

MINUTES
AIRPORT BOARD MEETING
500 W AIRPORT ROAD, SANPETE COUNTY, UTAH
Tuesday, July 20, 2021
6:00 P.M.

Board Members Present: Chair Tom Herbert, Jeremy Hallows, Ted Meikle, Ephraim Councilmember Richard Wheeler, Manti Councilmember Mary Wintch (phone)

Board Members Excused: Scott Larson

Staff Present: Airport Manager Shaun Kjar, County Commissioner Edwin Sunderland, Candice Maudsley Secretary

Others Appearing: Mel Leseberg, Jason Stevenson

CALL TO ORDER

The Manti Ephraim Airport Board convened on Tuesday, July 20, 2021. Board Chair Tom Herbert called the meeting to order at 6:00 PM.

I. MOTION AGENDA

A. APPROVAL OF MINUTES

The Board reviewed the minutes of the June 15, 2021 Airport Board Meeting.

Board Member Richard Wheeler moved to approve the June 15, 2021, Airport Board Meeting Minutes with adjustments. The motion was seconded by Board Member Ted Meikle. The vote was unanimous. The motion carried.

B. ANNUAL FLY-IN PLANNING

- September 25th is the firm date
- Food
 - Breakfast until 10:30 (Shaun)
 - PTA did the food last year (hot dogs, chips, cookies) (Jeremy)
 - Are food trucks an option?
 - Javiation may sponsor free soda
- Helicopter rides (Jeremy)
- Car show (Shaun)
- Hot air balloon (Jeremy)
- Ephraim Youth City Council (Corinne Olson) (Ted will contact her)
- Poster (Ted)

- Fuel discounts for pilots (Shaun)
- RC airplanes could be allowed within a time slot (10:00 AM-11:00 PM) (Tom will call Richard Duncan)
- Parking area needs to be mowed
- Matching T-shirts for those running the airshow. (Tom)
- Registration for car show on website possible
- Earpieces for staff (Ephraim City)
- Air Boss (John Forbes)
- Air Guard/National Guard (Richard)
- Sign (Tom)
- Radio
- PA System- Kevin Christiansen
- Speaker (Everyone)

C. SUMMER PROJECT STARTUP INSTRUCTIONS

The preconstruction meeting date is the 29th of July. The start day is August 9th, and it is a twenty-day project. It is expected to be completed before September 25th. Notices will be posted to make pilots aware of the runway shortage. Getting signs may be the only delay.

D. REVIEW AND POSSIBLE APPROVAL OF AIRPORT BOARD BY-LAWS

The recommended changes from the previous meeting and the Board member's suggestions were revised in the document.

Board Member Ted Meikle moved to approve the revised document as presented. The motion was seconded by Board Member Richard Wheeler. The vote was unanimous. The motion carried.

E. STATUS OF AWOS REPAIRS

The AWOS is repaired and functioning well.

F. HANGAR DISTANCE DISCUSSION

It is possible to change the location plans for future hangars. The only issue with the new plan is having north facing hangar doors which will be shaded during the winter. There are ways of dealing with the ice issues. Provo Airport rents the north facing hangars for \$25 less than south facing hangars because of this issue.

The Stevenson and Larsen hangars have been approved at a 30-foot distance. After researching the subject, the 15-foot distance is allowed if a water supply is available for fire control. Ephraim City already has an existing well near the airport. It is possible to build a water tank to provide this water supply. Another option is a special fire paint that can be painted inside the hangar giving a two hour fire protection. Eliminating weeds between hangars would also help with the

fire risk. New hangars will be required to build out the asphalt in front of the hangar to FAA requirements.

Discussion

- The County did approve the zone change from public facility to business commercial.
- Leach fields for hangar bathrooms are allowed with State approval.
- The airport lounge needs full custodial supplies and blinds.
- An unintentional landing did occur two weeks ago. The glider owner and passenger were uninjured and there was no wreckage. The glider was intact.
- Incident #1- Joel Skousen's landing gear did not function and there was no damage. Damage was done to a sign and marker with the prop.
- Incident #2- This past Wednesday UVU had an incident and almost ran off the runway.
- Incidents must have damage to the plane otherwise they are classified as an occurrence.

ADJOURNMENT

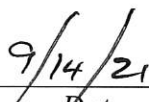
There being no further business to come before the Airport Board for consideration, Board Member Richard Wheeler moved the Airport Board Meeting adjourn at 8:14 p.m. The motion was seconded by Board Member Ted Meikle. The vote was unanimous. The motion carried.

The next Airport Board meeting is scheduled to be held on August 17, 2021, starting at 6:00 PM.

MINUTES APPROVED:



Tom Herbert, Chair

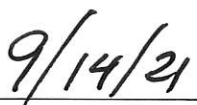


Date

ATTEST:



Candice Maudsley, Secretary



Date

