

**Legacy Preparatory Academy Governing Board Meeting**  
2214 South 1250 West Woods Cross, Utah, 84087  
Thursday, August 19, 2021, 7:00 PM, In-Person/Virtual Meeting

**Online Meeting Access** - Link (<https://us02web.zoom.us/j/83538065297>)

**AGENDA**

**Business of the Governing Board**

- 7:00 OPEN MEETING: ROLL CALL AND WELCOME TO PUBLIC (5 MIN) – Al Pranno
- Roll Call, Opening comments
- 7:05 BOARD UPDATE (10 MIN) – Al Pranno
- Acceptance of resignation of John Hastings
  - Acceptance of resignation of Brandie Evans; *welcome!* as Managing Dir. of Operations
  - Notice of Al Pranno vote and appointment as Board President
  - New Board member discussion:
    - Maximum/minimum membership;
    - Current membership;
    - Optimal membership? Expansion?
    - Recruitment/timing?
- 7:15 APPROVAL OF PAST BOARD MEETING MINUTES (5 MINS) – David Ray
- Ten most recent Board meetings – mostly closed meetings
  - Final approval and direction to post to State & Internal
    - Quorum = majority of membership (currently, 4 members)
    - Motions carry = majority of quorum
- 7:20 MISSION STATEMENT – CHANGES AND IMPORTANCE (10 MIN) – Anna Mark
- Voted and approved by Board 5-13-21: *Legacy Preparatory Academy will cultivate intellectual and moral virtue according to classically based pillars of truth, goodness, and beauty.*
  - Reason for modification: 2020-21 Audit
  - Process of modification and notification
  - Importance and Internal adoption and requirements
  - Board comment
- 7:30 BOARD AND ADMINISTRATION AREAS OF FOCUS FOR 2021-22 SCHOOLYEAR (10 MIN) – Andrew Levin
- 2021-22 Focus: Ideas?
    - a. Management of successful transition and restructure
    - b. Re-focus on Classical Education and branding
    - c. Timely progress of campus consolidation and construction, including preparation for physical consolidation
    - d. Safety maintenance – both physical and mental, of teachers, staff, administration, and other stakeholders
    - e. Monthly review and accountability of all approved school and board policies in accordance to the Board Policy calendar
    - f. Communication improvements and transparency
    - g. Measurement and improvement of high-quality effective education including use as a core competency and marketing differentiation strategy

- h. Development of educators & administration; enrollment; branding and other marketing
- i. Ongoing review and remedy if appropriate, of foundational structures, processes and procedures (e.g., policies and assurances; onboarding/outboarding; compensation review and schedules; internal controls compliance; Website; Charter and State compliance)
- j. Others? Board comment

7:40 BOARD EDUCATION (5 MIN) – Jim Collings

- Discussion regarding Classical Education model, overlapping with Fine Arts
- Other ideas? Board comment

**Business of Administration and Staff**

7:45 SAFETY OF ADMINISTRATION, TEACHERS AND STAFF, STUDENTS, AND STAKEHOLDERS (10 MIN) –Jules Snarr & Lee Peterson

- COVID – 19 status and protocols; preparation for possible pivot; liaison?
- ✓ Direction from the Board: at next meeting, provide written process and procedure checklist for ongoing monitoring of 1) educator and student COVID – 19 status; 2) monitoring and update of State mandates and guidelines; 3) liaison
  - HVAC update – South Campus

7:55 COMMUNICATION AND TRANSPARENCY (10 MIN) –Alisha Johnson

- Importance: internal and external
- Focus areas
  - Success stories
  - COVID – 19 and other health (e.g., HVAC)
  - Structural changes and transition
  - Campus consolidation and construction
  - Teacher spotlight!
  - Others?
- Medium and timing
  - Newsletter?
  - Consistent update email?
  - Others?
- ✓ Direction from the Board: at next meeting, provide pros and cons of various options and decision on best method, content and timing; author(s)

8:05 MANAGING DIRECTORS REPORTS (First reports due on Sept. 9, 2021) (10 MINS)  
– Brandie Evans & Priscilla Stringfellow

- State mandate of reporting:
  - One, single, combined monthly report, posted to State website with meeting minutes within 3 business days from meeting
  - School policy to post to School website with meeting minutes
- What information would Board like to see in reports from each Managing Director?
- ✓ Direction from the Board: at next meeting: 1) explain process of gathering, consolidating, and providing combined monthly report; 2) commitment of due dates; 3) inclusions; 4) proper posting by Board to State website, and by Administration to School website

8:15 RESTRUCTURE UPDATES (10 MIN) – Brandie Evans & Priscilla Stringfellow

- Managing Director of Academics (MDA)
  - Organizational Chart
  - Promotions/placements
  - Vacancies

- Teachers status (paras and instructors, also)
- What Board would like to see from MDA in combined monthly report?
- Managing Director of Operations (MDO)
  - Organizational Chart
  - Promotions/placements
  - Vacancies
  - What Board would like to see from MDA in monthly reports
- ✓ Direction from the Board: monthly update of any prospective or instituted changes

8:25 CAMPUS CONSOLIDATION AND DEVELOPMENT (5 MIN) – Lee Peterson

- Status of sale of South Campus
- Status of construction of new facility
- Status of OneWest Contract and Lease – if ready, Board vote?

8:30 FINANCIAL MANAGEMENT REPORT & GRANT APPROVAL (10 MINS) – Carol Chomjak, Jules Snarr & Anna Mark

- Financial report review
- Key state reports
- Discuss results of Fraud Risk Assessment with handout
- Bonding status for consolidation and construction project
- Grant Application Approval
  - RDA: \$35,311.50
  - ESSER III (AKA ARPA): \$190,750
  - Professional Learning Grant/Early Learning: \$6632.40
  - Early Learning: \$38,131.91
- Purchases over \$5000
  - Enrollment Professor: \$13,000 (\$2500 monthly installments); Others?

8:40 PUBLIC COMMENT (5 MINS) – Al Pranno

- Review of public comment protocol and feedback
- Online and in-person commentors

8:45 CONSENT AGENDA (5 MINS) – Brandie Evans & Priscilla Stringfellow

8:50 CLOSED MEETING: To discuss character, professional competence, physical or mental health of an individual (employee or student), and any of the following topics, if necessary: strategy sessions to discuss the purchase, exchange, lease or sale of real property; collective bargaining; or pending litigation.

Description	Owner	Due Date
Update Utah Public Meeting Notice website	David Ray	08/23/21
Upload Approved Minutes, Audio and Materials to Utah Public Notice website for month of the original meeting – Label file as <i>Approved</i> with Date	David Ray	08/23/21
Upload Approved Minutes, Audio and Materials to Legacy Preparatory Academy Website for month of the original meeting – Label as <i>Approved</i> with Date	Jules Snarr	08/23/21

~9:00 ADJOURN

# Legacy Preparatory Academy Board Meeting

## Public Comment Instructions

Thank you for attending the Legacy Preparatory Academy Board Meeting and for your willingness to share your feedback during the public comment portion of this evening's meeting. We hold great value in hearing from the school's stakeholders and appreciate you taking the time to share your comments with us.

To ensure compliance with the Open Meeting laws, privacy laws, and other legal obligations, the Board will not engage with a speaker in deliberation on comments as they are presented during the public comment period(s). At its discretion, the Board may schedule issues raised by a speaker for deliberation at a future meeting.

To keep our meetings productive and efficient please observe the following instructions when making your comments:

- Please state your name prior to making your comments
- To allow all in attendance an opportunity to address the Board, all comments will be limited to 3 minutes
- All comments should address issues, not individuals
- All comments should be directed to the governing Board- not administration, teachers, or other members in attendance of tonight's meeting
- Disruptive comments and conduct are not allowed. Disruptive comments and conduct include but are not limited to; the use of profanity, discriminatory statements, vulgarity, comments, or conduct that violate the law, and other comments or conduct that interfere with the Board's conduct of its business. The Board shall provide at least one verbal warning to a speaker if he or she makes disruptive comments or engages in disruptive conduct. If, after at least one verbal warning, the speaker persists in making disruptive comments or continues to engage in disruptive conduct, the Board may end that person's privilege of address and/or escort the individual from the meeting. Any meeting attendee who, at the direction of the Board is escorted from the meeting, will not be readmitted for the remainder of the day.

*Legacy strives to convey the traditional virtues of civilization: nobility, temperance, fortitude, practical wisdom, and justice. "We believe in courtesy, the ritual by which we avoid hurting other people's feelings by satisfying our own egos," so said Kenneth Clark; and in the words of Mary Crist Fleming, "We teach good manners by modeling them. We always strive for courteous behavior, even under stress. Courtesy keeps us – teachers and students, adults and children – happy, purposeful and poised, able to allow the respect for one another we ought to feel, and quick to treat one another with cordial dignity. Courtesy is the necessary ground for our communal and scholarly lives."*