



Regular City Council Meeting

Minutes

Tuesday, July 27, 2021 at 6:00 pm

AGENDA

A regularly scheduled meeting of the Duchesne City Council will be held at the Duchesne City Office Building, 500 East Main, Duchesne, UT at the above date and time. The agenda will be as follows:

1. Roll Call, Prayer, Pledge

Minutes:

Mayor Rodney Rowley conducted the meeting. City Recorder, Kim Riggle, took minutes. City Council Members present were Jason Baker, Dawnette Browning, Bryce Hamilton, Jeannie Mecham and Danny Peatross.

Public Attendees: Neal Fraser, Kim Sylvester, Susan Peatross, Carol Thomas, Stephen Potter, RoJean Rowley, Dea Skewes, Kathy Harrison, Rod Harrison, Sherry Lott, Alan Rydman, Eddie Roberts, Abby Roberts, Bonnie Nielsen, Keith Rowley, Sonora Moore, Chad Peatross, Charlotte Ivie, Hal Ivie, Brandon Bench, Lane Genereaux, and Deb Herron.

Council Member Peatross offered the prayer.

Mayor Rowley led the Pledge of Allegiance.

2. Minutes

Minutes:

MOTION by Council Member Browning, seconded by Council Member Peatross to approve the minutes from July 13, 2021.

- Council Member Baker – Aye
- Council Member Browning – Aye
- Council Member Hamilton – Aye
- Council Member Mecham – Aye
- Council Member Peatross – Aye

Motion carried by unanimous vote.

3. Business License

Minutes:

Sonora Moore is buying Maria Fabrizio's Sugar Shack and will change the name to Black Sheep Coffee. She plans to run things similarly to Maria but will add more breakfast items and possibly ice cream. Sonora lives in the mini-ranches and moved to Duchesne to get out of Provo.

MOTION by Council Member Hamilton, seconded by Council Member Mecham to

approve a business license for Black Sheep Coffee contingent on finishing the business license checklist.

- Council Member Baker – Aye
- Council Member Browning – Aye
- Council Member Hamilton – Aye
- Council Member Mecham – Aye
- Council Member Peatross – Aye

Motion carried by unanimous vote.

4. Airport Update - Neal Fraser

Minutes:

Neal Fraser presented a 21-slide PowerPoint to the Council and public reviewing what JUB Engineers has done so far on the airport master plan. He discussed the Technical Advisory Committee (TAC) and their role in the process, the project process and workflow, project schedule (they are approximately half way to completion and on schedule), stakeholder feedback, facility requirements, and future design standards. After presenting several alternative configurations for airside and landside facilities and discussing the pros and cons of each, Neal presented JUB's preferred configurations. Duchesne City's elevation, potential for future commercial ventures, and staging for firefighting activities were contributing factors in the final recommendations.

- Council Member Hamilton requested a copy of the PowerPoint presentation and pdfs of supporting documentation. Neal will email this information.
- Council Member Browning asked if the pilots who use the airport were involved in the process because they will know more about what needs to happen at the airport. Neal explained that the TAC was created from everyone including the pilots who are stakeholders at the airport. Not everyone on TAC participated in every meeting, but all were contacted and invited.
- Council Member Peatross asked about present and future easements across airport property. Neal explained that all easements are noted in the plan and stressed that because Duchesne City has accepted federal grants at the airport, companies requesting easements on airport property are required to pay fair market value. Kim Sylvester can help calculate that value and emphasized that all easements need to be included on the airport map. Alan Rydman asked if the easements were all lumped together or are they all in separate agreements. Mayor Rowley said they were all separate agreements. Council Member Peatross explained that the City Council is careful to make sure there are no aerial interferences with the airport.
- Neal requested the Council review what JUB has completed so far. He encouraged them to reach out to him with any questions or concerns. The next step is to get the Council's stamp of approval and then JUB can move forward. Mayor Rowley will put this on the next City Council meeting agenda.

5. Boundary Line Adjustment - Eddie Roberts

Minutes:

Eddie Roberts presented the proposed boundary line adjustment plat map to the council and Deb Herron projected a copy of the map for everyone to view. The proposed change separates Eddie's mother's home from the adjacent lot and moves the boundary line over so there are 8 feet between the house and the east, side lot line. The boundary line adjustment also gives Tori Purdy an additional 8 feet to her west, side lot line, along the existing fence line. The Council briefly discussed the boundary line adjustment. Council Member Peatross asked Deb Herron if the proposed map meets Planning and Zoning requirements and she said the lot meets residential standards.

MOTION by Council Member Hamilton, seconded by Council Member Peatross to approve the boundary line adjustment.

- Council Member Baker – Aye
- Council Member Browning – Aye
- Council Member Hamilton – Aye
- Council Member Mechem – Aye
- Council Member Peatross – Aye

Motion carried by unanimous vote.

6. Stephen Potter - Variance for Garage**Minutes:**

Stephen Potter approached the Council to find out what they decided to do about his variance application. Council Member Browning said Lane went and marked where the sewer line ran under the property. She said it is not uncommon to build a pad over a sewer line and that the Council discussed the variance and decided that it could be granted. However the issue was not a line item on the last meeting agenda so the Council could not vote at that time. Council Member Baker wanted to make sure Stephen understood that if there is a problem with that line, the City may have to dig up his driveway to access the line. Stephen understands this is a possibility.

MOTION by Council Member Browning, seconded by Council Member Hamilton to accept the variance to build the garage closer to the front lot line than the required minimum 20 feet.

- Council Member Baker – Aye
- Council Member Browning – Aye
- Council Member Hamilton – Aye
- Council Member Mechem – Aye
- Council Member Peatross – Aye

Motion carried by unanimous vote.

7. Main Street and Strawberry Cemetery Follow Up - Rojean Rowley**Minutes:**

- Rojean Rowley approached the Council to follow up with the Mayor and Council and discuss some of the continuing problems with Main Street and the Strawberry Cemetery. Rojean explained that the cemetery is completely burned

up and the west end of Main Street is not getting any water. The City will lose the trees in front of Freedom Realty if something doesn't change. It takes about 3 days to mow all of Duchesne City property and that happens about every 10 days. She wants to know what the plan is for taking care of these issues. Mayor Rowley said the new pump will be installed tomorrow. RoJean pointed out that Mayor Rowley said it would be done last week when they discussed these issues previously. Mayor Rowley said the city workers are watering with the water truck until the pump can be fixed. RoJean said this was not sufficient. She then asked about the sprinkler system on Main Street and why the sprinklers were not coming on automatically. Mayor Rowley pointed out that the sprinklers were being turned on manually everyday. RoJean asked if there was a plan to dig out the built-up ground around the sprinklers. Council Member Peatross commented that he thought the Council and Mayor had decided to dig out one block every year and assumed the beautification committee would coordinate that effort. Council Member Browning said she started that project but didn't push hard enough to get it completed.

- Sheri Lott approached the Council to explain that there are a lot of volunteers that are willing to help, they just need a list of things they can do. The sprinklers on the west end of town need to be dug out. Council Member Browning asked if the City was going to install concrete. Council Member Peatross said he understood from the discussion at the work meeting that the City would keep the grass. Sheri explained that the problem is too much dirt build-up. Council Member Peatross said at one time there was a list created of the biggest problem areas on Main Street. Sheri Lott explained that Morgan Fabrizio's place is not getting any water and emphasized that there are people willing to help, they just need a list of things to do. RoJean offered to take the employees around and show them what to do. Council Member Baker said at the work meeting he understood the city workers were going to bring the mini-x to dig out the sprinklers. Lane has dug out 236 so far. Dea Skewes said she hasn't heard anything from the City telling the volunteers what to do. She doesn't feel like she can do it without the City's blessing. Dawnette will set a time and let everyone know. Council Member Peatross has thought about how to reduce the costs of maintaining Main Street. He remembers back in the 90's the City spent millions of dollars to narrow the street and install green strips. It looked good then and he would like to see it continue to look nice. Sheri explained that nothing is maintenance free and that is just how it is. Kathy Harrison commented that where bricks have been installed they look good and have been in for years. Council Member Browning said she has thought about having a volunteer night even though it is a struggle to get people involved, but it is worth it. Sheri said she wishes more youth would get involved to take ownership of the beauty of the town. She described watching Main Street slowly deteriorate as a friend dying a slow death. She is not blaming anyone, but wants the town to reflect the people who live here and the town is not full of people

who behave slovenly. Council Member Browning puts a “Tip of the Week” on Facebook every week. RoJean commented that if the city workers don’t take pride in what they do, then the volunteers won’t be as apt to help. Carol Thomas said if the city workers won’t take pride in what they do, then no one else will either. Kathy Harrison believes other communities look down upon Duchesne City because of how Main Street looks. Council Member Browning said she will put information out on the Duchesne Public Facebook page. Sheri reminded the Council that some people who want to help are not too tech savvy.

- Kathy Harrison wanted to know exactly what was decided. The Council and Mayor briefly talked about the pump for Strawberry. Lane Genereaux said Duchesne City makes the State’s Department of Water Conservation list every year for what not to do. They recommend not having grass in strips any narrower than 6 feet. RoJean asked if the Department of Water Conservation has any authority over Duchesne City. Lane explained that the Department is coming next year to perform a water conservation audit. RoJean would like to see the documentation. Lane explained that as the water superintendent he is the one who has to answer to the State for how Duchesne City uses its water. RoJean doesn’t understand how Lane can get in trouble. Sheri believes the State’s concerns are for new construction. Lane explained that the State won’t come out and tell the City they can’t do something, but they will point out all the water waste. Kathy doesn’t believe the water is wasted if it flows down the river. Council Member Browning asked if she needs to fill out the Central Utah Water grant application. She will make another map of Main Street’s problem areas. Council Member Mecham agreed to help.

8. Planning And Zoning

Minutes:

The Planning and Zoning Commission had nothing to report.

9. 15 Minute Open Session

Minutes:

- Keith Rowley reported on the flagpole project. He said the initial quote to install the flag was about \$50,000 without sales tax. Because the city sponsored the project, Colonial Flag will not charge the sales tax. There have been some delays but the flag is now up and looks really good. There is approximately \$20,000 still remaining on Colonial Flag's bill but Keith hopes to raise that money by Fair week. There is currently no light on the flag. He has contacted Moon Lake Electric several times but no one has gotten back to him so far. He will keep trying. He talked about a few options for lighting the flag including putting a light on the Centennial Building or having solar panels up on the hill. Hal Ivie asked if someone was going to take the flag down at night and pointed out that it is illegal to fly the flag at night without being lit up. Keith said the flag weighs too much to put up and take down every day and night but he is working

on getting a light on the flag. The Council expressed appreciation for Keith's efforts in getting the flag installed.

- Brandon Bench said if Duchesne City has water and wants to water the grass on Main Street, then it should. He doesn't think someone in Salt Lake City should tell Duchesne what to do with its own water. He then thanked the City Council for their support of the sports complex project and thanked the Mayor particularly for getting the CIB grant and loan for the project. Superintendent Brotherson thought the City Council meeting was next week otherwise he would be here to express his gratitude in person. Brandon said they will schedule a work meeting soon with the architect to discuss how to move forward. He then reported on Phase 3 of the High School. The School District has employed a Construction Management General Contractor. The School Board voted to add the 400-seat balcony to the project. The project will go out to bid this winter and construction begins in the spring. The sports complex project will begin after baseball and softball season ends next year. Mayor Rowley expressed his disappointment that the Duchesne County School Board won't have a meeting in the Duchesne County seat. Brandon is working on getting some meetings in Duchesne. Council Member Peatross asked about Horrocks Engineers being used as the engineering firm. Mayor Rowley said he is looking into this. Brandon said he is not sure how everything will work out but is looking at a lot of things.

10. Book Of Complaints, Concerns And Comments

Minutes:

There were no new complaints, concerns or comments written in the book.

11. Mayor And Council Review Of Old Business

Minutes:

- Mayor Rowley reported that the pump specialist that came to look at the pump at Strawberry Cemetery said everything looks good and didn't know why the pump burned up. Council Member Hamilton asked if the pump had thermal protection. Mayor Rowley said that it did not. Council Member Mecham asked if the pump was under warranty. Mayor Rowley said that it was under warranty for one year but the one year was over. He has the replacement pump and buoy to hold the pump up out of the fine silt. Council Member Mecham asked if there is a warranty on the new pump. Mayor Rowley said there is a warranty on the new pump. Council Member Peatross asked if the fine silt caused by the fire was part of the problem. Mayor Rowley is not sure but said that is a possibility.
- Mayor Rowley reported that Christina Spencer quit her job as bowling alley manager. He advertised for a part-time manager position in the newspaper. Council Member Browning asked if the bowling alley has been closed in July. Mayor Rowley said yes it has been closed except for parties. Kim Riggle clarified that Christina was still doing open bowl in July.
- Mayor Rowley said he hired Nikki Wilson (Erhman) to work at the cemetery. She

seems to be doing a good job so far. She will be working 2-3 hours per night after her full-time job at the jail. Dea Skewes explained that it took her and one other person approximately 10 hours to cut down all the weeds around the headstones at Duchesne Cemetery. Mayor Rowley said only one other person, Kaycee Powell, answered the ad for seasonal part-time help. He is thinking about hiring her. He commented that he believes Wiley is doing a great job on Main Street and explained that he not only waters the flowers but also does some weed eating, mowing, and turns on sprinklers. Council Member Peatross said he will go and look at the trees in front of Freedom Realty to see how bad they are.

- Council Member Browning reported that Governor Cox has declared 9/11 a day of service. Jan Hanberg contacted her about coordinating some service projects with the Duchesne Stake but doesn't want this to be just a church thing. The new Park Ranger says as the lake level drops, there is a lot of garbage being exposed around the lake. Council Member Browning asked the Council if they knew of any other service projects the community could do. Lane Genereaux suggested the sprinklers on Main Street could use some help.
- Council Member Browning requested that the City invest in better microphones for the Council Chamber room. She said if citizens are going to take the time to attend Council meetings, they should at least be able to hear what is going on. Council Member Hamilton believes this would not be an expensive fix. Kim Riggle said she would look into how much new microphones would cost. Council Member Hamilton will also look at different options and bring some microphones in to test which ones will work best.
- Council Member Peatross asked if Twin D had been contracted to map out the 10 miles of sewer lines. Mayor Rowley said they are contracted to come. Lane said the scheduled visit has been changed a couple of times because of flooding in different cities around the state. He hopes they will be coming soon.

12. Work Session

Minutes:

There was no work session.

13. Executive Session

Minutes:

There was no executive session.

14. Adjournment

Minutes:

MOTION by Council Member Baker, seconded by Council Member Hamilton to adjourn the meeting at 7:36 pm.

- Council Member Baker – Aye
- Council Member Browning – Aye
- Council Member Hamilton – Aye

- Council Member Mecham- Aye
- Council Member Peatross - Aye

Motion carried by unanimous vote.

Attest:

Kim Riggle, Recorder: _____

Rodney Rowley, Mayor: _____

Contact: Kim Riggle (duchesne@ubtanet.com 435-738-2464) | Minutes published on 07/28/2021,
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