



**RIVERDALE CITY COUNCIL AGENDA  
CIVIC CENTER - 4600 S. WEBER RIVER DR.  
TUESDAY –SEPTEMBER 17, 2013**

Minutes of the **Regular Meeting** of the **Riverdale City Council** held Tuesday, **September 17, 2013** at 6:02 PM at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Bruce Burrows, Mayor  
Don Hunt, Councilor  
Norm Searle, Councilor  
Michael Staten, Councilor  
Alan Arnold, Councilor  
Braden Mitchell, Councilor

Others Present: Larry Hansen, City Administrator; Steve Brooks, City Attorney; Michael Eggett, Community Development Director; Dave Hansen, Police Chief; Roger Bodily, Fire Chief; Jeannette Hall, Community Services Coordinator; Colleen Winget, Community Customer Service Clerk; Cindee Colby, Accounts Payable Clerk; Ember Herrick, City Recorder and six members of the public including Cody Hansen, Matthew Weisman, Porter Scott Wade, Brad Lloyd, Bill Lloyd, Jim Colby, Charles Kerkvliet and David Leahy.

**A. Welcome & Roll Call**

Mayor Burrows called the meeting to order and welcomed all in attendance including all Council members and staff. He welcomed scouts from Troop 187 and Senior Patrol Leader Porter Scott Wade introduced fellow Scout Matthew Weisman and Scout Leader Bill Lloyd and his son Brad Lloyd.

**B. Pledge of Allegiance**

Councilor Staten led the Pledge of Allegiance.

**C. Moment of Silence**

Mayor Burrows read a quote from Thomas Jefferson's inaugural address where he said let reason combat differing opinions to ensure our union will stand and preserve the freedom of Americans. He called for a moment of silence when he asked everyone to remember our U.S. military service members including the families of victims killed or injured at the Washington Navy Yard shooting on Monday, September 16, 2013

**D. Open Communications**

Mayor Burrows invited any member of the public with questions or concerns to address the Council and there were none.

**E. Presentations and Reports**

City Administrator Larry Hansen said the June and July treasury reports included end of fiscal year 2013 which shows the city's general fund had a surplus of over \$800,000, which he said exceeds the projected surplus for fiscal year 2013. He said Riverdale's sales tax revenue has

recovered to a level that the city will no longer qualify for SB 35 subsidies in 2014. Mr. Hansen said an auditor will give his annual report on the condition of Riverdale's treasury in an October Council meeting. Mayor Burrows asked for any comments or questions about the treasury report and there were none.

Mr. Hansen recognized Cindee Colby and Colleen Winget who have five and ten year anniversaries working for Riverdale City. He thanked Mrs. Winget for her work organizing Riverdale's Old Glory Days and said she does an excellent job coordinating this important annual community event and in her daily position as a Community Customer Service Clerk. Mr. Hansen said Mrs. Colby works as Riverdale's Accounts Payable Clerk where she does an excellent job ensuring all bills are paid in a timely and efficient manner and processes payments and assists the public who come to the Civic Center. Mayor Burrows and Mr. Hansen presented Mrs. Colby and Mrs. Winget with certificates and thanked them for their service to the public as valuable members of Riverdale City's staff.

Mr. Hansen said Riverdale City continues to operate under staffing authorization in compliance with Riverdale's 2005 Action Plan.

There were no items on the Recorder's Report and no new updates to the Community Development Status Report.

#### **F. Consent Items**

Mayor Burrows asked if there were any changes to the September 3, 2013 work session and regular Council meeting minutes none were noted.

**Motion:** Councilor Hunt moved to approve the consent items. Councilor Arnold seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

**Call the Question:** The motion passed unanimously.

#### **G. Action Items**

**1. Consideration of Resolution 2013-34 declaring unclaimed property as public interest use.**

**a. Public hearing to declare certain personal property as surplus.**

**b. Consideration of Resolution 2013-34 declaring certain personal property as surplus.**

Mayor Burrows said the first action item is a public hearing to declare items surplus to the needs of Riverdale City prior to a surplus sale where all items listed will be available for public purchase. City Attorney Steve Brooks said annually Riverdale's Police Department cleans out their evidence room to dispose of all lost or stolen items no longer needed because the cases have been closed. He said the city is also surplus some old vehicles, lockers and exercise equipment. Police Chief Dave Hansen said his staff is vigilant in verifying that all the evidence recovered cannot be returned to its rightful owner because it does not show up on the database of items reported stolen before it is surplus. Mayor Burrows opened the hearing for public comment and no comments were received.

**Motion:** Councilor Arnold moved to close the public hearing. Councilor Mitchell seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

**Call the Question:** The motion passed unanimously.

Councilor Searle asked if the items will be auctioned off and Mr. Hansen said the vehicles will be sold through a state vehicle auction and the other surplus property will be sold at Riverdale's Recreation Center with prices decreasing by 20% each day.

**Motion:** Councilor Arnold moved to adopt Resolution 2013-34 declaring unclaimed property as public interest use. Councilor Mitchell seconded the motion.

Mayor Burrows asked for discussion on the motion and Councilor Hunt asked how the weapons seized by the police will be disposed of and Chief Hansen said they will not be sold to the public but will be traded in for credit to a reputable gun dealer allowing the police to purchase new firearms or ammunition when needed. He said any weapons the gun dealer will not purchase will be destroyed. There were no additional comments or questions.

**Roll Call Vote:** Councilor Searle, aye; Councilor Arnold, aye; Councilor Mitchell, aye; Councilor Staten, aye; and Councilor Hunt, aye.  
The motion passed unanimously.

## **2. Consideration of Resolution 2013-32 entering into an Interlocal Cooperation Agreement for Board and Seal Services Rotation List**

Chief Bodily said Resolution 2013-32 will allow Riverdale City to enter into an interlocal cooperation agreement for board and seal services rotation list following a structure fire. He said the agreement was written by Ogden City and allows the seven participating cities in Weber County to be added to a rotating list where dispatch will contact one of the three vetted companies that provide board and seal services to secure the structure and any personal property after a fire, if the property owner doesn't have a preference about which company is called. According to Chief Bodily, there is no cost to Riverdale City or the owners of the property who this service is provided for and he said the interlocal is patterned after Weber County's towing rotation.

Mayor Burrows asked how the rotation will work and Chief Bodily said every time there is a fire in one of the participating cities the next company on the list will be called for board and seal services. He said the cities are still determining whether Weber County Dispatch will be responsible for keeping track of which of the three companies was called last or if an independent contractor will dispatch the three companies to the different scenes like the current towing rotation. There were no additional comments or questions.

**Motion:** Councilor Arnold moved to adopt Resolution 2013-32 entering into an Interlocal Cooperation Agreement for Board and Seal Services Rotation List. Councilor Hunt seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

**Roll Call Vote:** Councilor Arnold, aye; Councilor Mitchell, aye; Councilor Staten, aye; Councilor Hunt, aye; and Councilor Searle, aye. The motion passed unanimously.

**3. Consideration Resolution 2013-33 approving a \$5,000 matching grant for State Department of Public Safety for Emergency Management**

Chief Bodily said Resolution 2013-33 will approve a \$5,000 matching grant for State Department of Public Safety for Emergency Management which requires Riverdale to spend \$5,000 on emergency management during the fiscal year. He said the grant money is available through the Federal Emergency Management Agency (FEMA) but is administered through the State of Utah and he said Riverdale has already budgeted \$12,000 for emergency preparedness in fiscal year 2014. Councilor Mitchell asked who will be the signatory on the grant, Mr. Hansen or Mayor Burrows and Chief Bodily said it will be Mayor Burrows. There were no additional comments or questions.

**Motion:** Councilor Hunt moved to adopt Resolution 2013-33 approving a \$5,000 matching grant for State Department of Public Safety for Emergency Management. Councilor Searle seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

**Roll Call Vote:** Councilor Mitchell, aye; Councilor Staten, aye; Councilor Hunt, aye; Councilor Searle, aye; and Councilor Arnold, aye. The motion passed unanimously.

**4. Consideration of action on purchase, exchange, or lease of real property**

**No action taken.**

**H. Discretionary Items**

Mayor Burrows asked if there were any discretionary items and there were none.

**Adjournment:**

With no further business to come before the Council at this time, Councilor Staten moved to adjourn the meeting. Councilor Mitchell seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 6:31 p.m.

Approved: October 1, 2013

Attest:

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Bruce Burrows, Mayor

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Ember Herrick, City Recorder