

MINUTES
UTAH CLINICAL MENTAL HEALTH COUNSELOR LICENSING BOARD
ELECTRONIC MEETING
July 14, 2021 | 9:00 A.M.
Heber M. Wells Building
160 E. 300 S Salt Lake City, UT 84111
Anchor Location: Room 475

Public attended electronically.

CONVENED: 9:06 A.M.

ADJOURNED: 12:48 P.M.

DOPL STAFF PRESENT ELECTRONICALLY

Bureau Manager: Jennifer Falkenrath

Board Secretary: Jennifer Johnson

BOARD MEMBERS PRESENT ELECTRONICALLY

Chair: Dr. Katherine Brown, CMHC

Dr. Kenneth Roach, CMHC

Philip Brueck, Public Member

BOARD MEMBERS ABSENT:

Vice Chair: Abigail Crouse, CMHC

Member Vacancy, CMHC

GUESTS PRESENT ELECTRONICALLY

Trent Landon, USU

Note: Others may have attended but were not identified.

ADMINISTRATIVE BUSINESS:

(Refer to audio for specifics.) (Audio_01)

CALL MEETING TO ORDER.

Dr. Brown called the meeting to order at 9:06 A.M.

REVIEW AND APPROVE MAY 12, 2021 MEETING MINUTES.

(Refer to audio for specifics.) (Audio_01) (00:02:00 – 00:03:00)

Dr. Roach made a motion to approve the minutes with amendment.

Mr. Brueck seconded the motion.

The Board motion passed.

DISCUSSION ITEMS:

BOARD MEMBER TRAINING

(Refer to audio for specifics.) (Audio_01)(00:03:00 – 00:31:00)

Ms. Falkenrath presented and provided Board member training.

2022 MEETING DATES

(Refer to audio for specifics.) (Audio_01)(00:32:00 - 00:38:10)

The Board reviewed the proposed meeting dates for 2022.

Ms. Falkenrath asked if the Board would like to continue meeting electronically.

The Board stated they like meeting electronically but also in person.

Dr. Brown stated she prefers meeting electronically since she is located in Logan, but would not be opposed to meeting in person as long as she was provided enough notice of an in person meeting.

Ms. Falkenrath stated the Division does have the ability to have hybrid meetings and allow attendance both in person and electronically.

The Board stated with due to the current situation with the pandemic they were fine continuing to hold electronic meetings until it's safe to hold them in person again and can revisit after the first of 2022.

APPOINTMENTS:

DOPL REPORT – JENNIFER JOHNSON

(Refer to audio for specifics.) (Audio_01)(00:38:10 - 1:02:40)

Ms. Johnson reviewed the DOPL report as provided.

Questions and comments were discussed.

TANIA NETTO, APPLICATION REVIEW

(Refer to audio for specifics.) (Audio_01)(1:03:00 – 1:23:05)

The Board welcomed Tania Netto to the meeting.

Introductions were made.

Dr. Roach conducted the interview.

Ms. Netto met with the Board for an educational review to see if she qualifies for the ACMHC license. Ms. Netto discussed her education and professional background with the Board and interest in wanting to obtain a license in counseling.

Dr. Roach stated he reviewed Ms. Netto's education and identified the following areas are of concern:

Dr. Roach stated he is concerned with the amount of time that has passed since the education and training were completed. Dr. Roach stated the training can be considered obsolete.

Dr. Roach stated he is concerned the degrees are not in the area of mental health counseling and concerned the training does not meet the requirements.

Dr. Roach stated there are a lot of courses in the area of art.

Dr. Roach stated some courses completed at the University of Utah (U of U) are acceptable while other courses, which are not graduate level, would not be.

Dr. Roach identified several areas where course work was deficient and stated he does not feel the educational history meets requirements for ACMHC licensure.

Questions, comments, and concerns were discussed.

Ms. Falkenrath asked Dr. Roach if he feels Ms. Netto would qualify for the ACMHC Extern license.

Dr. Roach stated due to the areas of identified deficiencies, courses were either not completed, completed through other departments, or completed in undergraduate and he does not feel they meet requirements for an Extern license.

Dr. Roach made a motion to deny Ms. Netto's application on the basis it does not meet the education requirements for licensure.

Mr. Brueck seconded the motion.

The Board motion passed.

Dr. Roach recommended Ms. Netto reach out to a college or university to see if they would be willing to accept any of her credits to apply towards a degree in clinical mental health counseling.

Additional, questions, and comments were discussed.

Ms. Netto thanked the Board for their time.

DOROTHY GREENE, APPLICATION REVIEW

(Refer to audio for specifics.) (Audio_01)(1:23:05 – 1:44:14)

The Board welcomed Dorothy Greene to the meeting.

Dr. Roach conducted the interview.

Ms. Greene met with the Board for an educational review to see if she qualifies for the ACMHC license. Ms. Greene discussed her education and professional background with the Board and interest in wanting to obtain a license in counseling. Ms. Greene stated at the time she obtained her original Psychology degree, licensure was not required at that

that time. Ms. Greene stated she currently works as a counselor with the Church of Jesus Christ of Latter Day Saints and stated the church is now requiring their counselors to obtain state licensure.

Dr. Roach stated he reviewed Ms. Greene's education and noticed a degree or certification in Rehabilitation Counseling and wanted to know if the recent updates to the statute for Rehabilitation Counseling would cover her education.

Ms. Greene stated she received a certification in Rehabilitation Counseling and not a degree.

Ms. Falkenrath stated the modification to the law only covers a degree in Rehabilitation Counseling and not a certification so in this case Ms. Greene's education would not be covered by the new provision.

Dr. Roach stated upon review of Ms. Greene's education he found multiple areas of concern, which he feels are very extensive. Dr. Roach reviewed the information with the Board.

Dr. Roach stated the information provided for the area of Professional Orientation and Ethical Practice are unclear as to whether the courses meet the requirements for Clinical Mental Health Counseling.

Dr. Roach stated he had concerns with the education identified for Social and Cultural Diversity and stated it did not meet the requirements for the Clinical Mental Health Counseling profession.

Dr. Roach stated there was not any coursework provided for Group Work and it was not evident there was training completed in this area.

Dr. Roach stated the classes identified for Human Growth and Development did not appear to meet requirements.

Dr. Roach stated the Job Placement Course does appear to be similar to Career Development and may need to be looked into further.

Dr. Roach stated for the category of Counseling and Helping Relationships, the education provided was in Rehabilitation Counseling and he does not feel comfortable making a determination since his area of expertise is in Clinical Mental Health Counseling. Dr. Roach stated he did have questions about the courses in that dimension.

Dr. Roach stated for the area of Substance Related and Addictive Disorders, classes were not listed for this category but stated he is comfortable with the course Assessment and Testing.

Dr. Roach stated for the areas of Mental Status Examination and Research and Evaluation, he does have doubts about the courses identified.

Dr. Roach stated the areas of highest concern for deficiency are Professional Orientation and Ethical Practice, Social and Cultural Diversity, Group Work, Human Growth and Development.

Dr. Roach stated for the course in Counseling and Helping Relationships, he would like to see a course that is clearly related especially because the area is so foundational.

Dr. Roach stated in order to feel comfortable recommending licensure, the areas identified would need to have been completed or coursework completed needs to identify they were similar to the requirements. Dr. Roach stated based on the information provided he does not feel this has been accomplished and does not feel the education qualifies for licensure as an ACMHC.

Questions, comments, and concerns were discussed.

Ms. Greene stated the coursework she completed at Utah State University (USU) is the same coursework completed today for which degrees are awarded and qualify for licensure.

Dr. Landon from USU, provided feedback on the Board's comments regarding the rehabilitation education background from USU and agreed the certification is different than the degree which allows for a pathway towards licensure.

Ms. Falkenrath stated Ms. Greene may be too deficient in coursework to qualify for the ACMHC Extern license at this time.

Dr. Roach stated based on the educational information provided and deficiencies identified, Ms. Greene would need to complete a degree in Clinical Mental Health Counseling.

Dr. Roach made a motion to deny Ms. Greene's application on the basis it does not meet the minimum education requirements for licensure.

Mr. Brueck seconded the motion.

The Board motion passed.

Dr. Roach stated he apologized for the outcome of the review and wished Ms. Greene good luck with her educational path.

Ms. Greene thanked the board for their time.

COURTNEY LYMAN, ACMHC REINSTATEMENT

(Refer to audio for specifics.) (Audio_01) (1:44:15 - 1:51:46)

**The Board welcomed Courtney Lyman to the meeting.
Dr. Brown conducted the interview.**

Mr. Lyman met with the Board to discuss reinstating his ACMHC license. Mr. Lyman allowed his ACMHC license to expire and still needs to take and pass the NCMHCE and NCE exams.

Mr. Lyman provided an update to the Board and stated he has completed continuing education. Mr. Lyman stated he is still employed and is not currently doing therapy while he does not have an active license. Mr. Lyman stated he has not scheduled his exams but plans to take an exam in September and plans to take the other exam after. Mr. Lyman stated he focused on completing CE's before completing the exam requirements.

Questions, comments and concerns were discussed.

Dr. Roach stated he wanted to make sure Mr. Lyman understood the timeline ahead of him since he has completed his hours. Dr. Roach stated the Law only allows the license to be extended two years from the date the hours are completed. Where Mr. Lyman completed his hours in 2020, the time for extension is running out.

Dr. Brown made a recommendation to reinstate and extend Mr. Lyman's ACMHC with the expectation he meet with the Board in September and provide continuing education documentation and progress towards exam.

Dr. Roach made a motion to recommend reinstatement and extension of Mr. Lyman's ACMHC with the expectation he meet with the Board in September and provide documentation verifying progress with continuing education and exams.

**Mr. Brueck seconded the motion.
The Board motion passed.**

Ms. Falkenrath stated the Division will send a form to Mr. Lyman requiring him to acknowledge what the Boards expectations are and what was asked of him. This form will need to be completed and returned before an extension until the September meeting will be provided.

Ms. Falkenrath stated if Mr. Lyman will need to meet with the Board in September to request an additional extension on his license he needs to make sure he contacts the Division at least two weeks prior to the meeting. If he has met all requirements and can apply for full licensure he will not need to meet with the Board.

Mr. Lyman thanked the Board for their time.

ERIKA SCHWOBE, ACMHC REINSTATEMENT

(Refer to audio for specifics.) (Audio_01) (1:51:50 – 1:57:17)

The Board welcomed Erika Schwobe to the meeting.

Mr. Brueck conducted the interview.

Ms. Schwobe met with the Board to discuss the reinstatement of her ACMHC license and request an extension of time on her license. Ms. Schwobe completed a doctorate degree and is teaching at BYU. Ms. Schwobe needs to complete the remaining half of her hours and take and pass both the NCMHCE and NCE exams before she can apply for CMHC licensure.

Ms. Schwobe provided an update to the Board and stated she lost track of time during the pandemic as she had a baby and is teaching full time during the summer. Ms. Schwobe stated she will be on maternity leave in the fall and plans to take her exams during that time.

Questions, comments and concerns were discussed.

Mr. Brueck made a motion to extend Ms. Schwobe’s ACMHC license until January 12, 2022, with the expectation she will provide an update on where she is with her exams and continuing education at that time.

Dr. Roach seconded the motion.

The Board motion passed.

The Board wished Ms. Schwobe the best of luck.

Ms. Schwobe thanked the Board for their time.

STEVEN BRISTOW, ACMHC REINSTATEMENT

(Refer to audio for specifics.) (Audio_) (1:57:20 – 02:07:27)

The Board welcomed Steven Bristow to the meeting.

Dr. Roach conducted the interview.

Mr. Bristow met with the Board to discuss reinstating and extending his ACMHC license. Mr. Bristow allowed his ACMHC license to expire and he still needs to complete hours and pass the NCMHCE exam before he can apply for CMHC licensure.

Mr. Bristow provided an update to the Board regarding his circumstances and stated he has been out of work for a month due to his license expiring

Questions, comments and concerns were discussed.

Dr. Roach stated he wanted to discuss concerns he had with the information provided with licensing and inconsistencies with the documented supervised experience provided.

Dr. Roach stated Mr. Bristow's ACMHC license expired on May 12, 2021, and it appears Mr. Bristow claimed hours through June 7, 2021, indicating he had worked for almost a month on an expired license.

Mr. Bristow stated he made an update to the forms for his hours.

Dr. Roach stated he wanted to make sure that Mr. Bristow understood he could not claim hours towards licensure after May 12, 2021.

Mr. Bristow stated he understood.

Dr. Roach stated he had a concern with the time frame of experience documented with one of Mr. Bristow's supervisors Jania Sommers. Dr. Roach stated experience was documented when Mr. Bristow did not hold an ACMHC license or have an active ACMHC license.

Mr. Bristow stated he had counted hours from when he completed his internship and was not aware that they could not be considered. Mr. Bristow stated he would need additional time on his license in order to make up the hours he was not able to consider.

Dr. Roach stated there was at least a year of practiced identified where Mr. Bristow was not licensed and therefore could not count hours. Dr. Roach stated there is also confusion with information provided stating Ms. Sommers continued supervising Mr. Bristow through April of 2020, however, Dr. Roach stated it was his understanding Jenia had moved out of state at that time.

Mr. Bristow stated there was an error in the documentation and Ms. Sommers had not continued supervising him once she moved out of state.

Dr. Roach stated the Board is concerned with the inconsistencies in documentation and hours.

Dr. Brown stated due to the misinformation she is unsure as to how many qualified hours Mr. Bristow has completed and how many hours he has left to complete at this time.

Mr. Bristow stated at this time he feels he has 400-600 hours that need to be completed.

Dr. Roach made a motion to recommend reinstating Mr. Bristow's ACMHC license with the requirement he attend the September 8, 2021, Board meeting and provide updated accurate information of the hours completed as well as how many CE's he has completed since his ACMHC license was originally reinstated in 2019.

**Dr. Brown seconded the motion.
The Board motion passed.**

Mr. Bristow thanked the Board for their time.

BREAK

The Board adjourned for a break at 11:14 A.M.

The meeting resumed at 11:20 A.M

EXTENSION REQUEST INTERVIEWS

Dr. Roach stated for the record he wanted to mention he has had a professional relationship with a majority of the individuals meeting with the Board to request an extension of their ACMHC license.

CHARLES ROBERTSON, EXTENSION

(Refer to audio for specifics.) (Audio_ 2) (00:00 – 00:05:12)

**The Board welcomed Charles (Chuck) Robertson to the meeting.
Mr. Brueck conducted the interview.**

Mr. Robertson met with the Board to request an extension of his ACMHC license in order to allow him time to complete his hours and take and pass the NCE and NCMHCE exams.

Mr. Robertson provided an update to the Board and stated he will need at least 10 months to complete his hours. Mr. Robertson stated he has concerns with the exams he has registered to take and was not sure if they were the exams required for licensure.

Dr. Roach stated the NCMHCE and NCE are the exams required for licensure and exams for credentialing or certification with NBCC are different than the exams for licensure.

Questions, comments, and concerns were discussed.

**Mr. Brueck made a motion to extend Mr. Robertson's ACMHC license until March 9, 2022, and have him provide an update regarding CE's and exams at that time.
Dr. Roach seconded the motion.
The Board motion passed.**

Mr. Robertson thanked the Board for their time.

MARCIA LIGHT, EXTENSION

(Refer to audio for specifics.) (Audio_ 2) (00:07:00 – 00:16:27)

**The Board welcomed Marcia Light to the meeting.
Dr. Roach conducted the interview.**

Ms. Light met with the Board to request an extension of her ACMHC license in order to allow her time to complete her hours and take and pass the NCE and NCMHCE exams.

Ms. Light provided an update to the Board regarding her exams, CE's, and experience hours. Ms. Light stated she completed her hours in May of 2021 and has attempted the NCMHCE exam twice and have it rescheduled for August.

Questions, comments, and concerns were discussed.

Dr. Roach stated the Board will need to have up-to-date information regarding the CE's Ms. Light completed as well as the date Ms. Light's supervised experience were completed.

Ms. Light stated she understood and will have updated information provided to DOPL. Ms. Light stated she believes her hours were completed around May of 2021.

Dr. Roach made a motion to grant an extension of Ms. Light's AMHC license until September 8, 2021, requiring Ms. Light meet with the Board at that time and provide accurate information regarding the date of completion of hours, verification of completed CE's, and a written plan on how Ms. Light plans to complete the licensure exams.

Mr. Brueck seconded the motion.

The Board motion passed.

Ms. Light thanked the Board for their time.

BONNIE BENNETT, EXTENSION

(Refer to audio for specifics.) (Audio_ 2) (00:16:39 – 00:22:04)

The Board welcomed Bonnie Bennett to the meeting.

Dr. Brown conducted the interview.

Ms. Bennett met with the Board to request an extension of her ACMHC license in order to allow her time to pass the NCMHCE exam. Ms. Bennett completed her hours March 10, 2021, and passed her NCE exam on May 15, 2021.

Ms. Bennett provided an update to the Board and stated she planned to complete additional CE's and is waiting for her 90 days to pass before she can reregister for the NCMHCE exam.

Questions, comments, and concerns were discussed.

Dr. Brown discussed confusion with the date Ms. Bennett was determined to have completed her hours due to the different dates identified in the paperwork provided.

Ms. Brown stated her hours should have been completed as of June 2021.

Ms. Falkenrath stated the Division cannot express enough how important it is to have accurate information provided especially as mental health professionals. Ms. Falkenrath stated Ms. Bennett would need to make sure the Division has the correct information provided.

Dr. Brown made a recommendation to extend Ms. Bennett's ACMHC license until January 12, 2022, at which time she will need to provide updated and accurate documentation verifying the completion date of the experience hours, evidence of completion of CE's, and exam updates.

Mr. Brueck made a motion to extend Ms. Bennett's ACMHC license until January 12, 2022, and provide updated information as requested to the Division. Dr. Roach seconded the motion. The Board motion passed.

Ms. Bennett thanked the Board for their time.

NICOLE ELLIS, EXTENSION

(Refer to audio for specifics.) (Audio_02) (00:22:10 – 00:26:36)

The Board welcomed Nicole Ellis to the meeting.

Mr. Brueck conducted the interview.

Ms. Ellis met with the Board to request an extension of her ACMHC license in order to allow her time to complete her hours and pass the NCE and NCMHCE exams.

Ms. Ellis provided an update to the Board and stated she passed the NCMHCE exam and plans to take the NCE Exam. Ms. Ellis stated she will plan to complete CE's in ethics and suicide prevention.

Questions, comments, and concerns were discussed.

Mr. Brueck made a motion to extend Ms. Ellis's ACMHC license until the January 12, 2022 meeting.

Dr. Roach seconded the motion.

The Board motion passed.

Mr. Brueck stated Ms. Ellis will not need to meet with the Board if she completes her requirements and can apply for her full license.

Ms. Ellis thanked the Board for their time.

CRYSTAL HIBEN, EXTENSION

(Refer to audio for specifics.) (Audio_02) (00:27:00 – 00:34:07)

The Board welcomed Crystal Hiben to the meeting.

Dr. Roach conducted the interview.

Ms. Hiben met with the Board to request an extension of her ACMHC license in order to allow her time to complete her hours, complete CE's, and pass the NCE and NCMHCE exams.

Ms. Hiben provided an update to the Board regarding her circumstances, citing personal issues as well as troubles with the exam. Ms. Hiben stated she is also working on CE's since she was not aware ACMHC's were required to obtain them.

Questions, comments, and concerns were discussed.

Dr. Roach made a motion to extend Ms. Hiben's ACMHC license until January 12, 2022, with which time she will be required to show proof of hours completed, date hours were completed, and progress on exams and CE's.

Mr. Brueck seconded the motion.

The Board motion passed.

Ms. Falkenrath stated the Division will send a form to Ms. Hiben requiring her to acknowledge what the Boards expectations are and what was asked of her during the meeting. This form will need to be completed and returned before an extension will be provided.

Ms. Hiben thanked the Board for their time.

MARTINA GIAQUINTO, EXTENSION

(Refer to audio for specifics.) (Audio_02) (00:34:09 – 00:43:47)

The Board welcomed Martina Giaquinto to the meeting.

Dr. Brown conducted the interview.

Ms. Giaquinto met with the Board to request an extension of her ACMHC license in order to allow her time to take and pass the NCE and NCMHCE exams. Ms. Giaquinto completed her hours February 27, 2021.

Ms. Giaquinto provided an update to the Board regarding her circumstances.

Ms. Giaquinto cited personal issues for not having evidence of completed CE's.

Ms. Giaquinto stated she had recently taken the NCMHCE exam but did not pass.

Questions, comments, and concerns were discussed.

Dr. Brown reviewed the CE requirements and discussed the timing of the CE cycle and stated information can also be found on the DOPL website.

Dr. Brown made a recommendation for Ms. Giaquinto to meet with the Board in March of 2022 and requested proof of exams, hours and CE's be provided at that

time. Dr. Brown stated if Ms. Giaquinto has completed all the requirements and is able to apply for full licensure she would not need to meet with the Board.

Mr. Brueck made a motion to extend Ms. Giaquinto's ACMHC license until March 9, 2022, and will need to provide an update on CE's, exams and hours, if meeting with the Board.

Dr. Roach seconded the motion.

The Board motion passed.

Ms. Giaquinto thanked the Board for their time.

LORI STROUP, EXTENSION

(Refer to audio for specifics.) (Audio_02) (00:42:50 - 00:44:12)

The Board welcomed Lori Stroup to the meeting.

Mr. Brueck conducted the interview.

Ms. Stroup met with the Board to request an extension of her ACMHC license in order to allow her time to pass her NCE exam which is scheduled for July 23, 2021. Ms. Stroup completed her hours February of 2021 and passed her NCMHCE Exam June 8, 2021.

Questions, comments, and concerns were discussed.

Mr. Brueck a motion to extend Ms. Stroup's ACMHC license until November 10, 2021.

Dr. Roach seconded the motion.

The Board motion passed.

Mr. Brueck stated Ms. Stroup would not need to meet with the Board if she is able to complete requirements and apply for the CMHC license.

Ms. Stroup thanked the Board for their time.

TAMMIE DANIEL, EXTENSION

(Refer to audio for specifics.) (Audio_02) (00:44:12 - 00:53:10)

The Board welcomed Tammie Daniel to the meeting.

Dr. Brown conducted the interview.

Ms. Daniel met with the Board to request an extension of her ACMHCE license in order to allow her time to take and pass the NCE exam. Ms. Daniel passed her NCMHCE exam and completed her hours in November of 2019. Ms. Daniel is only eligible for an extension until November of 2021.

Ms. Daniel provided an update to the Board and stated she has some CE's scheduled and is planning to take the NCE exam.

Questions, comments, and concerns were discussed.

Dr. Brown congratulated Ms. Daniel on the passing of her NCMHCE exam. Dr. Brown stated because Ms. Daniel completed her hours in November of 2019 she is only eligible for an extension until November of 2021. Dr. Brown stated

Dr. Roach made a motion to extend Ms. Daniel's ACMHC license until November 10, 2021, with the understanding she provide CE completion and NCE Exam information.

Mr. Brueck seconded the motion.

The Board motion passed.

Ms. Daniel thanked the Board for their time.

JENNIFER WAGNER, EXTENSION

(Refer to audio for specifics.) (Audio_02) (00:53:10 – 1:03:38)

The Board welcomed Jennifer Wagner to the meeting.

Dr. Brown conducted the interview.

Ms. Wagner met with the Board to request an extension of her ACMHC license in order to allow her time to pass the NCE and NCMHCE exams. Ms. Wagner completed her hours June 30, 2020.

Ms. Wagner provided an update to the Board regarding her circumstances and issues with the exams.

Questions, comments, and concerns were discussed.

Dr. Brown made a recommendation to extend Ms. Wagner's ACMHC license until January 12, 2022, with the expectation she provide documentation of progress on exams and CE's.

Dr. Brown stated if Ms. Wagner completes requirements and is able to apply for the CMHC license she will not need to meet with the Board in January.

Mr. Brueck made a motion to extend Ms. Wagner's ACMHC license until January 12, 2022, with the expectation she will provide the documentation requested.

Dr. Roach seconded the motion.

The Board motion passed.

Ms. Wagner thanked the Board for their time.

ARIANNE SWINNEY-GRIGGS, EXTENSION

(Refer to audio for specifics.) (Audio_02) (1:03:41 – 1:07:17)

The Board welcomed Arianne Swinney-Griggs to the meeting.

Mr. Brueck conducted the interview.

Ms. Swinney-Griggs met with the Board to request an extension of her ACMHC license in order to allow her time to pass the NCMHCE exam. Ms. Swinney-Griggs completed her hours on March 26, 2020, and passed her NCE exam on May 11, 2021. Ms. Swinney-Griggs is eligible for an extension until March 26, 2022.

Ms. Swinney-Griggs provided an update to the Board regarding her circumstances.

Questions, comments, and concerns were discussed.

Mr. Brueck made a motion to extend Ms. Swinney-Griggs ACMHC license until January 12, 2022, with the expectation she will submit updated documentation regarding CE's and exams.

Dr. Roach seconded the motion.

The Board motion passed.

Ms. Swinney-Griggs thanked the Board for their time.

ADRIENNE GAMBLE, EXTENSION

(Refer to audio for specifics.) (Audio_02) (1:07:24 – 1:12:56)

The Board welcomed Adrienne Gamble to the meeting.

Dr. Brown conducted the interview.

Ms. Gamble met with the Board to request an extension of her license in order to allow her to time to complete her hours and CE's.

Ms. Gamble provided an update to the Board and stated she recently passed the NCMHCE exam and took the NCE exam a few years ago. Ms. Gamble stated she needs to complete around 660 hours.

Questions, comments, and concerns were discussed.

Dr. Brown made a recommendation to extend Ms. Gamble's ACMHC license until March 9, 2022, with the expectation she provide an update to experience, CE's and verification of passing the NCE exam.

Dr. Roach made a motion to extend Ms. Gamble's ACMHC license until March 9, 2022, with the expectation she provide progress on hours, completing exams, and progress on CE's. If Ms. Gamble is able to apply for full licensure before the meeting she would not need to meet with the Board.

Mr. Brueck seconded the motion.

The Board motion passed.

Ms. Gamble thanked the Board for their time.

TORILYN TOPHAM, EXTENSION

(Refer to audio for specifics.) (Audio_02) (1:16:00 – 1:22:08)

**The Board welcomed Torilyn Topham to the meeting.
Mr. Brueck conducted the interview.**

Ms. Topham met with the Board to request an extension of her ACMHC license in order to allow her time to take and pass the NCE and NCMHCE exams. Ms. Topham completed her hours February 5, 2021.

Ms. Topham provided an update regarding her circumstances and difficulty with the exams. Ms. Topham stated due to finances she does not plan to register to take one of the exams until at least October and will plan to complete CE hours in ethics.

Questions, comments, and concerns were discussed.

Mr. Brueck made a motion to extend Ms. Topham’s ACMHC license until January 12, 2022, with the expectation she will submit copies of completed CE’s and progress with the exams.

**Dr. Roach seconded the motion.
The Board motion passed.**

Ms. Topham thanked the Board for their time.

Dr. Brown adjourned the meeting.

ADJOURN:

The meeting adjourned at 12:48 P.M.

NEXT SCHEDULED MEETING: September 8, 2021

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

09/09/2021


Kenneth Roach (Sep 9, 2021 13:21 MDT)

Date Approved

**Kenneth Roach, Acting Chair
Clinical Mental Health Counselor Licensing Board**

09/09/2021

Jennifer Falkenrath
Jennifer Falkenrath (Sep 9, 2021 14:27 MDT)

Date Approved

Jennifer Falkenrath, Bureau Manager, DOPL