

**Gunnison City Council Meeting Minutes
Wednesday, August 4, 2021, 7:00 PM
Gunnison City Hall, 38 West Center
Gunnison, UT 84634**

Present: Mayor Lori Nay, Councilmembers: Robert Andersen, Shawn Crane, and Rod Taylor, City Recorder Steven Jenson, Newly Appointed City Treasurer Deanne Addis, Public Works Director Donald Childs, Pool Manager Matt Reber, Assistant Fire Chief Zach Jensen, Fireman Kelby Nay, Citizens Stacey McIff Vice President of Technical Education and workforce Development, Blake Donaldson, Tyson Jewkes (Ensign Engineering), Councilmember Stella Hill arrived late

Presiding: Mayor Lori Nay

Invocation: Councilmember Shawn Crane.

Consideration for and adoption of a Parameter Resolution 2021-10 authorizing the issuance of Street Improvement Revenue Bonds of Gunnison City, Sanpete County, Utah and calling of a public hearing to receive input with respect to the issuance of such Bonds and any potential impact to the private sector from the construction of the Project – Mayor Nay

Mayor Nay started the discussion is explaining to the Council that this was a resolution to adopt the bonds for the CIB funding to upgrade and repair the streets and roads around the city. In reading about the need for a public hearing, and one not being posted for the proper two weeks. It was decided to table the resolution at this time and wait for another two weeks in the paper to adopt Resolution 2021-10 at the next meeting 9/1/2021. Tyson Jewkes from Ensign Engineering is present to answer any questions

Councilmember Crane made the motion to move forward to hold a public hearing and approve resolution 2021-10 Parameter resolution to adopt the bonds for street project with CIB. Councilmember Andersen seconded the motion. Roll Call vote was unanimous 3-0. Councilmembers Hill and Wanner were not present.

Gunnison Valley Fire Department Update – Assistant Chief Zach Jensen and Fireman Kelby Nay

Zach Jensen came before the Council to get approval to replace Brian Sorensen as the primary vote on the Fire District with Sanpete County. Zach reported that Kelby Nay be appointed to fill that position. Also, Kelby would be helping with purchasing for the fire department due to Fire Chief Jed Hansen moving employment to a vendor that the Fire Department uses. This would allow transparency within the department.

Councilmember Andersen made the motion to approve Kelby Nay as the primary vote with the Fire District for Sanpete County. Councilmember Taylor seconded the motion. The vote was unanimous 3-0. Councilmembers Hill and Wanner were not present.

7:11 Councilmember Stella Hill Arrives

Discuss New Opportunities pertaining to Technical Education with the State's Learn and Work Program at Snow College – Stacey McIff Vice President of Technical Education and workforce Development

The Mayor welcomed Stacey McIff from Snow College and asked her how she was related to Judge McIff. She reported that he was her husband and that she was glad to have the chance to present to the Council. She wanted to inform the public of the opportunities that Snow College now has to offer certifications with Technical skills to help people in the county and surrounding areas to get people skills to get into the work force quicker. These programs are being offered for the next year at a lower rate (Free) and with Snow College, these programs will offer college credit to help work to other degrees as well. After the presentation, the Council thanked Stacey for her presentation and that this should be a good option for people to get the work skills that need to work in the area.

Discussion of Sanpete County Food Pantry – Marty McCain (Director of Fundraising)

Marty McCain wanted to meet with the Council to give an update of what the food pantry is doing and the benefits they are bringing to the area. He mentioned that they are helping 17 families in the area and have decided to have an additional food drop a month at night from 7 pm to 9 pm in the area and are looking for volunteers to help out beginning September 2, 2021. They are also working with the local schools to have food packs to give to kids for the weekends now that school is about to start again. They are also finding more new families each month. The food pantry now has a mobile truck that can be filled and will feed 25 to 30 families and they are glad to for the help of cities to get the work out as well as finding volunteers. There was a sample bag of food that is given out to the school age kids.

Discussion of upcoming Storm Drainage Project included in Road/Sidewalk Improvement Project and problem areas to be prioritized in project – Mayor Nay, Public Works Director Donald Childs

The Mayor turned the time over to discussion of the trouble spots due to the heavy rain to look at where the new road projects to install storm drainage to prevent flooding. Tyson Jewkes from Ensign Engineering reported that a city should be planning for 20-year storms and how long the water goes from point A to point B within city limits. There was a discussion of 200 West, 400 West, 100 West from 100 South to 300 South. There are some major problems along 100 East from HWY 89 to the stream at 500 South.

It was mentioned that Hal Hendrickson's walk-in basement was flooded and there was no way for the water to go anyway. 200 West was a point of focus. It was mentioned that these items would need to be talked about in determining what streets should be a major focus when the CIB funding comes in and construction is started next year. The subdivision going in at 500 West and Center Street would be a problem when those houses are built, and the water runs south to homes on 100 South.

Discussion of New Position with Public Works – Mayor Nay

Mayor Nay began the discussion with saying the need to have another position with the Public Works Department to be an assistant to Donald Childs. This position would be a full-time position with benefits and would train to if possible, take over for Donald when he retires. The position was allocated in the current budget. The discussion was to see what qualifications would be needed and the description that is currently in the policy manual. The Mayor went over the qualifications for the public works supervisor and to see if those are the same certifications needed for the assistant. Public Work Supervisor Donald Childs wanted the certifications to be obtained no longer than 9 months after hire. Sewer and Water certifications would be required for the position. Heavy equipment operation would be great to have as well as experience in construction a plus. The Mayor would go over that with Donald and come up with a job description and send it out to the Council before putting it in the paper. It will be with Messenger, Gazette, and on the Workforce Services website. The application process would end on September 3, 2021 and then have interviews the first or second week of September.

Discussion of Updating Ordinances for Administrative Staff – Mayor Nay

The Mayor reported that there were several good applications received for the City Manager position, however, there were a few people that contacted the Mayor to let her know that due to the working of the city code for City Administrator, they did not feel the job would be very stable. She had looked over the code and there were a few things that she thought needed to be changed before going forward with appointing a City Manager. Some of the Councilmembers thought that it was good to go back over the code and see what could be updated to reflect the position as it should be going forward. Being able to remove someone without cause did give some pause in applying for the job. It was decided to have more discussion and to hold off on the process of hiring a City Manager at this time. The Mayor will look for help outside the city as well.

Proposed Approval of City Council Minutes for Wednesday, June 12, 2021, Wednesday, July 21, 2021

City Recorder Steven Jenson explained there was a personal incident with his girls in Pleasant Grove that prevented him from getting the minutes completed this time. There were computer issues in the office and the minutes files lost. There were no minutes to approve currently.

Approval of Bills and Adjustments

Councilmember Crane made the motion to approve the bills. Councilmember Hill seconded the motion. The vote was unanimous 4-0.

Other Business

Recreation Department Report: It was reported that the Recreation Department is scheduled to come on August 18, 2021 to report to the Council about how the department is doing and how the funds are being used for programs in the community. The Mayor reported that Gary Keddington would be in town that day and would help with their budget as well. She would like the Police Department to report as well and would invite them to come as well. It was asked if all the RAP tax goes to recreation. It goes to the department and then it is determined where to spend it with programs in the community.

Construction Projects: The Mayor reported that due to the heavy rain the trail next to HWY 89 is on hold and by Monday it should be dry enough to put the asphalt down. reported that the Ballfields are coming along and concrete should be done by the following week.

Road Constructions Specs.: Councilmember Taylor reported that Sunrise Engineering will be able to work with the City to complete a set standard for roads that the City can adopt for future road construction standards. This way in the future any development there are set standards that can be adhered to. There are many roads in town that are different widths. The next work meeting for discussion of roads will be September 13, 2021 at 5:30 pm.

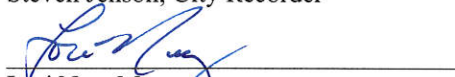
Watering: Councilmember Hill wanted to know if Donald is being compensated for the extra work that he is doing in the evening for turning on and off the irrigation water to make sure different sections of town can water. It was reported that Donald got a raise in the new budget, so he is being compensated. She also asked if there is a weekend on call schedule to make sure others can be gone in case of an emergency.

Adjourn

Adjourn: Councilmember Andersen made the motion to adjourn. Councilmember Taylor seconded the motion. The motion passed with a unanimous vote.

Adjourn


Steven Jenson, City Recorder


Lori Nay, Mayor

9/1/2021
Approval Date