

ELECTRONIC MEETINGS RESOLUTION

The COVID-19 Local Assistance Matching Grant Program Review Committee hereby adopts the following resolution:

- A. The committee may conduct electronic meetings in accordance with the Open and Public Meeting laws.
- B. In addition to the other provisions of this policy, the following additional requirements shall apply to electronic meetings. When electronic meetings are held, the provisions of this section shall govern over other provisions of this policy which may be in conflict with this section.
 - 1. The notice of the electronic meeting shall identify the anchor location.
 - 2. Notice of the electronic meeting shall be provided to all committee members at least 24 hours before the meeting so that they may participate and be counted as present for all purposes of the meeting including the determination that a quorum is present. This notice shall include a description of how the committee members may be connected to the electronic meeting.
 - 3. When voting in an electronic meeting, each member shall identify himself or herself and indicate his or her vote.
- C. If a member of the committee desires to participate by electronic means, the member shall use his or her best efforts to notify the board staff at least three business days in advance of the applicable meeting.