



WASATCH COUNTY LIBRARY

465 E 1200 S
HEBER CITY, UTAH 84032
435-654-1511
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**Wasatch County Library
Library Board Meeting Minutes
Friday, May 14, 2021**

Electronic meeting held via Zoom. Anchor location was the Computer Lab, Wasatch County Library.

In attendance electronically: Mitzi Nelson, Board Chair; (Presiding the meeting); Cristina Spicer, Board Chair Elect; Amber Koecher, Board Member; Danny Goode, County Council Chair; Juan Lee, Library Director.

Excused: Heather Epperson, Board Member.

Visitors: None

1. Call to Order & Welcome: Mitzi Nelson called the meeting to order at 12:40 PM and made introductions.

2. Call for Agenda Items for Next Meeting:

- Continue updating on the Strategic Planning process (Cristina)
- Report on Utah Library Association Conference (Mitzi & Amber)
- Meeting Room Policy (Juan)

3. Approval of Minutes: Library Board Meeting Date – April 9, 2021.

Motion to accept April 9, 2021 Board Meeting Minutes made by Cristina. Second by Amber. Motion passed unanimously.

4. Consent Agenda Items – See handouts for details

- A. Library Director’s Report for April. (Juan)
- B. Report of Year-to-date Revenues & Expenditures for April, 2021
 - Discussion on new staff hires needed.
 - Discussion on next year’s budget needs, future county growth and preparation of budget.

5. Business

A. UPDATE: Strategic Plan Update (Cristina)

- Wrapping up discussions, survey and information gathering and finding #1 challenge is county growth.
- Meeting with Heber Mayor Potter went well. Very supportive and would like to visit with us again regarding suggestions and needs.
- Initial draft of strategic plan by next month to the board.
- Plan to do presentations to County and City Councils about library strategic plans, resources and needs. Possible presence at the Heber Farmers Market. Make



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community and leaders aware of the great library and its resources to gather community support.

- IDEA: Create video presentation regarding Library Strategic Plan. Could be used in council presentations. Contact Dallin Koecher.

B. UPDATE: New Library Hours (Juan)

- New hours are announced and posted at library and on website.
- Curbside service will continue.
- Family program is expanding for summer.

C. UPDATE: Meeting Room Policy (Juan)

Postponed to next month's agenda.

D. UPDATE: Director Evaluation

Mitzi will contact Juan regarding this and will set up a time for Juan, Cristina and Mitzi to meet and do the evaluation.

6. Meeting ended at 1:38 pm.

Motion to adjourn regular board meeting and to go to Annual Board Training Session made by Amber. Second by Mitzi. Motion passed unanimously.

Next meeting: June 11, 2021 12:30 PM - Board meeting will be held in person and on Zoom for attendees from this time forward.

APPROVED