

MSD Office: MSD Board Agenda Item Request Form

This form and supporting documents (if applicable) are due the Thursday before the MSD Board Meeting the following Wednesday at 4:00pm

Date Received (Office Use)	
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Date of Request:	9/2/2021
Requested by:	Crystal Hulbert
Requested MSD Board Date:	9/8/2021
Topic/Discussion Title:	Approval of contract for Design of 2820 South Sidewalk
Description:	Approval of contract between Wcec Engineers Inc Dba Wall Consultant Group (Wcg), and GSLMSD for 2820 South Sidewalk design.
Requested Action:¹	Approval of Contract
Presenter(s):	Crystal Hulbert, Mark Anderson
Time Needed:²	5
Time Sensitive³	yes
Specific Time(s)⁴	n/a
Contact Name & Phone:	Crystal Hulbert 385-468-6623

¹What you will ask the MSD Board to do (e.g., discussion only, appropriate money, adopt policy, approve contracts) – in specific terms.

² Assumed to be 10 minutes unless otherwise specified.

³ Urgency that the topic be scheduled on the requested date.

⁴ If important to schedule at a specific time, list a few preferred times.