12 programs. With
117 \$300,000 provided by the state legislature, the Springville Museum of Art served over 21,000 students
118 and 1600 teachers at 490 schools.

119 Ms. Gleaves introduced Art Talks, a program that for over 20 years brings quality art enrichment
120 to schools across the state. Because of COVID, the Studio Program has pivoted to completely online and
121 the Springville Art Museum served 12,930 students online this year. Councilmember Packard asked if
122 the virtual programs will continue. Ms. Gleaves answered a hybrid of in-person, as well as virtual, will
123 continue. Dr. Wright added getting professional artists in the schools in person is a priority.
124 Councilmember Snelson asked what other organizations participate. Ms. Gleaves listed Ballet West, Utah
125 Symphony, Utah Opera, Utah Shakespeare Festival, Utah Museum of Contemporary Art, and others.
126 Each organization compiled a report to POPS.

127 Ms. Booth continued by explaining the hard work the Springville Museum of Art puts into the Utah
128 All-State High School Art Show. Ms. Gleaves listed more high school services. Dr. Wright added students
129 get to consider art as a profession by meeting with these professionals. Mr. Gleaves continued by
130 explaining Evening for Educators where teachers earn points toward their license and the State-Wide Art
131 Partnership (SWAP). Ms. Booth answered Councilmember Snelson's question about bringing students
132 to the museum by explaining VR virtual field trips. Ms. Gleaves showed the museum plans to visit every
133 school district every three years. Ms. Larsen thanked Springville City for supporting the museum. Dr.
134 Wright summarized by noting there are seven employees under the POPS funding and recognized Emily

136 Larsen as Educator of the Year. Leslie Gleaves serves on statewide boards and both are recognized
137 throughout the community. She thanked the City Council. Councilmember Packard asked about working
138 with local art festivals like Park City and Helper.

139 g) **Discussion regarding the City Emergency Succession Plan - John Penrod, Assistant City**
140 **Administrator/City Attorney**

141 Attorney Penrod started his discussion by referring to the Emergency Management Act from the
142 State of Utah. In a temporary situation like a disaster, if an elected official is absent with no telephone
143 access, an interim successor will be temporarily appointed. This ordinance includes appointed and
144 elected officers. He asked the mayor and councilmembers to email Recorder Crane three names each
145 as soon as possible. Councilmember Crandall asked about notifying the temporary successors. Attorney
146 Penrod said it is a temporary disaster situation so the designated successor could be someone with
147 information about making city decisions. He noted other cities have similar ordinances and the council
148 could change or get rid of our ordinance, but we still need to uphold state law and name three successors
149 each. . Mayor Child asked who is exempt from being a successor. Attorney Penrod said no one is exempt.
150 Councilmember Packard asked about who chooses which successor. Councilmember Snelson asked for
151 recommendations and suggested volunteers on other boards within the city. Councilmember Crandall
152 clarified it is temporary and only in a disaster. Councilmember Packard asked if the successor can be a
153 city employee. Attorney Penrod said yes in an emergency and that a quorum would be enough to make
154 decisions. Administrator Fitzgerald said this does not require a declaration of emergency. Councilmember
155 Crandall asked about death. Attorney Penrod answered this is just a temporary successor. After the
156 emergency, the vacancy rules take over. The Council decided to send names to Recorder Crane.

157 **MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS**

158 Mayor Child asked for any other comments.

159 Director Mickelson reported that the Springville Library was awarded Best of State and celebrated
160 as a staff at the gala. He told his staff that their hard work paid off with this acknowledgment and it is the
161 little things that build big victories. Congratulations came in from social media, other libraries, and this
162 City Council. Councilmember Snelson clarified that this award is a juried best of best of state within a
163 category including libraries, animal hospitals, and public safety. The game plan that library staff created
164 for COVID included curbside service, online programs, and continued story time at home. He concluded
165 by stating our library was well used and a shining beacon during tough times. Administrator Fitzgerald
166 added Springville Library won while competing against One Voice Community Choir, Bountiful City
167 Planning Department, cemeteries, elected officials, youth organizations, etc. Councilmember Nelson
168 commended Director Mickelson on staff development. Councilmember Packard asked if attendance is
169 back to full capacity. Director Mickelson answered circulation jumped up this summer, almost to pre-
170 Covid numbers. Visitation is about 75-85%. Today, the library was a buzzing busy place. Councilmember
171 Jensen added the scooters will make a big difference. Councilmember Snelson asked about other
172 libraries emulating Springville Library. Director Mickelson said staff enjoys sharing with other libraries,
173 presenting at conferences and advising remodels. Administrator Fitzgerald noted the benchmarking from
174 the state library. Springville City is in the top 30% in 7 benchmarks. Our budget use is below average.

175 Administrator Fitzgerald reported there are about 35 scooters in town and the \$500 fee has been
176 paid. They are moving about town. According to the app, a scooter renter must be 18 years old. The
177 company blocked out the high school campus as well as Bartholomew Park and the creek corridor,
178 probably protecting the scooters from water.

180 Councilmember Nelson asked about the Farmer’s Market. Administrator Fitzgerald answered the
182 booth count rivals Art City Days and they have a lighting system. He continued by expressing the current
difficulty in hiring and thanked the Council for the timely approval of the raises.

184 Attorney Penrod reported that Shannon Acor researched the 211 number and found it is a 24/7
service provided by the United Way.

186 4. CLOSED SESSION

188 *The Springville City Council may temporarily recess the regular meeting and convene in a closed
session as provided by Utah Code Annotated Section 52-4-205*

190 There was none.

190

ADJOURNMENT

192 COUNCILMEMBER PACKARD MOVED TO ADJOURN THE WORK/STUDY MEETING OF THE
SPRINGVILLE CITY COUNCIL AT 6:52 P.M.

194 COUNCILMEMBER SNELSON SECONDED THE MOTION, ALL VOTED AYE.

196

198

200

202

204 *This document constitutes the official minutes for the Springville City Council Work/Study meeting held on Tuesday,
July 20, 2021.*

206 *I, Jennifer Grigg, do hereby certify that I am the duly appointed, qualified, and acting Deputy City Recorder for Springville
City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete
record of this meeting held on Tuesday, July 20, 2021.*

208

210

212

DATE APPROVED: _____

Jennifer Grigg
Deputy Recorder



2 MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON
TUESDAY, AUGUST 03, 2021 AT 5:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET,
4 SPRINGVILLE, UTAH.

6 **Presiding and Conducting:** Mayor Richard J. Child

8 **Elected Officials in Attendance:** Liz Crandall Attended via telephone
Craig Jensen
10 Matt Packard
Mike Snelson
12 Brett Nelson

14 **City Staff in Attendance:** City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney
John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane,
16 Community Development Director Josh Yost, Public Safety Director Lance Haight, Administrative
Services Director Patrick Monney, Power Director Leon Fredrickson, Public Works Director Brad Stapley,
18 Library Director Dan Mickelson, and Museum of Art Director Rita Wright.

20 **CALL TO ORDER** - Mayor Child welcomed everyone and called the Work/Study meeting to order at 5:30
p.m.

22 **COUNCIL BUSINESS**

24 1. Calendar

- Aug 10 - Work/Study Meeting 5:30 p.m.
- 26 • Aug 10 - 17 - Springville Municipal Election Candidate Filing Period
- Aug 17 - Work/Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.

28 Mayor Child asked if there were any questions or additions to the calendar. There were none.

30 2. **Discussion on this evening's Regular Meeting agenda items**

- 32 a) Invocation - Councilmember Packard
- b) Pledge of Allegiance - Councilmember Snelson
- 34 c) Consent Agenda
 - 1. Approval of the minutes for the Regular Meeting held on June 01, 2021.
 - 36 2. Approval of an Ordinance and amendment to the Sign District Map to Reflect Properties that
have been Rezoned - Josh Yost, Community Development Director
 - 38 3. Approval of the Condie Corner Subdivision located at 680 West Center Street in the R1-10
Single-Family Residential and WF-1 Westfields Overlay Zones - Josh Yost, Community
40 Development Director

42

Mayor Child asked if there was any discussion on tonight's consent agenda.

44 Councilmember Snelson suggested looking at the Sign ordinance again, by starting with a work session.

46 Mayor Child requested Item C on the work session agenda to be heard first.

48 **3. DISCUSSIONS/PRESENTATIONS**

50 a) **Presentation from the South Utah Valley Animal Shelter Operations - Lance Haight, Public Safety Director**

52 The presentation was canceled.

54 b) **Lakeside Landing District Plan and Code Discussion - Josh Yost, Community Development Director**

56 Council asked if this should go through the Planning Commission process before bringing it to the Council for discussion.

58 Councilmember Snelson asked for a recap of what the Planning Commission discussed.

58 Councilmember Jensen reported on his take from last week's Planning Commission discussion.

60 Director Yost reported the Planning Commission focused on the sustainability of the development in regards to water, recycling, and discussed trails and dark sky elements.

62 Councilmember Packard would like it outlined as to what the city will be getting. Director Yost asked what elements would be needed to provide confidence to the council.

64 Councilmember Jensen stated there were many design elements in the plan compared to what has been done previously in the city.

66 Mayor Child expressed he believes the council would like to give it back to the Planning Commission and await their recommendation.

68 Councilmember Jensen requested to make sure there was a place for small custom homes.

70 Director Yost invited the council to attend a kick-off meeting next Thursday in the City Multi-Purpose room at 9:30 a.m. for the 1600 South stakeholder meeting, noticing will be done and they will be public meetings.

72 c) **Discussion regarding Drive Approaches - John Penrod, Assistant City Administrator/City Attorney**

74 Attorney Penrod presented on Drive Way Approaches and asked for the council's feedback. Questions have been raised about how wide a driveway approach should be, some driveways are very wide, with a small approach. He explained storm water runoff can be affected by a large driveway with a small drive approach where the asphalt meets the gutter.

78 Attorney Penrod reviewed the current ordinance regarding drive approaches. There have been some issues with the limited approach distance. Specifically, corner lots; if should they be allowed larger drive approaches because they have more frontage. Some concerns could be the visual aesthetic and interpretation of the current code.

82 Attorney Penrod asked the council if they wanted to go more than 30 feet, or do they want a special exception for corner lots.

84 Councilmember Crandall would like to look at wider approaches. Citizens are trying to comply with not parking on the street and being able to park on their property.

86 Council Packard and Nelson stated if there was not a high demand to leave the ordinance as is or change it to 35 feet.

88 Council was in consensus to have exceptions to corner lots.

90 Attorney Penrod stated staff would report back to the council with updates.

92

MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

94 Mayor Child asked for any other comments.

96 **5. CLOSED SESSION**

98 *The Springville City Council may temporarily recess the regular meeting and convene in a closed session as provided by Utah Code Annotated Section 52-4-205*

100 COUNCILMEMBER PACKARD MOVED TO ADJOURN THE WORK-STUDY MEETING AND GO INTO A CLOSED SESSION REGARDING PROPERTY AT 6:24 P.M.

102 COUNCILMEMBER SNELSON SECONDED THE MOTION. THE VOTE WAS RECORDED AS FOLLOWS:

104	COUNCILMEMBER CRANDALL	AYE	-VIA TELEPHONE
	COUNCILMEMBER JENSEN	AYE	
106	COUNCILMEMBER PACKARD	AYE	
	COUNCILMEMBER SNELSON	AYE	
108	COUNCILMEMBER NELSON	AYE	

110 **ADJOURNMENT**

112 ADJOURNMENT AT 6:24 P.M.

114

116

118

120 *This document constitutes the official minutes for the Springville City Council Work/Study meeting held on Tuesday, August 03, 2021.*
 122 *I, Kim Crane do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Tuesday, August 03, 2021.*

124

126 DATE APPROVED: _____

128 Kim Crane
City Recorder



STAFF REPORT

DATE: September 15, 2021
TO: Honorable Mayor and City Council
FROM: Lance Haight, Director of Public Safety
SUBJECT: MUTUAL AID MOBILE FIELD FORCE AGREEMENT

RECOMMENDATION:

The Department of Public Safety recommends that the City of Springville adopt Resolution #2021-XX approving a mutual aid agreement between Springville City and Utah County Law Enforcement Groups.

BACKGROUND:

In 2020, there was civil unrest involving protests and demonstrations regarding social and political issues. Some incidents required response from multiple law enforcement entities in the form of mutual aid.

Law enforcement leaders in Utah County formed a collective team of officers to receive specialized equipment and training for future response to civil unrest. This Mutual Aid Mobile Field Force Agreement is to formalize participation and to establish protocol.

DISCUSSION:

This Mutual Aid Mobile Field Force Agreement allows signatory agencies to support each other within the operational area during civil unrest to protect life and property when an event is beyond the capabilities of the affected entity. This agreement supports the mechanism for an immediate response to the requesting agency.

When a participating Chief of Police, Sheriff or their designee determines that an emergency situation in their jurisdiction may become or is already beyond the control of their department's resources, they may request mutual aid from the Utah County Mobile Field Force Commander as outlined in the agreement.

FISCAL IMPACT:

Each agency was assessed a fee for team equipment. Springville Police Department was assessed and paid \$6,645.23. We were also responsible to equip our four officers with individual gear, which we have purchased for \$4,982.80. We will be responsible for

any equipment replacement costs for our officers, and we will pay wages to our officers during any mutual aid call out. We will also be fiscally responsible for any injury to our officers while participating in an operation.

RESOLUTION #2021-XX

A RESOLUTION APPROVING AN AGREEMENT BETWEEN SPRINGVILLE CITY POLICE DEPARTMENT AND UTAH COUNTY LAW ENFORCEMENT GROUPS FOR A MUTUAL AID TEAM TO BE UTILIZED DURING TIMES OF CIVIL UNREST.

WHEREAS, there is need during large scale incidents of civil unrest for mutual aid from law enforcement agencies; and

WHEREAS, Springville City Police Department would benefit from this agreement during an incident in our city.

WHEREAS, the Mutual Aid Agreement sets forth pertinent protocol for officer response and conduct during an incident.

WHEREAS, after considering the facts, comments and recommendations presented to the City Council. The Council finds the Mutual Aid Agreement attached to this Resolution to be in the best interest of Springville City.

NOW, THEREFORE, be it resolved by the City Council of Springville, Utah as follows:

PART I: The Mayor is authorized to sign the Mutual Aid Mobile Field Force Agreement, attached as Exhibit A, per final review of the City Attorney,

PART II: This resolution shall take effect immediately.

PASSED AND APPROVED this 21st day of September 2021.

Richard J. Child, Mayor

ATTEST:

Kim Crane, City Recorder

EXHIBIT A

Mutual Aid Mobile Field Force Agreement

Multi-Agency

MUTUAL AID MOBILE FIELD FORCE AGREEMENT

INTRODUCTION:

This agreement allows signatory agencies to support each other within the operational area during civil unrest to protect life and property when the event is beyond the capabilities of the affected entity. This agreement supports the mechanism for an immediate response to the requesting agency.

When faced with a disaster or emergency, law enforcement agencies have a responsibility to maintain service and recover in the most expedient way. This can best be accomplished by preparation, coordination, and cooperation with other law enforcement agencies.

When the Chief of Police, Sheriff, or their designee determines that an emergency situation in their jurisdiction may become or is already beyond the control of their department's resources, they may request mutual aid from the Utah County Mobile Field Force Commander selected by the Board of Directors.

This agreement is not intended to create mandatory obligations on the part of a responding agency or to replace or supersede the utilization of day-to-day mutual aid protocols or local agency agreements.

MUTUAL AID MOBILE FIELD FORCE AGREEMENT

SECTION 1 – MUTUAL AID MOBILE FIELD FORCE

PURPOSE

The Mutual Aid Mobile Field Force was developed to create an organized response by allied agencies to mutual aid requests. The term Mutual Aid Mobile Field Force (MAMFF) throughout this section describes this mutual aid element. The MAMFF is an organized, trained, and equipped force of officers and supervisors from allied law enforcement agencies within Utah County and Wasatch County. The operational concept is to deploy a force with sufficient personnel and equipment to mitigate potential or real problems resulting from a formal request for mutual aid.

MAMFF- ADMINISTRATIVE ORGANIZATION

The Board of Directors shall consist of one representative from each party to this Agreement and the Utah County Attorney.

The Executive Board will include six appointed Chiefs of police, designated by the Board of Directors by Majority vote, both Utah and Wasatch County Sheriffs, and a designee from the Utah County Attorney Office. The Executive Board will meet annually at a minimum. The duties of the Executive Board shall be to execute and carry out policies established by the Board of Directors and to establish policies and procedures for the day-to-day operations of the MAMFF.

The Executive Board shall adopt such rules and procedures regarding the orderly conduct of its meetings and discussions, including the frequency and location of meetings, as it shall deem necessary and appropriate.

The Executive Board shall report to the Board of Directors at least annually. The appointed members of the Executive Board may be removed at any time by a majority vote of the Board of Directors.

The CITY OF OREM is appointed by the parties to this Agreement as the financial department for the MAMFF. The CITY OF OREM shall oversee the accounting of the MAMFF, including the budget. Monies paid to the MAMFF shall be deposited with and accounted for by the CITY OF OREM. Funds shall be audited in accordance with standard financial procedures and regularly established laws relating to audit and management of public funds. The CITY OF OREM shall facilitate and make available checking accounts and procurement procedures.

In addition to the above administration, the Utah County Attorney's Office is designated as the entity which will provide legal advice on civil matters related to MAMFF operations. Since a separate entity is not created pursuant to this Agreement, in the event a member law enforcement officer or their employing agency becomes the subject of a claim or lawsuit arising out of a MAMFF operation, the individual law

Multi-Agency

MUTUAL AID MOBILE FIELD FORCE AGREEMENT

enforcement officer or his/her employing agency will be required to defend itself. If two or more member law enforcement officers or their employing agencies become the subject of the same claim or lawsuit arising out of MAMFF operations (hereinafter defendant/s), no defendant will enter into a settlement of all or a portion of the claim or lawsuit without first promptly, and at least two weeks prior to entering into the settlement of all or a portion of the claim or lawsuit, notifying all other defendant/s (including their employing law enforcement agencies if the agency is not a named party) of the terms and conditions of the proposed settlement. All notified defendant/s (including their employing law enforcement agencies if the agency is not a named party) shall keep the proposed settlement confidential and will not disclose the terms and conditions thereof except to the notified defendant/s' attorneys, insurers and officials necessary to evaluate the proposed settlement.

OPERATING GUIDELINES

Activation – The MAMFF will be made available for response pursuant to requests for mutual aid in the event of civil unrest or other major incidents following the guidelines as specified in the State of Utah Guidelines for Law Enforcement Mutual Aid Response Act 53-2a-301.

Upon receipt of a mutual aid request:

1. The Chief of Police or Sheriff or designee will notify the Mutual Aid Mobile Field Force Officer in Charge (MAMFF OIC) selected by the Board of Directors, Executive Board.
2. The Mobile Field Force Officer in Charge will notify the individual members of the MAMFF via the Everbridge system. This will include the location of the assembly point for the MAMFF as well as event information as needed.

National Incident Management System (NIMS) Incident command System (ICS) – When Activated, the MAMFF will follow the NIMS/ICS protocol outlined in the Law Enforcement Guide for Emergency Operations.

Personnel – The MAMFF will be comprised of personnel from participating Utah County law enforcement agencies, along with UVU, BYU, Wasatch County Sheriff, and Heber City. Each agency is responsible to ensure that appropriate members of the MAMFF are available for deployment in an emergency.

Multi-Agency

MUTUAL AID MOBILE FIELD FORCE AGREEMENT

Equipment – MAMFF members will be equipped with the following equipment by their assigned agency and/or from the MAMFF for response to MAMFF activation:

- Duty Uniform
- Duty Belt
- Eye Protection
- Gloves
- Soft Body Armor
- Ballistic Helmet
- Baton - 36" riot
- Department issued Patrol Baton/ASP
- Flashlight
- Riot Shield
- Elbow and Knee Pads
- Shin Guards
- Turtle Shell Chest Protector
- Personal Water System
- Respirator Mask
- Deployment Bag

Communications – To ensure common communications capability, communications equipment will be provided to members of the MAMFF by the MAMFF OIC using the Utah County cached radio system if their home agencies are not currently on the interoperable radio system and they do not have compatible radios.

Training – Appropriate training is crucial to the maintenance of an effective MAMFF. MAMFF training will consist of an initial 24-hour training session and supplemented with quarterly 8-hour MAMFF update training sessions as needed. Each home agency will fund their own officers for training. The initial 24-hour training will be certified through the MAMFF Board, or Utah Peace Officer Standards and Training (POST), or FEMA.

After Action Reports – AARs will be completed by the MAMFF OIC and forwarded to the Incident commander immediately following the event that initiated the MAMFF activation. AARs will be forwarded to the Chief Executive of each agency. AARs will include a synopsis of the event, personnel deployed, hours worked, arrests made, expenditures and reimbursements, problems encountered and recommendations for improvements to the MAMFF program.

MUTUAL AID MOBILE FIELD FORCE AGREEMENT

Fiscal Guidelines –

- Payroll. All officers, when assigned to the MAMFF will be paid by their respective agencies.
- Illness. If a MAMFF member becomes ill while assigned to the MAMFF, the MAMFF member's agency sick leave policy will be used. The MAMFF OIC will report any illness to the MAMFF member's agency representative.
- Overtime. All overtime for members of the MAMFF will be the responsibility of their home agency.
- Injury on duty. Any injury to an officer on duty during a MAMFF operation is the responsibility of the home agency.

SECTION 2 – ADMINISTRATIVE GUIDELINES

1. **Peace Officer Authority Consent:** When police authority is being exercised in another jurisdiction, the jurisdiction sheriff or police chief shall be notified as a professional law enforcement courtesy.
2. **Chain of Command:** In a MAMFF deployment, the MAMFF will be assigned to support the Incident Commander of the mutual aid event. When operating as part of the MAMFF, assigned officers will be placed under the operational control of the MAMFF OIC. *The MAMFF OIC is subordinate to the incident command but should advise on tactics and operations based on the specialized training and experience gained as the MAMFF OIC.*
3. **Public Order Unit (POU):** The POU is a 30-member team within the body of the MAMFF, selected by leadership of the MAMFF, trained according to the MAMFF Training Manual, and equipped by all participating agencies and funded proportionately according to census. This team is deployed under the direction of the MAMFF leadership. Members of the POU shall be designated for a term of no less than three years.
4. **Use of Force:** Responding officers will adhere to their agency's Use of Force policies when deployed to MAMFF events.
5. **Officer-Involved Critical Incident:** The investigation of officer-involved critical incident shall be under the existing Officer Involved Critical Incident (OICI) protocol. In the case of a MAMFF event, the MAMFF OIC would immediately notify the involved officers' agencies.

MUTUAL AID MOBILE FIELD FORCE AGREEMENT

6. **Arrests:** It shall be the primary responsibility of the police agency having immediate jurisdiction of the incident to furnish arrest teams or other arresting personnel. In instances where the requesting agency by reason of size does not have an arrest team, at least one uniformed member of that agency shall participate as a member of a responding arrest team, when practical.

- A Field Booking Team may be established to facilitate the booking process and transportation of those arrested. The size of the team depends on the nature of the incident and the number of arrests expected. Arrestees in need of medical treatment or who are rejected by the Utah County Jail for medical reasons shall be transported by the requesting agency for medical treatment and clearance if possible. The requesting agency shall hold the responding agencies harmless for arrestee medical expenses incurred to obtain jail medical clearance.
- In all types of disturbances, in addition to arrest teams, jurisdictions should utilize special teams for photography and video recordings. Liaison should be established to obtain and/or view photographs and videotapes taken by news media, television stations and amateur photographers.
- Officers equipped with body worn cameras (BWC) should activate their cameras during a MAMFF operation according to their agency policy.
- Particularly in a mass arrest scenario, all arrestees should be photographed with the arresting officer (the officer who witnessed the arrestee commit violations). The photo should include a written placard with the arrestee's identifiers. The arresting officer will document the arrest in a police report written and submitted in their home agency report system.

7. **Detention:** The requesting agency will be responsible for all field-booking procedures, including photography, fingerprinting, and booking sheets. The Sheriff will aid as needed, if requested.

8. **Transportation of Arrestees:** If the requesting agency cannot handle the transportation of arrestees or its resources are taxed, the Sheriff will assist in transportation from the scene to the County Jail or other designated holding facilities.

9. **On-Duty Motor Vehicle Collisions:** Responding agency members who are involved in on-duty motor vehicle collisions while working as a part of the MAMFF will report the incident to their immediate supervisor as well as the MAMFF OIC. The MAMFF OIC will ensure the collision is reported and investigated by the jurisdictional police agency or request a parallel investigation if the officer is in his/her own jurisdiction. Copies of the completed collision report will be forwarded to the MAMFF OIC, along with the officer's agency. The involved officer will be responsible for meeting specific requirements detailed within their agency's vehicle accident reporting policy.

10. **On-Duty Injuries:** When a responding agency officer is injured on-duty while assisting as part of the MAMFF, the requesting agency OIC will ensure the immediate medical attention is administered to the officer. The injured officer's agency will be notified as soon as possible. During a MAMFF training or deployment, the MAMFF OIC will ensure those responsibilities are addressed.

MUTUAL AID MOBILE FIELD FORCE AGREEMENT

11. **Citizen Complaints:** Complaints regarding misconduct of officers who are assisting in the capacity of MAMFF, will be directed to the agency of the officer against whom the complaint is filed. Completion of any required investigation will be the responsibility of the subject officer's agency. The MAMFF OIC, if aware of a complaint during deployment, shall document the facts surrounding the complaint and any other relevant information, and forward to the involved officer's agency to investigate.

12. **Food, Lodging:** The requesting agency is responsible for the provision of food and lodging support to all officers assigned to provide mutual aid through this agreement.

SECTION 3 – INDEMNIFICATION AND LIMITATION OF LIABILITY

Requesting and responding agencies will indemnify, save, and hold harmless all other requesting and responding agencies and their officers and employees from any and all claims, demands, losses, costs, expenses, and liabilities for any damages, fines, sickness, death, or injury to persons or property, including but not limited to any and all administrative fines, penalties or costs imposed as a result of an administrative or quasi-judicial proceeding, arising directly or indirectly from or connected with the mutual aid provided hereunder to the extent caused, in whole or in part, by the negligence or willful misconduct of the requesting or responding agency, and its employees, agents, contractors, subcontractors, volunteers, or any persons under their direction or control in the performance of this agreement.

- Conformance with Federal and State Regulations and Laws: Should Federal or State regulations or laws touching upon the subject of this agreement be adopted or revised during the term hereof, this agreement will be deemed amended to assure conformance with such federal or state requirements.
- Each party agrees to be adequately self-insured or maintain adequate insurance coverage for its own equipment and personnel, including liability, worker's compensation, and property damage.
- All parties to this agreement shall have equal access to the records created by any of the agencies involved in a request for assistance so they can have the appropriate information to defend themselves in lawsuits, subject to Utah Code 63G-2-206.
- If a party to this agreement is served with a notice of claim, demand letter, or formal legal complaint arising out of a MAMFF operation, that party shall notify every other party who responded to a request for assistance arising out of or connected with the same incident or emergency.

MUTUAL AID MOBILE FIELD FORCE AGREEMENT

SECTION 4 – PERSONNEL AND EQUIPMENT

The requesting agency will be responsible for supplying and/or replacing supplies needed and/or used by officers from responding agencies. These supplies shall include food, fuels, lodging, or any other consumable supplies including ammunition that are reasonably needed to sustain the officers in enforcing the law and maintaining order. Responding agencies will be responsible for any repairs and/or damages done to its own vehicles and their member personal equipment including radios furnished by the member's agency because of participation in a MAMFF event.

SECTION 5 – TERM, MODIFICATION, TERMINATION AND REVIEW

Term – This agreement shall be in effect for a period of 50 years for its commencement or until it is replaced or discontinued following the provisions contained in this section and commences among signatory parties when this agreement has been approved by at least 5 signatory Parties.

Modification – No changes or modification to this agreement shall be valid or binding upon parties to this agreement unless such changes or modification are in writing and executed by the parties.

Termination – This agreement may be terminated as to any single party when that party gives notice to all the other participating parties in writing at least 90 days prior to its intended withdrawal from this agreement.

Review - This agreement shall be reviewed at least annually and submit the agreement to the Board of Directors for review as provided in Section 5. Except as reasonably necessary, no amendment to this agreement shall take effect sooner than 90 days after notice of said amendment to all MAMFF members.

SECTION 6 – Agreement Review and Updates

The Mutual Aid Mobile Field Force Executive Board shall review this Agreement and submit the Agreement to the Board of Directors for updating, as necessary.

IN WITNESS WHEREOF, the parties have signed and executed this Interlocal Mutual Aid Agreement, after resolutions duly and lawfully passed on the dates listed below:

Multi-Agency

MUTUAL AID MOBILE FIELD FORCE AGREEMENT

UTAH COUNTY

Authorized by Resolution No. _____, authorized and passed on the
_____ day of _____, 2021.

BOARD OF COUNTY COMMISSIONERS
UTAH COUNTY, UTAH

Chairman

Utah County Clerk/Auditor

Reviewed as to form and compatibility with
the laws of the State of Utah

By: _____
Deputy Clerk/Auditor

COUNTY ATTORNEY

Multi-Agency

MUTUAL AID MOBILE FIELD FORCE AGREEMENT

SPRINGVILLE CITY

Authorized by Resolution No. _____, authorized and passed on the _____ day
of _____, 2021.

MAYOR

ATTEST:
with
the laws of the State of Utah

Reviewed as to form and compatibility

CITY RECORDER

CITY ATTORNEY



STAFF REPORT

DATE: September 15, 2021

TO: Honorable Mayor and City Council

FROM: John Penrod, City Attorney

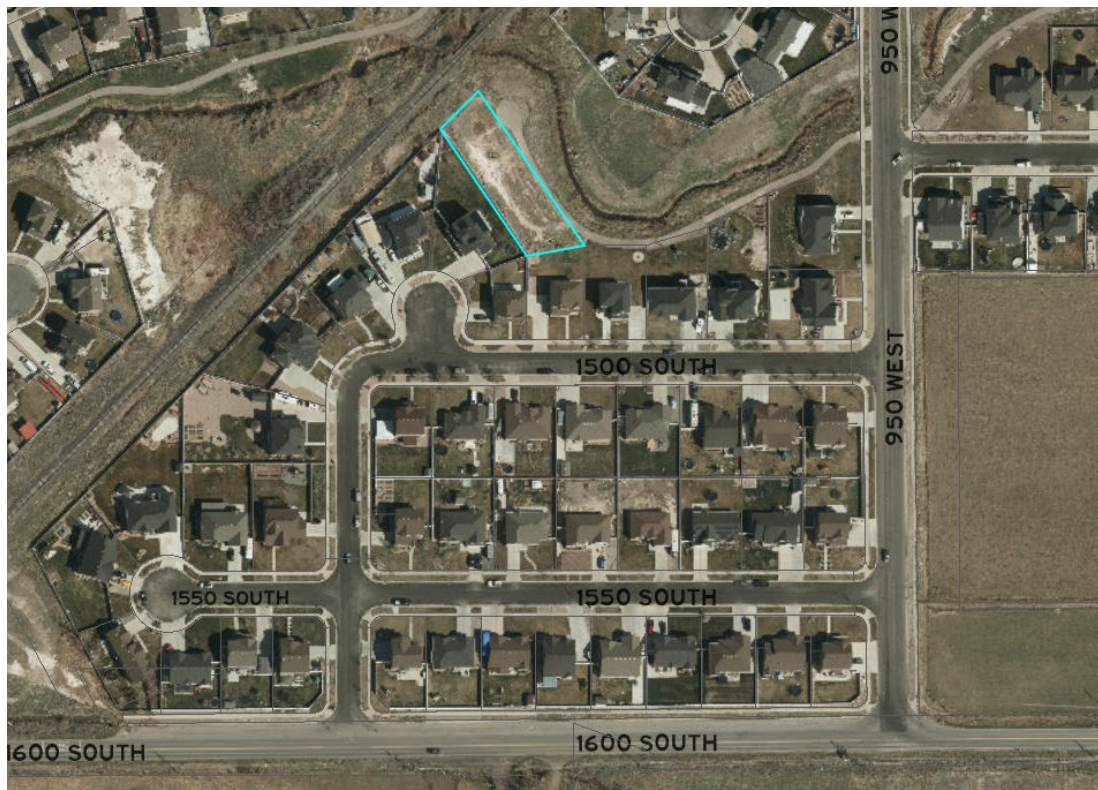
SUBJECT: CONSIDERATION OF PURCHASING APPROXIMATELY 0.35 ACRES OF PROPERTY FROM BERTHA JAAR, WHICH PROPERTY IS LOCATED ALONG THE DRY CREEK TRAIL SYSTEM.

RECOMMENDED MOTIONS

Motion to approve purchasing approximately 0.35 acres of property (via a quit claim deed) for approximately \$3,200.00 from Bertha Jaar, which property is located along the Dry Creek trail system, with parcel number 43:162:0046.

BACKGROUND

The property that is subject to this matter is approximately 0.35 acres and is highlighted on the below map.



The property was originally owned by the HOA for the subdivision in which it is located and is to function as a detention basin and part of the Dry Creek trail system. The HOA went defunct and stopped paying property taxes on the property starting in 2007.

In 2012, Bertha Jaar purchased the property in a tax sale for the amount of \$3,000. Ms. Jaar has been paying property taxes on the property from 2012 to the present.

Recently, Ms. Jaar approached the City and offered to sell the property to the city for the approximate amount of \$3,200, which amount includes her original purchase price of the property in 2012, plus the taxes she has paid on the property since that time.

Springville's Director of Buildings and Grounds has determined that this property would help the City in meeting its future plans for the Dry Creek trail system. The property will also help the City's storm drain system.

FISCAL IMPACT

Approximately \$3,200.

RESOLUTION #2021-XX

A RESOLUTION APPROVING THE PURCHASE OF APPROXIMATELY 0.35 ACRES OF PROPERTY (PARCEL NO. 43:162:0046).

WHEREAS, property located in Springville near the Dry Creek trail system with Parcel No. 43:162:0046 (the "Property") was originally owned by the subdivision's HOA for the purposes of a detention basin; and

WHEREAS, the HOA stopped paying taxes on the Property, and it was purchased by Bertha Jaar; and

WHEREAS, Ms. Jaar has offered to sale the Property to the City for the amount of money she purchased the Property plus property taxes she has paid on the Property, which amount is \$3,200; and

WHEREAS, the Springville City Council finds that purchasing the Property for \$3,200 is in the best interests of the City for parks and detention basin purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE SPRINGVILLE CITY COUNCIL:

SECTION 1. Approval. Springville City is authorized to purchase the Property and accept a quit claim deed for the purchase price of \$3,200.00.

SECTION 2. Effective Date. This resolution shall become effective immediately upon passage.

PASSED AND APPROVED this ____ day of September 2021.

Richard J. Child, Mayor

Attest:

Kim Crane, City Recorder



STAFF REPORT

DATE: September 14, 2021
TO: Honorable Mayor and City Council
FROM: Josh Yost, Community Development Director
SUBJECT: ADOPTION OF THE WESTFIELDS CENTRAL NEW NEIGHBORHOOD PLAN

RECOMMENDED MOTION

Motion #1 - Motion to adopt the Westfields Central New Neighborhood Plan.

Motion #2 - Motion to adopt Resolution # _____ adopting the Westfields Central New Neighborhood Plan Development Agreement.

SUMMARY OF ISSUES/FOCUS OF ACTION

Does the proposed new neighborhood plan comply with the intent of the Westfields Community Plan?

Does the proposed new neighborhood plan include the required elements as stated in 11-5-804 (2)?

BACKGROUND

Springville City has been collaborating with David Simpson for over a year and a half to create a plan and code to enable the development of a traditional neighborhood project called Westfields Central, on 20 vacant acres adjacent to Meadow Brook Elementary School at 700 S and 950 West. The Traditional Neighborhood Development Zone code, if adopted by the City Council, establishes a framework for the creation of individual new neighborhood plans for areas where traditional neighborhood development is desired, such as the proposed Westfields Central New Neighborhood Plan.

DISCUSSION

The new neighborhood plan adheres to the intent of the Westfields Community Plan as articulated by the plan's vision statements.

- A gateway to Springville
- A transportation network
- Quality development
- A village made up of neighborhoods
- Preserved Open Space
- A Community Core
- Conservation of Resources
- Walkable Community

The proposed plan completes the gaps in the local street grid and trail network in the neighborhood by continuing the fine grain grid of local streets and providing pedestrian connections to the surrounding neighborhood. Quality development will be ensured by a design process proffered by the development agreement that will include multiple reviewing parties and adhere to the general design standards codified in the new neighborhood plan. The plan completes the neighborhood and fits into its surroundings, yet provides additional housing types, public spaces, and commercial amenities. A village green and

CITY COUNCIL AGENDA

Meeting Date: September 21, 2021

neighborhood greenway provide significant open space and create the civic character that is somewhat missing in this central core area of the Westfields Community. Lastly, all of these characteristics come together to create a walkable community, not just a neighborhood in which it is possible to walk, but a neighborhood where walking is the favored form of transportation. Streets are designed for a 15-mph speed limit, bulb-outs, reduced curve radii, and lane loaded garages all elevate the pedestrian experience. Truly, the neighborhood addresses Jeff Speck’s four elements to make a place more walkable by providing a reason to walk, a safe walk, a comfortable walk, and an interesting walk.

The new neighborhood plan contains each element required by the TND overlay zone.

- (a) Transect zone descriptions.
- (b) A regulating plan consisting of one or more maps showing and regulating at least the following, in compliance with the standards described in this Article:
 - (i) Transect zones,
 - (ii) Civic zones,
 - (iii) Thoroughfare network,
 - (iv) Special Requirements, if any, and
 - (v) Calculation of permitted density.
- (c) Standards for each lot type, including at least:
 - (i) Type description,
 - (ii) Lot dimension,
 - (iii) Dimensional standards keyed to graphic diagram,
 - (iv) Height, and
 - (v) Form-based graphic diagram.
- (d) A table of permitted lot types within each Transect Zone
- (e) One set of preliminary site plans for each Transect Zone.

The plan also contains architectural standards, illustrative plans, and thoroughfare standards.

Approximately 205 units are accommodated in the new neighborhood plan within 20 acres. 3.9 acres of parks and public space will be dedicated to the city, yielding 19 percent open space for the project.

PLANNING COMMISSION REVIEW

The Planning Commission considered the plan on August 24, 2021 and held a public hearing where no comments were given.

COMMISSION ACTION: Commissioner Mertz moved to recommend approval of the new Westfields Central New Neighborhood Plan. Commissioner Young seconded the motion. Approval was unanimous.

Commission Vote

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>
Genevieve Baker	X	
Karen Ellingson	X	
Michael Farrer	Excused	
Kay Heaps	X	
Brad Mertz	X	
Rod Parker	X	
Frank Young	X	

ALTERNATIVES



1. Adopt the new neighborhood plan as recommended by the Planning Commission.
2. Amend and adopt the proposed plan; or
3. Reject the proposed new neighborhood plan.

Josh Yost
Community Development Director

Attachments

cc: David Simpson



RESOLUTION #2021-XX

A RESOLUTION APPROVING A DEVELOPMENT AGREEMENT FOR THE WESTFIELDS CENTRAL NEW NEIGHBORHOOD PLAN.

WHEREAS, ACJ Investments, LLC, is developing the Westfields Central Neighborhood Plan (the “Project”), which consists of approximately 20 acres located at 950 West 700 South; and

WHEREAS, the Project is being developed under the Traditional Neighborhood Development Overlay Zone (the “TND Overlay Zone”), which requires a development agreement to be approved before the neighborhood plan becomes effective; and

WHEREAS, the Springville City Council finds that the attached development agreement meets the requirements of the TND Overlay Zone, complies with the law and is in the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE SPRINGVILLE CITY COUNCIL:

SECTION 1. Approval. The Development Agreement, substantially in the form attached as Exhibits A, is approved and shall be executed by Springville City.

SECTION 2. Effective Date. This resolution shall become effective immediately upon passage.

PASSED AND APPROVED this ____ day of September 2021.

Richard J. Child, Mayor

Attest:

Kim Crane, City Recorder

EXHIBIT A
Development Agreement