

DSUTM

DIXIE STATE UNIVERSITY
ST. GEORGE, UTAH

*Board of Trustees
Meeting Agenda*

Friday, September 20, 2013

*Jeffrey R. Holland Centennial Commons
Zion Room*

Executive Session - 8:30 a.m.

General Session - 9:30 a.m.



Memorandum

To: Dixie State University Board of Trustees
Cc: Other Meeting Attendees
From: President Stephen D. Nadauld
Date: September 17, 2013
Re: **Board of Trustees Meeting – Friday, September 20, 2013**

Dear Trustees and Other Meeting Attendees:

The first Dixie State University Board of Trustees Meeting of the 2013-2014 academic year will be held this Friday, September 20, 2013 in the Zion Room on the fifth floor of the Jeffrey R. Holland Centennial Commons Building on the Dixie State University campus. A continental breakfast will be served.

The meeting schedule will be as follows:

- **8:30 a.m.** – Executive Session (for Trustees only)
- **9:30 a.m.** – General Session (for all meeting attendees)
- **12:00 p.m.** – Luncheon in the Gardner Center Cottam Room (for all meeting attendees)

Enclosed is your meeting agenda.

Please let us know if you have any questions or concerns. Thank you for your great service to Dixie State!! We look forward to being with you on Friday.

Enclosure

1	Agenda
2	President's Report
3	Minutes
4	Other Action Items
5	Discussion/- Information Items

**DIXIE STATE UNIVERSITY
BOARD OF TRUSTEES MEETING
Zion Room, Jeffrey R. Holland Centennial Commons
Friday, September 20, 2013
Executive Session (for Trustees Only) – 8:30 AM
General Session (for All Meeting Attendees) – 9:30 AM**

A G E N D A

[*] = Handout Included

- I. EXECUTIVE SESSION (8:30 to 9:30 AM)
- II. WELCOME/INTRODUCTIONS (Chair Steven G. Caplin)
 - Dr. Christina J. Durham, New Member of the Board of Trustees
 - Carlos Morgan, DSU Student Association President and Member of the Board of Trustees
 - Dr. Bill Christensen, Executive Vice President and Vice President of Academic Services
 - Dr. Brent Hanson, Dean of the School of Fine Arts
 - Dr. Assunta Hardy, Director of Academic Assessment
 - Dr. Don Hinton, Dean of the School of Humanities
 - Dr. Philip Lee, Interim Dean of the School of Business and Communication
 - Dr. Eric Pedersen, Dean of the School of Science and Technology
- III. SWEARING IN OF NEW TRUSTEES (Chair Caplin)
- IV. PRESIDENT'S REPORT (President Stephen D. Nadauld)
 - A. *The Office of Ombuds – Mission, Charter, Contacts, Resources
 - B. *Draft of Tobacco-Free Campus Policy
 - C. *USHE Budget Request
 - D. Other
- V. ACTION ITEMS
 - A. Approval of Minutes (Chair Caplin)
 - *Monday, April 29, 2013
 - B. Administrative Services
 - *Investment Report (Paul Morris/Scott Talbot/Cheri Capps)
 - *Budget Report (Paul Morris/Scott Talbot)
 - C. Human Resources (Pam Montrallos)
 - *Policy 4-37: Athletic Staffing

VI. BOARD OF TRUSTEES COMMITTEE REPORTS

- A. Audit Committee – David Clark/Hal Hiatt/Max Rose/Scott Talbot
- B. Finance/Investment Committee – Steve Caplin/David Clark/Jon Pike
- C. Government Affairs Committee – Jon Pike/David Clark/Christina Durham/
Hal Hiatt
- D. Academic Programs Committee – Elisabeth Bingham/Julie Beck/Christina
Durham/Carlos Morgan/Max Rose/Gail Smith
- E. DXATC Board Liaison – Jon Pike
- F. NAC Representatives – Gail Smith/Elisabeth Bingham/Steve Caplin

VII. DISCUSSION/INFORMATION ITEMS

- A. Academic Services
 - Accreditation Update (Bill Christensen/Debra Bryant)
 - *DSU Library 2013 Annual Report – Executive Summary (Bill Christensen)
- B. Administrative Services
 - *State Funded Capital Development Project Request – Fiscal Year 2014-15
(Paul Morris/Sherry Ruesch)
 - *2013 Fall Semester Housing Report (Paul Morris/Seth Gubler)
- C. Development (Brad Last)
 - *Development Office Donation Report
 - General Update
- D. Institutional Advancement (Christina Schultz)
 - DOCUTAH Recap
 - Fifth Annual Business of Art Seminar – November 8 & 9 in Kanab
 - * “A Walk With Good Friends” Exhibit at the Sears Gallery
 - *Celebrity Concert Series (CCS) 2013-14 Season
 - *CCS Metropolitan Opera Simulcast Tour Series 2013-2014 Season
- E. General Updates
 - Alumni Association (Hal Hiatt)
 - Athletic Services (Jason Boothe)
 - Classified Staff Association (Kathleen Briggs)
 - DSU Student Association (Carlos Morgan)
 - Exempt Staff Association (Ken Richmond)
 - Faculty Senate (Robert Carlson/Nate Staheli)
 - Student Services (Frank Lojko/Del Beatty)

VIII. CALENDAR OF UPCOMING MEETINGS AND EVENTS

- *Jim Hardy, Faculty Cello Recital* – Tonight, Sept. 20 @ 7:30PM, Eccles Concert Hall
- *“A Walk With Good Friends” Exhibit* – Runs Now through November 15, 2013
- *Phoenix Alumni Chapter Event* – Saturday, September 21 @ 6PM, Val Vista Lakes/AZ
- *University Council Meeting* – Thursday, October 3 @ 3PM, South Admin Conf Room
- *Northern Navajo Nation Fair* – Friday-Sunday, October 4-6, 2013
- *DSU Tailgate Party* – Saturday, October 5 @ 3:45-5:45PM, Alumni House
- *DSU vs. Simon Fraser* – Saturday, October 5 @ 6PM, Hansen Stadium
- *Fall Semester Break* – Thursday and Friday, October 10 and 11, 2013
- *Raging Red on the Reservation* – During Fall Break

VIII. CALENDAR OF UPCOMING MEETINGS AND EVENTS (CONTINUED)

- *Higher Ed Appropriations Subcommittee Meeting* – Friday, Oct. 11 @ 9AM, Zion Room
- *Miss Dixie Pageant* – Wednesday, October 16 @ 7PM, Cox Auditorium
- *DSU Tailgate Party* – Saturday, October 19 @ 3:45-5:45PM, Alumni House
- *DSU vs. Western Oregon* – Saturday, October 19 @ 6PM, Hansen Stadium
- *Homecoming Week, “A Brand New U”* – Monday through Saturday, October 21-26:
 - ~ *Homecoming Kick-off with Waffles and Chalk Art Contest on the Diagonal* – Monday, October 21 @ 9AM
 - ~ *Drive-in Movie for all students and community* – Tuesday, October 22 @ Dusk, Old Airport
 - ~ *Date Doctor (David Coleman)* – Wednes“D”, October 23 @ 7:30PM, Ballroom
 - ~ *Paint “D” Road* – Thursday, October 24 @ 2PM, in front of Burns Arena
 - ~ *Powder Puff Football Game* – Thursday, October 24 @ 7:30PM, Hansen Stadium
 - ~ *Alumni Assembly* – Friday, October 25 @ 10AM, Eccles Mainstage Theater
 - ~ *Rock the Mall* – Friday, October 25 @ Noon-ish
 - ~ *Football Reunion* – Friday, October 25 @ 3PM, Gardner Center
 - ~ *Homecoming Banquet* – Friday, October 25 @ 6PM, SAC (Old Gym)
 - ~ *Midnight 5K Race* – Friday, October 25 @ Midnight, Hansen Stadium
 - ~ *Homecoming Parade Lineup* – Saturday, October 26 @ 9AM, 700 E 100 S
 - ~ *Homecoming Parade* – Saturday, October 26 @ 10AM, from DSU to 200 West
 - ~ *Founders’ Day Assembly/Hall of Fame* – Saturday, October 26 @ 11AM, St. George Tabernacle
 - ~ *Tailgate Party* – Saturday, October 26 @ 3:45-5:45PM, Alumni House
 - ~ *Football vs. Humboldt State* – Saturday, October 26 @ 6PM, Hansen Stadium
 - ~ *Homecoming Dance* – Saturday, October 26 @ 9PM, Gardner Center Ballroom
 - ~ *True Rebel Night* – Saturday, October 26 @ Midnight at the Fountain
- *National Advisory Council Meeting* – Thursday, October 24 @ 8AM, Zion Room
- *Memory Gardens Ribbon Cutting* – Thursday, October 24 @ 2PM
- *Council of Presidents Meeting* – Tuesday, October 29 @ The Gateway, SLC
- *University Council Meeting* – Thursday, November 7 @ 3PM, South Admin Conf Room
- *Fifth Annual Business of Art Seminar* - Friday & Saturday, November 8 & 9 @ Kanab
- *Northern Utah Alumni Chapter Event* – Saturday, November 9 @ 6PM, Gardner Village/West Jordan, Utah
- *Board of Regents Meeting* – Friday, November 15 @ Snow College
- *DSU Tailgate Party* – Saturday, November 16 @ 3:45-5:45PM, Alumni House
- *DSU vs. Central Washington* – Saturday, November 16 @ 6PM, Hansen Stadium
- *Board of Trustees Meeting* – Friday, November 22 @ 8AM, Zion Room
- *Thanksgiving Holiday* – Thursday and Friday, November 28 and 29, 2013
- *President’s Annual Holiday Luncheon* – Thursday, December 5 @ 11:30AM-1PM, Gardner Center Ballroom
- *Finals Week* – Monday through Friday, December 9-13, 2013
- *Semester Break/Holidays* – Monday, December 16 through Friday, January 3, 2014
- *Spring Semester Begins* – Monday, January 6, 2014
- *Utah Conference on Undergraduate Research* – Friday, February 28 @ BYU
- *Board of Regents Meeting* – Friday, March 28 @ DSU
- *Commencement Day* – Friday, May 2, 2014

IX. 12:00 NOON – LUNCHEON FOR ALL MEETING ATTENDEES IN THE GARDNER CENTER COTTAM ROOM IMMEDIATELY FOLLOWING THE MEETING

X. NEXT BOARD OF TRUSTEES MEETING – Friday, November 22, 2013

DIXIE STATE UNIVERSITY OMBUDS OFFICE

The Office of Ombuds

The Ombuds Office provides assistance in resolving problems and conflicts. It is an independent, impartial, informal, and confidential resource available to all members of the Dixie State University community. In the spirit of these important functions, this Charter Agreement defines the privileges and responsibilities of the Ombuds Office.

Chartered in Summer 2013 at the recommendation of President Stephen D. Nadauld, the Office is staffed by one or more professionally trained Ombuds who act as the University's designated third-party neutral, and who practice in accordance to accepted professional standards set by the International Ombudsman Association (<http://www.ombudsassociation.org/>).

Located in the **Browning Learning Resource Center Room 209**.

DSU Ombuds Office Charter

The Ombuds Office provides assistance in resolving problems and conflicts. It is an independent, impartial, informal, and confidential resource available to all members of the Dixie State University community. In the spirit of these important functions, this Charter Agreement defines the privileges and responsibilities of the Ombuds Office.

Chartered in Summer 2013 at the recommendation of Dixie State University President, Dr. Stephen D. Nadauld, the Office is staffed by one or more professionally trained Ombuds who act as the University's designated third-party neutral, and who practice in accordance to accepted professional standards set by the International Ombudsman Association (<http://www.ombudsassociation.org/>).

Office Mission

The mission of the Office is to provide a confidential place for faculty, staff, and students to voice concerns, develop options, and problem-solve. The Ombuds Office supplements but does not replace or substitute for formal, investigative or appeals processes made available by the University. The office functions to assist parties in reaching mutually acceptable agreements in order to find fair and equitable resolutions to concerns that arise at the university. Use of the office is voluntary.

Through its mission, the Office helps further the University's strategic objectives within a culture that is ethical and civil, and in which differences can be resolved and mutual understanding created through respectful dialogue and fair processes.

The Ombuds performs a variety of functions in carrying out his/her duties and responsibilities. They include: listening and providing a respectful, “safe,” and “humanized” place within the University for individuals to discuss problems; helping individuals to clarify concerns and develop options; explaining University policies and procedures; providing referrals to other offices; coaching visitors on how to help themselves; looking into problems by gathering data and the perspectives of others; engaging in shuttle diplomacy; conducting structured mediations or facilitating conversations; and other measures consistent with the mission of the Office. The Ombuds may withdraw from or decline to look into a matter if he/she believes involvement would be inappropriate for any reason.

After meeting with the Ombuds, some visitors may give permission to take an action that would reveal their identity. Others, however, may request that the Ombuds not disclose information or take any action that might risk having their identity revealed. Except in very limited circumstances, the Ombuds will disclose identifiable information or concerns raised *only with the permission of the visitor* to the office.

The Ombuds may take any number of steps towards responsibly addressing concerns raised. However, the Office is empowered to provide *informal* assistance only. Formal actions are the purview of other officers of the University, including Human Resources.

The Ombuds provides information to university officials on general trends and patterns of complaints so that problems may be prevented from escalating or recurring. However, the Ombuds will never disclose names or other identifying information of persons who visit the office, as this would violate the Ombuds’ strict adherence to the principle of confidentiality.

The Ombuds Office functions independently with respect to case handling and issue management and reports to the Offices of the President for administrative and budgetary purposes. To fulfill its functions, the Ombuds Office shall have a specific allocated budget, adequate space, and sufficient resources (e.g., computer, phone, furniture, locked file cabinets, general office supplies, professional reference books, IOA membership, printing) to meet operating needs and pursue continuing professional development.

Principles of Practice

In accordance with the International Ombudsman Association, the Ombuds Office adheres to the principles outlined in these documents:

(1) Code of Ethics

http://www.ombudsassociation.org/sites/default/files/IOA_Standards_of_Practice_Oct09.pdf

(2) and, Standards of Practice http://www.ombudsassociation.org/sites/default/files/Code_Ethics_1-07.pdf

To summarize, there are four fundamental principles which define Ombuds practice at Dixie State University:

i. Confidentiality.

- Strict confidentiality is essential to the Ombuds function and helps create a safe place for visitors to voice concerns, evaluate issues, and identify options.
- The Ombuds does not disclose the identity of visitors to the office or the content of conversations unless permission has been given to do so.

- If a visitor has given permission to do so, the Ombuds may disclose information to other offices or individuals whose help is necessary to explore or resolve a problem.
- The Ombuds confidentiality privilege belongs to the Ombuds office and cannot be waived by visitors to the office. Thus, even with the permission of the complainant, the Ombuds will not disclose documents, or testify, attend, or participate in formal proceedings.
- A visitor's confidential disclosure to the Ombuds is strictly off-the-record and does not constitute a formal report of wrongdoing. Thus, conversations with the Ombuds do not constitute notice to the University of any claims or concerns a visitor may have. Moreover, such conversations do not toll or extend any time limits by which notice of claims must be provided to the university.
- The University will make every effort to protect the confidentiality of the Office. Neither the University nor members of the University community will ask the Ombuds to provide information about visitors or to testify on the University's behalf in internal or external proceedings, and the University will take appropriate steps to protect the Ombuds from subpoena by others.
- The only exception to confidentiality is where there appears to be an imminent risk of serious harm.

ii. Independence.

- The Office functions outside existing administrative structures and reports directly to the President of Dixie State University for administrative and budgetary purposes.
- The Ombuds neither compels other offices to take specific action nor receives compulsory orders about how to approach a particular issue.
- The Office complements but does not duplicate existing grievance procedures and compliance channels such as University Vice Presidents, College Deans, Department Chairs, or the offices of Human Resources, Internal Audit, or Dixie State University Police.
- The Ombuds has no authority to establish, change, or set aside any University rule or policy, nor may the Ombuds override the decisions of University officials.
- The Ombuds has access to all university officials and records as needed to carry out the functions of the Office.
- The Ombuds takes all steps to avoid conflicts of interest, whether actual or perceived.

iii. Impartiality/Neutrality.

- The Ombuds provides objective assessments of concerns brought to the Ombuds Office.
- As a third-party neutral, the Ombuds is an advocate for equity, fair process, and the fair administration of process. The Ombuds does not, however, take sides on behalf of any individual, cause, or dispute.
- The Ombuds takes into consideration the rights of all parties, as well as the welfare of the University and University community.

iv. Informality.

- The Ombuds provides informal, off-the record assistance only.
- The Ombuds maintains only anonymous, aggregate data. Formal records are not created, nor are personally identifiable documents preserved. Informal notes may be temporarily created only insofar as they are necessary for case management.
- The Ombuds has no authority to accept legal notice or make decisions on behalf of the University. For those wishing to go on-record, the Ombuds makes referrals to appropriate formal

channels so that individuals may make informed choices about which process is best for them to pursue.

- The Ombuds may request data from and explore a concern with University officials. However, the Ombuds does not conduct formal investigations or participate in formal actions. The following are also *outside* the purview of the Office: adjudicating cases, acting as an advocate or witness in any case inside or outside the University; keeping case records for the University; assessing wrongdoing or innocence; determining sanctions; and making, changing, or setting aside any rule, policy, or administrative decision.

Limitations on the Authority of the Ombuds Office

i. Receiving Notice for the University

Communication to the Ombuds Office shall not constitute notice to the University. The Ombuds Office shall publicize its non-notice role to the university. This includes allegations that may be perceived to be violations of laws, regulations or policies, such as sexual harassment, issues covered by the Whistleblower policy, or incidents subject to reporting under the Clery Act. Because the Ombuds does not function as part of the administration of the University, even if the Ombuds become aware of such allegations, the Ombuds is not required to report it to the University. If a user of the Ombuds Office would like to put the University on notice regarding a specific situation, or wishes for information to be provided to the University, the Ombuds will provide that person with information so that the person may do so himself/herself. In extremely rare situations, the Ombuds Office may have an ethical obligation to put the University on notice. This will take place only when there is no other reasonable option.

ii. Formal Processes and Investigations

The Ombuds Office shall not conduct formal investigations of any kind. The Ombuds Office staff shall not willingly participate in formal dispute processes or outside agency complaints or lawsuits, either on behalf of a user of the Ombuds Office or on behalf of the University. The Ombuds Office provides an alternate channel for dispute resolution, and all use of ombudsservices shall be voluntary. Because confidentiality, neutrality and informality are critically important to the Ombuds Office, all communications with the office are made with the understanding that they are confidential, off-the-record, and that no one from the office will be called to testify as a witness in any formal or legal proceeding to reveal confidential communications.

iii. Record Keeping

The Ombuds shall not keep records for the University, and shall not create or hold documents or personally identifying records for the University about individual matters.

iv. Advocacy for Parties

The Ombuds shall not act as an advocate for any party in a dispute, nor shall the Ombuds represent management or visitors to the office.

v. Adjudication of Issues

The Ombuds shall not have authority to adjudicate, impose remedies or sanctions, or to enforce or change University policies or rules.

Protection From Retaliation For Using The Ombuds Office

The University is committed to protecting faculty, staff, and students who visit the Ombuds Office from any form of reprisal or retaliation by others in the University community.

Right to Legal Counsel

The Ombuds Office has a right to independent legal counsel which is paid for by the University.

Removal from Office

The assignment as an Ombuds may be terminated by the President for such things as a violation of university policy or of willful or careless violations of the Standards of Practice of the International Ombudsman Association.



Stephen D. Nadauld, Ph.D.
President of Dixie State University

Date Signed: August 7, 2013

Reference Documents for Organizational Ombuds Offices:

American Bar Association, Section of Administrative Law and Regulatory Practice. *Standards for the Establishment and Operation of Ombuds Offices*. Washington, DC: August, 2001.

Howard, Charles, *The Organizational Ombudsman: Origins, Roles and Operations - A Legal Guide*, (Chicago, IL, American Bar Association, Jan. 2010)

International Ombudsman Association: <http://www.ombudsassociation.org/>

Rowe, Mary. *Options, Functions and Skills: What an Organizational Ombudsperson Might Want to Know*. Dallas, TX: The Ombudsman Association, 1995.

Acknowledgment

Information contained in this document was informed by the International Ombudsman Association, Boston University Oregon State University, Northern Arizona University, and University of California at Irvine.

How can the Ombuds help you?

The Office of the Ombuds is a safe place for you to have off-the-record conversations on just about any kind of problem you may have related to life, work, or study at Dixie State University. Here is how the Ombuds might be able to help you:

The Ombuds can:

- Listen to you, discuss your concerns, and help you identify options for resolving them.
- Answer your questions or refer you to someone who can.
- Explain how University policies or procedures work.
- Mediate a dispute or facilitate communication among people in conflict.
- Coach you on how to deal with a problem yourself
- Look into your concern by gathering data and the perspectives of others, and doing shuttle diplomacy.
- Recommend changes to policies or practices that appear outdated or problematic.
- Look into perceived procedural irregularities in grievance proceedings.
- Refer you the appropriate office should you wish to file a formal complaint.
- Inform University officials about patterns of complaints or problems that appear to be systemic.
- Provide other forms of assistance to help you resolve a problem informally.

The Ombuds cannot:

- Unilaterally change rules or policies.
- Overrule a decision or supersede the authority of another University official.
- Duplicate existing grievance procedures.
- Provide legal advice or act as substitute for union representation.
- Participate in formal grievance or complaint proceedings.
- Conduct formal investigations.

*This information comes directly from the Office of the Ombuds at Boston University

Contact

Office Number: 435-879-4095

Email: ombuds@dixie.edu

Location: Browning Learning Resource Center Rm 209



Dr. Ami Comeford



Katie Armstrong



Will Craver

Resources

Apology

Advice from Tammy Lenski: How to Apologize

What can an Apology do?

What Constitutes an Apology?

Dixie State University Resources and Other Places to Get Help

Classified Staff Association

Exempt Staff Association

Faculty Senate

Human Resources

Policies and Procedures

Ethics and Compliance Hotline (Report a Concern)

For Students

Academic Appeals Form

Dean of Students

Exception to Policy Form

Health & Wellness Center

Policies and Procedures

Public Safety

Student Housing

Students Right to Know Information

University Catalog

Other Resources and Information

The Utah Women & Leadership Project (Women and Leadership Resources for the Utah community)

Dove Center (Domestic Violence & Rape Recovery)

Utah State Office of Education

Utah Attorney General

Summary: Prohibits all tobacco use, including electronic cigarettes on DSU campus property, except in closed vehicles. Applies to all persons on campus. Note: smoking is allowed in public right-of-way streets surrounding campus (1000 East, 700 East, 100 South, etc.) including the sidewalks along both sides of such roads. **Changes in red made on 8/29/2013.**

DIXIE STATE UNIVERSITY POLICIES AND PROCEDURES MANUAL	Section:
	Policy No: NEW
	Approved: Revised:
Policy: <i>Tobacco-Free Campus</i>	

- I. Purpose:** *As part of an effort to provide and promote a healthy, productive, working and learning environment, Dixie State University (DSU) prohibits all forms of smoking and other tobacco use on its campus.*
- II. Policy:** *The use, sale, distribution, or advertising of any regulated or unregulated item containing tobacco and tobacco products is prohibited on or in all DSU owned, leased, or controlled buildings and outdoor spaces, including but not limited to campus walkways, sidewalks, parking areas, recreational and sports facilities, and university-owned vehicles.*
- A.** *The prohibition includes smoking devices containing tobacco derivatives or analogs.*
- B.** *The only exceptions to this prohibition within campus property is inside a personal vehicle with closed windows, insofar as waste products are properly disposed of in compliance with Utah Code 76-10§2601 and/or other applicable local ordinance(s).*
- C.** *The prohibition applies to all persons on campus, including but not limited to University faculty and staff, students, visitors, guests, customers, and contractors.*
- III. Communication:** *Administrators, deans, directors, department chairs, supervisors, and event sponsors will communicate **theis** policy within their respective areas of responsibility **within and in** appropriate university publications and electronic platforms, including use of strategic signage. The prohibition will appear as part of institutional contracts or agreements that invite or allow guests or contractors on campus.*
- A.** *Organizers and attendees **at of** public and private events using university facilities are required to abide by this policy.*
- B.** *Organizers and sponsors of such events are responsible for communicating and enforcing the policy.*
- IV. Resources:** *DSU is committed to supporting all students and employees who wish to stop using tobacco in all its forms. Assistance to such individuals is available at little or no cost through DSU Health & Wellness Center tobacco cessation resources, programs, and referrals.*

V. **Enforcement:** *DSU public safety staff will enforce the prohibition through established protocols and procedures for policy violations. Public safety staff will provide written information about the tobacco-free **campus** policy and offer information about tobacco cessation resources and programs to any individual not in compliance.*

A. Members of the campus community are empowered to ~~politely and respectfully~~ ask for compliance with this policy in an ongoing effort to enhance awareness and compliance.

B. Violations of the policy will be addressed through existing processes already in place for students, faculty, staff, and others.

*~~C. i.~~ This policy shall be considered an addendum to the DSU Student Rights & Responsibilities Code ("Student Code," Policy 5-33), and a student who is repeatedly found ~~not~~ to be in **compliance violation** of the Tobacco-Free Campus policy may be fined and/or referred to a tobacco cessation program in accordance with the DSU Student Code.*

*~~D. ii.~~ A member of the faculty or staff who is repeatedly found ~~not~~ to be in **compliance violation** of this ~~policy or other policies~~ may be referred to a supervisor or administrator in accordance with established disciplinary policies and procedures.*

Operating Budget Request Summary

ESTIMATED FY 2014-15 STATE TAX FUNDS ADJUSTED BASE BUDGET \$ 726,295,100

USHE BUDGET PRIORITIES TOWARD THE 66% GOAL (On-Going Increase) 126,852,300

1. Compensation ¹		\$30,300,100
A. 3% Performance Based Compensation ²	20,978,700	
B. 9.5% Health & Dental ³	9,321,400	
2. Mission Based Funding		\$79,705,000
A. Acute Equity	69,705,000	
B. Distinctive Mission (Participation, Completion, Economic Development)	10,000,000	
3. Performance Based Funding	2,000,000	\$2,000,000
4. Operational Imperatives		\$7,047,200
A. O & M for Non-State Funded Projects ⁴	1,947,200	
B. University of Utah Utility Infrastructure	3,900,000	
C. Higher Education Technology Initiative (HETI)	1,200,000	
5. Statewide Programs		\$7,800,000
A. Student Access		
1. Regents' and New Century Scholarships	6,000,000	
2. Success Stipends (Need Based Financial Aid)	1,000,000	
3. Engineering & Computer Science (STEM) Scholarships	250,000	
B. Collaborations		
1. Utah Data Alliance (UDA)	150,000	
2. Technology Intensive Concurrent Enrollment (TICE)	150,000	
3. Utah Academic Library Consortium (UALC)	250,000	
Total USHE Budget Priorities		126,852,300
USHE Budget Priorities Percent Increase		17.5%

STATE INITIATIVES (On-Going Increase) \$10,400,000

1.	USU Veterinary Medicine & Graduate Program Support	3,000,000
2.	SLCC Student Access Support & Completion	3,400,000
3.	Dixie State University Implementation	2,500,000
4.	Snow College Rural Superintendents Concurrent Enrollment	1,500,000

¹ USHE dedicated credits portion of compensation increase (25%) is \$6,560,400 for salary & related benefits and \$2,883,250 for a total of \$9,443,650. A 1% dedicated credits increase will generate an additional \$6,553,290, which would require 1.44% (\$9,443,650 / \$6,553,290) to fund the total compensation increase.

² State Portion, 75% of 1% Salary & Salary Related Benefits increase is \$6,992,900.

³ State Portion, 75% of 1% Health & Dental increase is \$981,200. PEHP estimates 9.5% increase.

⁴ The full O&M amount of need is \$5,841,500. Funding is requested in three equal payments over three years.

**MINUTES OF THE DIXIE STATE UNIVERSITY
BOARD OF TRUSTEES MEETING
Jeffrey R. Holland Centennial Commons Building, Zion Room
Monday, April 29, 2013
8:00 a.m. – Executive Session
8:30 a.m. – General Session**

BOARD MEMBERS PRESENT:

Steven G. Caplin (Chair)
Jon Pike (Vice Chair)
Julie B. Beck
Elisabeth R. Bingham
Lon E. Henderson
Hal Hiatt (Alumni Association President)
Brody Mikesell (Outgoing DSUSA President)
Carlos Morgan (Incoming DSUSA President)
Gail Smith

BOARD MEMBERS EXCUSED:

David Clark
Max H. Rose

ALSO PRESENT:

President Stephen D. Nadauld
Del Beatty – Dean of Students
Jason Boothe – Athletic Director
Kathleen Briggs – Incoming President of the Classified Staff Association
Debra Bryant – Accreditation Liaison Officer
Cheri Capps – Director of Accounting
Robert Carlson – Incoming President of the Faculty Senate
Michael Carter – Assistant Attorney General/Legal Counsel
Bill Christensen – Dean of the School of Business and Communications
AmiJo Comeford – Outgoing President of the Faculty Senate
Assunta Hardy – Academic Support and Assessment Specialist
Victor Hasfurther – Dean of the School of Science and Technology
Don Hinton – Interim Vice President of Academic Services, and Dean of the School of Arts and Letters
Jeannine Holt – Former Member of the Board of Trustees
Kevin Jenkins, Reporter from *The Spectrum*
Don Johnson – Outgoing President of the Classified Staff Association
Steve Johnson – Director of Public Relations and Publications
Randy Judd – Executive Director of Auxiliary Services
Gary Koeven – Chief Information Officer
Marilyn Lamoreaux – Assistant to the President
Brad Last – Vice President of Development
Frank Lojko – Vice President of Student Service and Government Relations
Pam Montrallos – Executive Director of Human Resources
Paul Morris – Vice President of Administrative Services
Rick Palmer – Senior Development Officer
J.D. Robertson – Director of Financial Aid
Brenda Sabey – Dean of the School of Education and Integrated Studies
Christina Schultz – Vice President of Institutional Advancement
Daphne Selbert – Dean/Director of Library Services
Becky Smith – Dean of Academic and Community Outreach
Nate Staheli – President-elect of the Faculty Senate
Kelle Stephens – President of the DXATC
Scott Talbot – Executive Director of Business Services

I. WELCOME

At 8:04 a.m., Steven G. Caplin, Chair of the Dixie State University (DSU) Board of Trustees, welcomed everyone to today's meeting. Chair Caplin called for a motion to move into Executive Session for the purpose of discussing personnel and/or real estate issues.

MOTION BY JON PIKE, DULY SECONDED BY ELISABETH BINGHAM, TO MOVE INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL/REAL ESTATE ISSUES.

Action: Approved unanimously, by a show of hands.

II. EXECUTIVE SESSION

At 8:54 a.m. Chair Caplin called for a motion to exit the Executive Session.

MOTION BY JON PIKE, DULY SECONDED BY BRODY MIKESELL, TO EXIT THE EXECUTIVE SESSION AND MOVE BACK INTO THE GENERAL SESSION.

Action: Approved unanimously, by a show of hands.

III. GENERAL SESSION – WELCOME/INTRODUCTIONS/THANK YOUS

At 8:58 a.m., Chair Caplin again welcomed everyone and facilitated the following thank yous and introductions:

- **Introduction of Carlos Morgan, new DSUSA Student Body President.** Carlos is incoming president of DSUSA. He was born in the Philippines, but grew up in Southern Utah. He is a communication major, and will be a senior next year.
- **Introduction of Student Executive Council Members.** Carlos introduced the following student body officers. He noted that all positions have not yet been filled.
 - ✓ **Greg Layton, Academics Vice President**
 - ✓ **Brandon Price, Communications Vice President**
 - ✓ **Michael Wade, Business Senator**
 - ✓ **Sam Jamison, Public Relations Manager**
 - ✓ **Camara Rauen, Humanities Senator**
 - ✓ **Ashley Graf, Social Events Chair**
 - ✓ **Shaelie Knutson, Spirit Chair**
 - ✓ **Aimee Newsham, Math and Biology Senator**
 - ✓ **Megan Church, Public Events Chair**
 - ✓ **Khalob Spotten, Fine Arts Senator**
- Chair Caplin said this is a great group of student leaders, and he thanked them for coming.
- **Introduction of 2013 Student Speaker and Baccalaureate Valedictorian:**
 - ✓ **Veronique Gillen, Baccalaureate Degree Valedictorian.** She goes by Vero and is from France, but she moved here after high school. She majored in computer science and has a 4.0 GPA. She is a single mother of two children (ages 8 and 11); they are coming to graduation. She has learned excellent time management skills over the last four years. She has found a job (Chair Caplin made her a counter offer) and plans to stay here in St. George.
 - ✓ **Devon Montgomery, Associate Degree Student Speaker.** Devon is from Arizona, but moved to St. George during the last ten years. He has earned an associate degree in business, and will be finishing a science degree during the summer. Dean Hinton said Devon is an exceptional student.
- **Welcome Becky Smith, New Dean of Adults Studies and Community Service.** Becky stood and introduced herself. She's been at Dixie for 33 years, but had the opportunity to start out as a faculty member and has gone through areas of administration.
- **Welcome Kelle Stephens, President of the DXATC.** She said, "Thank you. It's great to be with you."
- **Welcome Kevin Jenkins, Reporter from *The Spectrum*.**

- **Thank you to the following:**
 - ✓ **Dr. AmiJo Comeford, Outgoing Faculty Senate President.** Chair Caplin said thank you so much to Ami for her wonderful service. She has brought the faculty closer to the Board. Ami said she appreciates the opportunity to serve, and the inclusion at this level.
 - ✓ **Don Johnson, Outgoing Classified Staff Association President.** Chair Caplin thanked Don for his great service. Don said it has been a wonderful experience. He really appreciates the opportunity to serve.
 - ✓ **J.D. Robertson, Outgoing Exempt Staff Association President.** Chair Caplin thanked J.D. for his service, and said how much the Board has enjoyed working with him. He said J.D. had been very busy with our enrollment growth. J.D. said it has been a pleasure serving and to witness the happenings of the past year. Thank you for the opportunity to serve.
- **Welcome to the following:**
 - ✓ **Robert Carlson, Incoming Faculty Senate President.** Robert said he has enjoyed being part of this group as the Faculty Senate President-elect, and he appreciates the support of the faculty. Chair Caplin said we very much support and appreciate you, Robert.
 - ✓ **Nate Staheli, Faculty Senate President-elect.** Nate said he looks forward to serving. He looks forward to working with the Board. He just finished his doctorate at the University of Hawaii, and he looks forward to using the skills he has learned.
 - ✓ **Kathleen Briggs, Incoming President of the Classified Staff Association.** Chair Caplin congratulated Kathleen. Kathleen said she appreciates this opportunity and she is looking forward to serving. She has been at Dixie State for six years.
 - ✓ **Ken Richmond, Incoming President of the Exempt Staff Association.** Chair Caplin welcomed Ken. Ken said he appreciates the opportunity to serve in this capacity. He has been at Dixie for 18 years, and has always enjoyed being involved. It is exciting to see the university move forward. Chair Caplin said Ken is an accomplished football player; he was a Dixie High School Flyer when they won the championship. His wife, Mary, who is with him today, is an accomplished signer in the deaf community. Chair Caplin thanked them both for coming.
- **Thank you to Trustee Lon Henderson** – Chair Caplin presented a thank you plaque to Trustee Henderson, who is leaving in June to serve as an LDS mission president in Brisbane, Australia. He has been on the Board for two years, and we are grateful for his service.
- **Thank you to Brody Mikesell, outgoing DSUSA President** – Chair Caplin presented a thank you plaque to Trustee Brody Mikesell. He said Brody has been an outstanding student body president, the best he has known. Brody is very articulate and has done a great job.

IV. SPECIAL REPORTS AND PRESENTATIONS

Professional Development Report on “Historical Thinking” by Dr. Dee Murray

Dr. Dee Murray, Instructor of Elementary Education, was our guest professional development reporter. She recently earned her Ph.D. from Utah State University. Chair Caplin welcomed Dee, and turned the time over to her for her presentation, which included the following:

- How do we develop historical thinking? Dr. Murray asked if anyone liked to read historical fiction. Do we remember history classes in K-12?
- The problem is, our students don't test very well on our history exams – so she researched historical thinking for her dissertation. We don't remember a lot of history when we get out of K-12, so why bother? She said it is important that we bother.
- Our national standards say we need to be informed and become discriminating. We don't have citizens who know how to deliberate and listen to each other and look at different perspectives and points of view, so it is important to teach history. Through history, we learn wisdom. We want students to do more than just remember a few facts and figures; we want them to become wise.
- According to the NAEP 2010, only 20% of 4th graders were at least proficient. Do historical facts based upon historical dates help us understand history? No, it is critical thinking that helps.
- History is often boring; some teachers aren't creative in their presentations, etc. But she looks at figures and the teachers are not learning to be historical thinkers themselves, so that filters down to the students.
- Historical thinking is based on the work of Stephen LeBeck.

- The point of Dr. Murray's dissertation was that we need to help teachers understand so they can help students understand. We need critical readers and thinkers.
Thank you so much, Dr. Murray, Chair Caplin said.

English Honor Society Student Presentation

Chair Caplin said we have another wonderful opportunity to hear from an accomplished student. Chair Caplin re-introduced Dr. Ami Comeford. Ami said she was excited to introduce Micki Ericksen, one of our excellent English students who is now teaching Advanced Placement English at Enterprise High School. Micki recently won a \$10,000 scholarship for a creative memoir piece she wrote for a national essay contest, and she will be reading the piece for us today. It is called, "Drenched." The characters are fictional, but it is based on real experiences. Micki Ericksen read "Drenched." Chair Caplin thanked Dr. Comeford and Micki.

Official Announcement of American Sign Language (ASL) as a Foreign Language Option on Select Bachelor of Arts Degrees

Chair Caplin invited Dr. Don Hinton, Interim Academic Vice President and Dean of the School of Arts & Letters, and Grant Pemberton, Director of the Deaf Center and Director of Southern Utah Deaf and Hard of Hearing Programs, to come forward for a special announcement. Dr. Hinton said two months ago, Grant came to his office and said because American Sign Language (ASL) doesn't count for foreign language credit it appears that DSU is discriminating against the deaf community. Dr. Hinton checked further and found that seven of eleven of our BA degrees currently accept ASL to meet the foreign language requirement, and three others will be included next year. One is undecided.

Grant Pemberton said he was very excited to be at this meeting. They have received a lot of support from Don Hinton and they appreciate him. Grant said he was nervous because he was going to be signing this morning, yet he can speak. He said he had some deaf friends at the meeting, and he wanted his message to be accessible to them since he represents the deaf community, and he hoped the interpreter could communicate what he planned to share. Many times deaf people, especially little children, don't have access to communication, and communication is so important. Every time a deaf person goes to the store or to school or out into the world they have to have an interpreter with them, which is expensive and has inherent problems (Mr. Pemberton presented a "True or False?" Paper to meeting attendees; the paper had 32 questions that point out the frustrations many people deal with). But with ASL, students will be able to go out into the world; he has seen the results of that right here in St. George. Many people are signing with him, and communication is happening (before it was oppression). It will bring more students here who want to be in the program. The language deprivation will happen no more. He wanted to say thank you especially to Don Hinton and Addison Everett, and to everyone who made this happen. He said, "We just want to thank you from the bottom of our hearts. The deaf culture has a special way of applauding, and I would like all of us to stand and applaud in a sign of respect. Let's do that now. Thank you!"

Chair Caplin said congratulations! This is a great achievement for Dixie State University. We have many deaf students attending the university now, and will have more in the future. Don't be afraid to meet these students and do your best to integrate them. Thank you for the deaf people here today for this announcement. Thank you to the administration.

Board of Trustees' Excellence in Education Award Presentation

Chair Caplin asked Trustee Elisabeth Bingham, Dr. Don Hinton and Dr. Victor Hasfurther, Dean of the School of Science and Technology, to come forward to present the Board of Trustees' Excellence in Education Award to Dr. Hasfurther. Trustee Bingham is our academic programs chair. She read the award plaque. President said Vic has been the Dean over an area that has been very important to us. He is an excellent problem solver and a person of great integrity. We are going to miss him. He's going to be spending his time fishing, and President said he wants to go with him. Thank you, Victor, for spending your time with us here. Don Hinton wanted to represent the deans and express his personal gratitude to Victor. He said Victor has been very methodical; he is not a yes person. He is right on target, and we are grateful to work with him. Victor said he has enjoyed being here at Dixie; it has been fun. This last semester has been really fun because he got to teach a couple of classes. He appreciates this award, and said thank you to everyone.

V. PRESIDENT'S REPORT – President Stephen D. Nadauld

Chair Caplin turned the time over to President Nadauld for his report.

General Update

- **Enrollment.** President said part of our challenge for this period ahead of us is to manage our enrollment. We're facing the LDS missionary age change, and also the issue of an improved economy locally drawing people out of college into the workforce. We are only 3% below in Head Count and 5% below in FTE from last year. We have done a number of things to encourage enrollment. We employed Royall and Company to generate enrollment applications for us. We believe our enrollment in the fall will probably not be worse than -5% or so, where other institutions are looking at 12-15% declines.
- **Budget.** Budgeting for the coming year requires us to project tuition from enrollment. That part plays into the budget. We have been able to put together a budget that will allow us to pay out about \$1.5 million into employee pockets in the forms of: (1) a 1% COLA, (2) taking care of all increases in benefit costs, (3) funding advancement and tenure awards, and (4) taking care of any inequity regarding faculty and staff. In those four categories, about \$1.5 million will basically go to our employees who deserve that and much more. We then will also keep a safety margin that will allow us to maintain our budget in place without cutting employees, etc. Therefore, (1) we will have lower fall enrollment but, (2) we have a budget that includes all necessary monies to keep faculty and staff in place, and (3) we are 95% confident that we won't have to cut positions or programs.
- **Our First University Commencement.** There is an enormous amount of excitement about having our first University Commencement.

Thank you, President, Chair Caplin said.

Proposed Board of Trustees Meeting Dates for 2013-2014

Chair Caplin asked the Trustees to calendar these proposed meeting dates for the 2013-2014 academic year, and to let us know if some dates don't work with their schedules:

- **Friday, September 20, 2013**
- **Friday, November 22, 2013**
- **Friday, January 31, 2014**
- **Friday, March 21, 2014**
- **Monday, April 28, 2014**

VI. ACTION ITEMS

Approval of Minutes

Chair Caplin called for a motion to approve the minutes of the Board of Trustees meeting held on Monday, March 18, 2013.

MOTION BY JULIE BECK, DULY SECONDED BY GAIL SMITH, TO APPROVE THE MINUTES OF THE BOARD OF TRUSTEES MEETING HELD ON MONDAY, MARCH 18, 2013, AS PRESENTED.

Action: Approved unanimously.

Chair Caplin then turned the time over to Trustee Vice Chair Jon Pike, to facilitate the Smoke-free Initiative Presentation.

SMOKE-FREE INITIATIVE

Vice Chair Pike said that at our last Board of Trustees meeting we had presented to us a great, detailed document for us to review and study. The document was written and put together by two wonderful nursing students, Joe Pate and Jim Seely. This document represented a three-year study. It has extended across three DSU student association presidents (Carlos Morgan is the third one). Since that time, we have read and studied the presentation, and we understand it. He said he wanted to make a motion.

MOTION BY JON PIKE, DULY SECONDED BY ELISABETH BINGHAM, TO MAKE A BOARD OF TRUSTEES RESOLUTION THAT WOULD INSTRUCT DIXIE STATE UNIVERSITY TO DEVELOP A POLICY THAT THE INSTITUTION BECOME A TOBACCO-FREE CAMPUS, AND THE PROCESS WOULD BE AS FOLLOWS: WE, THE BOARD OF TRUSTEES, INSTRUCT THE DIXIE STATE COLLEGE ADMINISTRATION TO TAKE THE STUDENT-PROPOSED TOBACCO-FREE CAMPUS POLICY THROUGH ALL OF THE REQUIRED COMMITTEES AND HAVE ANY CHANGES OR DELETIONS OR ADDITIONS MADE, AND BRING IT BACK TO THE BOARD OF TRUSTEES IN FINAL FORM, WHERE IT CAN BE FORMALLY APPROVED, WITH THE IMPLEMENTATION DATE BEING FALL 2014, AND TO ENCOURAGE THE UNIVERSITY TO FOCUS ON CESSATION PROGRAMS THIS FALL (2013) THAT WOULD HELP DIXIE STATE UNIVERSITY BE READY TO IMPLEMENT THE FULL PROGRAM IN THE FALL OF 2014.

Trustee Hal Hiatt, DSU Alumni Director, said the alumni took a vote and they are not in favor of a tobacco-free campus. A majority of the Alumni Board does not support it due to human rights issues. Trustee Julie Beck asked if the information from the study had been made available to the Board. Trustee Hiatt was concerned in the last meeting that the cessation programs became valid when the tobacco-free campus became valid, but he thinks the cessation programs should start immediately. Del Beatty, Dean of Students, said the cessation programs are in place and have been in place for a long time through the Wellness Center. President wanted to clarify that the Wellness Center is “off campus” a few blocks away, and Brody and the President think the cessation programs need to be available in the Gardner Center, to make them more accessible. We will advertise that Fall of 2014 is when the tobacco-free campus will be effective. We want to make it a gradual, friendly implementation. Chair Caplin asked President to speak to the trends in tobacco-free campuses. President said when the students first came to him about this, there were 400+ campuses (most notably, to him, the University of California System) that were smoke free. Secondhand smoke is a problem, no matter how little there is of it. St. George has a reputation for health. In that sense, the students came and said this is moving across the country; let’s get busy. They wrote a white paper, have held open houses, etc. There are now over 1000 campuses involved. It makes healthy sense, and this should be part of our healthy campus. He thinks the students, faculty and staff will all be quite supportive.

Chair Caplin asked Dr. Carole Grady, Dean of Nursing and Allied Health, to introduce the students. Carole introduced Joe Pate and Jim Seely – they have done wonderful work, and throughout the whole process they have listened and noted. On the basis of their work, they recently received a Red Cross Education Heroes Recognition Award that was given to them in a ceremony on campus a couple of weeks ago.

Action: Above motion approved unanimously.

Congratulations to Jim and Joe and everyone involved with this initiative.

ACCREDITATION

Dixie State University Mission Statement

Dr. Debra Bryant, DSU Accreditation Liaison Officer, said she has a happy thing to do. As a University, we needed to change our mission statement. She asked the Trustees to turn to the proposed mission statement in the agenda binder. It identifies our three core themes. Chair Caplin said he enjoyed reading the new mission statement; it is a very good vision.

MOTION BY BRODY MKESELL, DULY SECONDED BY JULIE BECK, TO APPROVE THE NEW UNIVERSITY MISSION STATEMENT, AS PRESENTED.

Action: Approved unanimously.

Analyses of DSU Core Themes: Objectives, Outcomes, Indicators, Measures, Rationale, Benchmarks

Dr. Bryant presented this document, which analyzes DSU’s core themes in the areas of objectives, outcomes, indicators, measures, rationale, and benchmarks. She said one of the findings DSU received from NWCCU in the seven-year evaluation process was that we needed to do a better job of assessment, so we have formed

an Institutional Strategic Assessment & Accreditation Committee (ISAAC) to come up with these assessment tools. Chair Caplin called for a motion to approve.

MOTION BY GAIL SMITH, DULY SECONDED BY BRODY MIKESELL, TO APPROVE THE DIXIE STATE UNIVERSITY CORE THEMES: OBJECTIVES, OUTCOMES, INDICATORS, MEASURES, RATIONALE, AND BENCHMARKS, AS PRESENTED.

Action: Approved unanimously.

President thanked Professor Bryant. He said, “Your work is prodigious in quantity and quality – thank you on behalf of all of the faculty and staff for your enormous contribution to our institution. You may never be released from this assignment – you are the one we look to for this area.”

ADMINISTRATIVE SERVICES

Investment Report

Scott Talbot, Executive Director of Business Services, and Cheri Capps, Director of Accounting, presented this report. President said Trustee Lon Henderson is a principal in Soltis Advisors and he excuses himself during this discussion. During some cycles, their return is the highest of all the advisors, and the timing of when their returns hit us varies. Chair Caplin said we have a portfolio mix to address these cycles. Cheri said we are reporting on two months this time. The only difference is, under PTIF (the Utah State Investment Pool) in the end of February we had 29%, and in January we had 22%. PTIF comes in handy for us. We move the money over and then move it back while we’re waiting for federal funding. Scott said these are the basic reports we are required to bring to you each time. Chair Caplin called for a motion.

MOTION BY JULIE BECK, DULY SECONDED BY ELISABETH BINGHAM, TO APPROVE THE INVESTMENT REPORT, AS PRESENTED.

Action: Approved unanimously.

Budget Report

Scott said we are watching closely the tuition collections. Our actual numbers are up 112% and our tuition remains strong. That’s one reason we were able to put together the budget plans we have so far. Anticipated expenditures show -11%. We anticipate we have spent \$32 million or 69% of what we have available. We are a conservative campus. Chair Caplin asked about a surplus, and what happens to it if we have one. Scott said yes, we will have a surplus. We go through the budget reallocation process every year, and the campus comes up with a list of items that need to be funded; many are critical. We release funds to those projects at the end of the year (\$300,000 this year). As President declared earlier regarding the budget, we do keep a reserve. Scott said on the second sheet it indicates that we still have to collect \$5 million, and the next page after that is the budget activity. A bond payment has to be made. It takes the fuel and power balance to the negative, but it will be brought back up. It will take about nine years. Thank you, Chair Caplin said. It is remarkable how the administration, faculty and staff have managed the university’s resources so well over these last years. It is inspiring. He called for a motion.

MOTION BY LON HENDERSON, DULY SECONDED BY JON PIKE, TO APPROVE THE BUDGET REPORT YEAR-TO-DATE AS OF MARCH 31, 2013, AS PRESENTED.

Action: Approved unanimously.

Scott reminded the Trustee Audit Committee that they will meet during lunch today with the state auditors for their final meeting of this academic year.

ACADEMIC SERVICES

Approval of Valedictorian/Student Speaker

Dr. Don Hinton said we met these two students earlier in the meeting. We need to officially present these names and have them accepted. Chair Caplin called for a motion to accept the faculty’s recommendation.

MOTION BY ELISABETH BINGHAM, DULY SECONDED BY GAIL SMITH, TO APPROVE VERONIQUE GILLEN AS THE BACCALAUREATE DEGREE VALEDICTORIAN AND DEVON MONTGOMERY AS THE ASSOCIATE DEGREE STUDENT SPEAKER FOR DIXIE STATE UNIVERSITY'S 102nd COMMENCEMENT EXERCISES.

Action: Approved unanimously.

Approval of 2013 Graduates

Dr. Hinton said the Trustees must approve the list of 2013 graduates. Chair Caplin called for a motion.

MOTION BY BRODY MIKESSELL, DULY SECONDED BY JULIE BECK, TO APPROVE THE LIST OF DIXIE STATE UNIVERSITY 2013 GRADUATES, AS PRESENTED.

Action: Approved unanimously.

Approval of Retiring Faculty Member Candace Mesa's Nomination to Receive Faculty Emeritus Status at Dixie State University

Dr. Hinton said Candace Mesa is retiring, and we are presenting her name to receive emeritus status at DSU. She has taught for 15 years and has devoted her efforts to the Developmental English students. She has worked hard, and has also given much service in other areas, including service learning. We are very appreciative of her contributions. Chair Caplin called for a motion to approve.

MOTION BY JON PIKE, DULY SECONDED BY ELISABETH BINGHAM, TO APPROVE FACULTY EMERITUS STATUS FOR RETIRING FACULTY MEMBER CANDACE MESA, AS PRESENTED.

Action: Approved unanimously.

ACADEMIC PROGRAM PROPOSALS

Dr. Hinton asked Dr. Assunta Hardy, Academic Support and Assessment Specialist, to come to the table. He said he warned us last time that there would be a truckload of new program proposals. He is grateful for the Trustee Liaison Committee (TLC) members, who have reviewed these. Thank you for reading them.

School of Arts and Letters

Dr. Hinton said we are presenting these minors. We have an emphasis in integrated studies for Sociology, but the other three have baccalaureate degrees. The students are very excited about these:

- **Creative Writing Minor**
- **Music Minor**
- **Music Education Minor**
- **Sociology Minor**

President said when he was attending BYU, minors were quite popular. In the ensuing years they have gone out of favor, but they are now coming back into popularity. Students are communicating a broader approach to their thinking about education, and we wanted to have this option available to students. We are asking you to approve minors and majors, but in every case this is a packaging issue – we're not hiring new instructors or paying for the courses. The classes are already available and being taught. Chair Caplin said to do 19 new programs through packaging and at no academic cost is an amazing accomplishment. Thank you!! The implications are remarkable for decades to come. Trustee Beck commended everyone for the hours of work it took to put all these together. This is a clear signal about who we are and what we expect to accomplish. Don said thank you; we owe a lot to the department people and especially to Assunta for making these possible. Chair Caplin asked Don to please thank everyone involved. Chair Caplin called for a motion.

MOTION BY ELISABETH BINGHAM, DULY SECONDED BY GAIL SMITH, TO APPROVE THE FOLLOWING MINORS IN THE SCHOOL OF ARTS AND LETTERS: CREATIVE WRITING, MUSIC, MUSIC EDUCATION, AND SOCIOLOGY.

Action: Approved unanimously.

School of Business and Communication

Don and Assunta asked Dr. Bill Christensen, Dean of the School of Business and Communication, to join them at the table. Don said we have a full degree in finance coming forward, as well as two minors. Bill said most business schools include a number of key degrees. The finance bachelor of science degree is the new degree here. We have had this emphasis and have been slowly building it, so this is a natural progression. There are fewer electives, but we are drawing from a full core of faculty – doctoral level faculty, talented adjuncts, etc. We have an excellent program.

- **Management Minor.** Management is our key bachelor's degree, so this is repackaging.
- **Marketing Minor.** This is a core area; probably the next area in which we'll want a bachelor's degree.
- **Bachelor of Science Degree in Finance.** President said an economics degree is quite popular, but finance is a degree that combines economics with accounting. Economics is a great degree to prepare for graduate school, but a finance degree is better for looking for a job; to make sure academic offerings match community needs. That's why we aren't proposing economics. "Well spoken by a Ph.D. in finance," Chair Caplin said, and he seconded what the President said. Chair Caplin was surprised that we could accomplish this so quickly. Bill said the acquisition of another Ph.D. faculty member in finance is what made this possible. Chair Caplin called for a motion.

MOTION BY LON HENDERSON, DULY SECONDED BY JON PIKE, TO APPROVE A BACHELOR OF SCIENCE DEGREE IN FINANCE, AND MINORS IN MANAGEMENT AND MARKETING, AS PRESENTED.

Action: Approved unanimously.

School of Education and Integrated Studies

- **General Studies BA/BS Degree.** Dr. Hinton asked Dr. Brenda Sabey, Dean of the School of Education and Integrated Studies, to come forward. Don said we have a bachelor's degree proposal in General Studies, and a range of emphases. The General Studies degree is to meet the needs of the community and students who have some credits and can take that work already done and put together a bachelor's degree. This will not be for everyone; it requires a student with a good focus on what they want in their career. They must think about assessment (core learning objectives related to thinking and working through the process). They will create the coursework and learning outcomes for that particular academic plan, and a group will vote on it. It is flexible, but not a cakewalk. Dr. Assunta Hardy and Matthew Morin, our new Associate Professor of Integrated Studies, have worked extensively on the assessment piece to make sure it has a lot of accountability. Trustee Hiatt asked about the need for this degree. Brenda said there are a significant number of people who have done some work but never finished. They can receive credit for prior experience, approved at the department level. We have two core classes that they have to take, and that's where they create their academic plan and get it approved. Largely the classes will come from what exists on campus. Chair Caplin asked about transfer credits. Brenda said yes, if DSU accepts the transfer credits, those credits will apply to the degree. Chair Caplin is very excited about this degree. President expressed appreciation to Brenda and to all faculty across campus for their recognition of the need for this degree in the community, and then for pulling it together and accommodating it. He really applauds what they have done.
- **Chemistry Emphasis in Integrated Studies BA/BS.** This additional science emphasis area is good.
- **Management Emphasis in Integrated Studies BA/BS.**
- **Marketing Emphasis in Integrated Studies BA/BS.**
- **Business Emphasis in Integrated Studies BA/BS (Program Discontinuation).** We discovered that the business emphasis was broad for the credit hours, so we broke it down into the management and marketing focuses, rather than the one general focus that didn't work. This makes the business emphasis irrelevant.

Online Teaching and Learning Certificate of Proficiency. Brenda said they have been working on this to provide additional learning for people who already have a teaching degree, but this will enable them to do online teaching. The State Board of Education wants to work with us on this to have this as the basis on which they create their endorsement to the state. Brenda said the minors really make students more marketable – with more content areas that they can teach. President said this is online teaching, taught online. We are very excited about this. The certificate is a precursor to the master's degree. They could get a master's of online teaching, and they could get it largely online. We are going forward with this as a

certificate, but then hopefully in a few years we'll have it as a master's degree. Chair Caplin said our General Counsel suggests we separate the discontinuation as a separate motion from the School of Education and Integrated Studies proposals. Chair Caplin called for a motion.

MOTION BY JULIE BECK, DULY SECONDED BY ELISABETH BINGHAM, TO APPROVE THE PROGRAM PROPOSALS FROM THE SCHOOL OF EDUCATION AND INTEGRATED STUDIES, AS FOLLOWS: A BA/BS IN GENERAL STUDIES, A CHEMISTRY EMPHASIS IN INTEGRATED STUDIES BA/BS, A MANAGEMENT EMPHASIS IN INTEGRATED STUDIES BA/BS, A MARKETING EMPHASIS IN INTEGRATED STUDIES BA/BS, AND AN ONLINE TEACHING AND LEARNING CERTIFICATE OF PROFICIENCY, AS PRESENTED.

Action: Approved unanimously.

MOTION BY JON PIKE, DULY SECONDED BY HAL HIATT, TO APPROVE THE DISCONTINUATION OF THE BUSINESS EMPHASIS PROGRAM IN INTEGRATED STUDIES BA/BS AND WHERE WE HAVE A MANAGEMENT MINOR, AS PRESENTED.

Action: Approved unanimously.

School of Science and Technology

Don Hinton asked Dr. Victor Hasfurther, Dean of the School of Science and Technology, to come out of retirement. We are back to minors. Victor said the reason for the education minors is as Brenda indicated. For the others, it is important that we recognize that more kids are clamoring for a chemistry minor in the health sciences, or a math minor for engineering, etc. Victor encouraged the Board to approve these minors. Trustee Bingham said she is very happy about these minors. Chair Caplin called for a motion.

MOTION BY BRODY MIKESSELL, DULY SECONDED BY GAIL SMITH, TO APPROVE THE FOLLOWING MINORS IN THE SCHOOL OF SCIENCE AND TECHNOLOGY, AS PRESENTED: BIOLOGY, BIOLOGY EDUCATION, CHEMISTRY, CHEMISTRY EDUCATION, MATHEMATICS, MATHEMATICS EDUCATION.

Action: Approved unanimously.

President said, "If you're keeping score, that's plus 18 and minus one." Thank you to Don and Assunta and all the others who worked so hard on these degree proposals.

VII. BOARD OF TRUSTEES COMMITTEE REPORTS

Chair Caplin asked for reports from the following Trustees Committees:

Audit Committee. Committee Chair David Clark, with Committee Members Lon Henderson, Hal Hiatt, and Scott Talbot. Trustee Clark is on a state government trade mission, so he is not here today.

Finance/Investment Committee. Committee Chair Steve Caplin, with Committee Members Jon Pike, David Clark, and Scott Talbot. This committee's findings were covered previously.

Government Affairs Committee. Committee Chair Jon Pike, with Committee Members David Clark, Hal Hiatt, Brody Mikesell, and Frank Lojko. Vice Chair Pike said, "We're covered – right, Frank?" Frank said yes. At Commencement we will be honoring Senator Stephen Urquhart and Representative Don Ipson for their support of Dixie State; particularly, our university status.

Program (Trustee Liaison) Committee. Committee Chair Elisabeth Bingham, and Committee Members Julie Beck, Brody Mikesell, Max Rose, Gail Smith, and Don Hinton. Trustee Bingham thanked the committee for all their work in evaluating the program proposals.

DXATC Board Liaison. Vice Chair Jon Pike is the liaison to the DXATC. He said recently the DXATC had a very successful accreditation visit. They had an incredible team of reviewers and Kelle Stephens, DXATC President, really opened up the books and laid out the red carpet for these people. Vice Chair Pike invited Kelle Stephens to come forward and share her vision and thoughts. President Stephens said the DXATC started working on this accreditation reaffirmation last summer. It is a long, hairy, audacious project. It culminated a couple of weeks ago, and they received no findings or recommendations. They received one commendation about their service to the business community. Kelle also said they went to a smoke-free campus a while ago; it was tough, but they did it because the employers were demanding it.

Chair Caplin said he enjoyed the collaboration of the DXATC and DSU. Kelle said the Spirit of Dixie and the DXATC sets the standard statewide. President Nadauld said there are many reasons we work together, but mostly because we like each other. Kelle said they are going to celebrate two more associates and one bachelors graduate (in December). She said, “We love Dixie State!” Vice Chair Pike said he had the opportunity to sit with the lead reviewer a couple of weeks ago, and not only did he compliment us on how well we do it here, but he said Utah should be the model for other states, considering all that’s been done here in the last ten years. He was impressed that the reviewer was impressed with Dixie – starting with the School District, the ATC, and the University. Kelle said they had the Chair and Executive Director of the accrediting commission here, and they were both very impressed. Chair Caplin thanked Kelle and the DXATC for their service.

NAC Representative. Trustee Gail Smith is the official NAC representative, but Steve Caplin and Elisabeth Bingham also attend NAC meetings. Chair Caplin said we had a wonderful NAC meeting on March 1st.

VIII. DISCUSSION/INFORMATION ITEMS

ADMINISTRATIVE SERVICES

Tuition and Fees Report – 2013-14 Academic Year

Paul Morris, Vice President of Administrative Services, said DSU’s tuition increase ended up being 5% (a number mandated by the Utah System of Higher Education for all USHE institutions). Our current tuition is \$1744 per semester. With the 5% increase, which equals \$87 dollars, our tuition will increase to \$1831 per semester (one of the lowest in the state). We do a lot with the amount of tuition we receive. We are giving the faculty and staff a 1% salary increase, plus funding rank promotions and tenure, etc. Paul referred to his handout, which he said was the last bar chart he built for the Regents before he left. The rates come from WICHE, which is basically the west (including Alaska and Hawaii). Average tuition is over \$6000 and DSU is \$4000 (we are two thirds of the WICHE average). In the Rocky Mountain States, some other schools still charge \$5500. Students get a good deal here, Paul said. All other USHE institutions implemented the 5% mandated increase, but only UVU and USU opted for an additional 1% increase.

INSTITUTIONAL ADVANCEMENT

Advancing the University – Annual Plan

Christina Schultz, Vice President of Institutional Advancement and Cultural Arts, asked everyone to turn to Tab 8, to the “DSU Advancing the University” document, which she said is an annual report (of sorts) of her area. There are many new projects. Her report included the highlights in the following areas:

- **Administration.** They started a QuickBooks system, are holding monthly meetings, and have created a www.dixiestateculturalarts.com website so people don’t have to go through the DSU website. They are creating a centralized database, have formed a Cultural arts Advisory Council, and they are expanding their “Cultural Arts Presents...” series.
- **Marketing, Public Relations, Publications and Graphic Design.** Steve Johnson, DSU PR Director, oversees this area, which is over university branding. Today we are expecting an initial sketch for our university branding from Torch Creative. The contest will be narrowed down to one, and that will be the primary focus. Then Sorenson will do the marketing campaign, which will include advertising all over Utah in many media. We recently launched a Canyon Media radio show every Tuesday morning. Tomorrow Christina is going with Vero and they will make an announcement about commencement. We are creating a Creative Services team of graphic designers assigned to different areas, etc. We are also finalizing our marketing plan for cultural arts.
- **Community Relations.** We are working with Community Education, the Chamber of Commerce, etc.
- **Volunteers.** This ties in to our Accreditation Core Theme #3 – Campus to Community. Susan Taysom has taken this on – we have more than 1000 volunteers who have done over 70,000 hours of service.
- **CEBA** is the interlocal agency formed in 2006. Kelly Stowell is the director (he is the son of Dennis Stowell). The Kane County Business Summit (customer service, energy, etc.), the Australian Bush Poet presentations, and the Little Hollywood Shootout all fall into this area.
- **Sears Museum Gallery.** This includes the Invitational Art Show, which brought in \$139,217.32 this spring (\$47,000 more than last year). Kathy Cieslewicz, our curator, has acquired permanent art pieces

- for the DSU collection, and she also sponsors a group of women artists. The Business of Art is highly successful and Zions Bank will continue their sponsorship. There are also field trips with Glen Blakley.
- **Production.** We have beefed up this area in the last few months. We have added a full-time chief technician and media specialist and have re-rigged the orchestra shell and have new lighting technology.
 - **DOCUTAH.** There are 237 volunteers, plus partnerships with Huntsman Senior Games, Red Cliffs Mall, the Eurochannel, etc. A Mesquite Branch of DOCUTAH will be coming soon.
 - **O.C. Tanner.** Our target demographic at O.C. Tanner is 16 to 25, and we are looking at doing some music and dance conservatories, working with Dr. Li Lei and Glenn Webb, etc. We will do some feasibility studies.
 - **Ticket Office Options.** We are looking into having people print tickets at home. We will use social media, also, and possibly have a phone app for patrons to download tickets.
 - **Celebrity Concert Series.** The concerts will only be one night this coming year instead of two.

Vice Chair Pike asked facetiously if there is anything going on? President commended Christina highly – the whole issue of Cultural Arts and all this Advancement has exploded under her direction. Great job! He said he was worried about the Australian Bush Poet getting lost in Kane County. Trustee Hiatt said he likes the detail of the report. Thank you, Christina.

DEVELOPMENT

Development Office Donation Report

Brad Last, Vice President of Development, said there are a lot of exciting events going on, but he is not going to tell us about them until money is raised. He mentioned the following Development items:

- He wanted to thank the Trustees for their volunteer service. He said, “You really make a difference as far as our development efforts are concerned. Thank you.”
- The France Davis Scholarship is essentially funded to almost \$50,000 so we’ll be able to make scholarships. The Nadauld Endowment has pledged approaching \$50,000, so we’ll be able to make scholarships from that area as well.
- You’ve seen in the newspapers that the view of this campus is going to change, largely because of donors who have come forward to fund the creation of Memory Gardens. There are donors helping us and we will explore ways to recognize them.
- We will be adding a full-time person in the alumni office.
- There are exciting things happening. Brad said his area is busy and excited about what they are doing.

Chair Caplin said thank you. He said it was wonderful to see the level of respect and admiration that Representative Last has in the legislature; we appreciate Brad’s roles in both areas.

DIXIE STATE UNIVERSITY STUDENT ASSOCIATION

Outgoing Student Government Report

Trustee and outgoing Student Body President Brody Mikesell’s presentation included the following:

- The changes we’ve made are excellent; we’ve added more responsibilities and are holding accountable our student leaders. The leaders document their hours on projects and the students now have online portfolios. Many students have logged well over 400 hours in their capacities.
- They are having Thurs“D” activities and more students are coming to invest in these activities.
- The number of clubs has grown. Greg Noel has done an excellent job.
- The Senate was able to pass a policy for short-term military deployment.
- New Student Body President Carlos Morgan will do a great job.
- Body said he is extremely grateful for being able to work with the Board of Trustees. It has been the refiner’s fire this year, and he’s glad. He has grown a lot. He thanked Chair Caplin for the amazing job he has done. And President Nadauld, as well. He loves this institution.
- Kelsey McIntosh did a YouTube video as her senior project, and Brody showed it to the meeting attendees. Kelsey was an Ambassador, and this video came at the end of an amazing school year. Chair Caplin said the video will help our athletic director. Kelsey is a communication major. The video was great!! Brody said, “Thank you for this year.” He received a standing ovation. Brody is getting married

August 10th in Heber. He plans to get a graduate degree at the University of Colorado Boulder in recreation administration.

Incoming Student Government Report

Chair Caplin said our new Student Body President, Carlos Morgan, is his neighbor, and Chair Caplin watched Carlos grow up. He speaks fluent Tagalog, and is a great student representing DSUSA. Carlos said he is excited to be here with this Board and all these important people. He said he was asked to give a vision for next year, which includes the following areas of focus:

- **Connection** – help students feel part of Dixie. He was ready to leave and go to BYU-Hawaii, but what kept him here was his involvement with student government. We have lots of strength here, and we want to facilitate that.
- **Student Voice** – emphasize more of a focus on student input. One thing he noticed as he was campaigning was that students didn't know much about student government or how to initiate things. He was the non-traditional clubs rep at first, and he feels we can do more.
- **New Person** – emphasize different ways of going about things and different values. We want the success of this year to continue next year. Carlos said it will be different, because he is not Brody.
- **Potential** – in looking over campus and into the eyes of students, he sees so much potential. He has so much love for this institution and what it has done for him. He wants to see the university keep growing and the student body be part of the process. He said we are going to do the best we can do. It will be the best year for us. "We really look forward to working with you, Carlos," Chair Caplin said.

GENERAL UPDATES

Alumni Association

Trustee Hal Hiatt, Alumni Association Director, said they had an Arizona Chapter alumni event this past weekend, and a great D Week. The D Crew set a world record for flying paper airplanes, and it was so fun. You can see it on YouTube. We set the record because there was no previous record.

Athletic Services

Athletic Director Jason Boothe said he has finished one year on his doctorate and starts his second year today. He has all A grades so far.

- He announced the hiring of the new women's basketball coach. We are going to have a press conference at 11 AM on Thursday in the new stage area in the Gardner Center. She comes from Holy Names. She did very well (beat us), so we are excited for her enthusiasm, etc.
- Men's golf qualified for their fifth straight golf tournament – the NCAA Regionals in Seattle next week.
- We may host the first round of the NCAA Festival next week in softball.
- Baseball has a decent chance to get into a tournament as fifth or sixth seed in the tournament.
- Jason said he is excited for the fall, to get going again!

Classified Staff Association

Don Johnson, outgoing Classified Staff Association President, said the following:

- Since it is his last meeting he wanted to show appreciation to President Nadauld for how he listens to us.
- Another learning experience he had this year was observing Brody. Don said he gained a great deal from seeing Brody stand up for what he believes.
- We have organized paver stones for the CSA.
- We have organized a scholarship fund especially for part-time employees.
- The new presidency coming in is a little more qualified and will do a better job than he has.
- He said the CSA had a vote and nominated an employee of the year, and Kathy Bailey won. She is an asset to the school. We handed out certificates to those who were nominated. There are so many people on campus who never get appreciated.
- Chair Caplin said, "Don, you are a great leader and implemented some new things. Please thank the CSA for the pavers and scholarships. And the campus has never been in better condition – thank you!"

Exempt Staff Association

J.D. Robertson, outgoing Exempt Staff Association President, said he wanted to echo what Don said about receiving support from the school. Thank you.

- J.D. said he and Don gathered monthly with other staff associations in the state, and they seem to have a lot more complaints than we do.
- Thanks to President Nadauld, a few faculty and staff have agreed to participate in a service project this Wednesday to help plant flowers and set up signs for commencement and the convocations.
- Twenty AEDs have been ordered, and will be on campus sometime this summer. This has been a great experience for J.D. He is grateful and happy to be at Dixie – a great institution with great leadership. Chair Caplin thanked J.D. for his service.

Student Services

Frank Lojko, Vice President of Student Services, passed out enrollment information and said these numbers are not for publication. One figure is from Institutional Research, and we also do a comparison of enrollment trends. Based on freshmen applications so far, we are 744 ahead of this time last year. How can that be, Chair Caplin asked. We are 922 ahead overall. The unique thing is the contract we have with Royall & Company, which started in March just after the ATC scores came out. Sixty six percent (2259 students) completed an application, 1505 applied through Royall & Company. President said thanks Frank. When we saw the policy change on missionary age, we decided to (1) augment enrollment, and (2) hire Royall & Company. They said they would bring us 25,000 names of students with a similar profile to our existing students. The goal is to keep our enrollment steady from last year. President commended Frank's staff and recruiters, and the faculty and staff. He asked everyone on campus to bring one new student to attend school here. Yesterday he contacted all four students who spoke in a meeting he recently attended, and he got one of them to come to Dixie, and may get more.

CONCLUDING REMARKS

Chair Steve Caplin asked for any concluding remarks.

- Chair Caplin welcomed Jeannine Holt.
- He recognized Daphne. She said she is grateful for the beautiful Library space.
- Chair Caplin thanked all the IT people.
- Please look at the calendar of upcoming events - Commencement is coming up.
- Chair Caplin is interested in the Florida alumni meeting. He could go back to his own state.
- President thanked the Staff Associations – their support of what we do on campus is invaluable. We have a wonderful working relationship. He cannot be grateful enough. He echoes what Brad Last said. He doesn't know if there has been a more momentous year in our history than this year. You have the hearts and minds of everyone in our state, and especially here at DSU and in this community.
- Best wishes to Trustee Henderson, who will be in the Outback of Australia for three years.
- Congratulations to Brody!
- Several people received standing ovations for their service.

IX. CALENDAR OF UPCOMING MEETINGS AND EVENTS

- *Spring Semester Final Exams – April 26 to May 2, 2013*
- *Board of Trustees Meeting – Monday, April 29 @ Zion Room*
- *Grad Fair – Tuesday, April 30 to Friday, May 3, 2013*
- *Council of Presidents Meeting – Tuesday, April 30 @ 11AM, The Gateway/SLC*
- *DSU Ambassadors Banquet – Wednesday, May 1 @ 6:30PM, Zion Room*
- *National Day of Prayer/St. George Interfaith Council Breakfast – Thursday, May 2 @ 8AM, Gardner Center Ballroom*
- *Commencement Rehearsal (Sound/Lighting/Teleprompter/Music) – Thursday, May 2 @ 1PM (2PM for Music), Burns Arena*
- *Dixie Awards – Thursday, May 2, 2013 @ 7PM, Eccles Mainstage Theatre*
- *Commencement Day – Friday, May 3, 2013*

- ✓ *Robing for Platform Guests – 8:30 – 9:20AM, South Admin Conf Room*
- ✓ *Processional to Burns Arena – Begins @ 9:20AM*
- ✓ *General Commencement Exercises – 10 to 11:15AM*
- ✓ *Graduate Luncheon – 11:30AM to 2PM, Gardner Center Ballroom*
- ✓ *Associate Degree Convocation – 11:45AM, Burns Arena*
- ✓ *Arts & Letters Convocation – 12PM, Cox Auditorium*
- ✓ *Education & Integrated Studies Convocation – 12PM, Student Activities Center*
- ✓ *Nursing & Allied Health Convocation – 2PM, Cox Auditorium*
- ✓ *Science and Technology Convocation – 2PM, Student Activities Center*
- *Don Hinton Speaks to the Colleagues – Monday, May 6 @ 12PM, Taylor 156*
- *Summer Classes – May 6 to August 9, 2013*
- *Executive Staff Meeting – Tuesday, May 7 @ 9AM, South Admin Conference Room*
- *Dixie Educational Consortium Meeting – Wednesday, May 8 @ 9AM, Zion Room*
- *Northern Utah Alumni Chapter BBQ – Saturday, May 11 @ Falcon Ridge Park, SLC*
- *DSU Athletic Alliance Golf Tournament – Tuesday, May 14 @ 1PM, Sunbrook*
- *Board of Regents Meeting – Friday, May 17 @ Weber State University*
- *Memorial Day Holiday – Monday, May 27, 2013*
- *PAC West Conference Meetings – Thursday, May 30 @ Radisson Newport Beach Hotel*
- *Castle Rock Music Camp – June 4-7, 2013*
- *Independence Day Holiday – Thursday, July 4, 2013*
- *eSMART Girls Math and Science Camp I – July 11-13, 2013*
- *eSMART Girls Math and Science Camp II – July 18-20, 2013*
- *Board of Regents Meeting – Friday, July 19 @ SUU*
- *Pioneer Day Holiday – Wednesday, July 24, 2013*
- *Pre-Fall Inservice Meetings – August 12-16, 2013*
- *Fall Semester Begins – Monday, August 19, 2013*
- *Boise Idaho Chapter Alumni BBQ – Friday, August 23, 2013*
- *Idaho Falls Chapter Alumni BBQ – Saturday, August 24, 2013*
- *Labor Day Holiday – Monday, September 2, 2013*
- *DOCUTAH Film Festival – Tuesday, September 3 to Saturday, September 7, 2013*
- *University Council Meeting – Thursday, September 5 @ 3PM, South Admin Conference Room*
- *Board of Regents Meeting – Friday, September 13 @ USU*
- *Back-to-School Convocation – Sunday, September 15, 2013*
- *Florida Alumni Chapter Event – Saturday, September 21, 2013*
- *Phoenix Alumni Chapter Event – Saturday, September 28, 2013*
- *Homecoming Week – Monday through Saturday, October 21-26, 2013*
- *Board of Regents Meeting – Friday, November 15 @ Snow College*

X. 12:00 NOON – LUNCHEON FOR ALL MEETING ATTENDEES IN THE GARDNER CENTER COTTAM ROOM IMMEDIATELY FOLLOWING THE MEETING

XI. NEXT BOARD OF TRUSTEES MEETING – POSSIBLY FRIDAY, SEPT. 20, 2013

Chair Caplin called for a motion to adjourn the Board of Trustees meeting.

MOTION BY JON PIKE, DULY SECONDED BY LON HENDERSON, TO ADJOURN THE MEETING OF THE DIXIE STATE COLLEGE BOARD OF TRUSTEES.

Action: Approved unanimously.

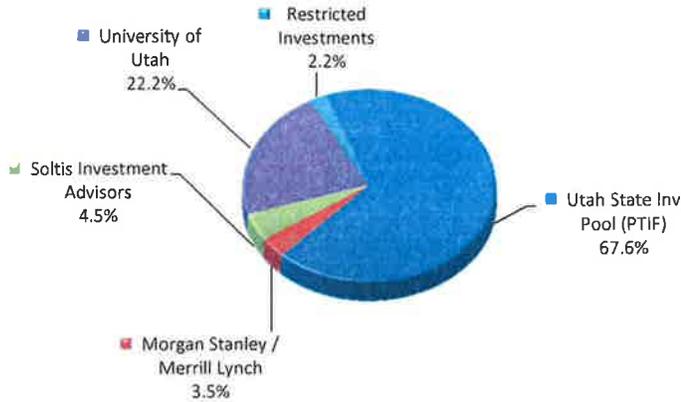
The meeting was adjourned at 12:03 p.m.



INVESTMENT REPORT

July 1, 2012 to June 30, 2013

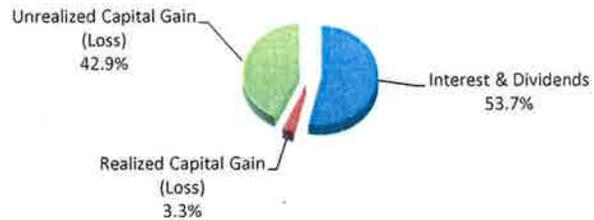
Investment Allocation



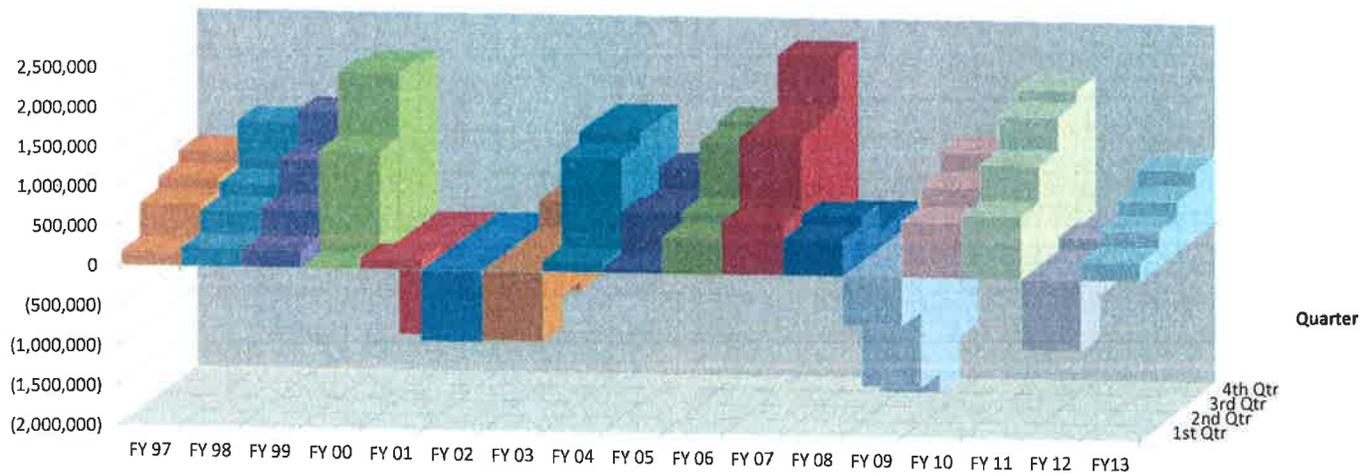
Investment Portfolio	Current Investment Allocation	Rate of Return
Utah State Inv Pool (PTIF)	\$ 21,185,317	0.78%
Morgan Stanley / Merrill Lynch	1,080,909	7.58%
Soltis Investment Advisors	1,420,772	6.19%
University of Utah	6,948,849	8.34%
Restricted Investments	684,711	-2.49%
Total	\$ 31,320,559	2.72%

Investment Earnings

Investment Earnings	Amount
Interest & Dividends	\$ 453,591
Realized Capital Gain (Loss)	28,091
Unrealized Capital Gain (Loss)	362,613
Total	\$ 844,295



Comparison of Fiscal Year-To-Date Quarterly Earnings

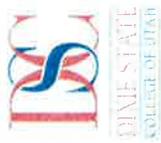




INVESTMENT REPORT

July 1, 2012 to June 30, 2013

	Market Value 07/01	Market Value Jun	YTD Realized Income	YTD Unrealized Income	YTD Total Income	YTD Rate of Return
Cash or Cash Equivalents						
Utah State Inv Pool (PTIF)	21,090,927	20,661,742	165,515	-	165,515	0.78%
PTIF - Endowment Pool	520,152	523,575	3,424	-	3,424	0.66%
Total	21,611,078	21,185,317	168,939	-	168,939	0.78%
Money Managers						
Morgan Stanley / Merrill Lynch	1,004,745	1,080,909	19,165	56,999	76,164	7.58%
Soltis Investment Advisors	1,320,357	1,420,772	35,424	46,278	81,702	6.19%
University of Utah	6,413,932	6,948,849	233,520	301,397	534,917	8.34%
Total	8,739,034	9,450,531	288,109	404,674	692,784	7.93%
Restricted Investments						
Morgan Stanley - Bonds	580,914	563,800	24,781	(41,895)	(17,114)	-2.95%
WF - Restricted Investments Fund	118,001	120,911	(147)	(157)	(304)	-0.26%
Total	698,915	684,711	24,634	(42,052)	(17,419)	-2.49%
Grand Total	31,049,027	31,320,559	481,682	362,622	844,304	2.72%



INVESTMENT REPORT

July 1, 2012 to May 31, 2013

	Market Value 07/01	Market Value May	YTD Realized Income	YTD Unrealized Income	YTD Total Income	YTD Rate of Return
--	-----------------------	---------------------	---------------------------	-----------------------------	------------------------	--------------------------

Cash or Cash Equivalents

Utah State Inv Pool (PTIF)	21,090,927	21,096,172	156,289	-	156,289	0.74%
PTIF - Endowment Pool	520,152	523,358	3,207	-	3,207	0.62%
Total	21,611,078	21,619,531	159,496	-	159,496	0.74%

Money Managers

Morgan Stanley / Merrill Lynch	1,004,745	1,078,471	25,068	48,657	73,726	7.34%
Solitis Investment Advisors	1,320,357	1,463,435	34,308	90,057	124,365	9.42%
University of Utah	6,413,932	6,948,802	233,436	301,434	534,870	8.34%
Total	8,739,034	9,490,708	292,812	440,149	732,961	8.39%

Restricted Investments

Morgan Stanley - Bonds	580,914	577,690	24,780	(28,004)	(3,224)	-0.55%
WF - Restricted Investments Fund	118,001	120,742	(153)	(138)	(291)	-0.25%
Total	698,915	698,432	24,627	(28,142)	(3,515)	-0.50%

Grand Total

31,049,027	31,808,671	476,936	412,007	888,942	2.86%
-------------------	-------------------	----------------	----------------	----------------	--------------



INVESTMENT REPORT

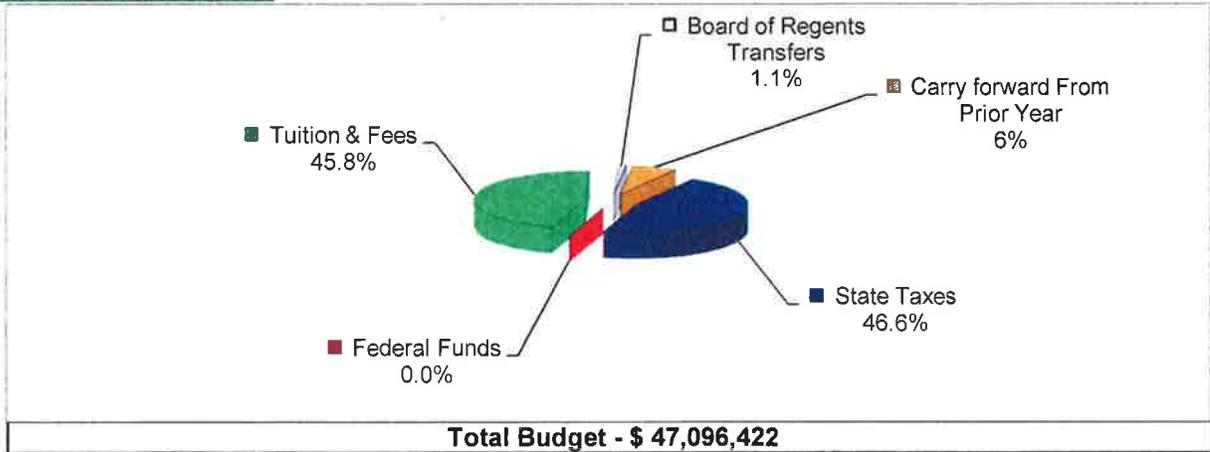
July 1, 2012 to April 30, 2013

	Market Value 07/01	Market Value Apr	YTD Realized Income	YTD Unrealized Income	YTD Total Income	YTD Rate of Return
Cash or Cash Equivalents						
Utah State Inv Pool (PTIF)	21,090,927	22,345,389	146,622	-	146,622	0.70%
PTIF - Endowment Pool	520,152	523,141	2,989	-	2,989	0.57%
Total	21,611,078	22,868,530	149,611	-	149,611	0.69%
Money Managers						
Morgan Stanley / Merrill Lynch	1,004,745	1,086,385	24,618	57,022	81,640	8.13%
Solitis Investment Advisors	1,320,357	1,462,984	33,262	90,652	123,914	9.38%
University of Utah	6,413,932	6,890,532	175,165	301,434	476,600	7.43%
Total	8,739,034	9,439,901	233,046	449,108	682,154	7.81%
Restricted Investments						
Morgan Stanley - Bonds	580,914	597,078	24,780	(8,616)	16,164	2.78%
WF - Restricted Investments Fund	118,001	121,202	(251)	(115)	(366)	-0.31%
Total	698,915	718,280	24,529	(8,731)	15,798	2.26%
Grand Total	31,049,027	33,026,710	407,186	440,378	847,563	2.73%

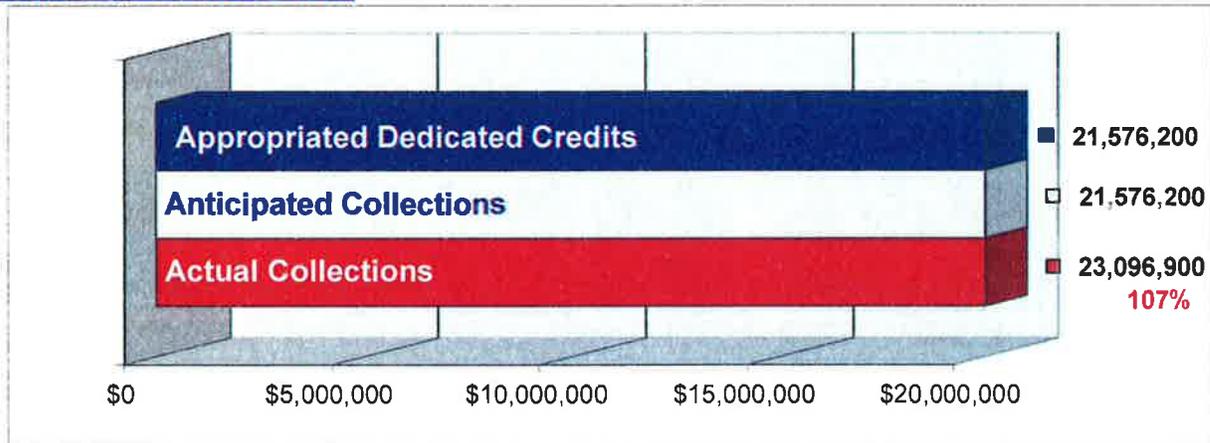


DIXIE STATE UNIVERSITY BUDGET REPORT YEAR TO DATE AS OF JUNE 30TH, 2013

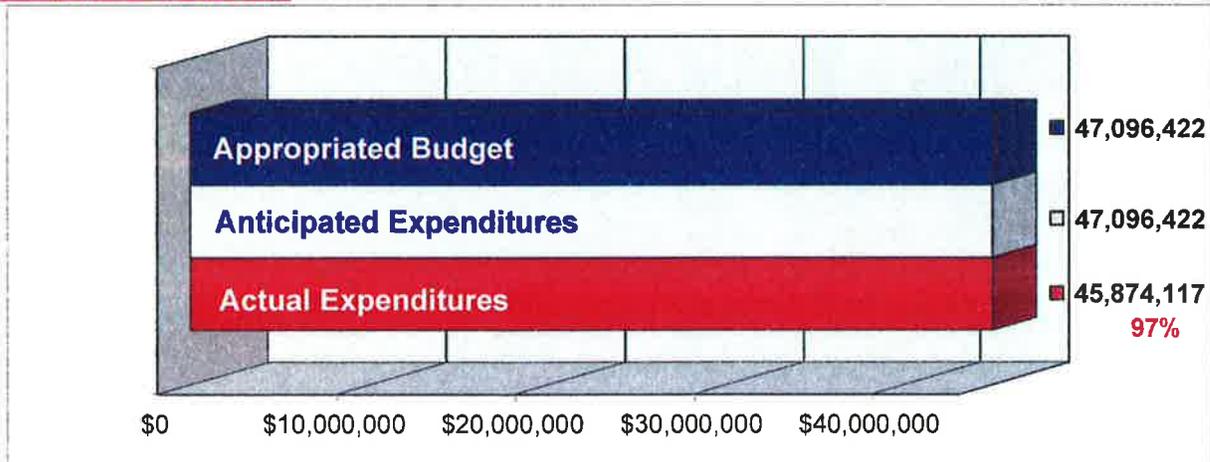
SOURCE OF REVENUES



TUITION & FEE COLLECTIONS



BUDGET EXPENDITURES





DIXIE STATE UNIVERSITY
STATEMENT OF REVENUES AND EXPENDITURES
 For the 12 Months Ended June 30th, 2013
 100% of the Year Lapsed 0% Remaining

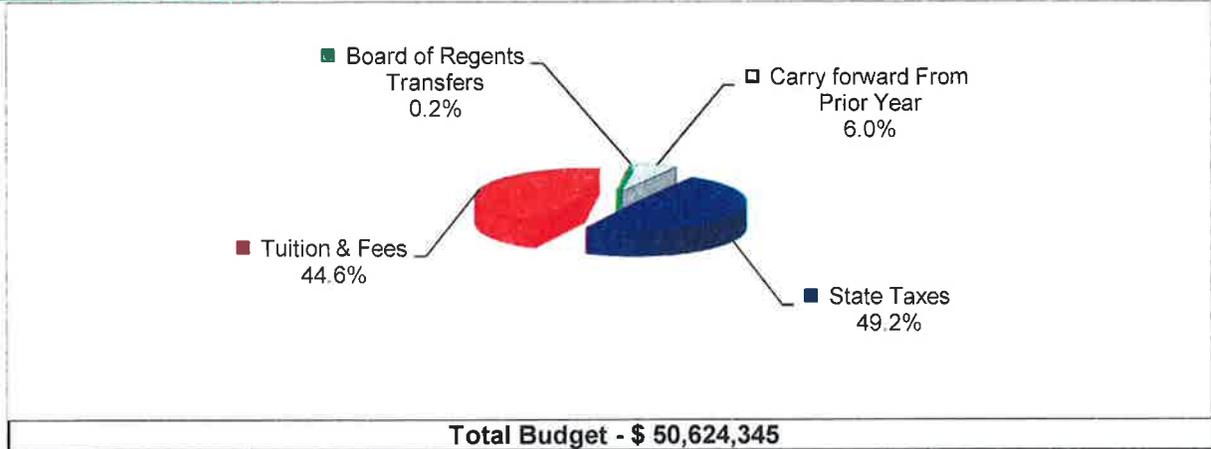
REVENUE SUMMARY

	Budgeted	Total Revenues Received	Amount Remaining (Excess)	Percent Remaining (Excess)
<u>Revenues</u>				
General Tax Funds	21,923,800	21,923,800	0	0%
Federal Funds	0	0	0	0%
Tuition, Fees & Other	21,576,200	23,096,900	1,520,700	7%
Board of Regents Transfers	533,210	533,210	0	0%
Budget Carryover	3,063,212	3,063,212	0	0%
Total Revenues	47,096,422	48,617,122	1,520,700	3%

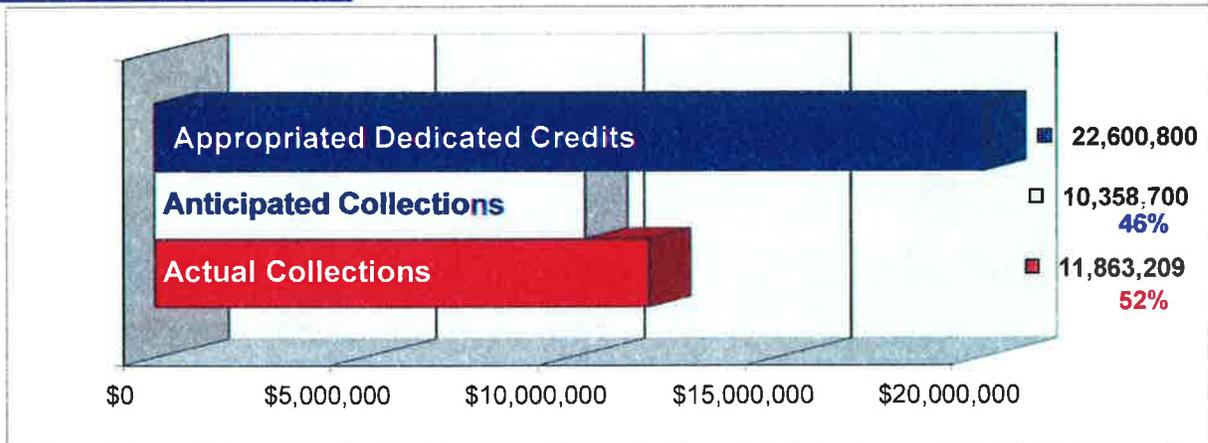
EXPENDITURE SUMMARY

	Budgeted	Total Expended & Encumbered	Remaining Budget Balance	Percent of Budget Remaining
<u>Operational Expenditures</u>				
Instruction	2,996,495	2,848,693	147,803	5%
Public Service	292,994	212,830	80,165	27%
Academic Support	1,780,503	1,564,766	215,737	12%
Student Services	1,452,960	1,096,508	356,452	25%
Institutional Support	2,115,994	1,222,913	893,082	42%
Physical Plant	3,393,453	3,250,440	143,013	4%
Other General Fund	4,087,306	4,701,234	(613,927)	-15%
Total Operational Expenditures	16,119,706	14,897,383	1,222,323	8%
<u>Contract Salaries & Benefits</u>				
Salaries & Benefits	30,976,716	30,976,735	(19)	0%
Total Expenditures	47,096,422	45,874,117	1,222,304	3%

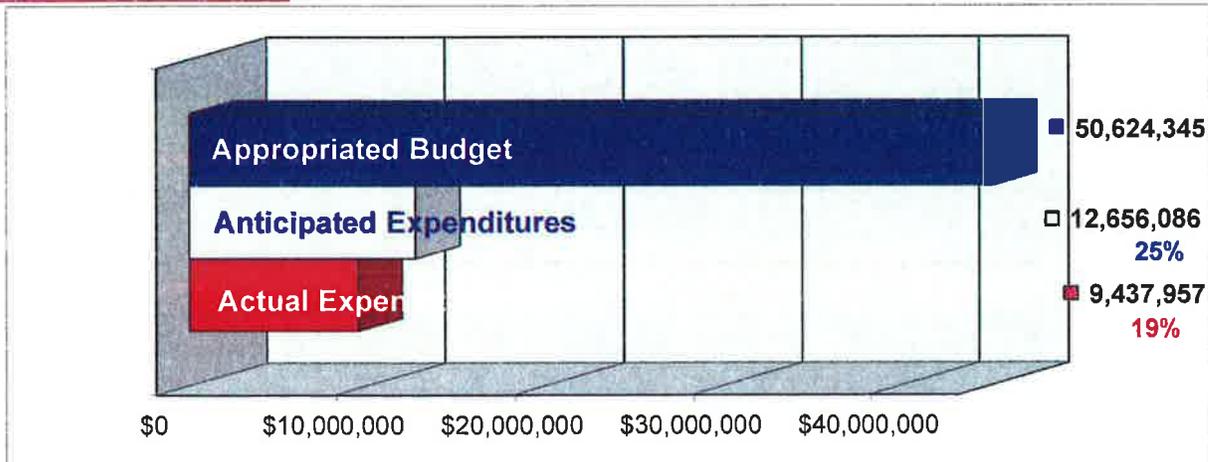
SOURCE OF REVENUES



TUITION & FEE COLLECTIONS



BUDGET EXPENDITURES





DIXIE STATE UNIVERSITY
STATEMENT OF REVENUES AND EXPENDITURES
 For the 2.5 Months Ended September 15th, 2013
 20% of the Year Lapsed 80% Remaining

REVENUE SUMMARY

	Budgeted	Total Revenues Received	Amount Remaining (Excess)	Percent Remaining (Excess)
<u>Revenues</u>				
General Tax Funds	24,899,200	6,224,800	18,674,400	75%
Tuition, Fees & Other	22,600,800	11,863,209	10,737,591	48%
Board of Regents Transfers	85,000	85,000	0	0%
Budget Carryover	3,039,345	3,039,345	0	0%
Total Revenues	50,624,345	21,212,354	29,411,991	58%

EXPENDITURE SUMMARY

	Budgeted	Total Expended & Encumbered	Remaining Budget Balance	Percent of Budget Remaining
<u>Operational Expenditures</u>				
Instruction	2,221,063	455,805	1,765,258	79%
Public Service	235,649	39,271	196,378	83%
Academic Support	4,243,965	272,016	3,971,949	94%
Student Services	938,495	276,729	661,766	71%
Institutional Support	2,777,642	454,799	2,322,843	84%
Physical Plant	3,459,501	793,443	2,666,058	77%
Other General Fund	5,120,803	447,312	4,673,491	91%
Total Operational Expenditures	18,997,118	2,739,375	16,257,742	86%
<u>Contract Salaries & Benefits</u>				
Salaries & Benefits	31,627,227	6,698,582	24,928,645	79%
Total Expenditures	50,624,345	9,437,957	41,186,388	81%

DIXIE STATE UNIVERSITY POLICIES AND PROCEDURES MANUAL	Policy No: 37
	Approved: 10/09/98
	Revised: 04/30/04
	Revised: 02/10/07
	Revised: Pending – 9/2013
Policy: ATHLETIC STAFFING	

4-37 ATHLETIC STAFFING POLICY

I. Philosophy

- A. The Athletic Program at Dixie State University (DSU) strives to help students to define, shape and achieve educational and life goals, contributing to the University's personalized and excellent teaching in a learning environment where all students can become passionate about their individual educational endeavors. Athletic teams and programs are designed to fuel students' desire for achievement both in the classroom and on the field or court.
- B. The Athletic Program's core values are: 1) integrity, 2) academic success, 3) compliance with National Collegiate Athletic Association (NCAA) and University regulations, 4) competitiveness, 5) fiscal responsibility, and 6) positive department of coaches and athletes.

II. Athletic Employment Categories

A. Administrative Positions

- i. **Executive Director of Athletics:** Directs the Intercollegiate Athletic Program, including fund raising, promotion of programs, and supervision of the Athletic Program and its staff. The Athletic Director is ultimately held responsible for the success of the Athletic programs and the department of coaches and athletes. Details of the Athletic Director's duties and responsibilities are defined in the job description.
- ii. **Associate Athletic Director / Compliance Officer:** Ensures compliance with all NCAA, Conference, and University rules and regulations, serves as the University's compliance officer, and performs other tasks as assigned by the Athletic Director. Details of the Associate Athletic Director / Compliance Officer's duties and responsibilities are defined in the job description.
- iii. **Assistant Athletic Director Development/Operations:** Serves as the business manager for the Athletic Program, monitors all athletic budgets, conducts the corporate sponsor program, and performs other tasks as assigned by the Athletic Director. Details of the Associate Athletic Director's duties and

responsibilities are defined in the job description.

- iv. Other administrative positions, including but not limited to the Senior Women's Administrator (SWA), additional associate or assistant athletic directors, coordinators, academic advisors, and athletic trainers, may be created and staffed based on program need and University Council approval.

B. Coaching Positions

- i. Head Coaches have ultimate responsibility for their teams. Head Coaches are appointed in a full-time or part-time position and are supervised by the Athletic Director.
- ii. Assistant Coaches assist Head Coaches in their duties. Assistant Coaches are appointed in a full-time or part-time position by the Athletic Director and are supervised by Head Coaches.
- iii. Some coaches may be assigned coaching duties combined with staff or faculty duties. These positions are hired and supervised by the Athletic Director, possibly in conjunction with other departmental supervisors.
- iv. Dance Team and Cheerleader Coaches or advisors are appointed in accordance with one of the above stated coaching classifications. As such, they are bound by the conditions of this policy and are hired and supervised by the Athletic Director.
- v. Volunteer Coaches assist Head Coaches or in their duties on an unpaid basis. Volunteers are not employees of the University, but the Athletic Director retains the right to approve individuals involved in such activities.

III. Athletic Employment

- A. Hiring procedures for all head coaches and other-full-time Athletics Program personnel will include formal consideration of candidates' commitment and capabilities to abide by NCAA rules. During the hiring process for Athletics Program personnel, candidates for all coaching positions will be asked, and NCAA enforcement staff will be contacted, to determine whether an individual has been involved in past NCAA rules violations.
- B. Full-time coaching and full-time athletic administrative positions are exempt positions, and the persons holding them will be treated as professionals with duties to fulfill and not hours to maintain. Successful performance may require work at all hours of the day, on weekends, and during national holidays.
- C. Full time athletic positions (.75 FTE or greater) are benefit-eligible (see Benefits Policy 4-15).

- D. Athletic administrative and coaching positions are “at-will” and may be terminated at any time, with or without cause. Hiring and continuation of employment are at the discretion of the University President.

- E. Coaches’ additional assignments in the Athletic Program and/or in other areas are also held “at-will”, with continued employment in all areas contingent on continuation of the coaching assignment.

- F. Athletics Program personnel employment agreements will be established on an annual basis, according to the following schedule:
 - i. All administrative employees
 - a. July 1 – June 30
 - ii. Full-time and part-time coaches (head and assistant)
 - a. January 1 – December 31: Cross Country, Football, Soccer, Volleyball
 - b. May 1 – April 30: Basketball
 - c. July 1 – June 30: Baseball, Golf, Softball, Tennis
 - iii. If additional sports are added, the Athletic Director shall set the schedule of appointment and it shall be added to this policy as an editorial revision.

- G. Athletic Program employees who are granted a written contract will have their conditions of employment, including compensation, set forth in that contract.
 - i. Where a coach or administrative employee is hired under a written contract
 - a. That contract will be interpreted by the terms of this policy.
 - b. If the contract is materially inconsistent with this policy, the specific contract terms shall supersede this policy.

- H. Compliance with the law, NCAA rules and regulations, and University policy are understood conditions of employment, and violation may result in disciplinary action up to and including termination of employment.

IV. Duties of Head Coaches

- A. Head coaches are responsible for achievement of a successful athletic program, as

defined by the following criteria:

- i. Personal and program integrity.
- ii. Academic success of student-athletes as demonstrated by satisfactory progress toward degree, grade point averages, and graduation rates.
- iii. Compliance with NCAA and University rules and regulations.
- iv. Athletic competitiveness, including win/loss record.
- v. Fiscal responsibility, including maintaining non-deficit spending of team budgets and complying with University financial practices and policies.
- vi. Personal deportment, as well as the deportment of assistant coaches and the athletes under his/her direction.

B. In addition, head coaches are required to:

- i. Participate in annual (or more frequent) continuing-education programs regarding NCAA and conference rules.
- ii. Recruitment, coaching, training, and development of the team.
- iii. Teach related intercollegiate athletic classes according to the standards of instruction set forth in the Faculty Rights & Responsibilities and other policies.
- iv. Organize game schedule.
- v. Arrange team travel to games.
- vi. Supervision of assistant coaches under his/her direction.
- vii. Assist with team and individual statistics collection and sports information dissemination when necessary.
- viii. Assist with game management of other sports as assigned by Athletic Director.
- ix. Assist with fundraising as requested.
- x. Perform other duties as assigned by the Athletic Director, including attending booster events.

V Coaches must receive approval from the Executive Director of Athletics and the Executive Director of Human Resources before contracting to perform additional

assignments on campus. If such assignment is in an academic capacity, the approval of the appropriate dean is also required.



Dixie State University Library

Academic Resources, Academic Support, and the Stairway to Success

ACCREDITATION, MEASURES, AND ONGOING IMPROVEMENT: A major focus in FY2013 was the process of the NWCCW accreditation, responding to the recommendations for institutional improvement. As part of that process, the library faculty and staff revisited its mission statement, and outlined four objectives to be used in measuring success and identifying areas for improvement.

Library Mission: The Dixie State University Library advances the mission of Dixie State University by encouraging the discovery and creation of knowledge through the provision of high quality resources, services, and programs.

Library Vision: The Dixie State University Library is a welcoming destination for the discovery and creation of knowledge, offering expert guidance, valuable resources, state of the art technologies, and a commitment to service.

Physical Materials Collection –Materials in the Holland Centennial Commons

Materials Format	FY 2012 holdings	Added FY 2013	Discarded FY 2013	Total FY 2013	Comments
Monographs (books)	104,689	2,707	797	106,599	Located in compact shelving – Floor 3
Periodicals	5,528	198	8	5,718	Located in mezzanine and Compact Shelving
AudioVisual Materials	9,674	971	1,038	9,607	Located on 2 nd floor—note weeding of VHS
Microforms	10,545	1	0	10,546	Located on Floor 3
Multimedia	341	3	24	320	Located on Floor 2
TOTAL:	130,777	3,880	1,867	132,790	

LIBRARY HOURS DURING ACADEMIC SEMESTERS

Monday to Thursday	7:00 am	to	12:00 midnight
Friday	7:00 am	to	6:00 pm
Saturday	11:00 am	to	7:00 pm
Sunday	3:00 pm	to	10:00 pm

REFERENCE ASSISTANCE: Assistance from a professional librarian is available at the Reference Desk from 8:00 am until 10:00 pm, Monday through Thursday; from 8:00 am until 6:00 pm on Friday; from 11:00 am to 7:00 pm on Saturday; and from 5:00 to 10:00 pm on Sundays. Text-a-librarian and Library chat are available electronically.

IT HELPDESK AND LAB TECH ASSISTANCE: Assistance with technology needs is available from 8:00 am until closing during the week; and during all weekend hours.

THE DSU Virtual Library – Materials and Services Online

THE LIBRARY PORTAL (<http://library.dixie.edu>) – 24 hour access, materials online

- **Access to the library home page:** The Library home page provides patron access to the library's collection—and direct access to Ebooks, databases, Research Guides and information about the library and its services. In FY 2013, there were 475,574 visitors to our web-site. 146,316 of these visitors accessed the web page from on campus, 329,258 visitors accessed the page from off campus.
- **Ebooks available to our users:** DSU Faculty, Staff and Students access Ebooks or databases by using their Dixie email user names and passwords. There are 106,721 Ebooks available through our web-site. It is a measure of the changing nature of access that 8,363 books are perpetual use books we have purchased, and 98,358 of those books are available through subscription databases. All but 8,000 of those are available directly through the Library online catalog.
- **Online Databases – The Invisible WEB:** Online databases are an expensive but essential part of any academic library's collection. Our databases take many forms: there are collections of Ebooks (Ebrary has 86,106 titles!), reference collections, Encyclopedias, index and abstract databases, streaming audio and video, and journal databases that provide access to more than 25,000 scholarly journals. These are NOT available through GOOGLE! The DSU community last year had 229,289 “sessions” in our online databases; did 839,194 searches, and downloaded 310,685 documents.
- **Research Guides – Online HELP in the middle of the night:** Research Guides are the third link on the Library Home Page. There are 25 Research Guides prepared by Librarian-Liaisons that provide support for basic use of the library or basic reference, or for subject-specific research. These guides have been accessed 222,157 times in the last year. The most popular guide, the CITATION GUIDE, was accessed over 200,000 times!

HERE COMES THE FUTURE: Building an Effective University Library

- **Assessment for Institutional (Library) Improvement—Evaluating Information Literacy at DSU:** The Library Staff have worked together to update the Library Mission and vision statements and have outlined outcomes and measures for assessment. We have decided that in the 2013-2014 year we will concentrate on the assessment of the Information Literacy program. We have invited a nationally known specialist in Information Literacy, Sharon Weiner, a Professor of Library Science, and W. Wayne Booker Chair in Information Literacy from Purdue University to visit us on November 7th and 8th. She will work with us to evaluate the LIB1010 course—but will also look at research skills across the campus. We will seek faculty involvement in this process!
- **Discovery Layer—Greater ease for effective searching:** Because of our focus on the Holland Centennial Commons, DSU among the last universities in Utah to consider Discovery layer access. A discovery layer provides effective access through a pre-harvested central index that provides a single search through the library's holdings, local, open access and subscription collections. There are a number of versions of this and the library will be hosting a test of three major competitors: the ProQuest Summon system will begin a six week test mid-September. We will also be testing the EBSCO Discovery Layer and the WorldCAT Local service provided by OCLC. Then we will bring forward a proposal and ask for funding for the upcoming year!

State Funded Capital Development Project Request Fiscal Year 2014-15

DSU Physical Education/Student Wellness Center

Project Description: This project is a multiple-story new facility that will provide needed classroom, office, and critical health and wellness space for the University's nearly 9,000 students

Construction Cost Estimate: \$27 Million

- \$13.5 Million from State Appropriations
- \$13.5 Million from Building Bond (Student Fees)

Total Project Space: 100,000 Estimated GSF

Increase in State Funded O&M: \$571,941. (Cost to be split equally between State appropriations and student fees)

Other Sources of Funding: At the end of the current fiscal year (FY14), DSU students will have \$1.7 Million in hand for this project.

Needed Facilities: Classrooms, Gymnasiums, Clinic Space, Physical Ed. Labs & Equipment, Multipurpose Rooms, Faculty & Staff Offices, Locker/Dressing Rooms, Studios & etc.

Building Location: Dixie State University Main Campus Near Hansen Stadium



The DSU Physical Education/Student Wellness Center is the Missing Piece to Complete the University Campus and will Support the Following Student Needs

I. Academic programs in the field of Health Promotion and Human Performance

- Future Programs - Bachelor's of Art/Sciences in Health and Human Performance
 - Tracks
 - Health Promotion and Wellness
 - Teacher Education
 - Kinesiology/Exercise Science
 - Integrated Studies Emphasis Areas
 - Minors/Endorsements
- Community Need
 - DSU Mission and IHC
- Student Demand
 - Teacher Education Students
 - Student Athletes (Academic Programs)
- National Trends in Healthcare
 - Prevention and Promotion of Wellness

II. Health, Wellness & Success of Dixie State University Students

The Fitness Center, Student Activities Center, Intramurals, Outdoor Recreation, Club Sports and Aquatics have become a fundamental and integral part of campus life at Dixie State University. However, there is great need to offer the students of Utah's newest University a modern and adequately sized facility to support current students and future enrollment growth. Campus wellness and recreation programs and facilities are important in recruiting students and in improving the student's University experience through the following.

- **Promotes Recruiting**
- **Improves Retention**
- **Employment Opportunities**
- **Supports Academic Success**
- **Emotional Balance and Stress Relief**
- **Improved Physical Fitness & Health**
- **Positive Social Interaction**

2013 FALL SEMESTER Bed Count as of 9-10-13

APARTMENTS	OCCUPIED	VACANT	TOTAL	OCCUPANCY
NISSON	162	4	166	98%
SHILOH SINGLE	47	1	48	98%
CHANCELLOR	30	0	30	100%
ABBY	86	4	90	96%
DIXIE VIEW	3	0	3	100%
MORGAN	15	1	16	94%
TOTAL ON CAMPUS	343	10	353	97%
AVALON	258	0	258	100%
BROOKMONT	38	2	40	95%
CAMPUS TREEHOUSE	37	2	39	95%
CAMPUS VILLA	76	0	76	100%
CANYON LANDS	312	0	312	100%
DIXIE COVE	48	0	48	100%
DIXIE RED SANDS	52	0	52	100%
DIXIE RED SANDS SOUTH	41	7	48	85%
DIXIE SOUTH	76	2	78	97%
PRIDE OF DIXIE	30	0	30	100%
RAINTREE	124	0	124	100%
RED ROCK RIDGE	500	148	648	77%
REBELS ROOST	35	0	35	100%
TOTAL OFF CAMPUS	1627	161	1788	91%
TOTAL HOUSING				
	1970	171	2141	92%

10 YEAR FALL OCCUPANCY HISTORY - UNIVERSITY / PRIVATE HOUSING COMPARISON

	Fall 04	Fall 05	Fall 06	Fall 07	Fall 08	Fall 09	Fall 10	Fall 11	Fall 12	Fall 13
University	93%	96%	78%	86%	94%	97%	95%	97%	98%	97%
Private	86%	71%	84%	67%	83%	82%	81%	85%	86%	91%





Development Office Fiscal Year 2013 Donation Report

<i>Month</i>	<i>Cash Donations</i>	<i>Gifts-In-Kind</i>	<i>Total</i>
July	\$ 74,145.60	\$ 4,674.00	\$ 78,819.60
August	211,783.43	3,600.00	215,383.43
September	129,543.51	7,543.39	137,086.90
October	99,764.85	29,256.60	129,021.45
November	200,084.00	2,100.00	202,184.00
December	70,294.38	154,519.00	224,813.38
January	214,454.70	0	214,454.70
February	148,407.94	7,305.00	155,712.94
March	156,280.55	5,400.00	161,680.55
April	115,632.39	815.00	116,447.39
May	19,967.83	5,650.00	25,617.83
June	95,609.60	7,578.00	103,187.60
TOTAL	\$ 1,535,968.78	\$ 228,440.99	\$1,764,409.77



Development Office

DONATION REPORT

September 20, 2013

<i>Month</i>	<i>Cash Donations</i>	<i>Gifts-In-Kind</i>	<i>Total</i>
July	\$35,680.04	\$1,223.00	\$36,903.04
August	\$38,399.15	\$10,267.00	\$48,666.15
September			
October			
November			
December			
January			
February			
March			
April			
May			
June			
TOTAL	\$74,079.19	\$11,490.00	\$85,569.19

DONATION SUMMARY

Athletics	\$36,806.20
Miscellaneous	\$9,160.00
Scholarships	\$28,112.99
TOTAL CASH DONATIONS	\$74,079.19