



G R E A T E R S A L T L A K E
**Municipal Services
District**

**MEETING MINUTES
BOARD OF TRUSTEES MEETING
GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT
Wednesday, **October 14, 2020**, 6:00 p.m.**

Due to the COVID-19 pandemic, this meeting will be held electronically. To watch or listen, please see the information at the end of this agenda.*

Members of the Board of Trustees may participate electronically. Portions of meetings may be closed for reasons allowed by statute. Motions relating to any of the items listed below, including final action, may be taken.

Trustees Present:

Joe Smolka, Chair ¹
Paulina Flint, Vice-Chair
Max Burdick
Kelly Bush
Sean Clayton
Dan Peay
Keith Zuspan

Trustees Excused:

Staff Present:

Bart Barker, MSD General Manager (GM)
Brian Hartsell, MSD Associate General Manager (AGM)
Marla Howard, MSD Chief Financial Officer (CFO)
Ina Oviatt, MSD Records Officer
Mark Anderson, MSD Legal Counsel
Lupita McClenning, Director of Planning and Development Services
Kade Moncur, Salt Lake County Director County Engineering and Flood Control
Madeline Francisco-Galang, Salt Lake County Public Works Engineering
Crystal Hulbert, Salt Lake County Public Works Engineering
Corey Bullock, Salt Lake County Parks Maintenance
Amy McCormick, Salt Lake County Engineering and Flood Control Fiscal Manager
Joselyn Romero, Salt Lake County Community Outreach Specialist

Others Present:

Paul Ashton, Magna Metro and White City Legal Counsel
Rori Andreason, White City Township Administrator.
Gary Bowen, Emigration Metro Council

¹ All participants listed above joined the meeting electronically. Other individuals may have been present or via Zoom, who were not specifically recognized by the Chair.

Trustees

Joe Smolka Paulina Flint Max Burdick Kelly Bush Sean Clayton Dan Peay Keith Zuspan
Chair Vice Chair

1. Call to Order - Joe Smolka, Chair

Chair Smolka called the meeting to order at 6:00 pm.

2. Pledge of Allegiance

The Pledge of Allegiance was not recited.

3. Statement of Board Chair concerning the temporary conduct of electronic meeting of the board consistent with the Utah Open and Public Meetings Act

Chairman Smolka read the provision concerning the conduct of electronic meeting consistent with the Utah Open and Public meeting Act.

4. Public Comments (up to 3 minutes each)

No public comments were read into the minutes.

5. Approval of Meeting Minutes

No minutes were submitted for review.

6. Overview of the 2021 Tentative Budget

The GM stated that he wanted a brief overview of the changes to the budget worksheet that had been presented at the September 23, 2020 meeting. The CFO summarized the changes, noting the amounts that related directly to a project in Kearns that is funded from UDOT and Federal Funds. Subcontractor will be paid directly from UDOT. Madeline Francisco-Galang shared that the MSD is a party on a federal grant. Trustee Clayton asked if the MSD would be doing the cost accounting for this project and the CFO said that they would not. The amounts reflected in the budget are to demonstrate the funding sources and expenditures for the project.

The AGM reviewed the capital projects that had been discussed previously. Chair Smolka asked if the sidewalk replacement grant was being funded again for FY2021. The budgeted amount in the General Fund for the grant was reviewed.

The GM reviewed the corrected fund balances that he had presented at the September 23, 2020 meeting. He also shared that several of the township councils requested a cut in their budget due to overbudgeting. This reduces the amount of funds that go to township fund balances, which are restricted to 25% of income. He explained the impact of the past overbudgeting to the growth of the fund balances, and in some cases excess over the statutory limit. Trustee Flint shared that their council wanted to keep their budgeted amount which is very lean. She shared her council concerns about transfer of their budgetary control to MSD's Board. The GM shared how funds are allocated to the townships and that the Board can't take back any funds once allocated to a township's budget. Townships can allocate fund balances to projects within their community under the direction of the respective town councils. Trustee Flint spoke to the next stage of the trail project that needed funding. Trustee Bush shared the process that Kearns Metro Township uses to commit their funds for future projects. Going forward, unused funds in excess of the statutory limits need

to roll over to restricted fund balances. The GM gave examples of fund balance uses. Trustee Flint asked about the process of transferring funds from the restricted fund for administrative uses. The GM described the process.

Trustee Flint spoke about the upcoming legislature and potential funding through franchise taxes. The GM also mentioned the importance of the stormwater fees. Trustee Zuspan asked that the impact be forecasted. The Board asked for the exercise in a future exercise and not in the current budget process.

7. Public Hearing on the 2021 Tentative Budget

Trustee Flint moved to open to Public Hearing on the 2021 Budget. Trustee Bush seconded the motion and Chair Smolka, Trustees Burdick, Bush, Clayton, Flint, Peay and Zuspan voted “aye” and the motion passed unanimously.

Chair Smolka asked for any public statements and requested that comments be held to three minutes. There were no members of the public on the call.

Trustee Flint moved to close to Public Hearing on the 2021 Budget. Trustee Bush seconded the motion and Chair Smolka, Trustees Burdick, Bush, Clayton, Flint, Peay and Zuspan voted “aye” and the motion passed unanimously.

8. Consideration and possible adoption of the 2021 Budget

The GM informed the Board that this was the time to comment or to make any changes to the budget. Mark Anderson stated that by law, the budget has to be adopted by resolution. He asked Ina Oviatt for the resolution number for voting. The number for the resolution is 2020-10-01.

Trustee Bush moved to adopt Resolution 2020-10-01 to adopt the FY2021 Budget. Trustee Peay seconded the motion and Chair Smolka, Trustees Burdick, Bush, Clayton, Flint, Peay and Zuspan voted “aye” and the motion passed unanimously.

The GM complimented the board on their attention and the leadership in the development of the FY2021 budget.

9. Ratification of the Board’s recent decision to change the date of the November MSD Board Meeting from November 11 to November 12, 2020

The GM shared that Veterans day was on November 11 and several Trustees asked that the meeting be changed to November 12, to properly observe the day.

Trustee Flint moved to change the date of the November MSD Board Meeting from November 11 to November 12, 2020. Trustee Bush seconded the motion and Chair Smolka, Trustees Burdick, Bush, Clayton, Flint, Peay and Zuspan voted “aye” and the motion passed unanimously.

10. General Manager report

The GM had no other business to discuss.

11. Other Metro Township, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business

There was no other business to discuss.

12. Discussion of future agenda items

There were no items for future agendas.

13. Adjourn Trustee Peay moved to adjourned. Seconded by Trustee Bush.

Meeting adjourned at 7:09 pm

APPROVED:

Joe Smolka _____

Joe Smolka, Chair

ATTEST:

Marla Howard _____

Marla Howard, Clerk