



G R E A T E R S A L T L A K E
**Municipal Services
District**

**MEETING MINUTES
BOARD OF TRUSTEES MEETING
GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT
Wednesday, May 26, 2021, 6:00 p.m.**

Due to the COVID-19 pandemic, this meeting will be held electronically. To watch or listen, please see the information at the end of this agenda.*

Members of the Board of Trustees may participate electronically. Portions of meetings may be closed for reasons allowed by statute. Motions relating to any of the items listed below, including final action, may be taken.

Trustees Present:

Joe Smolka, Chair ¹
Paulina Flint, Vice-Chair
Kelly Bush
Sean Clayton
Dan Peay
Laurie Stringham
Keith Zuspan

Trustees Excused:

Staff Present:

Bart Barker, MSD General Manager
Marla Howard, MSD Chief Financial Officer and Records Officer
Lupita McClenning, MSD Director of Planning and Development Services
Maridene Alexander, MSD Manager of Communications
Mark Anderson, MSD Legal Counsel
Brooke Barnes, MSD HR Manager
Madeline Francisco-Galang, Salt Lake County Public Works Engineering
Crystal Hulbert, Salt Lake County Public Works Engineering
Corey Bullock, Salt Lake County Parks Maintenance

Others Present:

Paul Ashton, Magna Metro and White City Legal Counsel
Rori Andreason, White City Administrator
Brian Richards
Gary Bowen

1. Call to Order - Joe Smolka, Chair

¹ All participants listed above joined the meeting electronically. Other individuals may have been present or via Zoom, who were not specifically recognized by the Chair.

Trustees

Joe Smolka Paulina Flint Kelly Bush Sean Clayton Dan Peay Laurie Stringham Keith Zuspan
Chair Vice Chair

The Chair called the meeting to order at 6:01 pm.

2. Pledge of Allegiance

The Pledge of Allegiance was not recited.

3. Public Comments (up to 3 minutes each)

There were no public comments to be read into the minutes. No public was in attendance.

4. Consideration of a request for a budget adjustment for the 8000 West road widening project.

Crystal Hulbert described the purpose of the budget adjustment for the environmental study. There are historical homes, thus it costs more than anticipated.

Trustee Flint moved to approve the request for a budget adjustment for the EFCMC210017 8000 West road widening project. Trustee Bush seconded the motion and Chair Smolka, Trustees Bush, Clayton, Flint, Stringham and Zuspan all voted “aye”.

5. Consideration of a request for a budget adjustment for the 8850 South sidewalk project

Crystal Hulbert described the project that was put out to bid. The bids came in higher than expected. She stated that the bids coming in this year are coming in high. The low bid is higher than expected. Prices continue to rise due to shortages. Chair Smolka asked about the grant amount which is \$53,000 which is the safe route to school.

Trustee Flint moved to approve the request for a budget adjustment for the 8850 South sidewalk project. Trustee Bush seconded the motion and Trustees Bush, Clayton, Flint, Stringham and Zuspan all voted “aye”.

6. Consideration of a request for a budget adjustment for traffic feedback signs in Brighton

Crystal Hulbert describe the concerns from Brighton about the road and the study they made. UDOT was receptive to their comments and they agreed that traffic feedback signs would be beneficial. UDOT didn't have enough for the full budget but was willing to share the cost 50/50 with Brighton. Brighton likes the idea. There will be two signs.

Trustee Bush moved to approve the request for a budget adjustment for the traffic feedback signs in Brighton. Trustee Flint seconded the motion and Trustees Bush, Clayton, Flint, Stringham and Zuspan all voted “aye”.

7. Consideration of a request for the Westsams BLVD 4715 S to 5415 S Transportation Alternative Program Grant and budget adjustment

Madeline Francisco-Galang is requesting a transportation alternative grant. The state has a funding limit and we need a \$35,000 match. This is an area that they've received numerous complaints and this will improve the safety of the area.

Trustee Flint moved to approve the request for a Westsams BLVD 4715 S to 5415 S Transportation Alternative Program Grant and budget adjustment. Trustee Bush seconded the motion and Trustees Bush, Clayton, Flint, Stringham and Zuspan all voted “aye”.

8. Consideration of a Safe Route to School Grant and budget adjustment for Kearns HS HAWK

Madeline Francisco-Galang described the type of crosswalk and that they received a safe access grant. They are requesting the approval of the project and the budget adjustment. Operations completed the work so the cost was lower.

Trustee Flint moved to approve the request and budget adjustment \$471,451, a Safe Route to School Grant and budget adjustment for Kearns HS HAWK. Trustee Bush seconded the motion and Trustees Bush, Clayton, Flint, Stringham and Zuspan all voted “aye”.

9. Consideration of an agreement and a budget adjustment, with ratification of General Manager’s approval, for a pedestrian crossing on Little Cottonwood Road

Madeline Francisco-Galang described the project and that UDOT is putting in a crosswalk and they have asked that we cost share in the amount of \$14,000. It will be installed this summer.

Trustee Flint moved to approve the request an agreement and budget adjustment with ratification of General Manager’s approval, for a pedestrian crossing on Little Cottonwood Road. Trustee Bush seconded the motion and Trustees Bush, Clayton, Flint, Stringham and Zuspan all voted “aye”.

10. Letter from Dough Young regarding the filing of a notice with Salt Lake County of intent to file a petition for annexing Olympia Hills into Herriman City

Bart Barker (GM) shared that the MSD is the land use authority and that the process stalled because Olympia Hills’ developer was negotiating with Herriman City to be annexed. He summarized the process and the requirements of incorporation. No building permits have been issued thus no election is possible to incorporate. It appears that Herriman City is satisfied with the direction. Olympia Hills has filed with Salt Lake County the notice of intent to be annexed by Herriman City. Trustee Flint stated that she would like to make a motion to accept their letter and intent. The GM stated that the agenda didn’t notice that there would be an action by the Board. Trustee Flint wanted to state that the letter has been accepted. The GM stated that the original MDA stated that until the taxes are sufficient, the revenues would be subsidized by the developer. He stated that Brian Hartsell will be determining the amount incurred through land use services. Chair Smolka stated that his understanding is that Olympia Hills will continue the negotiations with Herriman City. The GM read a portion of the letter to the Board. He indicated that now Salt Lake County must take certain steps. The project could stay if Herriman City Council doesn’t approve the annexation.

11. Planning and Development Services quarterly report

Lupita McClenning presented an overview of the accomplishments made by the Planning and Development Services.

- She introduced new staff members, Lori Jessop is a new plans examiner, Jon Lang is a plan examiner and has extensive experience, and Molly Gaughran has a dual degree in planning and another in facility management. Andrew Hart comes from Utah State as our intern. We will be posting two long range planning positions and one code enforcement position. Kate Davis is leaving to go to Tufts and Steve Szemerey is retiring.
- Kearns resiliency has been adopted.
- Sandy Hills had its first general planning meeting. They are moving forward with their plan.
- Utah division of Arts will be hosting an arts and Mikala will be managing this project.
- On Thursday, Latina volunteers will be working with the Salt Lake County Bicycle Advisory Committee and Bike Utah and will be placing some biking signs.
- SLCounty Libraries will be working on a master plan and we are helping on the technical assessment.
- Brighton Planning Commission held their inaugural planning meeting on May 19th.
- ADA cultural study is being managed by Todd Anderson and Kate Davis. The grant will fund a study to look at digital connection.
- MSD's Cityworks implementation is the largest that Cityworks has worked on. She summarized some of the benefits of the software.

Chair Smolka asked about the current vacant positions. Lupita McClenning restated the open position.

12. Consideration of general fund check and credit card registers for FY 2020 and for Q1 2021

Marla Howard summarized the purpose of the reports and asked if there were any questions.

Trustee Flint moved to approve the general fund check and credit card registers for FY 2020 and for Q1 2021. Trustee Zuspan seconded the motion and Trustees Bush, Clayton, Flint, Stringham, Peay and Zuspan all voted "aye".

13. General Manager report

Bart Barker (GM) recognized Corey Bullock and asked him to share the summer preparation plans for the parks.

The GM referred to the job description for the Administrative Coordinator position and described some of the changes to enhance the job and attract a competent candidate.

He spoke about the weekly meetings on the engineering feasibility study. He reminded the Board that the Board agreed to a hybrid meeting with an anchor location. The government center no longer is in an emergency and meeting will be in N2-800. This Friday, the staff will be trained on the audio video equipment. Trustee Stringham spoke about the transition to the room for meetings.

The process of returning staff to office has staffing at 50%. On May 14th, the announcement was made that masks were no longer required for vaccinated employees and the MSD went

to that standard on May 18. We still require appointments for services. We will move to full service on June 14th.

The GM spoke on the American Rescue Act Plan and the funding process. All of our municipalities are non-entitlement and will receive their funds from the State. Funds may be transferred from municipalities to districts. Mark Anderson had no additional information about the subject. We will keep you posted.

Corey Bullock shared that the staff is back to full operations. He is struggling to find part time staff. All parks have been sprayed for broad leaf. A couple of events includes the Magna regional park grand opening and the 75th year of Salt Lake County's Park and Recreation. There will be a few events including a time capsule installation at the Magna Park grand opening. An invitation will be forth coming.

14. Other Metro Township, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business

Trustee Flint wanted to make note of a letter received by the board of Trustees from Mr. Crawford regarding ordinance enforcement. Based upon the pictures that there seems to be some arbitrary compliance in that area. She will forward the letter and picture. She expressed concerns about some of past behavior of other governmental organizations and some court actions. She commented that the MSD and staff cannot be involved in this type of politics. The GM stated that this was an enforcement action initiated by the Salt Lake County, Salt Lake County Health Department and other agencies, including the MSD. She asked that this be reported on at the next meeting. The GM stated that the complete story hasn't been represented. The MSD has been attached to the issue in the letter. Trustee Flint asked that the Salt Lake County Council look at the policies.

Mark Anderson spoke about an issue raised by Jim McNulty about electronic meeting, specific to a planning meeting. He wanted clarification about electronic meetings and if the format now requires a hybrid meeting or a full meeting. Mark Anderson stated that the chair can make a declaration regarding the risk and the format. The chair of the planning commission can make a statement. MSD's staff is in an awkward position in that they are counseling the metros and need clarification. This came out of the White City Metro Planning Commission and a council member questioned the failure of announcing an anchor location. Trustee Flint recommended that Zoom meetings be eliminated and we return to live meetings to help with the communication. Paul Ashton noted that the language was on the agenda.

Lupita McClenning asked about an amendment to the posting requirements and how it affects the MSD and the member townships. Mark Anderson clarified that newspaper notices caps at ten physical postings. Chair Smolka mentioned that more legislation will be coming which was clarified by Mark Anderson. Trustee Flint asked if the meetings and notices need to be within the confines of the jurisdiction.

15. Discussion of future agenda items (5 minutes)

There were no additional future agenda items brought up by the Board.

16. Possibly closed meeting: Discussion of the character, professional competence, or physical or mental health of an individual

Chair Smolka moved to close the general meeting to go into a closed session to include Bart Barker, Mark Anderson and Brooke Barnes with the Trustees to discuss the character, professional competence, or physical or mental health of an individual. Trustee Peay seconded the motion and Chair Smolka, Trustees Bush, Clayton, Flint, Peay and Zuspan all voted “aye”.

The meeting moved to a closed session.

Trustee Flint moved to end the closed meeting to go into the general meeting to discuss the character, professional competence, or physical or mental health of an individual. Trustee Zuspan??? seconded the motion and Chair Smolka, Trustees Bush, Clayton, Flint, Peay and Zuspan all voted “aye”.

The meeting moved to the open session.

17. Adjourn Trustee Flint moved to adjourn. Trustee Clayton seconded the motion. Chair Smolka and Trustees Bush, Clayton, Flint, Peay, Peay and Zuspan voted “aye”.

Meeting adjourned at 7:45 pm

APPROVED:

Joe Smolka

Joe Smolka, Chair

July 19, 2021 | 7:30 PM PDT

ATTEST:

Marla Howard

Marla Howard, Clerk

July 20, 2021 | 7:29 AM PDT