

Minutes of Work Session

Board of Education
Ogden City School District
1950 Monroe Boulevard, Ogden Utah

A Work Session of the Board of Education of Ogden City School District was held Thursday, August 5, 2021 beginning at 5:00 PM in the Henry Barker Board Room. The following were present when the meeting convened:

Members:

Jennifer Zundel, President
Joyce Wilson, Vice President
Amber Allred
Arlene Anderson
Douglas B. Barker
Nancy Blair ~ *absent*
Susan Richards

Staff:

Luke D. Rasmussen, Superintendent
Zane K. Woolstenhulme, Business Administrator
Paula Bosgieter, Executive Assistant
Terry Humphreys, Highland Junior High Principal
Ken Crawford, Support Services
Karen Harrop, Special Education
Chad Carpenter, Assistant Superintendent

Work Session, Board Room

1. Action Item: Administrative Appointments

Superintendent Luke D. Rasmussen recommended the following individuals be appointed as administrators:

- Chelsea Budge as assistant principal at Highland Junior High School. Ms. Budge was unable to be present at board meeting; Highland Principal Terry Humphreys read a prepared statement from Ms. Budge.
- Velden Wardle as assistant principal at Mount Ogden Junior High School. Mr. Wardle was invited to address the board and expressed his appreciation and excitement for this opportunity.

MOTION: Motion to approve Chelsea Budge as assistant principal at Highland Junior High. This motion, made by Joyce Wilson and seconded by Amber Allred, Passed.

Amber Allred: Yea, Arlene Anderson: Yea, Douglas B. Barker: Yea, Nancy Blair: Absent, Susan Richards: Yea, Joyce Wilson: Yea, Jennifer Zundel: Yea
Yea: 6, Nay: 0, Absent: 1

MOTION: Motion to approve Velden Wardle as assistant principal at Mount Ogden Junior High. This motion, made by Douglas B. Barker and seconded by Susan Richards, Passed.

Amber Allred: Yea, Arlene Anderson: Yea, Douglas B. Barker: Yea, Nancy Blair: Absent, Susan Richards: Yea, Joyce Wilson: Yea, Jennifer Zundel: Yea
Yea: 6, Nay: 0, Absent: 1

2. Information: BDK Project Management Report

Ken Crawford, Support Services, gave a report to the board regarding the Ben Lomond Health and PE Facility construction project. Sod has been laid on the softball and soccer fields, and we appreciate Ogden City for working with us regarding water restrictions to keep the sod from drying out. Board members asked questions and Mr. Crawford responded. Chris Kartchner, BDK, gave a report to the board regarding the bond program projects. Most construction meetings are taking place virtually. Supply chains are still under a bit of strain due to shortages. East Ridge building construction is completed and Horace Mann has been demolished. Sod will be delayed until spring due to water shortages. East Ridge ribbon cutting is scheduled for next Thursday, August 12, at 5:30 p.m. Polk and T.O. Smith projects are moving along quickly and on schedule. Mr. Kartchner responded to questions from board members.

3. Information: Facilities Master Plan Overview

Zane Woolstenhulme, Business Administrator, gave a report to the board regarding Facilities Master Planning. He reviewed the Capital Project List and explained the tiered list to board members. Mr. Woolstenhulme responded to questions from board members. Board President Zundel provided further explanation regarding the tiered list and priority of projects. Mr. Woolstenhulme explained

the Fall Enrollment History form and pointed out that enrollment is declining. A Land Use Planning Committee has been formed and will begin meeting to discuss district properties and future land use. This advisory committee will include board members, real estate representatives, community leaders, and district leadership. Discussion ensued regarding school capacity at each school location. Superintendent Rasmussen provided additional information regarding capacity at the secondary level. President Zundel recommended this topic be further considered by the Student Achievement Committee and Budget, Finance, and Facilities Committee.

4. Information: Davis Demographics Introduction

Mr. Woolstenhulme introduced Ken Ward from Davis Demographics who gave a report to the board regarding the work they will be doing with the district regarding enrollment projections, demographics, and boundary recommendations. ESRI GIS software will be used to forecast enrollment throughout the district, as well as student data, birth data, migration and mobility factors, and new housing construction projects. Mr. Ward responded to questions from board members. Discussion ensued regarding the timeframe and process of forecasting enrollment. Information will be provided to the board this fall to make decisions for redistricting in the coming spring.

President Zundel called for a brief recess at 6:57 p.m. The meeting reconvened at 7:05 p.m.

MOTION: Motion to change the order of agenda items to accommodate outside presenters to go in the following order: 8, 9, 7, 5, 6. This motion, made by Douglas B. Barker and seconded by Joyce Wilson, Passed.

Amber Allred: Yea, Arlene Anderson: Yea, Douglas B. Barker: Yea, Nancy Blair: Absent, Susan Richards: Yea, Joyce Wilson: Yea, Jennifer Zundel: Yea
Yea: 6, Nay: 0, Absent: 1

5. **Board Committee Reports**

- a. Budget, Finance and Facilities Committee: no report at this time
- b. Student Achievement Committee: no report at this time
- c. Policy and Law Committee

Chair Joyce Wilson gave a report to the board regarding the Policy and Law Committee meeting. Three policies were discussed including Board Policy 8.203 Special Education Policy and Procedures Manual; 8.204 Student Testing, Assessment and Grading; and 7.400 Employee Internet Acceptable Use Policy related to social media and communication with students. The board chair recognized Special Education Director Karen Harrop, who explained revisions to the Special Education policy and procedures manual to align with federal and state rules and regulations. The board chair recognized Jessica Bennington, Human Resources, who gave a report regarding policy updates that will be presented in the next board meeting.

6. Information: Special Education Policy and Procedures Manual Revisions

Karen Harrop, Special Education Director, reviewed the state updates regarding the Special Education policy and procedures manual. The revisions have been approved by the Utah State Board of Education and now require approval by our local board of education. Key revisions were highlighted, such as methods for identifying student disabilities and how special education funds may be used. Ms. Harrop responded to questions from board members. Board President Zundel called for a motion to approve the first reading of these policy and procedure manual revisions.

MOTION: Motion to approve the proposed first reading of Special Education policy and procedure manual as presented. This motion, made by Joyce Wilson and seconded by Arlene Anderson, Passed.

Amber Allred: Yea, Arlene Anderson: Yea, Douglas B. Barker: Yea, Nancy Blair: Absent, Susan Richards: Yea, Joyce Wilson: Yea, Jennifer Zundel: Yea
Yea: 6, Nay: 0, Absent: 1

7. Information: ESSER Allocations and Use of Funds

Assistant Superintendent Chad Carpenter gave a presentation to the board regarding the ARP ESSER funds allocation and allowable uses. Mr. Carpenter responded to questions from board members.

8. Information: District and Community Advisory Council on Equity

Superintendent Luke D. Rasmussen gave a report to the board regarding the formation of a District and Community Advisory Council on Equity. Applications have been sent out to potential candidates in the community and the council will be formed to support all students. Mr. Hoa Truong has been contracted to facilitate this committee. Board member Anderson read a prepared statement regarding her experience growing up in Ogden as a student of color. Mr. Truong gave a background on himself

and a brief overview of the work he will be doing with Ogden School District. Board President Zundel shared comments regarding this topic and is excited to move forward in the direction of removing barriers and roadblocks for all students. Discussion ensued regarding this opportunity and potential candidates for the council.

9. Information: Keeping Ogden Healthy Update
- Superintendent Rasmussen gave a report to the board regarding an update related to our "Keeping Ogden Healthy" plan. HB1007 states we cannot require face masks; parents and students may choose whether or not to wear a mask. We will continue to sanitize classrooms, playgrounds, touch points, and utilize spacing where possible. We will continue to partner with Weber-Morgan Health Department and follow their recommendations. Superintendent Rasmussen responded to questions and comments from board members.

Note: A copy of related materials and an audio recording of the meeting can be found at www.ogdensd.org

President Zundel adjourned the meeting at 8:27 p.m.

President

Business Administrator