



Regular City Council Meeting

Tuesday, August 17, 2021

City Hall Council Chambers

5249 South 400 East, Washington Terrace City

801-393-8681

www.washingtonterracecity.com

1. **WATER TANK DEDICATION:** **5:00 P.M.**
Residents are invited to the dedication of the refurbished Water Tank #1, which is coming back online after more than 25 years. The Water Tank is located at 5295 S 500 W.
2. **ROLL CALL** **6:00 P.M.**
3. **PLEDGE OF ALLEGIANCE**
4. **WELCOME**
5. **CONSENT ITEMS**
 - 5.1 **APPROVAL OF AGENDA**
Any point of order or issue regarding items on the Agenda or the order of the agenda need to be addressed here prior to the approval of the agenda.
 - 5.2 **APPROVAL OF AUGUST 3, 2021, MEETING MINUTES**
6. **CITIZEN COMMENTS**
This is an opportunity to address the Council regarding your concerns or ideas that are not on the agenda as part of a public hearing. Please limit your comments to no more than 3 minutes.
7. **COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN COMMENTS**
Council and staff will consider and address concerns and take appropriate measures to follow up on any comments made in the citizen comments item on the agenda.
8. **NEW BUSINESS**
 - 8.1 **PRESENTATION: OGDEN-WEBER TECHNICAL COLLEGE SCHOLARSHIP**
In honor of it's 50th anniversary, Ogden-Weber Technical College is offering a half-year scholarship to one Washington Terrace Resident. The scholarship has been advertised in the City.

For more information on these agenda items, please visit our website at www.washingtonterracecity.com

In compliance with the Americans with Disabilities Act, persons who have need of special accommodation should contact the City Recorder at 801-395-8283.

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in three public places within the City of Washington Terrace City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting. Amy Rodriguez, City Recorder.

8.2 MOTION/RESOLUTION 21-22: A RESOLUTION ADOPTING THE FISCAL YEAR 2022 BUDGET AND SETTING THE CERTIFIED TAX RATE

Council may approve the final budget for FY 21-22. The acting budget was approved in June 2021.

8.3 MOTION: APPROVAL OF PLEASANT VALLEY SUBDIVISION

The proposed subdivision was recommended for approval by the Planning Commission and is located at approximately 250 West 5700 South

8.4 MOTION/ORDINANCE 21-06 : RE-ENACTING CHAPTER 13.12 OF THE MUNICIPAL CODE “SEWER SERVICES”

An ordinance re-enacting chapter 13.12 to integrate change in state law, implement local policies, and provide service fees.

8.5 MOTION: APPROVAL OF DISPOSITION OF SURPLUS PROPERTY

In accordance with the City Salvage policy, the City Council may approve items for disposal.

9. COUNCIL COMMUNICATION WITH STAFF

This is a discussion item only. No final action will be taken.

10. ADMINISTRATION REPORTS

This is an opportunity for staff to address the Council pertaining to administrative items.

11. UPCOMING EVENTS

August 24th: Special Council Meeting – Board of Canvass 5:00 p.m.

August 26th: Planning Commission Meeting 6:00 p.m.

September 6th : City Offices closed for Labor Day

September 7th : City Council Meeting 6:00 p.m.

12. ADJOURN THE MEETING: MAYOR ALLEN

For more information on these agenda items, please visit our website at www.washingtonterracecity.com

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City of Washington Terrace

Minutes of a Regular City Council meeting

Held on August 3, 2021

City Hall, 5249 South 400 East, Washington Terrace City,

County of Weber, State of Utah

MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT

Mayor Mark C. Allen

Council Member F. Carey Seal

Council Member Blair Brown

Council Member Larry Weir

Council Member Scott Barker

Council Member Jeff West- excused

Finance Director Shari' Garrett

City Treasurer Heidi Gerritsen

GIS/storm Manager Tanon Mathews

City Manager Tom Hanson

City Recorder Amy Rodriguez

Others Present

Mike Lawrence, Nathan Howard

1. WORK SESSION:

5:00 P.M.

There was a discussion on the rising COVID cases and whether we as a City need to make decisions concerning the safety of our staff and residents alike.

Council Member Brown stated that we want to keep staff safe and suggested discussions on masks and possible zoom meetings.

Council Member Seal stated that he is against zoom meetings, but supports masks worn by staff.

Council Member Seal stated we can try to do as much as we can, all we can do is recommend and suggests.

Mayor Allen stated that we may want to limit chairs in meetings and do what we can to distance.

Council Member Weir stated that he has seen several stores put up masks recommended signs.

Council decided to put recommendations signs up and do what we can to be safe.

Good Landlord Discussion

Hanson stated that we updated our Good Landlord Program in 2018 and are in state compliance.

Hanson stated that we are limited on what enforcement we can do as a city. Hanson stated the goal of Good Landlord is to reduce call volume.

Council was shown maps which identified rentals in the Good Landlord Program. They highlighted calls for service in those areas compared to those that are not in the program.

Council Member Seal stated that the maps changed from year to year without reason. Hanson stated that the maps showed where the call volumes are. He stated that they are a representation of the data. He stated that problem properties are usually dealt with.

Council Member Brown stated that the program makes better landlords and owners of everyone and feels that it is a good program with a few tweaks made to it. He stated that some of the benefits are better looking properties, less turnover, and better landlords. He stated that he feels that charging \$100 per unit

50 is too high. He stated that he feels that the trainings by the Utah Apartment Association with Paul Smith
51 are very beneficial. He suggested setting short term goals and see where it goes from there. He stated that
52 there is an effort to have an organization with the program. Mayor Allen stated that the Good Landlord
53 units are only \$10.00. Gerritsen gave a comparison with other cities. Hanson stated that we can only
54 charge what the study shows that we can, per state law. Hanson stated that it costs more to manage rental
55 properties than other businesses. He stated that there is more to it than just calls for service.
56 Mayor Allen asked if the owners can be held responsible to keep code enforcement issues at bay. Hanson
57 stated that it is the owner's responsibility for anything that is happening on their property. Gerritsen
58 stated that properties that are taken out of the program will have to pay the full freight of having a
59 license.

60 Council Member Barker asked if staff had the time to manage the program. Gerritsen stated that if the
61 reports were coming weekly, it would be easier to manage.

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63 Hanson stated that the calls for service are logged to where the officer responds to, not to where the call
64 originated from.

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98 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

99 Mayor Mark C. Allen
100 Council Member F. Carey Seal
101 Council Member Blair Brown
102 Council Member Larry Weir
103 Council Member Scott Barker
104 Council Member Jeff West- excused
105 Finance Director Shari' Garrett
106 General Planner Tyler Seaman
107 City Manager Tom Hanson
108 City Recorder Amy Rodriguez

109

110 **Others Present**

111 Jerry Manor, Brett DeGroot, Reba Allen, Charles Allen, Amy Miller, Jill Christiansen, Nathan Howard,
112 Mike Lawrence, Kathleen Craynor, Jim Craynor, Brent Carter, Uli Gardiner, David Castellano, Scott
113 Simpson, Scott Darley, K. Koopmans

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115 **2. ROLL CALL**

6:00 P.M.

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117 **3. PLEDGE OF ALLEGIANCE**

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119 **4. WELCOME**

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121 **5. CONSENT ITEMS**

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123 **5.1 APPROVAL OF AGENDA**

124 **5.2 APPROVAL OF JULY 20, 2021, MEETING MINUTES**

125 Items 5.1 and 5.2 were approved by general consent.

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127 **6. SPECIAL ORDER**

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129 **6.1 PUBLIC HEARING: TO RECEIVE AND CONSIDER PUBLIC COMMENT ON THE**

130

131 **PROPOSED TAX INCREASE**
Hanson stated that to make a city work, you have to have taxes. Washington Terrace City uses property
132 taxes. He stated that property taxes are based on the value of the home. Hanson stated that everything that
we do here is a direct in and direct outflow to the residents and businesses of Washington Terrace.

133 Hanson explained taxable values on homes. He stated that businesses and second homes pay full freight
134 on the taxes.

135 Hanson explained that the tax rate in 2020 was .002476 for Washington Terrace. Hanson stated that we
136 cannot control the Sewer District, or the county. He stated that we can only control Washington Terrace
137 City. Hanson stated that the tax rate in 2021 decrease to .002187 because property values increased.

138 Hanson stated that the proposed rate is .002187, a reduction from last year. Hanson stated that the
139 revenue that comes into the City is revenue neutral if there are no taxes.

140 Hanson stated that two things need to happen: growth or Truth in Taxation. Hanson stated that the
141 General Fund funds Fire, Police, and general operations.

142 Hanson stated that the tax increase will be revenue neutral as to not over impact any section of the
143 community.

144 Hanson stated that there will be tax increases for some homes that had a value increase. Some homes will
145 have a reduction if their value does not increase as quickly.

146 Hanson stated that there were re-evaluations done by the county in 2020-2021 that could have increased
147 some home values. Hanson stated that there is averaging factors in the equations that can be worked
148 through with the county for adjustments in the assessments.

149
150 Hanson stated that the taxes help pay for everything other than water, sewer, storm and refuse.
151 He stated that costs are increasing to run the City. He stated that the goal is to provide services in a fair
152 and reasonable manner. Hanson stated that we have to have the authorization and processes to provide
153 the services for the city. Hanson stated that we build and refine services. Hanson stated that we have
154 increases in contracts to make sure we have the operational sustainability to provide services to the
155 residents.

156
157 Hanson stated that we would like to capture the funds that will end when the GO bond ends as to have a
158 net zero impact on residents. Hanson stated that we have been able to take the five year capital
159 improvement plan and capture the funds with capacity that we have that we built or is coming from the
160 truth in taxation instead of taking our bonds.

161 Hanson stated that our goal is to do it right for the citizens with a modest increase.

162 Hanson stated that there is an increase to capture the reduction. Residents should look at the net.

163
164 Hanson stated that it costs more every year to run the general fund operations of the city. He stated that
165 every year our capacity to generate funds remains flat. He stated that road projects and infrastructure
166 projects are millions of dollars and we don't have the funds to keep up.

167 Hanson stated that a lion's share of the general fund is for sheriff services.

168 Hanson stated that they have the resources to focus in on high volume calls, and proactively work to
169 bring down crime and make it a safer place to live.

170 Hanson stated that we receive rebates when contract numbers are down. Hanson stated that we have a
171 LT. that works with the city and respond as if they are the City Police Department, but with a lot more
172 resources. Hanson stated that we are supported by swat, investigations, K-9, emergency management,
173 among many other services.

174
175 Hanson stated that we support the entire community. Hanson stated that we have a multi-year budget plan
176 and prepare for what we can anticipate. Hanson stated that we must do for one another that we cannot do
177 on our own.

178
179 Mayor Allen stated that if we wanted two officers 24/7 it would cost 1.275 million dollars. He stated that
180 we are trying to increase manning to 72 deputies. Mayor Allen stated that the pool of officers increase
181 protection for the City.

182
183 Mayor Allen stated that the debt that we paid off paid off the GO bond for infrastructure from 4800 South
184 to the north, effecting 800 homes. He stated that the GO bond was voted on by the entire city in 2000.
185 This has been retired and the Council feels that if we increase taxes to make up that amount, we will be
186 able to do more infrastructure work without having to bond and improve the entire City. He stated that
187 the increase will lead to a pay as you go system to help 4900 South to 5300 South and so on. He stated
188 that it is community helping community.

189 Mayor Allen stated that he is looking at the final numbers whether its called a tax increase or an increase
190 to make up for the tax reduction.

191 Mayor Allen stated that his property value increased and he found out that the county did 5 year
192 assessment catch up on some properties.

193 Mayor Allen stated that the only way we are allowed to bring in any more money is through growth and
194 we don't have much of that in the City.

195
196 Mayor Allen stated that he applauds the elected officials and staff that have lowered taxes in many
197 residents over the last two year, through planning and projection.
198 Mayor Allen stated that the only thing the City can control is Washington Terrace. He realizes that the
199 other tax entities have increased, but we cannot control them. He stated that the elected officials are in the
200 community and are very accessible. Mayor Allen stated that he and the Council want to stand up for the
201 residents and would like taxes to be as low as they can, however, he wants the residents to get the best
202 service that they can get.
203
204 There was discussion concerning the Weber County Sheriff contract as well as the baseball program.
205 Mayor Allen stated that an average price for the Terrace is \$304,000, which is \$372.00 a year to pay for
206 all the services of the Terrace.
207
208 Mayor Allen stated that Council knows what that are doing and trust their staff. He stated that everyone
209 wears many hats. Mayor Allen stated that he gives props to the Council and himself for the relationships
210 that have been built with the community and neighboring cities. He noted that during the windstorm, Roy
211 City brought 20 public works crew to help our 7 man crew. He stated that the communities help other
212 communities and we need to support the county as well.
213
214 **Mayor Allen opened the public hearing at 7:22 p.m.**
215
216 Resident Dave Castellano asked why the city can't start a lottery to help fund these programs and take the
217 burden off of residents with taxes.
218
219 Paul Klema wondered why he cannot walk down the street without police stopping him for no reason and
220 feels like he is being bullied.
221
222 Jerry Manner, 345 West Ridgeline Drive stated that he feels that if we bond we know where the money
223 goes to , and if we don't bond, he worries that we don't know where the money is focused and the city
224 may juggle the funds. He stated that if there is a stated goal the trust would come. He stated that he wants
225 the city to stay focused on projects and put the money where they say they will.
226
227 Daniel Vidal, 4700 South, stated that he is concern that we are seeing the highest inflation since 1991,
228 and asked how do we know the money will be spent on what the city is saying it is going to be spent on.
229 He stated that he is concerned with misappropriation of funds and is concerned about young families to
230 whom \$100 is a lot of money. He stated that residents we don't know for sure that the money will be
231 spent on what the city says.
232
233 Scott Darley, 4700 South, commented that a lot of comments are regarding transparency. He stated that
234 residents should inspect what they expect. He stated that he would like transparency in the budget and
235 would like to see where it is going to. He stated that the city needs to set a goal post and not move it.
236
237 Jill Christiansen asked when did the GO bond expire. Garrett stated that the GO bond expired in July 1
238 2020. She noted that the taxes would have naturally gone down last year because of the expired bond.
239 Christiansen stated that we don't know how to trust when we feel like that we are not given the whole
240 story. She stated that it feels like the city is trying to bluff their way through what the tax increase is. She
241 stated that the taxes in 2019 were not all for services, they were for debt as well. She stated that it was
242 presented as all for services. She stated citizens are not sure that the tax increase will go towards the
243 infrastructure.

244
245 Garrett stated that there was a small decrease in 2020 property taxes because there was a small ramp
246 down in the debt. She stated that the City did not choose to capture the \$30,000 last year as part of the
247 freeze in place due to Covid issues. She stated that taxes were higher in 2019 because the debt was at its
248 full payout schedule. She stated that in 2021 the grant completely went away.

249
250 Ullis Gardiner, 4608 S 450 W, stated that there was a small gas tax a few years back to increase the roads
251 and then after that there was talk about putting a bridge over the railroad with that money. He stated a
252 few years ago we had an increase to get more fire officers. He asked how do we know where the money
253 is going to. He asked if we save money on salt and snow plowing when we have a good winter.

254
255 **Mayor Allen closed the public hearing at 7:37 p.m.**
256

257 Council Member Barker stated that we know that this is a tax increase, but Council feels that it is better
258 to capture the money from the expired bond now so we can pay for the Sheriff, we can pay for some
259 roads, noting that there is a lot to be done in the city, more so than this money can provide, however it is
260 better to stay on the same keel instead of letting everyone have a tax reduction this year and raise it again
261 next year. He stated that we would like to capture it now and keep moving forward.

262
263 Council Member Weir stated that he appreciates everyone who comes out to express concerns. He stated
264 that Council would like the residents to be in agreement with what the Council is trying to do. He stated
265 that residents can contact the Council and they will give them an honest answer. Council Member Weir
266 stated that Council looks at all the issues that come before them honestly. Council Member Weir told
267 residents to call him and he will help explain issues in which they have questions.

268
269 Mayor Allen stated that there seems to be a common thread concerning trust.
270 Mayor Allen spoke about the road issues. He stated that we have a road project plan, but it can change
271 every year. He stated that LTAP, along with City staff and engineers, evaluates the life of a road every
272 year and may add to the plan, or priorities may change. He stated that it is possible that the snow plow
273 money that isn't used is put into capital funds, or smaller road projects. Hanson stated the we have a 20
274 year road maintenance plan so that we can look ahead. Mayor Allen stated that we look for grants to help
275 with the projects, and sometimes if there are extra funds, we may pull it out of general fund to put into
276 capital. Mayor Allen stated that we have a plan and know what the projects will cost. Hanson stated that
277 the capital improvement plan includes roads project and parks. Hanson stated that this discussion is for
278 general funds for the city. Hanson noted that we have a 5, 10, 15 , and 20 year plan that analyzes what the
279 priorities are as we learn more information so that the projects are the most valuable for the stakeholders
280 of the city.

281 Hanson stated that we have strategized the funding and timing of projects for the next 20 years and have
282 added inflationary cautions, noting that we have to evaluate on going as inflations hits.

283 Hanson stated that the CAFR and Budget Plan are public and published on our website. Hanson stated
284 that the newsletter tries to teach what is going on in the city. Hanson stated that we have worked as a
285 team to maximize the capacity that resident's taxes are providing with grants and donations, receiving 20
286 million dollars over 20 years which is helping to relieve the burden that otherwise would fall on taxes.
287 Hanson stated that we have been able to leverage grants and maximize efforts.

288
289 Hanson stated the budget is discussed and worked throughout the year and it is approved in July. He
290 stated that our budget is a multi-year budget to anticipate what is coming forward.
291

Hanson stated that water, sewer, refuse, and storm funds are restricted, noting that those have to stay in their specific category and is funded through utility bills. He reiterated that the Truth in Taxation only supports general operations of the city. He stated that it is not just for fire, law enforcement, compensation, or roads, but rather it is for everything other than water, sewer, refuse and storm.

Hanson clarified that if we raise funds specifically for fire, legally has to stay there. When taxes are raised for a specific item, it must stay in that category. Hanson stated that this is not the case, explaining that we need to have the flexibility to respond to the needs of the residents that are impacting what we need to do for operations. Hanson noted that inflationary components eat away at our funds and hinder what we can do. Hanson stated that staff and Council work hard and diligently to discuss if what we are doing is the right decision for the next 20 years.

Hanson stated that water, sewer, refuse, and storm operations have to support themselves. Hanson stated that we are not immune to inflation. He stated that we have basic services and cannot afford many “fun” services that other cities may have. He stated that we would have to consider what we need to stop doing, what services do we have to discontinue or lessen, if inflation eats away at our general fund. Hanson noted that during the beginning of Covid last year, the City froze the tax increase, as to help lessen the burden on those who may be going through a hard time. He stated that we pulled back across the board, and now we have to capture the tax reduction while it can be less of a burden to residents.

Hanson noted that we are always looking for areas to improve.

Vidal suggested that it would be better to lock down a bond to get a low rate now, as inflation will just continue to increase. He stated that we cannot raise taxes hoping that there won’t be inflation, because there will be.

Mayor Allen stated that transparency is key, and we do that with the budget and CAFR.

Hanson stated that all documents are on public display during budget process. He stated that we follow compliance with state law on how we present the numbers. Hanson noted that we are audited every year on our compliance on our budget and CAFR, in accordance with law and they audit how we operate in a fiscally compliant manner.

Garrett stated that for those who like to get into the details, they can view our documents on our website under the Finance and Budget Department tab. She stated that the budget document illustrates the budget and spending plan, while the CAFR document illustrates what the money was spent on. She also stated that there is a link to the state transparency site. She stated that we are required to submit all our transactions that happen in in the City.

Garrett stated that she presents quarterly financial updates to Council in meetings where she highlights financial updates, expenditures and revenues.

Council Member Barker stated that he would like more information on the bonding issue and inflation to see if there are advantages and disadvantages.

7. CITIZEN COMMENTS

Mayor Allen noted that many questions were responded to throughout the last item and during the public hearing portion of the meeting.

Scott Darley asked what the city responsibility was to the business areas. He stated that he lives behind the Terrace Playhouse and has noticed that there is more graffiti on the walls on the backside of the Playhouse. He stated that he is noticing a lot more trash behind the Playhouse, and asked what the city can do, and suggested maybe fencing put up in that area.

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342 Amy Miller , 6130 S 1375 E, South Ogden, representing the Methodist church on 4800 South stated that
343 they have put in efforts to help with outreach and community responsibility and will work with city to
344 help with shelter and other community needs.
345 She updated Council on current community activities including: supplies to the community schools,
346 Summer activities for the children, food drives for people in need around the world, the
347 Farmers market form 9-11 am on Saturdays, Free Treat Fridays for children from 3-4 p.m.
348 Miller stated that they are working on grant for a youth basketball program.

349
350 Nathan Howard, 4400 South, stated that he would like more ways to disseminate information to the
351 residents. He stated that we need a way to trickle down information more freely. He stated that he would
352 like more information from reliable sources and not just word of mouth.

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355 **8. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN**
356 **COMMENTS**

357 Hanson stated that it is unfortunate that there is graffiti on Terrace Playhouse, as they just painted that
358 entire building. Hanson stated that it is handled through Code Enforcement and we document it and let
359 the Sheriff's Office know so that they can go through their gang task force. Hanson stated that they may
360 not know they have been tagged, and suggested that residents let us know and we can inform them.
361 Darley stated that it looks so much better now, and suggested minimizing traffic back there. Hanson
362 stated that he can look into that suggestion and determine if there are any right of ways to possibly block
363 off that area.

364
365 Hanson stated that he agrees that there are several avenues receiving unreliable information and would
366 welcome ideas on how to get the information out there more often.

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369 **9. COUNCIL COMMUNICATION WITH STAFF**

370 Council Member Seal noticed that the area by the turn lane at the intersection of 5700 South and Adams
371 Avenue has unfinished striping and inquired if they are coming back to finish the job. Hanson stated that
372 he will let the Public Works Director know.

373
374 Council Member Brown stated that he is concerned that there are contracts that we do not manage well.
375 He stated that he does not approve of automatic increases based on CPI and wants more exposure on
376 contracts and anything that costs the city money. Council Member Brown stated that someone should tell
377 Council when there are automatic increase clauses in the contract.

378 Garrett stated that contracts are publicly bid and are approved by Council in open meeting through the
379 approval contract. She stated that the contracts are given to Council to review before approval of the
380 terms of the contract. She stated that staff does not approve the contracts. She stated that it is common
381 for inflationary amount increases. Garrett stated that the increase was itemized the budget documents
382 and shown as an increase.

383
384 Council Member Barker stated that the VIPs program is asking volunteers to patrol the city as eyes and
385 ears to talk to the Sheriff's Office and give feedback. He stated that 5 VIPS volunteers were out checking
386 on grates and patrolling the city during the rainstorm and flooding Sunday. He stated that the they were
387 helping as eyes and ears to let the Public Works Department know of situations. He invited participation
388 in the VIPs program and suggested anyone interested should give him a call. He stated that it is an
389 updated form of neighborhood watch. Council Member Barker noted that they are asking for 8 hours a

390 month for volunteers, but that could be up to the individual's schedule. He stated that the Sheriff's Office
391 needs 40-60 volunteers for a full-fledged Program. He stated that we will need to lease or buy a vehicle
392 that the Sheriff's Office can equip.

393 Hanson stated that it is non-contact and volunteers are not to engage, but rather radio into dispatch on
394 situations that should not be occurring.

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396 Mayor Allen thanked everyone for attending the meeting and expressing their concerns. He stated that he
397 appreciates everyone coming out and wanting to know more of what is happening in the city.

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399 **10. ADMINISTRATION REPORTS**

400 Hanson stated that Clearfield City computer servers were held ransom. Hanson stated that he has met
401 with them to understand the lessons learned. Hanson stated that we are working with our team and IT
402 techs to work on programs to protect the resources that we have. Hanson stated that we will be working
403 on a new server system to help mitigate our risks.

404

405 Hanson stated that the Public Works Crew was out during the rainstorm and appreciates the Mayor and
406 Council Member Barker for working on the VIPS program during the storm. Hanson stated that we had
407 manhole lids blowing off and the Sheriff's Office blocked off the streets.

408 Mayor Allen stated that there are a lot of moving parts in the City.

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411 **11. UPCOMING EVENTS**

412 **August 10th; PRIMARY ELECTION**

413 **August 17th: City Council Meeting 6:00 p.m.**

414 **August 24th: Special Council Meeting – Board of Canvass 5:00 p.m.**

415 **August 26th: Planning Commission Meeting 6:00 p.m.**

416 **September 6th : City Offices closed for Labor Day**

417 **September 7th : City Council Meeting 6:00 p.m.**

418

419 **12. ADJOURN THE MEETING: MAYOR ALLEN**

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421 **Motion by Council Member Barker**

422 **Seconded by Council Member Seal**

423 **To adjourn the meeting**

424 **Approved unanimously (4-0)**

425 **Time: 8:30 p.m.**

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429 **Date approved**

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City Recorder

City of Washington Terrace

County of Weber, State of Utah

RESOLUTION NO. 21-22

ADOPTING THE FISCAL YEAR 2022 BUDGET AND SETTING THE CERTIFIED TAX RATE

WHEREAS, Utah State Law requires that on or before the first regularly scheduled meeting of the governing body in the last May a tentative budget for the ensuing year shall be presented to the governing body and before June 30 of each year the Council shall by resolution adopt a budget and certified tax rate for the ensuing year or before September 1 if a property tax increase is proposed; and

WHEREAS, the City Manager and Finance Director on the 20th day of April 2021, presented to the governing body with a tentative budget for fiscal year 2022 and a budget plan for fiscal years 2023-2026; and

WHEREAS, the governing body has reviewed the tentative budget for fiscal year 2022 and a budget plan for fiscal years 2023-2026 and the contents contained therein; and

WHEREAS, the governing body, during their regularly scheduled meetings, held a public hearing on Tuesday, May 18, 2021, at City Hall to receive public input regarding the budget and its contents; and

WHEREAS, the governing body adopted an acting budget on June 15, 2021, notifying the County Auditor of the City's intent to propose an increase to the certified rate revenue above the County Auditor's general operations calculated certified rate revenue of \$926,098 and certified tax rate of 0.001629. The *proposed* certified rate revenue for general operations is \$1,243,474, or an increase of \$317,376, resulting in a tax rate of 0.002187; and

WHEREAS, the City has complied with all sections of the Utah State Code related to the tax rate setting process including the holding of a public hearing held August 3, 2021, to receive and consider public comment on the proposed tax increase.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Washington

Terrace, County of Weber, State of Utah that the final budget is adopted as follows:

ADOPT THE FISCAL YEAR 2019-2020 BUDGET

The fiscal year 2021-2022 budget as presented and attached hereto (A) is hereby adopted as the final budget.

CERTIFIED PROPERTY TAX REVENUE

The City's *general operations* certified tax revenue rate revenue shall be set at \$1,243,474 resulting in a tax rate of 0.002187.

EFFECTIVE DATE. This Resolution shall take effect August 17, 2021.

PASSED AND ADOPTED this 17th day of August 2021.

CITY OF WASHINGTON TERRACE

Mayor Mark C. Allen

Attest:

City Recorder

Roll Call Vote:

Council Member Barker _____

Council Member Brown _____

Council Member Seal _____

Council Member Weir _____

Council Member West _____

Period: 08/21

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Acting Budget	2021-22 Final Budget Adj.	2021-22 Final Budget (Aug 21)
GENERAL FUND					
TAX REVENUE					
10-31-10	Property Taxes	923,170-	1,177,465-	46,009-	1,223,474-
10-31-11	Cash Over & Short	20-	.00	.00	.00
10-31-15	Property Taxes - Vehicles	93,949-	90,000-	.00	90,000-
10-31-20	Prior Taxes - Redemptions	21,739-	20,000-	.00	20,000-
10-31-25	Direct Charges	.00	15,000-	.00	15,000-
10-31-30	General Sales Tax	1,176,987-	1,298,478-	.00	1,298,478-
10-31-35	Municipal Energy Tax	7,831-	20,000-	.00	20,000-
10-31-40	Franchise Tax	604,521-	626,500-	.00	626,500-
Total TAX REVENUE:		2,828,218-	3,247,443-	46,009-	3,293,452-
LICENSES & PERMITS					
10-32-10	Business Licenses	104,527-	95,000-	.00	95,000-
10-32-20	Excavation Permits	.00	.00	.00	.00
10-32-21	Building Permits	144,580-	30,000-	.00	30,000-
10-32-22	Planning Fees	60,841-	9,000-	.00	9,000-
10-32-25	Animal Licenses & Fees	4,973-	5,000-	.00	5,000-
Total LICENSES & PERMITS:		314,922-	139,000-	.00	139,000-
INTERGOVERNMENTAL REVENUE					
10-33-31	Local Hwy County Sales Tax	106,922-	80,287-	.00	80,287-
10-33-35	RAMP Tax	31,276-	9,198-	.00	9,198-
10-33-56	Class "C" Road Funds	287,038-	340,000-	.00	340,000-
10-33-58	State Liquor Funds (R)	7,310-	7,000-	.00	7,000-
10-33-61	Fire & Rescue Grants	3,162-	.00	.00	.00
10-33-66	CARES Act Fed Operating Grant	780,937-	.00	.00	.00
10-33-70	Service Contract - Uintah City	.00	.00	.00	.00
10-33-71	Contract Services - MS City	57,856-	50,000-	.00	50,000-
Total INTERGOVERNMENTAL REVENUE:		1,274,500-	486,485-	.00	486,485-
COURT FINES					
10-35-11	WTC Fines	59,989-	60,000-	.00	60,000-
10-35-13	Traffic School Registration	255-	2,000-	.00	2,000-
Total COURT FINES:		60,244-	62,000-	.00	62,000-
OTHER REVENUE					
10-36-10	Interest Earned	37,920-	40,000-	.00	40,000-
10-36-12	Convenience Fees	5,748-	4,000-	.00	4,000-
10-36-15	Newsletter Advertisements	.00	.00	.00	.00
10-36-20	Public Facility Rentals	61,275-	67,916-	.00	67,916-
10-36-21	Telecom Site Leases	19,964-	20,563-	.00	20,563-
10-36-90	Miscellaneous Revenue	35,171-	7,000-	.00	7,000-
Total OTHER REVENUE:		160,078-	139,479-	.00	139,479-
CONTRIBUTIONS & TRANSFERS					
10-39-36	Charges for Services -RDA 70	.00	.00	.00	.00
10-39-41	Transfer Other Financing Sourc	92,320-	72,475-	.00	72,475-
10-39-44	Use of Beginning Fund Balance	.00	67,241-	.00	78,941-



Period: 08/21

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Acting Budget	2021-22 Final Budget Adj.	2021-22 Final Budget (Aug 21)
Total CONTRIBUTIONS & TRANFERS:		92,320-	139,716-	.00	151,416-
Mayor & City Council					
10-41-11	Salaries and Wages	18,548	20,400	.00	20,400
10-41-13	Employees Benefits	1,935	2,000	.00	2,000
10-41-14	Special Benefits & Allowances	600	600	.00	600
10-41-21	Memberships, Books, Subscripti	4,427	4,626	.00	4,626
10-41-23	Travel & Training	6,349	8,492	.00	8,492
10-41-24	Office Supplies	.00	150	.00	150
10-41-44	Public Relations	1,740	1,200	.00	1,200
10-41-46	Services and Supplies	250	1,200	.00	1,200
10-41-48	Small equipment	.00	1,500	.00	1,500
10-41-99	Charges for Services E/F	5,185-	5,372-	.00	5,372-
Total Mayor & City Council:		28,665	34,796	.00	34,796
Justice Court					
10-42-11	Salaries and Wages	106,164	115,400	.00	115,400
10-42-13	Employee benefits	38,151	41,480	.00	41,480
10-42-14	Special Benefits & Allowances	1,320	1,920	.00	1,920
10-42-21	Memberships, Books, Subscripti	.00	200	.00	200
10-42-23	Travel and Training	.00	1,000	.00	1,000
10-42-24	Office Supplies and Expenses	1,584	1,500	.00	1,500
10-42-31	Professional and Technical	10,270	14,500	.00	14,500
10-42-32	Witness & Jury Fees	56	500	.00	500
10-42-46	Services and Supplies	96	.00	.00	.00
10-42-48	Small equipment	.00	.00	.00	.00
10-42-99	Charges for Services E/F	1,921-	2,071-	.00	2,071-
Total Justice Court:		155,720	174,429	.00	174,429
Administration					
10-44-11	Salaries and Wages	169,170	183,250	.00	183,250
10-44-13	Employees Benefits	85,636	100,400	.00	100,400
10-44-14	Special Benefits & Allowances	7,440	9,700	.00	9,700
10-44-21	Books, Subscriptions, Membersh	3,089	2,000	.00	2,000
10-44-22	Public Notices	759	8,900	.00	8,900
10-44-23	Travel and Training	1,863	9,000	.00	9,000
10-44-24	Office Supplies and Expenses	1,378	700	.00	700
10-44-31	Professional and Techical	1,179	3,000	.00	3,000
10-44-40	Communities That Care Program	.00	2,500	.00	2,500
10-44-46	Services and Supplies	5,876	17,700	.00	17,700
10-44-48	Small equipment	.00	.00	.00	.00
10-44-98	Charges for Services - RDA	3,331-	3,331-	.00	3,331-
10-44-99	Charges for Services E/F	98,844-	106,060-	.00	106,060-
Total Administration :		174,215	227,759	.00	227,759
Finance					
10-45-11	Salaries and Wages	192,686	225,500	.00	225,500
10-45-13	Employees Benefits	67,549	74,820	.00	74,820
10-45-14	Special Benefits & Allowances	.00	1,280	.00	1,280
10-45-15	Overtime	.00	.00	.00	.00
10-45-21	Memberships, Book, Subscriptio	404	700	.00	700
10-45-23	Travel and Training	1,957	8,400	.00	8,400

Period: 08/21

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Acting Budget	2021-22 Final Budget Adj.	2021-22 Final Budget (Aug 21)
10-45-24	Office Supplies	1,642	2,000	.00	2,000
10-45-26	Bank Fees	30,305	30,100	.00	30,100
10-45-31	Professional and Technical	9,792	14,800	.00	14,800
10-45-41	Insurance	.00	.00	.00	.00
10-45-46	Services and Supplies	2,522	3,000	.00	3,000
10-45-48	Small Equipment	1,800	.00	.00	.00
10-45-97	Charges for Services - SID	135-	135-	.00	135-
10-45-98	Charges for Services - RDA	3,465-	3,330-	.00	3,330-
10-45-99	Charges for Services E/F	198,661-	205,905-	.00	205,905-
Total Finance:		106,397	151,230	.00	151,230
Leisure Services Dept					
10-47-11	Salaries and Wages	60,394	70,500	.00	70,500
10-47-13	Employees Benefits	21,912	25,400	.00	25,400
10-47-14	Special Benefits & Allowances	729	600	.00	600
10-47-23	Travel and Training	.00	1,000	.00	1,000
10-47-24	Office Supplies	340	250	.00	250
10-47-46	Services and Supplies	167	250	.00	250
10-47-49	Other Programs	.00	1,000	.00	1,000
10-47-50	Vehicle Operations	326	715	.00	715
10-47-51	Fleet Repairs & Maintenance	63	200	.00	200
10-47-52	Vehicle Insurance	348	400	.00	400
Total Leisure Services Dept:		84,278	100,315	.00	100,315
Non-Departmental					
10-49-31	Professional and Technical	25,998	34,337	.00	34,337
10-49-60	Contingency Account	816-	20,000	.00	20,000
10-49-73	Telephone System O&M	1,995	1,000	.00	1,000
10-49-75	Caselle Technical Support	9,742	11,800	.00	11,800
10-49-76	Copier/Postage Equipment O&M	4,097	3,400	.00	3,400
10-49-77	IT System O&M	17,965	15,000	.00	15,000
10-49-79	Emergency Prep/Operations Ctr	.00	3,000	.00	3,000
10-49-80	Code Enforcement	.00	15,000	.00	15,000
10-49-81	Insurance	65,364	72,800	.00	72,800
10-49-98	Coronavirus Relief Fund CARES	531,873	.00	.00	.00
10-49-99	Charges for Services E/F	47,881-	54,796-	.00	54,796-
Total Non-Departmental:		608,338	121,541	.00	121,541
INTERFUND TRANSFERS & CHARGES					
10-50-51	Interfund Charges - Refuse 49	3,926	.00	.00	.00
10-50-52	Interfund Charges - Water 50	66,660	.00	.00	.00
10-50-53	Interfund Charges - Sewer 51	1,755	.00	.00	.00
10-50-54	Interfund Charges - Storm 52	19,979	.00	.00	.00
10-50-69	Transfer to Capital Projects	472,433	294,991	50,630	345,621
10-50-70	Transfer to CIP 55 TNT	48,552	.00	.00	.00
10-50-71	Transfer to Recreation Fund	2,000	19,198	.00	19,198
10-50-72	Transfer to Parks CIP Fund	229,044	15,000	.00	15,000
10-50-75	Transfer to CIP - Road Funds	.00	360,287	.00	360,287
10-50-99	Charges for Services E/F	4,200-	4,371-	.00	4,371-
Total INTERFUND TRANSFERS & CHARGES:		840,149	685,105	50,630	735,735



Period: 08/21

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Acting Budget	2021-22 Final Budget Adj.	2021-22 Final Budget (Aug 21)
General Buildings					
10-51-11	Salaries and Wages	.00	18,877	.00	18,877
10-51-13	Employees Benefits	.00	5,513	.00	5,513
10-51-14	Special Benefits & Allowances	.00	240	.00	240
10-51-25	Small Equipment O&M	4,215	7,600	.00	7,600
10-51-26	Buildings & Grounds - O & M	.00	.00	.00	.00
10-51-27	Utilities	36,985	54,418	.00	54,418
10-51-28	Telecommunications	14,140	18,781	.00	18,781
10-51-31	Professional and Technical	.00	5,406	.00	5,406
10-51-46	Services and Supplies	30,916	29,831	.00	29,831
10-51-99	Charges for Services E/F	38,555-	39,211-	.00	39,211-
Total General Buildings:		47,702	101,455	.00	101,455
Police Expenditures					
10-54-30	Contracted Police Services	817,998	1,067,848	.00	1,067,848
Total Police Expenditures:		817,998	1,067,848	.00	1,067,848
Fire Department					
10-55-11	Salaries and Wages	206,559	445,000	.00	445,000
10-55-13	Benefits	25,454	82,000	.00	82,000
10-55-14	Uniform Allowance	3,658	3,500	.00	3,500
10-55-21	Memberships, Books, Subscripts	306	300	.00	300
10-55-23	Travel and Training	736	2,000	.00	2,000
10-55-24	Office Supplies and Maintenan	191	800	.00	800
10-55-25	Small Equipment O&M	937	2,000	.00	2,000
10-55-26	Building and Grounds O & M	500	600	.00	600
10-55-42	Personal Protective Gear	14,073	11,583	.00	11,583
10-55-46	Services and Supplies	18,640	20,863	.00	20,863
10-55-47	Fire Prevention Education	.00	500	.00	500
10-55-48	Small Equipment	5,759	9,675	.00	9,675
10-55-50	Vehicle Operations	5,513	7,204	.00	7,204
10-55-51	Fleet Repairs & Maintenance	9,688	16,550	.00	28,250
10-55-52	Vehicle Insurance	4,217	5,700	.00	5,700
10-55-98	Coronavirus Relief Fund Wages	205,902	.00	.00	.00
Total Fire Department:		502,133	608,275	.00	619,975
Inspections and Planning					
10-56-11	Salaries and Wages	77,271	85,320	4,200-	81,120
10-56-13	Employee Benefits	39,925	45,100	421-	44,679
10-56-14	Special Benefits & Allowances	600	600	.00	600
10-56-21	Memberships, Books, Subscripts	600	600	.00	600
10-56-23	Travel and Training	530	1,800	.00	1,800
10-56-24	Office Expenses and Supplies	196	400	.00	400
10-56-28	Telecommunications	.00	.00	.00	.00
10-56-31	Professional and Technical	6,572	10,000	.00	10,000
10-56-46	Services and Supplies	2,134	3,250	.00	3,250
10-56-50	Vehicle Operations	549	972	.00	972
10-56-51	Fleet Repairs & Maintenance	.00	400	.00	400
10-56-52	Vehicle Insurance	348	350	.00	350
10-56-99	Charges for Services E/F	5,177-	5,500-	.00	5,500-
Total Inspections and Planning :		123,548	143,292	4,621-	138,671



Period: 08/21

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Acting Budget	2021-22 Final Budget Adj.	2021-22 Final Budget (Aug 21)
Animal Control Expenditures					
10-57-24	Office Supplies	92	250	.00	250
10-57-30	Contract Services	39,730	41,141	.00	41,141
10-57-31	Professional and Technical	.00	250	.00	250
10-57-32	Animal Sheltering Services	20,224	20,575	.00	20,575
Total Animal Control Expenditures:		60,046	62,216	.00	62,216
Public Works Expenditures					
10-60-11	Salaries and Wages	439,693	527,100	.00	527,100
10-60-13	Employees Benefits	259,962	315,000	.00	315,000
10-60-14	Special Benefits & Allowances	2,080	4,000	.00	4,000
10-60-15	Overtime	8,287	15,000	.00	15,000
10-60-21	Memberships, Books, Subscripts	.00	450	.00	450
10-60-23	Travel and Training	1,168	4,700	.00	4,700
10-60-24	Office Supplies and Expenses	576	1,300	.00	1,300
10-60-25	Small Equipment O&M	758	2,300	.00	2,300
10-60-28	Telecommunications	2,997	4,000	.00	4,000
10-60-31	Professional and Technical	.00	3,000	.00	3,000
10-60-46	Services and Supplies	7,118	11,900	.00	11,900
10-60-47	Fire Hydrant O&M	531	4,000	.00	4,000
10-60-48	Small Equipment	.00	.00	.00	.00
10-60-50	Vehicle Operations	19,197	19,592	.00	19,592
10-60-51	Fleet Repairs & Maintenance	4,214	14,700	.00	14,700
10-60-52	Vehicle Insurance	2,579	2,600	.00	2,600
10-60-99	Charges for Services E/F	519,759-	557,902-	.00	557,902-
Total Public Works Expenditures:		229,400	371,740	.00	371,740
Streets Expenditures					
10-61-27	Utilities - Street Lights	50,288	55,253	.00	55,253
10-61-46	Services & Supplies	.00	50,000	.00	50,000
10-61-47	Class "C" Road Maintenance	25,056	60,000	.00	60,000
Total Streets Expenditures:		75,343	165,253	.00	165,253
Parks & Open Spaces					
10-64-25	Equipment O&M	35	700	.00	700
10-64-27	Utilities	5,089	5,085	.00	5,085
10-64-31	Landscape Maintenance Contract	153,681	159,909	.00	159,909
10-64-42	Secondary Water Fees	18,391	17,600	.00	17,600
10-64-46	Services & Supplies	33,984	20,000	.00	20,000
10-64-97	Interfund Charges - EF utility	.00	72,475	.00	72,475
10-64-99	Charges for Services - EF util	25,115-	26,900-	.00	26,900-
Total Parks & Open Spaces:		186,066	248,869	.00	248,869
GENERAL FUND Revenue Total:		4,730,282-	4,214,123-	46,009-	4,271,832-
GENERAL FUND Expenditure Total:		4,039,998	4,264,123	46,009	4,321,832
Total GENERAL FUND:		690,284-	50,000	.00	50,000

Period: 08/21

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Acting Budget	2021-22 Final Budget Adj.	2021-22 Final Budget (Aug 21)
RECREATION FUND					
Program Revenue					
12-30-30	Youth Basketball Revenue	4,656-	7,200-	.00	7,200-
12-30-31	Youth Baseball/Softball Revenue	5,019-	9,900-	.00	9,900-
12-30-33	Youth Football Revenue	12,938-	14,450-	.00	14,450-
12-30-35	Terrace Days Revenue	10,697-	9,000-	.00	9,000-
12-30-37	Soccer Program Revenue	4,911-	5,400-	.00	5,400-
12-30-40	Girls Volleyball	.00	1,800-	.00	1,800-
Total Program Revenue:		38,221-	47,750-	.00	47,750-
Contributions & Transfers					
12-31-40	Transfer in from General Fund	2,000-	19,198-	.00	19,198-
Total Contributions & Transfers:		2,000-	19,198-	.00	19,198-
Program Expenditures					
12-40-11	Salaries and Wages	5,208	6,598	.00	6,598
12-40-13	Employees Benefits	521	600	.00	600
12-40-42	Volleyball Program	.00	1,800	.00	1,800
12-40-45	Baseball/Softball Program	2,101	9,900	.00	9,900
12-40-49	Basketball Program	7,832	7,200	.00	7,200
12-40-52	Football Program	14,481	14,450	.00	14,450
12-40-57	Soccer Program	1,644	5,400	.00	5,400
12-40-58	Terrace Days	20,301	21,000	.00	21,000
Total Program Expenditures:		52,088	66,948	.00	66,948
RECREATION FUND Revenue Total:		40,221-	66,948-	.00	66,948-
RECREATION FUND Expenditure Total:		52,088	66,948	.00	66,948
Total RECREATION FUND:		11,867	.00	.00	.00

Period: 08/21

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Acting Budget	2021-22 Final Budget Adj.	2021-22 Final Budget (Aug 21)
REFUSE ENTERPRISE FUND					
NONOPERATING REVENUES					
49-36-10	Interest Earned	3,083-	3,400-	.00	3,400-
Total NONOPERATING REVENUES:		3,083-	3,400-	.00	3,400-
OPERATING REVENUES					
49-37-01	Late Fees/ Penalties	5,939-	6,000-	.00	6,000-
49-37-50	Refuse Service Charges	547,065-	603,901-	.00	603,901-
49-37-60	Recycle Second	693-	800-	.00	800-
Total OPERATING REVENUES:		553,698-	610,701-	.00	610,701-
CONTRIBUTIONS & TRANSFERS					
49-39-10	Impact Fee	4,000-	2,000-	.00	2,000-
49-39-26	Charges for services - G/F	3,926-	11,600-	.00	11,600-
49-39-30	Use of Retained Earnings	.00	.00	.00	.00
Total CONTRIBUTIONS & TRANSFERS:		7,926-	13,600-	.00	13,600-
OPERATING EXPENSES					
49-70-24	Office Supplies	382	500	.00	500
49-70-28	Franchise Fee	16,411	18,117	.00	18,117
49-70-30	Utility Billing & Notices	5,172	6,134	.00	6,134
49-70-31	Professional and Technical	200	250	.00	250
49-70-34	Waste Collection	261,628	272,000	.00	272,000
49-70-35	Waste Disposal	161,823	180,000	.00	180,000
49-70-46	Services and Supplies	33,995	20,000	.00	20,000
49-70-47	Bad Debt	.00	.00	.00	.00
49-70-71	Charges for Services - GF 10	92,508	97,166	.00	97,166
49-70-72	Charges for services- Water 50	21,969	21,934	.00	21,934
49-70-95	Depreciation	.00	.00	.00	.00
Total OPERATING EXPENSES:		594,089	616,101	.00	616,101
CONTRIBUTIONS & TRANSFERS					
49-75-08	Transfer out G/F nonoperating	3,926	11,600	.00	11,600
Total CONTRIBUTIONS & TRANSFERS:		3,926	11,600	.00	11,600
REFUSE ENTERPRISE FUND Revenue Total:		564,707-	627,701-	.00	627,701-
REFUSE ENTERPRISE FUND Expenditure Total:		598,015	627,701	.00	627,701
Total REFUSE ENTERPRISE FUND:		33,308	.00	.00	.00

Period: 08/21

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Acting Budget	2021-22 Final Budget Adj.	2021-22 Final Budget (Aug 21)
WATER ENTERPRISE FUND					
NONOPERATING REVENUE - CAPITAL					
50-33-20	CDBG Grant	236,606-	250,000-	.00	250,000-
Total NONOPERATING REVENUE - CAPITAL:		236,606-	250,000-	.00	250,000-
NONOPERATING REVENUES					
50-36-10	Interest Earned	22,532-	22,000-	.00	22,000-
50-36-40	Disposition of Fixed Assets	33,300-	.00	.00	.00
Total NONOPERATING REVENUES:		55,832-	22,000-	.00	22,000-
OPERATING REVENUES					
50-37-01	Late Fees/ Penalties	11,588-	14,000-	.00	14,000-
50-37-02	Misc. Revenue	49,312-	5,000-	.00	5,000-
50-37-10	Water Service Charges	1,203,148-	1,341,594-	.00	1,341,594-
50-37-20	Water Connection Fees	14,388-	5,000-	.00	5,000-
50-37-70	Contract Water Charges	57,664-	40,000-	.00	40,000-
Total OPERATING REVENUES:		1,336,099-	1,405,594-	.00	1,405,594-
CAPITAL CONTRIBUTIONS & TRANSF					
50-39-04	IRS BABs Interest Credit	5,252-	4,790-	.00	4,790-
50-39-10	Impact Fees	45,304-	10,000-	.00	10,000-
50-39-11	Charges for Services - CPF 55	50,907-	50,802-	.00	50,802-
50-39-12	Charges for services - Refuse	21,969-	21,934-	.00	21,934-
50-39-16	Charges for Services -Storm 52	50,906-	50,801-	.00	50,801-
50-39-17	Charges for services RDA Fd 70	9,138-	.00	.00	.00
50-39-18	Charges for Services -Sewer 51	101,813-	101,603-	.00	101,603-
50-39-19	Due from Debt Service Fund 65	16,973-	17,813-	.00	17,813-
50-39-26	Charges for Services G/F	66,660-	40,825-	.00	40,825-
50-39-30	Use of Retained Earnings	.00	24,961-	.00	24,961-
Total CAPITAL CONTRIBUTIONS & TRANSF:		368,922-	323,529-	.00	323,529-
OPERATING EXPENSES					
50-70-21	Memberships, books, subscripti	2,220	1,800	.00	1,800
50-70-23	Travel & Training	.00	3,619	.00	3,619
50-70-24	Office Supplies	382	825	.00	825
50-70-25	Small Equipment O&M	45	1,500	.00	1,500
50-70-27	Utilities	1,282	2,000	.00	2,000
50-70-28	Franchise fees	36,068	40,248	.00	40,248
50-70-30	Utility Billing & Notices	5,108	6,793	.00	6,793
50-70-31	Professional and Technical	5,043	10,000	.00	10,000
50-70-32	Weber Basin Water	263,684	274,000	.00	274,000
50-70-35	S/O Wheeling Agreement	.00	3,332	.00	3,332
50-70-42	Seconday Water Fees	1,710	3,300	.00	3,300
50-70-46	Service & Supplies	43,761	50,725	.00	50,725
50-70-47	Bad Debt	.00	.00	.00	.00
50-70-50	Impact Fee Projects	.00	10,000	.00	10,000
50-70-52	Fleet Insurance	1,380	2,000	.00	2,000
50-70-71	Charges for services G/F	366,063	394,176	.00	394,176
50-70-95	Depreciation	.00	.00	.00	.00

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Account Number	Account Title	2020-21 Prior year Actual	2021-22 Acting Budget	2021-22 Final Budget Adj.	2021-22 Final Budget (Aug 21)
Total OPERATING EXPENSES:		726,746	804,318	.00	804,318
CAPITAL PROJECTS					
50-71-04	CW4 Adams Ave line replacment	.00	.00	.00	.00
50-71-05	CW5 - 500 West Waterline	328,041	.00	.00	.00
50-71-06	CW6 Tank #1 Rehabilitation	123,532	.00	.00	.00
50-71-14	CW 14 Install 10" replace line	.00	.00	.00	.00
50-71-27	CW27 8" PVC 5250 S (RR24)	.00	126,835	.00	126,835
50-71-28	CW28 5200 -5300 S & 400-500 W	.00	.00	.00	.00
50-71-30	CW30	.00	.00	.00	.00
50-71-36	CW36 Adams Ave line improvemen	9,138	.00	.00	.00
50-71-37	CW37 Zone B Looping	.00	.00	.00	.00
50-71-39	CW 39 500 W TANK LINE CTRL VL	.00	.00	.00	.00
50-71-46	CW46 waterline 10" 5050S 150W	.00	101,500	.00	101,500
50-71-47	CW47 5150S, 150-300E	.00	.00	.00	.00
50-71-51	CW51 Southpointe Dr. laterals	.00	.00	.00	.00
50-71-52	5350 S. Waterline Boring Damag	273	.00	.00	.00
50-71-53	CW53 Install 10" PVC Line	.00	133,165	.00	133,165
50-71-54	CW54 Water Valves	535	273,500	.00	273,500
50-71-80	Public Works Facility	1,892	.00	.00	.00
Total CAPITAL PROJECTS:		463,412	635,000	.00	635,000
CAPITAL EQUIPMENT					
50-73-01	Electronic Meters	4,653	60,000	.00	60,000
50-73-02	Capital Equipment	.00	.00	.00	.00
50-73-03	Fleet Replacements	.00	5,000	.00	5,000
Total CAPITAL EQUIPMENT:		4,653	65,000	.00	65,000
DEBT SERVICE					
50-74-02	CAPITAL LEASE 2021 PRINCIPAL	.00	46,561	.00	46,561
50-74-03	CAPITAL LEASE 2021 INTEREST	.00	3,229	.00	3,229
50-74-05	Bond Interest Series 2010A	4,794	.00	.00	.00
50-74-10	Bond Principal Series 2010A	.00	.00	.00	.00
50-74-20	Bond Series 2010B Principal	.00	23,247	.00	23,247
50-74-25	Bond Series 2010B Interest	10,566	9,765	.00	9,765
50-74-26	Bond Interest Sales (SID)Ser13	1,084	769	.00	769
50-74-27	Bond Principal Sales(SID)Ser13	15,889	17,044	.00	17,044
50-74-29	Bond Series 2017 Interest	149,375	143,675	.00	143,675
50-74-30	Bond Series 2017 Principal	.00	195,000	.00	195,000
Total DEBT SERVICE:		181,708	439,290	.00	439,290
CONTRIBUTIONS & TRANSFERS					
50-75-05	Transfer to Capital Projects	.00	.00	.00	.00
50-75-08	Transfer out G/F nonoperating	66,660	40,825	.00	40,825
50-75-09	Due to DSF 65 - Ser2010B Princ	.00	10,187	.00	10,187
50-75-10	Due to DSF 65 - Ser2010B Inter	.00	4,279	.00	4,279
50-75-11	Due to Storm Fund 52- Ser10B P	.00	1,566	.00	1,566
50-75-12	Due to Storm Fund 52- Ser10B I	.00	658	.00	658
Total CONTRIBUTIONS & TRANSFERS:		66,660	57,515	.00	57,515
WATER ENTERPRISE FUND Revenue Total:		1,997,459-	2,001,123-	.00	2,001,123-

Account Number	Account Title	2020-21	2021-22	2021-22	2021-22
		Prior year Actual	Acting Budget	Final Budget Adj.	Final Budget (Aug 21)
	WATER ENTERPRISE FUND Expenditure Total:	1,443,179	2,001,123	.00	2,001,123
	Total WATER ENTERPRISE FUND:	554,280-	.00	.00	.00

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Account Number	Account Title	2020-21 Prior year Actual	2021-22 Acting Budget	2021-22 Final Budget Adj.	2021-22 Final Budget (Aug 21)
SEWER ENTERPRISE FUND					
NONOPERATING REVENUES					
51-36-10	Interest Earned	13,253-	14,400-	.00	14,400-
51-36-40	Disposition of fixed assets	.00	.00	.00	.00
Total NONOPERATING REVENUES:		13,253-	14,400-	.00	14,400-
OPERATING REVENUES					
51-37-01	Late Fees/ Penalties	12,753-	13,000-	.00	13,000-
51-37-02	Misc. Revenue	5,948-	5,000-	.00	5,000-
51-37-30	Sewer Service Charges	1,176,639-	1,226,801-	.00	1,226,801-
51-37-40	Sewer Connection Fees	5,260-	4,800-	.00	4,800-
Total OPERATING REVENUES:		1,200,600-	1,249,601-	.00	1,249,601-
CAPITAL CONTRIBUTIONS & TRANSF					
51-39-04	IRS BABs Interest Credit	4,216-	3,829-	.00	3,829-
51-39-10	Impact Fees	14,924-	9,000-	.00	9,000-
51-39-17	Charges for Services RDA70	56,068-	.00	.00	.00
51-39-19	Due from Debt Service Fund 65	500-	16,443-	.00	16,443-
51-39-25	Use of Retained Earnings	.00	56,106-	.00	56,106-
51-39-26	Charges for Services G/F	1,755-	1,100-	.00	1,100-
Total CAPITAL CONTRIBUTIONS & TRANSF:		77,463-	86,478-	.00	86,478-
OPERATING EXPENSES					
51-70-20	Memberships, Books, Subscripti	.00	650	.00	650
51-70-23	Travel and Training	100	1,250	.00	1,250
51-70-24	Office Supplies	311	830	.00	830
51-70-25	Small Equipment O&M	.00	.00	.00	.00
51-70-28	Franchise Fees	35,299	36,804	.00	36,804
51-70-30	Utility Billing & Notices	4,986	6,121	.00	6,121
51-70-31	Professional and Technical	1,686	10,000	.00	10,000
51-70-33	Central Weber Sewer	511,700	510,000	.00	510,000
51-70-46	Services and Supplies	13,873	25,000	.00	25,000
51-70-47	Bad Debt	.00	.00	.00	.00
51-70-50	Impact Fee Projects	.00	9,000	.00	9,000
51-70-51	Fleet Repairs & Maintenance	13,611	2,500	.00	2,500
51-70-52	Fleet Insurance	1,562	1,500	.00	1,500
51-70-71	Charges for Services - GF	261,108	272,819	.00	272,819
51-70-95	Depreciation	.00	.00	.00	.00
Total OPERATING EXPENSES:		844,236	876,474	.00	876,474
CAPITAL PROJECTS					
51-72-09	SS9 10" Line on 300 W (RR-4F)	143	.00	.00	.00
51-72-16	SS16 10" line on 5350 S	.00	.00	.00	.00
51-72-18	SS18 LIN 500 W & 4525 S-4900 S	.00	.00	.00	.00
51-72-19	SS19 Adams Ave line	56,068	.00	.00	.00
51-72-20	SS20 4450 S to 4475 S @ 250 E	.00	.00	.00	.00
51-72-21	SS21 repair line under railroa	.00	30,000	.00	30,000
51-72-22	SS22 300 W to 370 W @ 4750 S	.00	.00	.00	.00
51-72-24	SS24 LINE 275,250,200 W	.00	185,000	.00	185,000
51-72-27	SS27 Trenchless 200 W 5200 S	.00	.00	.00	.00
51-72-31	SS31 8" Line 150 W and 5050 S	.00	.00	.00	.00

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Account Number	Account Title	2020-21 Prior year Actual	2021-22 Acting Budget	2021-22 Final Budget Adj.	2021-22 Final Budget (Aug 21)
Total CAPITAL PROJECTS:		56,210	215,000	.00	215,000
CAPITAL EQUIPMENT					
51-73-02	Capital Equipment	.00	.00	.00	.00
51-73-03	Fleet Replacements	.00	.00	.00	.00
Total CAPITAL EQUIPMENT:		.00	.00	.00	.00
DEBT SERVICE					
51-74-02	CAPITAL LEASE 2021 PRINCIPAL	.00	80,522	.00	80,522
51-74-03	CAPITAL LEASE 2021 INTEREST	.00	5,584	.00	5,584
51-74-05	Bond Interest Series 2010A	3,366	.00	.00	.00
51-74-10	Bond Principal Series 2010A	.00	.00	.00	.00
51-74-12	Bond Series 2010C Interest	6,486	5,966	.00	5,966
51-74-14	Bond Series 2010C Principal	.00	21,323	.00	21,323
51-74-26	Bond Interest Sales (SID)Ser13	1,001	710	.00	710
51-74-27	Bond Principal Sales(SID)Ser13	14,667	15,733	.00	15,733
Total DEBT SERVICE:		25,520	129,838	.00	129,838
CONTRIBUTIONS AND TRANSFERS					
51-75-05	Charges for Services Water 50	101,813	101,603	.00	101,603
51-75-08	Transfer out G/F nonoperating	1,755	1,100	.00	1,100
51-75-09	Due to DSF 65 - Ser2010C Inter	.00	5,014	.00	5,014
51-75-10	Due to DSF 65 - Ser10C Princip	.00	17,923	.00	17,923
51-75-11	Due to Storm Fund 52 -Ser10C I	.00	771	.00	771
51-75-12	Due to Storm Fund 52 -Ser10C P	.00	2,756	.00	2,756
Total CONTRIBUTIONS AND TRANSFERS:		103,568	129,167	.00	129,167
SEWER ENTERPRISE FUND Revenue Total:		1,291,316-	1,350,479-	.00	1,350,479-
SEWER ENTERPRISE FUND Expenditure Total:		1,029,534	1,350,479	.00	1,350,479
Total SEWER ENTERPRISE FUND:		261,782-	.00	.00	.00

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Account Number	Account Title	2020-21 Prior year Actual	2021-22 Acting Budget	2021-22 Final Budget Adj.	2021-22 Final Budget (Aug 21)
STORM WATER ENTERPRISE FUND					
NONOPERATING REVENUES					
52-36-10	Interest Earned	8,458-	9,200-	.00	9,200-
52-36-40	Disposition of fixed assets	.00	.00	.00	.00
Total NONOPERATING REVENUES:		8,458-	9,200-	.00	9,200-
OPERATING REVENUES					
52-37-01	Late Fees/ Penalties	5,280-	5,000-	.00	5,000-
52-37-02	Misc. Revenue	.00	.00	.00	.00
52-37-10	Storm Water Service Charges	486,868-	523,380-	.00	523,380-
Total OPERATING REVENUES:		492,148-	528,380-	.00	528,380-
CAPITAL CONTRIBUTIONS & TRANSF					
52-39-10	Impact Fees	14,995-	5,000-	.00	5,000-
52-39-17	Due from Water Fund 50 -Ser10B	.00	2,224-	.00	2,224-
52-39-18	Due from Sewer Fund 51	.00	3,527-	.00	3,527-
52-39-19	Due from Debt Service Fund 65	208-	6,852-	.00	6,852-
52-39-26	Charges for Services G/F nonop	19,979-	18,950-	.00	18,950-
52-39-30	Use of Retained Earnings	.00	.00	.00	.00
Total CAPITAL CONTRIBUTIONS & TRANSF:		35,182-	36,553-	.00	36,553-
OPERATING EXPENSES					
52-70-21	Memberships, Books, Subscripts	2,450	2,500	.00	2,500
52-70-23	Travel & Training	235	1,200	.00	1,200
52-70-24	Office Supplies	391	500	.00	500
52-70-28	Franchise Fees	14,606	15,701	.00	15,701
52-70-30	Utility Billing & Notices	5,150	6,126	.00	6,126
52-70-31	Professional and Technical	2,034	13,450	.00	13,450
52-70-42	Secondary Water Fees	668	675	.00	675
52-70-46	Services and Supplies	8,207	15,000	.00	15,000
52-70-47	Bad Debt	.00	.00	.00	.00
52-70-50	Impact Fee Projects	.00	5,000	.00	5,000
52-70-51	Fleet Repairs & Maintenance	1,193	3,500	.00	3,500
52-70-52	Fleet Insurance	792	1,200	.00	1,200
52-70-71	Charges for Services - GF	225,619	243,927	.00	243,927
52-70-95	Depreciation	.00	.00	.00	.00
Total OPERATING EXPENSES:		261,346	308,779	.00	308,779
CAPITAL PROJECTS					
52-71-07	SD6 REGIONAL DETENT BASIN	.00	163,000	.00	163,000
52-71-16	SD16 Relief Line 4850 S-300 W	.00	.00	.00	.00
52-71-21	SD21 Intersection Drain Improv	.00	.00	.00	.00
52-71-24	SD24 Drain Pad	.00	.00	.00	.00
52-71-26	SD26 42" Line 500 S-300 W	.00	.00	.00	.00
52-71-97	Capital Projects	.00	.00	.00	.00
Total CAPITAL PROJECTS:		.00	163,000	.00	163,000
CAPITAL EQUIPMENT					
52-73-02	Capital Equipment	.00	20,000	.00	20,000
52-73-03	Fleet Replacements	.00	.00	.00	.00

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Account Number	Account Title	2020-21 Prior year Actual	2021-22 Acting Budget	2021-22 Final Budget Adj.	2021-22 Final Budget (Aug 21)
Total CAPITAL EQUIPMENT:		.00	20,000	.00	20,000
DEBT SERVICE					
52-74-05	Bond Interest Series 2010A	2,040	.00	.00	.00
52-74-10	Bond Principal Series 2010A	51,000	.00	.00	.00
52-74-12	Bond Interest Rev Ser2010BC	1,550	1,429	.00	1,429
52-74-14	Bond Principal Rev Ser2010BC	.00	4,322	.00	4,322
52-74-26	Bond Interest Sales (SID)Ser13	417	296	.00	296
52-74-27	Bond Principal Sales(SID)Ser13	6,111	6,556	.00	6,556
Total DEBT SERVICE:		61,118	12,603	.00	12,603
CONTRIBUTIONS AND TRANSFERS					
52-75-05	Charges for Services Water 50	50,906	50,801	.00	50,801
52-75-08	Transfer out G/F nonoperating	19,979	18,950	.00	18,950
Total CONTRIBUTIONS AND TRANSFERS:		70,885	69,751	.00	69,751
STORM WATER ENTERPRISE FUND Revenue Total:		535,788-	574,133-	.00	574,133-
STORM WATER ENTERPRISE FUND Expenditure Total:		393,349	574,133	.00	574,133
Total STORM WATER ENTERPRISE FUND:		142,439-	.00	.00	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Acting Budget	2021-22 Final Budget Adj.	2021-22 Final Budget (Aug 21)
PARKS & OPEN SPACES C I P FUND					
Revenues					
53-35-05	Impact Fees	51,138-	5,000-	.00	5,000-
53-35-10	Contributions from Other Govts	16,955-	.00	.00	.00
Total Revenues:		68,093-	5,000-	.00	5,000-
Contributions & Transfers					
53-36-20	Transfer in from General Fund	.00	15,000-	.00	15,000-
53-36-25	Transfer in from CIP Fund	229,044-	12,500-	.00	12,500-
53-36-26	Transfer in Water 50	.00	.00	.00	.00
53-36-90	Use of beginning fund balance	.00	.00	.00	36,000-
Total Contributions & Transfers:		229,044-	27,500-	.00	63,500-
Other Improvements					
53-70-28	Capital Facilities Plan	1,741	.00	.00	36,000
53-70-50	Impact Fee Projects	.00	5,000	.00	5,000
53-70-65	Budgeted Increase Fund Balance	.00	.00	.00	.00
Total Other Improvements:		1,741	5,000	.00	41,000
Rohmer Park Improvements					
53-71-04	Parking Lot & Sidewalk O&M	4,441	15,000	.00	15,000
53-71-15	PK15 Rohmer Park Improvements	6,273	.00	.00	.00
53-71-25	PK25 PARKING LOT & ACCESS ROAD	.00	.00	.00	.00
53-71-26	PK25 Upper Road/Parking Lot	.00	.00	.00	.00
Total Rohmer Park Improvements:		10,715	15,000	.00	15,000
Lions Park Improvements					
53-73-01	PK10 Lions Park Improvements	24,055	.00	.00	.00
Total Lions Park Improvements:		24,055	.00	.00	.00
Victory Park Improvements					
53-76-07	PK7 Victory Park Improvements	.00	12,500	.00	12,500
Total Victory Park Improvements:		.00	12,500	.00	12,500
PARKS & OPEN SPACES C I P FUND Revenue Total:		297,137-	32,500-	.00	68,500-
PARKS & OPEN SPACES C I P FUND Expenditure Total:		36,511	32,500	.00	68,500
Total PARKS & OPEN SPACES C I P FUND:		260,627-	.00	.00	.00

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Account Number	Account Title	2020-21 Prior year Actual	2021-22 Acting Budget	2021-22 Final Budget Adj.	2021-22 Final Budget (Aug 21)
Capital Projects Fund					
Revenue					
55-38-05	Impact Fees - Police	745-	.00	.00	.00
55-38-06	Impact Fees - Fire	1,308-	.00	.00	.00
55-38-10	Other Financing Sources	50,000-	.00	.00	.00
55-38-11	Disposit of fixed assets -road	38,987-	.00	.00	.00
55-38-12	CDBG Proceeds	.00	.00	.00	.00
55-38-13	Disposition of Fixed Assets	33,500-	.00	.00	.00
Total Revenue:		124,540-	.00	.00	.00
Contributions and Transfers					
55-39-05	Outside Revenue Sources	.00	.00	.00	.00
55-39-25	Transfer in from GF	520,985-	294,991-	50,630-	345,621-
55-39-29	Transfer from GF - Road Funds	.00	360,287-	.00	360,287-
55-39-43	Use of Fund Balance - Roads	.00	20,236-	.00	20,236-
55-39-44	Use of Fund Balance - General	.00	62,326-	.00	62,326-
Total Contributions and Transfers:		520,985-	737,840-	50,630-	788,470-
Expenditures					
55-40-39	Charges for Services Water 50	16,969	16,934	.00	16,934
55-40-41	Charges for Services Water 50	33,938	33,868	.00	33,868
55-40-42	Transfer to DSF 65	.00	70,062	.00	70,062
55-40-46	Transfer to Parks CIP	.00	12,500	.00	12,500
55-40-60	Budgeted Increase Fund Balance	.00	.00	.00	.00
Total Expenditures:		50,907	133,364	.00	133,364
Road Maintenance					
55-41-02	Road Maintenance	325,861	219,971	.00	219,971
Total Road Maintenance:		325,861	219,971	.00	219,971
Road Fleet					
55-42-01	Road Fleet	34,716	.00	.00	.00
55-42-02	Road Equipment	82,884	10,000	.00	10,000
Total Road Fleet:		117,600	10,000	.00	10,000
Road (Re)construction Projects					
55-43-08	300 West Road Project	161	120,000	.00	120,000
55-43-10	RR10 RECONST 5200S 150E 500W	.00	189,505	50,630	240,135
55-43-20	Sidewalks & Pedestrian Ramps	30,270	25,000	.00	25,000
55-43-26	LANGFORD SUBDIVISION - STREETS	.00	.00	.00	.00
55-43-27	HARVEST POINTE SUB - STREETS	.00	.00	.00	.00
55-43-28	FIELDCREST EST SUB -STREETS	.00	.00	.00	.00
55-43-29	COMBE WAY - STREET IMPROVE.	.00	.00	.00	.00
Total Road (Re)construction Projects:		30,430	334,505	50,630	385,135
Buildings					
55-45-04	BM4	.00	10,000	.00	10,000
55-45-05	Fire/Senior Center Complex	.00	.00	.00	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Acting Budget	2021-22 Final Budget Adj.	2021-22 Final Budget (Aug 21)
Total Buildings:		.00	10,000	.00	10,000
Information Technology					
55-50-01	IT Replacements/Upgrades	25,576	10,000	.00	10,000
Total Information Technology:		25,576	10,000	.00	10,000
Non-Road Fleet					
55-60-01	Fleet Replacements Non-Streets	349	10,000	.00	10,000
55-60-02	Equipment Non-Streets	.00	10,000	.00	10,000
Total Non-Road Fleet:		349	20,000	.00	20,000
Capital Projects Fund Revenue Total:		645,525-	737,840-	50,630-	788,470-
Capital Projects Fund Expenditure Total:		550,723	737,840	50,630	788,470
Total Capital Projects Fund:		94,802-	.00	.00	.00

Period: 08/21

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Acting Budget	2021-22 Final Budget Adj.	2021-22 Final Budget (Aug 21)
Debt Service Fund					
Source: 36					
65-36-10	Interest Earned	3-	.00	.00	.00
Total Source: 36:		3-	.00	.00	.00
REVENUES					
65-39-10	GO Property Taxes	317,376-	.00	.00	.00
65-39-30	Due from CPF 55	.00	70,062-	.00	70,062-
65-39-31	Due from SID 66	.00	73,500-	.00	73,500-
65-39-32	Due from Water Fund 50	.00	14,466-	.00	14,466-
65-39-33	Due from Sewer Fund 51	.00	22,937-	.00	22,937-
65-39-40	Other Financing Sources	.00	.00	.00	.00
65-39-41	Use of fund balance	.00	1,750-	.00	1,750-
Total REVENUES:		317,376-	182,715-	.00	182,715-
EXPENDITURES					
65-40-52	Bond Interest GO Ref Ser 2015	3,375	.00	.00	.00
65-40-53	Bond Principal GO Ref Ser 2015	314,000	.00	.00	.00
65-40-54	Muni Equipment Lease Principal	.00	18,923	.00	18,923
65-40-55	Muni Equipment Lease Interest	.00	1,313	.00	1,313
65-40-56	Bond Principal Sales Tax Ser13	73,333	78,667	.00	78,667
65-40-57	Bond Interest Sales Tax Ser13	5,003	3,551	.00	3,551
65-40-58	Bond Princial Wtr Swr Ser10BC	27,393	28,110	.00	28,110
65-40-59	Bond Interest Wtr Swr Ser10BC	10,084	9,293	.00	9,293
65-40-63	Other	1,000	1,750	.00	1,750
65-40-65	Transfer/Retained Earnings	.00	.00	.00	.00
Total EXPENDITURES:		434,188	141,607	.00	141,607
CONTRIBUTIONS & TRANSFERS					
65-75-09	Due to Water Fund 50	16,973	17,813	.00	17,813
65-75-10	Due to Sewer Fund 51	500	16,443	.00	16,443
65-75-11	Due to Storm Fund 52	208	6,852	.00	6,852
Total CONTRIBUTIONS & TRANSFERS:		17,681	41,108	.00	41,108
Debt Service Fund Revenue Total:		317,379-	182,715-	.00	182,715-
Debt Service Fund Expenditure Total:		451,869	182,715	.00	182,715
Total Debt Service Fund:		134,490	.00	.00	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Acting Budget	2021-22 Final Budget Adj.	2021-22 Final Budget (Aug 21)
SID Capital Projects Fund					
Revenue					
66-39-10	Owner Assessment Collections	.00	.00	.00	.00
66-39-11	Late fees and penalties	.00	.00	.00	.00
66-39-41	Use of Beginning Fund Balance	.00	73,500-	.00	73,500-
Total Revenue:		.00	73,500-	.00	73,500-
Operating Expenditures					
66-40-63	Charges for services G/F	270	.00	.00	.00
Total Operating Expenditures:		270	.00	.00	.00
Department: 55					
66-55-01	Transfer to CFF 57	.00	.00	.00	.00
66-55-02	Transfer to DSF 65	.00	73,500	.00	73,500
Total Department: 55:		.00	73,500	.00	73,500
SID Capital Projects Fund Revenue Total:		.00	73,500-	.00	73,500-
SID Capital Projects Fund Expenditure Total:		270	73,500	.00	73,500
Total SID Capital Projects Fund:		270	.00	.00	.00

City Council Staff Report

Author: Tyler D. Seaman
Subject: Final Subdivision
Date: August 17, 2021
Type of Item: Action



Summary: The developer has requested an infill subdivision called Pleasant Valley West phase 5.

Description: The location is approximately 250 WEST 5700 SOUTH.

A PART OF THE NORTHWEST QUARTER OF SECTION 20 AND A PART OF THE SOUTHWEST QUARTER OF SECTION 17, TOWNSHIP 5 NORTH, RANGE 1 WEST, OF THE SALT LAKE BASE AND MERIDIAN. BEGINNING AT A POINT ON THE SOUTH BOUNDARY LINE OF THE RIDGELINE SUBDIVISION PHASE 10 BEING LOCATED NORTH 89°21'24" WEST 3521.23 FEET ALONG THE NORTH LINE OF SAID SECTION 20 AND NORTH 00°00'00" EAST 65.12 FEET FROM THE NORTHEAST CORNER OF SAID SECTION 20; RUNNING THENCE SOUTH 13°44'36" WEST 225.28 FEET; THENCE NORTH 76°15'24" WEST 215.53 FEET; THENCE ALONG THE ARC OF A 58.50 FOOT RADIUS CURVE TO THE RIGHT 153.42 FEET, HAVING A CENTRAL ANGLE OF 150°15'44", CHORD BEARS NORTH 85°42'12" WEST 113.08 FEET; THENCE ALONG THE ARC OF A 26.50 FOOT RADIUS CURVE TO THE LEFT 30.38 FEET, HAVING A CENTRAL ANGLE OF 65°41'04", CHORD BEARS NORTH 43°24'52" WEST 28.74 FEET; THENCE NORTH 76°15'24" WEST 623.78 FEET TO THE EAST LINE OF THE PLEASANT VALLEY WEST PHASE 3 SUBDIVISION; THENCE ALONG SAID EAST BOUNDARY LINE NORTH 13°44'36" EAST 192.44 FEET TO THE SOUTH BOUNDARY LINE OF THE RIDGELINE SUBDIVISION PHASE SEVEN; THENCE ALONG THE SOUTH BOUNDARY LINE OF THE RIDGELINE SUBDIVISION PHASES SEVEN, EIGHT, NINE, AND TEN THE FOLLOWING FOUR (4) COURSES: (1) SOUTH 80°59'07" EAST 314.72 FEET; (2) SOUTH 79°05'31" EAST 320.00 FEET; (3) SOUTH 84°09'09" EAST 74.66 FEET; (4) SOUTH 72°47'25" EAST 268.28 FEET TO THE POINT OF BEGINNING. CONTAINING 5.086 ACRES

Background: The Pleasant Valley subdivisions have been in place for many years. Due to the sensitive nature of the soil in the southern region of the development there was concern of finishing the future phases. The developer has made a proposal to Washington Terrace to allow for phase 5 to be developed as an infill subdivision. The developer has provided a full geological study of the 9-lot planned residential unit development (P.R.U.D) showing a level of confidence in the desired area to be developed.

Due to the halted progression of the future southern phases the culinary water line was never looped. The current limited water pressure on the previously completed phases of Pleasant Valley West is evident. With the water pressure limits of the subdivision, phase 5 would not meet the required fire hydrant flows. Washington Terrace City is requiring the developer to connect the water system together with the original planned loop.

Analysis: The developer has requested to participate in our infill zoning. The area in question has been added to the infill exhibit A during a previous Planning Commission meeting. The Planning Commission held a public hearing and voted to recommend approval of the subdivision with stipulations put in place in the attached Development Agreement.

Site characteristics: Geological reports completed May 12, 2021 and April 12, 2021. These are site specific to 250 W. 5700 S. In these reports there are site specific requirements for the sensitive lands. These items will be required to be followed during the development of phase 5 and during the vertical construction of the dwellings.

Development Agreement: The developer has created and submitted a written agreement with Washington Terrace to create a P.R.U.D.

Guidelines. The following guideline apply to the infill zone:

1. The subdivision is accessible from the public street.
2. Be of sufficient size for fire access in accordance with the specifications of the Fire Marshall and the applicable code. The proposed site does meet fire code and has been accepted by Fire Marshall.
3. Be capable of being serviced by utilities and infrastructure.
4. The density of lots in any in-fill development shall be calculated based upon the average density of the residential uses immediately adjoining to, and across the street from, the property seeking in-fill development under this Chapter on a per acre basis as calculated by the Building Official.

Existing Density	Average	Proposed Density	Average
9 adjoining lots	17,182 SQFT	8 lots	22,576 SQFT

Based on this average density the proposed phase 5 will have a lower density per acre by 52% in comparison to the adjoining lots of existing density of 39% per acre. This would be acceptable to the purpose of infill.

Utilities: The previous Pleasant Valley Subdivisions are limited in water pressure. With the creation of phase 5 Washington Terrace City will require the developer to complete the nearly 1600 feet of water line to loop the water system within the Pleasant Valley West subdivisions. This will allow for additional fire flow and provide the existing residents with more sustainable water pressure. The water line loop shall be completed before any building permits will be issued on the dwelling units.

Based on the evidence and documentation provided, Washington Terrace Staff gives a favorable recommendation to move forward with final approval of Pleasant Valley West phase 5.

A. Approve the Request: For preliminary and final subdivision

B. Deny the Request:

C. Continue the Item: TABLE TO ITEM FOR FURTHER DISCUSSION.

PLAT OF PLEASANT VALLEY WEST PHASE 5, SURVEYED FOR PLEASANT VALLEY WEST PHASE 5, JUNE 1, 2021.

PLEASANT VALLEY WEST PHASE 5

LOCATED IN THE NORTHWEST QUARTER OF SECTION 20, AND A PART OF THE SOUTHWEST QUARTER OF SECTION 17, TOWNSHIP 5 NORTH, RANGE 1 WEST, SALT LAKE BASE AND MERIDIAN, WASHINGTON TERRACE, WEBER COUNTY, UTAH

JULY, 2021



BOUNDARY DESCRIPTION

A PART OF THE NORTHWEST QUARTER OF SECTION 20 AND A PART OF THE SOUTHWEST QUARTER OF SECTION 17, TOWNSHIP 5 NORTH, RANGE 1 WEST, OF THE SALT LAKE BASE AND MERIDIAN, BEGINNING AT A POINT ON THE SOUTH BOUNDARY LINE OF THE RIDGELINE SUBDIVISION PHASE 10 BEING LOCATED NORTH 89°21'24" WEST 3521.23 FEET ALONG THE NORTH LINE OF SAID SECTION 20 AND NORTH 00°00'00" EAST 65.12 FEET FROM THE NORTHEAST CORNER OF SAID SECTION 20; RUNNING THENCE SOUTH 13°44'36" WEST 225.28 FEET; THENCE NORTH 76°15'24" WEST 215.53 FEET; THENCE ALONG THE ARC OF A 58.50 FOOT RADIUS CURVE TO THE RIGHT 153.42 FEET, HAVING A CENTRAL ANGLE OF 150°15'44", CHORD BEARS NORTH 85°42'12" WEST 113.08 FEET; THENCE ALONG THE ARC OF A 26.50 FOOT RADIUS CURVE TO THE LEFT 30.38 FEET, HAVING A CENTRAL ANGLE OF 65°41'04", CHORD BEARS NORTH 43°24'52" WEST 28.74 FEET; THENCE NORTH 76°15'24" WEST 623.78 FEET TO THE EAST LINE OF THE PLEASANT VALLEY WEST PHASE 3 SUBDIVISION; THENCE ALONG SAID EAST BOUNDARY LINE NORTH 13°44'36" EAST 192.44 FEET TO THE SOUTH BOUNDARY LINE OF THE RIDGELINE SUBDIVISION PHASE SEVEN; THENCE ALONG THE SOUTH BOUNDARY LINE OF THE RIDGELINE SUBDIVISION PHASES SEVEN, EIGHT, NINE, AND TEN THE FOLLOWING FOUR (4) COURSES: (1) SOUTH 80°59'07" EAST 314.72 FEET; (2) SOUTH 79°05'31" EAST 320.00 FEET; (3) SOUTH 84°09'09" EAST 74.66 FEET; (4) SOUTH 72°47'25" EAST 268.28 FEET TO THE POINT OF BEGINNING. CONTAINING 5.086 ACRES.

VICINITY MAP

NOT TO SCALE



SURVEYOR'S CERTIFICATE

I, KLINT H. WHITNEY, DO HEREBY CERTIFY THAT I AM A LICENSED PROFESSIONAL LAND SURVEYOR IN THE STATE OF UTAH AND THAT I HOLD CERTIFICATE NO. 8227228 IN ACCORDANCE WITH TITLE 58, CHAPTER 22, OF THE PROFESSIONAL ENGINEERS AND LAND SURVEYORS ACT; I FURTHER CERTIFY THAT BY AUTHORITY OF THE OWNERS I HAVE COMPLETED A SURVEY OF THE PROPERTY AS SHOWN AND DESCRIBED ON THIS PLAT, AND HAVE SUBDIVIDED SAID PROPERTY INTO LOTS AND STREETS, TOGETHER WITH EASEMENTS, HEREFTER TO BE KNOWN AS PLEASANT VALLEY WEST PHASE 5 IN ACCORDANCE WITH SECTION 17-23-17 AND HAVE VERIFIED ALL MEASUREMENTS; THAT THE REFERENCE MONUMENTS SHOWN HEREON ARE LOCATED AS INDICATED AND ARE SUFFICIENT TO RETRACE OR REESTABLISH THIS SURVEY; THAT ALL LOTS MEET THE REQUIREMENTS OF THE LAND USE CODE; AND THAT THE INFORMATION SHOWN HEREIN IS SUFFICIENT TO ACCURATELY ESTABLISH THE LATERAL BOUNDARIES OF THE HEREIN DESCRIBED TRACT OF REAL PROPERTY.

SIGNED THIS _____ DAY OF _____, 2021.



KLINT H. WHITNEY, PLS NO. 8227228

OWNER'S DEDICATION

I THE UNDERSIGNED OWNER OF THE HEREON DESCRIBED TRACT OF LAND, HEREBY SET APART AND SUBDIVIDE THE SAME INTO LOTS, PARCELS AND STREETS AS SHOWN ON THIS PLAT AND NAME SAID TRACT:

PLEASANT VALLEY WEST PHASE 5

AND HEREBY DEDICATE, GRANT AND CONVEY TO THE PLEASANT VALLEY WEST PHASE 5 HOME OWNERS ASSOCIATION ALL THOSE PARTS OR PORTIONS OF SAID TRACT OF LAND DESIGNATED AS PRIVATE STREETS, THE SAME TO BE USED AS PUBLIC UTILITY EASEMENTS FOREVER, AND ALSO GRANT AND DEDICATE TO WASHINGTON TERRACE CITY, WEBER COUNTY, UTAH, A PERPETUAL EASEMENT OVER, UPON AND UNDER THE LANDS DESIGNATED ON THE PLAT AS PUBLIC UTILITY AND PRIVATE STREETS, THE SAME TO BE USED FOR THE INSTALLATION, MAINTENANCE AND OPERATION OF PUBLIC UTILITY SERVICE LINES, STORM DRAINAGE FACILITIES OR FOR THE PERPETUAL PRESERVATION OF WATER DRAINAGE CHANNELS IN THEIR NATURAL STATE WHICHEVER IS APPLICABLE AS MAY BE AUTHORIZED BY WASHINGTON TERRACE, UTAH, WITH NO BUILDINGS OR STRUCTURES BEING ERRECTED WITHIN SUCH EASEMENTS.

SIGNED THIS _____ DAY OF _____, 2021.

JCEC, LLC.

BY: TYLER NIELSON, MANAGER

ACKNOWLEDGEMENT

STATE OF UTAH)
COUNTY OF WEBER)

On this _____ day of _____, 2021, personally appeared before me TYLER NIELSON, whose identity is personally known to me (or proven on the basis of satisfactory evidence) and who by me duly sworn/affirmed, did say that he/she is the MANAGER of JCEC, LLC, and that said document was signed by him/her in behalf of said Corporation by Authority of its Bylaws, or (Resolution of its Board of Directors), and said TYLER NIELSON acknowledged to me that said Corporation executed the same.

STAMP

NOTARY PUBLIC

NARRATIVE

THE PURPOSE OF THIS SURVEY WAS TO CREATE A EIGHT LOT SUBDIVISION ON THE PROPERTY AS SHOWN AND DESCRIBED HEREON. THE SURVEY WAS ORDERED BY TYLER NIELSON. THE CONTROL USED TO ESTABLISH THE BOUNDARY WAS THE EXISTING WEBER COUNTY SURVEY MONUMENTATION AS SHOWN AND NOTED HEREON. THE BASIS OF BEARING IS THE NORTH LINE OF SECTION 20, TOWNSHIP 5 NORTH, RANGE 1 WEST, OF THE SALT LAKE BASE AND MERIDIAN WHICH BEARS NORTH 89°21'24" WEST WEBER COUNTY, UTAH NORTH, NAD 83 STATE PLANE GRID BEARING. .

WASHINGTON TERRACE ATTORNEY

I HAVE EXAMINED THE FOREGOING PLAT AND DESCRIPTION OF PLEASANT VALLEY WEST PHASE 5 AND IN MY OPINION, THEY CONFORM WITH THE CITY ORDINANCES APPLICABLE THERETO AND NOW IN FORCE AND EFFECT.

SIGNED THIS _____ DAY OF _____, 2021.

CITY ATTORNEY

WASHINGTON TERRACE ENGINEER

I HEREBY CERTIFY THAT THE REQUIREMENTS OF ALL APPLICABLE STATUTES AND ORDINANCES PREREQUISITE TO CITY ENGINEER APPROVAL OF THE FOREGOING PLAT AND DEDICATIONS HAVE BEEN COMPLIED WITH.

SIGNED THIS _____ DAY OF _____, 2021.

CITY ENGINEER

WASHINGTON TERRACE PLANNING COMMISSION APPROVAL

APPROVED BY THE WASHINGTON TERRACE PLANNING COMMISSION.

SIGNED THIS _____ DAY OF _____, 2021.

CHAIRMAN, PLANNING COMMISSION

WASHINGTON TERRACE APPROVAL AND ACCEPTANCE

PRESENTED TO THE WASHINGTON TERRACE CITY COUNCIL THIS _____ DAY OF _____, 2021, AT WHICH TIME THIS PLAT AND DEDICATION OF THIS PLAT WERE APPROVED AND ACCEPTED.

MAYOR, WASHINGTON TERRACE

ATTEST: _____ CITY RECORDER

DEVELOPER: TYLER NIELSON 427 W 5700 S WASHINGTON TERRACE UTAH 84405 801-391-8336	S1 1	COUNTY RECORDER ENTRY NO. _____ FEE PAID _____ FILED FOR AND RECORDED _____ AT _____ IN BOOK _____ OF OFFICIAL _____ RECORDS, PAGE _____ RECORDED _____ FOR _____ COUNTY RECORDER _____ BY: _____
GARDNER ENGINEERING CIVIL • LAND PLANNING MUNICIPAL • LAND SURVEYING 5150 SOUTH 375 EAST OGDEN, UT OFFICE: 801.476.0202 FAX: 801.476.0066		

City Council Staff Report

Author: Jake Meibos

Subject: Sewer Service Ordinance update

Date: 8/17/2021

Type of Item: Discussion / Approval



Summary Recommendation:

Description:

A. Topic:

Update Sewer System Ordinance 13.12

B. **Background:** In order to comply with Central Weber Sewer Improvement District, the City is required to adopt The CWID Control Rules and Regulations. The current Sewer System Ordinance does not refer to the CWSID Rules and Regulations.

C. **Analysis:** Staff has made the appropriate updates to ordinance 13.12 to comply with the States requirements by implementing sections: General Provisions, that adopt the Central Weber Improvement District Control Rules and Regulations. The revised Ordinance also address Sewer Services, Sanitary Sewer Management Plan (SSMP) and Enforcement.

Updating the Sewer Service Ordinance will support the current Public Works Standards and the Cities current practices. Residents and Contractor will have a better understanding of what is required and expected for connecting to the city sewer System and maintaining the connections and laterals. The updated Ordinance also supports Utah Administration Rules and Utah Codes that refer to Sanitary WasteWater.

D. **Department Review:** City Manager, Public Works Director, Bill Morris

Alternatives:

A. **Approve the Request:** Staff recommends adopting the revised Sewer Service Ordinance.

B. **Continue the Item:** Delaying the adoption of this ordinance the City will be out of Compliance with the CWSID regulations.

**CITY OF WASHINGTON TERRACE
ORDINANCE 21-06**

SEWER SERVICES

**AN ORDINANCE OF THE CITY OF WASHINGTON TERRACE, UTAH,
REPEALING AND RE-ENACTING CHAPTER 13.12 TO BE RENAMED
“SEWER SERVICES”; INTEGRATING CHANGE IN STATE LAW;
IMPLEMENTING LOCAL POLICIES; PROVIDING SEWER FEES;
PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City of Washington Terrace City (hereafter “City”) is a municipal corporation, duly organized and existing under the laws of the State of Utah;

WHEREAS, *Utah Code Annotated* §10-8-84 and §10-8-60 allow municipalities in the State of Utah to exercise certain police powers and nuisance abatement powers, including but not limited to providing for safety and preservation of health, promotion of prosperity, improve community well-being, peace and good order for the inhabitants of the City;

WHEREAS, *Utah Code Annotated* § 10-8-38, as amended, allows the City Council to provide for sewer services, connection, fees and charges;

WHEREAS, the City Council desires to update its sewer regulations to comply with state law and modernize its sewer services program;

NOW, THEREFORE, be it ordained by the City Council of the City of Washington Terrace, Utah as follows:

Section 1: Repealer. Chapter 13.12 of the *Washington Terrace Municipal Code* is hereby repealed. Any ordinance or portion of the municipal code inconsistent with this Ordinance is hereby repealed and any reference thereto is hereby vacated.

Section 2: Adopted and Re-enacted. Chapter 13.12 of the *Washington Terrace Municipal Code* is hereby re-enacted to read as follows:

**Chapter 13.12
Sewer Services**

Sections:

08.01.010 General Provisions.
08.01.020 Sewer Service.
08.01.030 Sanitary Sewer Management Plan (SSMP).
08.01.040 Enforcement.

08.01.010 General Provisions.

1. Enabling. This Chapter is adopted under the authority of *Utah Code Annotated* §10-8-38.
2. Definitions. The following definitions apply.
 - a. “Local health authority” means the Weber-Morgan Health Department.

WTC Ord. 21-06 Sewer Systems

- b. “Private lateral” means a private sewer line not accepted, dedicated, operated, or owned by the City or other governmental entity regardless of a number of connections on said lateral.
 - c. “Public sewer line” means the sewer collection line operated by a governmental entity.
 - d. “Sewer authority” means the applicable entity such as the City, Central Weber Sewer Improvement District, and/or other governmental entity responsible for the collection, treatment, and/or disposal of sanitary sewage.
 - e. “Sewer lateral” means that portion of a sewer line pipe that extends from the actual connection to the public sewer line to any location receiving sewer services.
3. Policy. It is the policy of the City that sewer service lines be installed by private parties as development occurs in accordance with the applicable standards. The City manages the public sewer system for collection and may install gaps in coverage, upgrades, maintenance, repairs, and replacement to service lines duly dedicated or otherwise owned and legally accessible by the City.
4. Central Weber Sewer Improvement District. The Central Weber Sewer Improvement District is the waste treatment and disposal provider for the City. The Central Weber Sewer Improvement District Wastewater Control Rules and Regulations dated May 15, 2017, as adopted by the Central Weber Sewer Improvement District Board of Trustees, is hereby adopted and incorporated herein by this reference.
5. Fees and Rate. Sewer service fees, inspection fees, and other sewer rates may be imposed by ordinance or resolutions adopted by the City Council.
6. Service Area. The City sewer service area is limited to the City boundaries, unless otherwise provided by agreement or otherwise.
7. Connection. The local health authority may require connection to sewer service as a condition of development as or as otherwise provided by law.
8. Laterals. Sewer laterals are regulated as follows:
- a. Ownership. Any sewer lateral is the private property of the owner.
 - b. Duty. It shall be the duty and responsibility for the owner to control, install, maintain, operate, and repair each sewer lateral, including the connection to the public sewer line, at the expense of owner. The owner also has the duty and responsibility to keep said sewer lateral free from obstructions, damage, breaks, infiltration and in good working order at the expense of owner.
 - c. Location. Any sewer lateral must be set at proper grade and location so as to drain directly, efficiently and effectually, from the authorized structure to the public sewer line. No sewer lateral shall run through any septic tank, field drain, prohibiting easement, or similar.
 - d. Installation. A written permission shall be obtained from the sewer authority before any connection, installation, repair, or replacement is made.
 - i. All sewer lateral connections shall be made with the interior line being smooth and clean. Any dead ends shall be securely stopped by approved materials, and made water tight.
 - ii. Sewer laterals require appropriate clean out(s) and back-flow prevention device(s) installed and maintained as part of an accessible valve box according to industry standards or practices.
 - iii. Sewer laterals are to be install in accordance with the appropriate code requirements.
9. Gray Water. Any gray water discharge or system is authorized subject to the regulations of the local health authority. Gray water and associated terms are defined by the local health authority.

WTC Ord. 21-06 Sewer Services

10. Sponsored System. Utah Administrative Rule 317-1-2 requires that all sewer systems that service two (2) or more separate properties be “sponsored” by the City. In order for sponsorship to occur, eligible owner associations and private users of two (2) properties or more with sewer service must enter a written agreement with the City in accordance with Utah Code 73-10d-7. In addition to maintenance and other matters, the written agreement shall allow for an easement granting legally accessible access to the City to service and maintain the sewer system. It is the duty of the property owner to ensure compliance with state regulation. The City may require separate laterals be install in certain cases.

08.01.020 Sewer Service.

1. Permission. Written permission signed by the owner is required before any connection or service to the public sewer line is permitted. This written permission is deemed completed when made in conjunction with application for culinary water services with any culinary water service provider. In case the application for furnishing services is made by a tenant or other occupant, sewer service is conditioned upon the owner, or his authorized agent, paying any unpaid amounts owing.
2. Payment. Any owner serviced by the public sewer system agrees to pay all sewer service fees and other fees established by a sewer authority.
3. Construction. Where a private lateral is installed, the City requires the following information be provided:
 - a. Contact. The name and contact information of the qualified installer and any plumber duly licensed to perform plumbing service.
 - b. Plan. A plan and drawing of the proposed sewer lateral and connection with locations indicated and plainly shown, along with:
 - i. Depth information.
 - ii. Flow information and calculations.
 - iii. Grading standards and specifications.
 - iv. Approved materials.
 - v. Traffic control and safety plans that conform to the Manual on Uniform Traffic Control Devices (MUTCD).
 - vi. Certification that the installation and materials will meet all applicable standards, codes, and regulations.
 - vii. Commit to follow this chapter and the applicable standards.
 - viii. Consent to perform any pre-treatment requirements from a sewer authority.
 - ix. Consent for inspections and access as provide in this chapter.

08.01.030 Sanitary Sewer Management Plan (SSMP).

The “Sanitary Sewer Management Plan” dated September 2015, prepared by Jones & Associates Consulting Engineers, is hereby adopted and incorporated herein by this reference. The following requirements are adopted in accordance with Utah Administrative Rule R317-801:

1. Generally. The Director of the Community Service Department is responsible and is the authorized representative for all sewer services, including: management, administrative, maintenance responsibilities, implementing specific measures in the SSMP, communication for reporting Sanitary Sewer Overflows (SSOs), handling complaint or other information, and coordination with other agencies if applicable.
2. Standards. The following standards apply:
 - a. Connection. All connections must be water tight.
 - b. Regulation. No sewer may be installed, connected, constructed, reconstructed,

WTC Ord. 21-06 Sewer Systems

maintained, or otherwise managed, except according to the standards, rules, and regulations as set forth in:

- i. The City's applicable Public Work Standards & Technical Specifications.
 - ii. The municipal code.
 - iii. The applicable building codes.
 - iv. Regulation adopted by the local health authority.
 - v. Regulations of a sewer authority.
 - vi. Regulations specified in Utah State Rule R317-801.
3. Prohibitions. The following conduct is prohibited and unlawful:
- a. The discharge of any hazardous waste, debris, foreign objects, or other unlawful material into the sanitary sewer system.
 - b. The discharge of any Fats, Oils, or Grease (FOG).
 - c. Illegal connection without an application and permit.
 - d. Failure to pay sewer connection or services fees.
 - e. Failure to install or maintain any sewer lateral, clean out, or back flow prevention device where required by code
 - f. Unauthorized entry into any public sewer facility, infrastructure, or line.
 - g. Damaging, breaking, vandalizing, intentionally clogging, or knowingly disrupting any public or private sewer appurtenance, connection, facility, line, or service without legitimate cause.
 - h. Connect or maintain a connection of any roof drain, land drain, ground drain, storm water drain, or other unauthorized line or pipe of any kind that is connected or otherwise drains into any public sewer line.
4. Pre-treatment. Any user subject to pre-treatment requirements from any sewer authority shall comply with said pre-treatment requirements.
5. Inspection and Access. The sewer authority shall have unlimited access to any public sewer line, and may inspect, monitor, repair, replace, upgrade any public sewer line, private lateral, connection, or other related sewer facility of any kind to ensure compliance, verify proper installation and operation, or assess adequate maintenance.

08.01.040 Enforcement.

1. Criminal. Each violation of this Chapter is a class B misdemeanor subject to a fine not to exceed \$1,000 per violation.
2. Civil. Each violation of this chapter is subject to a civil fine not to exceed \$1,000 per violation, per day that each violation continues.
3. Relief. The City or any authorized agency may:
 - a. Seek abatement for any violations.
 - b. Make repairs for any public nuisance or emergency at the sole expense of the party in violation, or the party that created the nuisance or emergency, and collect damages for the same, including recovery costs, court costs, and attorney fees.
4. Presumption. Any installation of sewer lateral connections without a permit and without inspection is presumed to be defective work and may give cause for abatement and reconstruction as needed, unless a hold harmless agreement or other appropriate settlement is reached with the party in violation. This section does not apply to the sewer authority or its agents, contractors, employees, or officials.
5. Non-exclusive. The enforcement and penalties of this Chapter are non-exclusive.

WTC Ord. 21-06 Sewer Services

PASSED AND ADOPTED by the City Council on this ____ day of _____, 2021.

Mayor

ATTEST:

City Recorder

RECORDED this ____ day of _____, 2021.

PUBLISHED OR POSTED this ____ day of _____, 2021.

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

In accordance with Utah Code Annotated §10-3-713, 1953 as amended, I, the City Recorder of Washington Terrace City, hereby certify that the foregoing Ordinance was duly passed and published or posted at: 1)_____, 2)_____, and 3)_____ on the above referenced dates.

City Recorder

DATE:_____

City Council Staff Report

Author: Shari' Garrett
Subject: SURPLUS PROPERTY
Date: August 17, 2021



Finance Department

Type of Item: MOTION: APPROVE DISPOSITION OF SURPLUS PROPERTY

Summary Recommendations:

Description:

A. Topic: DISPOSITION OF SURPLUS PROPERTY

B. Background:

In accordance with the City's Salvage Policy, the following property listing has been submitted to the Finance Director to be declared surplus. Property valued at \$5,000 or greater requires Council approval to be declared surplus.

C. Analysis:

See attached surplus property listing and justification.

D. Department Review: Finance, City Manager, Fire Department, Public Works

Asset Number Book Value	Department	Description	Prior Accum Deprec	Acq Date	New/Used	Total Cost	Serial Number
PUBLIC SAFETY							
10.55.0057	PUBLIC SAFETY	PIERCE LANCE PUMPER	175,342.00	04/16/1990	New	175,342.00	4P1CT01DOLA000401
-							
SEWER							
51.55.0002	SEWER	2005 VAC-CON SEWER CHASSIS	87,616.44	09/27/2011	New	100,000.00	SEE NOTES.
12,383.56							
WATER							
50.55.0008	WATER	JET TRAILER W/600' HOSE	19,000.00	06/30/1994	New	19,000.00	94940557
-							
50.55.0018	WATER	1995 3 TON INTERNATIONAL	64,240.00	12/04/1995	New	64,240.00	1HTSDAAN6SH672729
-							
Grand Totals:			346,198.44			358,582.00	
12,383.56							

Washington Terrace City Surplus Property Aug-21								
Year	Make/Model	Miles	Description	Est. Salvage Value	Conveyance of Value	Condition	Surplus Justification	Suggested Method of Sale
1990	Pierce pumper	35,159	Engine runs and pumps water	\$3,000 - \$10,000	TNT Auction historical sales	Normal wear & tear	No longer use engnie. Will not be replaced.	Auction
1995	International Bobtail	26,805	Bobtail, snow plow, spreader	\$30,000 - \$33,000	TNT Auction historical sales	Normal wear & tear	Not dependable. Replaced with Dodge Ram 5500.	Auction / KSL
1994	Portable Camel-Jet	538	High Pressure mobile sewer jetter used for cleaning pipes	\$2,000 - \$5,000	TNT Auction historical sales	Normal wear & tear	Do not use unit. Will not be replaced.	Auction
2004	Vac-Con Truck	17,625	Hydro jet/vac combination used for cleaning sewer pipe	\$45,000 - \$50,000	TNT Auction historical sales	Shows signs of excessive wear	Not dependable. Replacement pending.	Auction



"The Full Service Auction Specialist"
www.tntauction.com

VEHICLE CONSIGNMENT

LOT # _____ AUCTION DATE _____
YEAR _____ MAKE _____ MODEL _____ COLOR _____
SERIAL # _____ ASSET # _____
MILES _____ ☐ ACTUAL ☐ EX ☐ UNKNOWN
TITLE - ☐ DELAYED ☐ ORIGINAL ☐ REBUILT/RESTORED ☐ OTHER
TITLE (Office Use Only) _____
ANNOUNCEMENTS (Frame Damage, Eng./Trans Problems, etc.) / Additional Information _____

ENG _____ FUEL TYPE _____ TRANS _____
☐ 4X4 ☐ A/C ☐ PW ☐ PL ☐ AWD ☐ Long Bed ☐ Short Bed ☐ Ext Cab ☐ 4 Dr

SELLER TERMS

The undersigned agrees to the following term and conditions. Any changes must be in writing and signed by both TNT Auction and seller.

1. All units will be sold to the highest bidder.
2. Seller agrees to make TNT Auction aware of any mechanical problems a unit may have. Seller MUST disclose any drive train or other defects. TNT Auction Company reserves the right to cancel sale of any vehicle with non-disclosed defects and charge the seller full commission and any buyer fees as if the unit had sold.
3. Seller must provide TNT Auction with clear title or transfer documents at least 2 days prior to the auction.
4. Seller must provide inventory to the auction yard at least 2 days prior to the auction date.
5. Auctioneer will pay seller less any commissions or fees due within 10 banking days following auction, but not prior to 5 banking days following auction. In case that the buyers funds cannot be certified or are not collectible, seller agrees to take back the inventory sold and agrees TNT Auction will not be liable for payment to seller on that inventory. No sales fee will be charged to the seller on any unpaid items.
6. Seller will provide each vehicle with at least 3 gallons of fuel and a charged battery. TNT Auction is hereby authorized to deduct fuel, tire and/or battery costs as necessary from the seller's proceeds. A minimum charge of \$10.00 will be charged whenever any fuel must be added by TNT Auction.
7. After the inventory is consigned to TNT Auction, seller agrees not to pull any item without written consent from TNT Auction. Seller further agrees to pay TNT Auction a minimum fee on any item pulled from the auction or retail lot of \$500.00.
8. Seller assumes responsibility for any personal injury or property damage caused by seller or his agents, and further agrees to hold TNT Auction harmless for any personal injury to himself or his agents, and any property damage incurred on sale premises. TNT Auction is not responsible for any stolen or damaged property.
9. Storage fee is \$25.00 per day per item for any items left after the announced removal date.
10. If TNT Auction transports your unit we are not responsible for any damages or mechanical failures.

CONSIGNEE BY Washington Terrace City PHONE _____
ADDRESS _____ E MAIL ADDRESS _____
CITY _____ STATE _____ ZIP _____
AUCTION FEES / RATE 5%
SIGNED _____ DATE _____ PRINT NAME _____

BUYERS GUIDE

IMPORTANT: Spoken promises are difficult to enforce. Ask the dealer to put all promises in writing. Keep this form.

☒ AS IS - NO WARRANTY

YOU WILL PAY ALL COSTS FOR ANY REPAIRS: The dealer assumes no responsibility for any repairs regardless of any oral statements about the vehicle.

PRE PURCHASE INSPECTION: Ask the dealer if you may have this vehicle inspected by your mechanic either on or off the lot.

SEE THE BACK OF THIS FORM for important additional information, including a list of some major defects that may occur in used motor vehicles.





INSTRUCTIONS, WHERE APPLICABLE.

THIS VEHICLE CONFORMS TO ALL
OTHER APPLICABLE FEDERAL MOTOR
VEHICLE SAFETY STANDARDS IN
EFFECT IN 2 90

(MONTH, YEAR)

VEHICLE IDENTIFICATION NO: E-5590

CHASSIS S/N: 4P1CT01D0LA000401

VEHICLE TYPE: LANCE

MAINTENANCE INSTRUCTIONS

sted Maintenance Items Outlined In
on Manual At The Recommended Time










CAMEL JET

⚠ DANGER
ROTATING PARTS
STAY CLEAR


**SUPER
PRODUCTS**
MILWAUKEE WI

