

Spring City Canvass Meeting for Primary Election Minutes
Wednesday, August 18, 2021, 7:00 p.m.

Canvass meeting will be held in the Council room at Spring City Hall, 45 South 100 East, Spring City, Utah

Attendees: Tim Clark, Tom Brunner, Richard Brunner, Craig Paulsen, Cory Madsen, Jessy Ralphs, Doug and Joan Durfey, Justin Atkinson, Mario Gonzalez,

Roll Call: Mayor DeGrey, Council Members Chris Anderson, Craig Clark, George Kenzy, Paul Penrod, Courtney Syme,

Canvass of Elections for Primary Election

Mayor DeGrey read the Canvass of Election Votes for the Primary Election and explained the process.

She explained the withdraw of the mayor position and how the mayor's position was on ballot because the ballots were already made before the withdrawal of Raelynn Ferguson. The votes are as follows:

Vote for 1	Spring City Mayor	Election Night	For Canvass	Total
Chris Anderson	Nominated	148	6	154
Jane Hawkes	Nominated	56	1	57
Withdrawn Candidate		0	0	0
Vote for 1	Spring City Council			
George Kenzy	Nominated	78	3	81
Timothy Clark	Nominated	88	1	89
Kristine Hansen	Out in Primary	69	3	72
Kimberly Lloyd-Stewart	Out in Primary	48	0	48
	Total Votes Cast	487	14	501
UNDER VOTES		93	3	96
OVER VOTES		17	2	19
	Total	597	19	616
Total Ballots Counted				308

Rejected Ballots: 1 (signature tabs removed), 3 ballots were received with no postage & postmarked after due date.

As of August 10, 2021 Spring City had 629 active voters. 308 (48.97%) voted.

Council Member Clark motioned to approve Primary Canvass votes for Primary Election held on August 10, 2021. **Motion was seconded by Council Member Penrod. All were in favor.**

Adjourned at: 7:23 p.m.

Spring City Council Work-Meeting Minutes

Wednesday, August 18, 2021, 7:24 p.m.

Work meeting will be held in the Council room at Spring City Hall, 45 South 100 East, Spring City, Utah

Attendees: Tim Clark, Tom Brunner, Richard Brunner, Craig Paulsen, Cory Madsen, Jessy Ralphs, Doug and Joan Durfey, Justin Atkinson, Mario Gonzalez,

Roll Call: Mayor DeGrey, Council Members Chris Anderson, Craig Clark, George Kenzy, Paul Penrod, Courtney Syme

USDA Water/Sewer Grant Discussion

Jessy Ralphs explained that on the water system side the proposed recommendations would be to increase the capacity of the system by getting more water into the tanks in the upper end of the system along seventh east. On the sewer side as it stands right now it is fine, but the challenge is that it is limited to parts of the city. So, a third of the town that is not within three hundred feet of the city which creates a dilemma on how to deal with all the development. So, the proposal is to expand the sewer system out into the rest of the incorporated town area. The Preliminary water system project would cost \$1.6 million and on the sewer improvement it is \$2.8 million. There are different funding options. They will first look at your financials which is medium adjusted growth income and as a residence what the maximum affordability can be before you are eligible for a grant. The United States Division of Resources (USDA) Rural Development (RD) is a little more structured which they think you can get up to a 30% grant and a 70% loan. The Impact rates would be the more advantageous. To raise the rates would mean it is more advantageous to pay back that loan. Spring City is not operating on a lot of profit like a lot of small cities are as well. For a grant through USDA, you would have to raise rates to \$12-14 per month for water and \$8-10 per month for sewer. Money that comes from the American Rescue plan can be used for infrastructure and there is a state matching fund as well which must go toward water or sewer. He went over other matching funds to apply for.

Transportation Plan for High-Traffic Roads and Streets

Council Member Kenzy stated the purpose for the agenda was to provide council a form that is intended to identify the high streets and roads. The responses will be combined with other responses to form a collaborative response to the section of the Transportation Plan project report. He gave out form to which the Council and any other person would like to list the streets and roads they feel have the highest traffic.

Seventh East Upgrade

Council Member Kenzy stated that this discussion item effects the expansion of culinary and wastewater treatment collection system. On 700 East we do not know the municipal boundary from 3rd South to 950 North or the county road that is roughly 700 North to 950 North everything else is a cow trail. We need to do the work to identify and establish a byway for the bigger projects of the water system. We could put together a list of private property owners east of 700 East and the next step is to survey the west side of 700 East after the wastewater expansion. The challenge would be to establish a deeded right of way. Another issue is the culvert that needs to be installed on 700 East under Oak Creek which will be part of the culinary water line.

Municipal Sewer and Water Main Pipes Installation/Construction Standards

Mayor DeGrey stated she and Council Member Clark had met with Jim Bennett and talked about what was happening with 400 South. We discussed with the construction going on we need to have some monitoring.

Council Member Kenzy stated that there are three elements necessary in dealing with culinary and wastewater, the first is having some construction standards by either using the 1990 standards Jones and DeMille had set up or the Internet under the published Municipal Construction Standards which are all very similar pertaining to sewer and water. He can copy one or more and use them as our Construction Standards. State law dictates spacing between above or below, wastewater and culinary, describes the size of material base on industry

standards. **Mayor DeGrey** stated that Jim Bennett would monitor these standards. **Council Member Kenzy** stated that we need to get Qualified Contractors by checking references, workman comp for any claims, and put that into our Standards.

Discussion Regarding Policy for Sewer Hook Ups within

Mayor DeGrey stated that once a home comes within the 300 feet they must hook on to the sewer. The city LaVan allows five years to hook on to the sewer. A young family had shared their concern to her about needing to hook on to sewer which will be a large expense for them. *Jessy Ralphs* stated there is USDA matching grants available. *Craig Paulsen* asked if they would have to pay an impact fee. *Jessy Ralphs* stated usually when someone builds and connects to the sewer system that usually generates an impact fee. Those that have lived here for some years and are on the water system already he would be hesitant to charge a connection and impact fee. **Council Member Anderson** stated that once these projects are underway, we can discuss an impact fee.

American Rescue Plan Budget

Mayor DeGrey stated that she applied for the American Rescue Money. She had to send a copy of our budget for January 2020 with the application. We have received the first installment which was put in the budget as a new revenue account, but we need to know what we want to spend it on to create an expanse account. It can be used to Support Public Health expenditures due to Covid, to address negative economic impacts, replace lost public sector revenue, and to invest in water, sewer and broadband. She spoke to Tyler Timmons from Six County office who stated they would be hiring someone to help cities with the American Rescue Plan (ARP). There would be a charge of \$500 from The League of Cities and Towns to do this hire which can be taken from the ARP. We will be getting approximately \$124,000 from ARP and we can get money the state is providing us well. Discussion with the Council Members was made about fixing or getting a new Backhoe. **Mayor DeGrey** suggested making a priority list on what to spend the money on.

Old City Building Window Repairs

Council Member Kenzy stated that the old city building roof is failing. There are two potholes over the fire departments room. The underline wood has failed, it is held up by underline rubber which is still good. The southwest corner of the building's foundation has failed which makes it very fragile to seismic sensitivity. Just to fix the roof would cost around \$50,000. **Council Member Anderson** expressed liability concerns and stated maybe we should clear off that block and find a Grant to put in a new community center along with a Fire Station. **Council Member Kenzy** stated there will be state grants coming that can with Fire Department. **Council Member Kenzy** stated he can get some plywood and put in a temporary fix on boarding up the broken windows.

Employee Paycheck Direct Deposit

Mayor DeGrey stated that our employees are not set up for direct deposit. We did some checking with our credit union which is Utah Heritage Credit Union and they do not have the capability to do direct deposit because they do not have a NACHA file which Pelorus needs to successfully transfer funds. A NACHA file is a set of instructions that trigger a batch of ACH payments as soon as it is uploaded into a bank portal. The NACHA file includes the account number, routing number, file header and trailer, batch header record, and entry detail. The credit union is not directly linked to the federal government so they cannot do direct deposits. A suggestion was to use Express Bill Pay but Council Member Anderson stated having problems with the bill pay when the City Arts were using it. Another option would be to set up another account like ZIONS bank and transfer enough money from the credit union to ZIONS which has a NACHA file, and they can set up direct deposit. A third option would be to close our account with Utah Heritage Credit Union and open a new account which would be a problem since our SAM's account uses Heritage Credit Union. No decision was made.

Adjourned to a Close Session at: 8:41 p.m.

Information below was added by Mayor DeGrey

Council Member Kenzy motioned to close work meeting August 18, 2021. **Motion was seconded by Council Member Anderson. All were in favor.**

Council Member Clark motioned to move into a closed session to discuss personnel issues. **Motion was seconded by Council Member Kenzy. All were in favor.**

Roll Call for Close Session: Mayor DeGrey, Council Members Chris Anderson, George Kenzy, Craig Clark, Courtney Syme, Paul Penrod



APPROVED