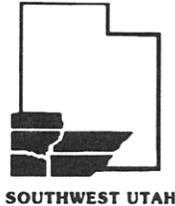


Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540



Post Office Box 1550
St. George, Utah 84771

Office (435) 673-3548

**** M E M O R A N D U M ****

TO: ALL STEERING COMMITTEE MEMBERS AND INTERESTED PARTIES

FROM: COMMISSIONER WADE HOLLINGSHEAD, CHAIR

DATE: AUGUST 12, 2021

**SUBJECT: STEERING COMMITTEE MEETING, WEDNESDAY, AUGUST 18, 2021
IN-PERSON IN PANGUITCH, UTAH**

THE NEXT MEETING OF THE STEERING COMMITTEE WILL BE HELD ON **WEDNESDAY, AUGUST 18, 2021 AT 1:30 P.M.** AS AN IN-PERSON MEETING. THE MEETING LOCATION IS THE **GARFIELD COUNTY COURTHOUSE BUILDING; COMMISSION CHAMBERS; LOCATED AT 55 S MAIN ST., PANGUITCH, UTAH.**

MATERIALS ARE ATTACHED TO ASSIST BOARD MEMBERS IN PREPARING FOR THIS MEETING AND TO INFORM OTHER INTERESTED PARTIES, SUCH AS MAYORS, OTHER COUNTY COMMISSIONERS, CLERKS, AND OTHER OFFICIALS, AND THE PUBLIC OF WHAT WILL BE TAKING PLACE DURING THIS MEETING OF OUR ASSOCIATION'S GOVERNING BODY.

PLEASE REVIEW ALL MATERIALS AND ADDRESS ANY QUESTIONS OR CONCERNS TO THE AOG STAFF, C/O EXECUTIVE DIRECTOR BRYAN D. THIRIOT. STAFF WILL THUS BE ABLE TO RESEARCH ANSWERS TO YOUR QUESTIONS OR CONCERNS PRIOR TO THE STEERING COMMITTEE MEETING.

WE LOOK FORWARD TO BOARD MEMBER PARTICIPATION IN THIS MEETING IN PANGUITCH.

Equal Opportunity Employer/Program

Auxiliary aids and services are available upon request to individuals with disabilities by calling Jen Wong, Human Resources Director, (435)673-3548 ext. 127. Individuals with speech and/or hearing impairments may call Relay Utah by dialing 711. For Spanish Relay Utah call: 1(888)346-3162.

BEAVER

GARFIELD

IRON

KANE

WASHINGTON

Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540



Post Office Box 1550
St. George, Utah 84771

Office (435) 673-3548

* * * A G E N D A * * *

STEERING COMMITTEE MEETING GARFIELD COUNTY COURTHOUSE BUILDING COMMISSION CHAMBERS 55 S MAIN ST., PANGUITCH, UTAH WEDNESDAY, AUGUST 18, 2021 1:30 P.M.

- I. WELCOME BY COMMISSIONER WADE HOLLINGSHEAD, CHAIR
- II. PLEDGE OF ALLEGIENCE
- III. MINUTES FROM JUNE 16, 2021 STEERING COMMITTEE MEETING - REVIEW AND APPROVE
(Chair) [REQUIRES A MOTION & VOTE]
- IV. COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)
 - A. • 2022 PROGRAM YEAR RATING AND RANKING POLICIES AND PROCEDURES (Alyssa Gamble, Associate Planner, FCAOG)
 1. UPDATES AND COMMENTS RECEIVED
 2. DISCUSSION AND APPROVAL [REQUIRES A MOTION & VOTE]
 - B. METHOD OF DISTRIBUTION - UPDATE FOR FY 2022
 - C. CDBG "HOW TO APPLY" APPLICATION WORKSHOP INFORMATION
- V. SOCIAL SERVICES BLOCK GRANT - RATIFICATION OF HUMAN SERVICES COUNCIL ACTIONS
(Gary Zabriskie, Community & Economic Development Director, FCAOG) [REQUIRES A MOTION & VOTE]
- VI. AREAWIDE CLEARINGHOUSE REVIEW & ACTION (RECOMMENDATION) (Gary Zabriskie, Community & Economic Development Director, FCAOG) [REQUIRES A MOTION & VOTE]
- VII. REVIEW OF PROGRAMS AND UPDATES FROM THE GOVERNOR'S OFFICE OF ECONOMIC OPPORTUNITY (Nan Anderson, Rural Outreach Manager, GOEO)
- VIII. OVERVIEW OF EDA ARPA PROGRAMS (Nathaniel Martinez, Economic Planner, FCAOG)
- IX. REPORT ON THE FIVE AND SIX COUNTY CONGRESSIONAL BRIEFING ACTIVITY (Executive Director Bryan Thiriot and Commissioner Jerry Taylor, Garfield County Commission)
- X. CONGRESSIONAL STAFF UPDATES
- XI. STATE AGENCY UPDATES
- XII. UNIVERSITY UPDATES
- XIII. LOCAL AFFAIRS DISCUSSION
- XIV. ADJOURN [CHAIR CALLS THE MEETING ADJOURNED]

BEAVER

GARFIELD

IRON

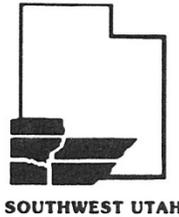
KANE

WASHINGTON

Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540



Post Office Box 1550
St. George, Utah 84771

Office (435) 673-3548

MINUTES

FIVE COUNTY ASSOCIATION OF GOVERNMENTS

STEERING COMMITTEE MEETING

WEDNESDAY, JUNE 16, 2021

1:30 P.M.

**IRON COUNTY COURTHOUSE BUILDING; CONFERENCE ROOM
68 S. 100 E.; PAROWAN, UTAH**

MEMBERS IN ATTENDANCE IN-PERSON

Commissioner Wade Hollingshead, Chair
Commissioner Jerry Taylor, Vice Chair
Commissioner Paul Cozzens
Commissioner Andy Gant
Commissioner Gil Almquist
Mayor Nolan Davis
Mayor Todd Robinson
Dale Brinkerhoff
Tyler Fails

OTHERS IN ATTENDANCE IN-PERSON

Heath Hansen
Adam Snow
David Busk
Bryan Thiriot
Gary Zabriskie
Allison McCoy
Alyssa Gamble
Jennifer Mitchell
Trevor Mitchell
Matt Staheli
Dan Cluff

REPRESENTING

Beaver County Commission Representative
Garfield County Commission Representative
Iron County Commission Representative
Kane County Commission Representative
Washington County Commission Representative
Beaver County Mayoral Representative
Iron County Mayoral Representative
Iron County School Board Representative
Beaver County School Board Representative

REPRESENTING

U.S. Senator Mike Lee
Congressman Chris Stewart
Utah Department of Workforce Services
Five County AOG Executive Director
Five County AOG Deputy Director/CED Director
Five County AOG Chief Financial Officer
Five County AOG Community Planner
NaturaSolve
NaturaSolve
NaturaSolve
NaturaSolve

I. WELCOME BY CHAIR.

Beaver County Commissioner Wade Hollingshead, as Chair, welcomed everyone to the newly remodeled Iron County Courthouse building and thanked Iron County for hosting the Steering Committee meeting in the beautiful building that has been redone. He opened the meeting at 1:31 p.m. after having confirmed that a quorum of the Steering Committee was present in person. It was stated by Mr. Gary Zabriskie that all Steering Committee board members were given the option, if necessary, to participate in this meeting electronically via a telephone conference call. [It is noted for the record that no members took advantage of the conference call-in option during the meeting].

The Chair asked Iron County Commissioner Paul Cozzens to lead the group in the Pledge of Allegiance.

II. MEETING MINUTES FROM THE APRIL 14, 2021 MEETING – REVIEW AND APPROVE.

Following the reciting of the Pledge, the Chair presented Agenda Item #III. which is considering the approval of the draft minutes from the April 14, 2021 Steering Committee meeting, which took place in Beaver City at the City Office building. The Chair asked if anyone had anything to bring up relative to the minutes, and seeing that there were none, called for a motion to approve.

Commissioner Andy Gant made a motion to approve the April 14, 2021 Steering Committee meeting minutes, as presented. Mayor Nolan Davis seconded the motion.

The Chair called for a vote. The motion passed unanimously with all nine Committee members in attendance voting in favor.

III. COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG).

A. NOMINATION OF BOARD MEMBER TO SERVE ON THE UTAH SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT STATEWIDE POLICY COMMITTEE

Commissioner Hollingshead introduced Agenda Item #IV.A. to the Board and was then asked by Commissioner Paul Cozzens if he could say a few things. The Chair gave the floor to Commissioner Cozzens who stated that he had a quite a lot that he *could* say about this matter. He said, “this Board [the Steering Committee] *nominated me to the Board* [the CDBG Policy Committee] *quite a long time ago and said that basically the governor will not appoint him.*” He then said, “*Rather than going on further, I will read a quote from Neal A. Maxwell, who was someone I admired a lot, who said: “Satan need not get everyone to be like Cain or Judas; he only needs to get able men to see themselves as sophisticated neutrals.”*” Commissioner Cozzens stated, “*I am not a sophisticated neutral, I speak my mind, I represent my constituents, and I always will, and so if that rubs people wrong...*”.

At that exact point in his statement Commissioner Cozzens stopped what he was saying and made a motion to nominate Iron County School Board member Dale Brinkerhoff to serve on the Utah Small Cities Community Development Block Grant Statewide Policy Committee. Commissioner Gil Almquist seconded the nomination. Seeing no further nominations, nominations were then closed by the Chair.

Seeing no discussion on the nomination, the Chair called for a vote. The motion passed unanimously with all nine Committee members in attendance voting in favor of the nomination of Mr. Dale Brinkerhoff.

Mr. Brinkerhoff thanked the Steering Committee for their nomination but reminded them that he was not looking for a job but said he likely has more time than anybody on this planet, so he said it is easy him to do it. He also said if somebody else wants the position, he would be happy to slide his chair back and resign before they all even leave the meeting. The Chair told Mr. Brinkerhoff that he will do a great job.

B. METHOD OF DISTRIBUTION OVERVIEW FOR FY 2022

Ms. Alyssa Gamble, Community Planner at the Association, presented information to the Committee about the method of distribution process, which is how the state of Utah distributes Community Development Block Grant Funds to AOGs during our last update of the method of distribution it was requested that we revisit the topic in three years and that time has come. She said last time it was over a year-long effort with coordination and participation from all of the AOGs to make a recommendation to the policy board. Alyssa said that this year, unfortunately, we do not have quite that timeline, and the AOGs and State CDBG staff will only have one working meeting in July and then there will only be one more Steering Committee meeting in August where she can report back and update on the matter and make additional recommendations. She said the State Policy Board would like to move on the update to the method of distribution in September. Alyssa told the Committee members that it is staff's recommendation that the Steering Committee ask the state of Utah to postpone any update to the method of distribution for the time being, because of the short timeline and the inadequate time to appropriately review potential impacts from any proposed changes. She said that this past year so much time has been spent on Covid CDBG funds, that the state of Utah just has not had the time to give this matter its due diligence, and we think that that is reflected across other AOGs as well. Alyssa recommended postponing any changes for the foreseeable future and maintaining the current methods in place. She said that she would be happy to go into it in detail for the Committee if the members want a breakdown of how it is currently distributed. Alyssa recommended that the Steering Committee authorize the Chair to send, on behalf of the body, a letter to the State CDBG Policy Board stating the Steering Committee's opinion. Commissioner Almquist asked if the Method of Distribution was determined locally or was dictated from the top down. Mr. Gary Zabriskie stated that this Method of Distribution is from the top down and will set in policy a formula that will be used to determine how much each region receives from the big pot of CDBG money that comes into the state and how it is allocated. He said that about three years ago there was a proposal that would have significantly changed the formula on how it would be distributed. He said that the proposed formula would have grossly affected the Wasatch Front Regional Council and the Five County Association and Governments in a negative way; to the tune of about \$500,000 taken away from the Five County Association allocation and about a million dollars would have come out of the Wasatch Front allocation. Those funds would have been redistributed to the other regions, primarily to the Six County and Uintah Basin AOGs. The other AOGs were mostly held harmless including the Bear River AOG and Mountainlands AOG who would have basically received the same funding. Mr. Zabriskie said it was because of the formula and the criteria that they were choosing included things like the percentage of homes in that region that are pre-1940. He said to the Committee that you must realize with Washington and Iron County, when you know how many homes are being built right now, and how many were built post-1940, which in Washington County, it is pretty

much all of them, percentagewise. He said when compared to Carbon County where a good percentage of the homes, probably fifty percent of the homes, or more, were built pre-1940 and they have not grown that much. He said that they might have twice the number of homes there but not like 10 times, or 50 times. He said that this was just one of the criteria, and there were other criteria that greatly concerned us then, and if we are going to go back to that discussion, and what happened three years ago that almost passed, then we need adequate time to discuss, analyze and debate any possible changes. Mr. Zabriskie said that fortunately, there were enough representatives on the Policy Board last time, including Commissioner Taylor, who voted to hold off for a while, and come back in the future and discuss this. He said that we are now at that future and suddenly that time frame has been scaled down to like two months and we do not believe it can happen properly in such a shortened timeframe. He said we likely need a year for staff from around the state from each of the AOGs and the CDBG Policy Board members to come up with any proposed changes to the Method of Distribution, and the Five County AOG staff believes that the criteria should not be constructed to have a pre-determined outcome.

Ms. Gamble said that basically, there are three levels of decision making where funding is distributed: 1) when funds come to the state from the U.S. Department of Housing and Urban Development to the state of Utah; and then 2) the state Policy Board using an adopted Method of Distribution allocates funding to each of the AOGs that participate in the Utah Small Cities Community Development Block Grant program; and then 3) at the AOG level it has our own local decision-making, the Rating & Ranking Criteria, which is the what the next agenda item she will be talking about.

Commissioner Almquist made a motion to authorize the chair, to sign a letter on behalf of the Steering Committee asking that the status quo, in the method of distribution, be maintained for now; and that any future conversations be delayed by at least one year. The motion was seconded by Commissioner Gant.

Seeing no discussion on the nomination, the Chair called for a vote. The motion passed unanimously with all nine Committee members in attendance voting in favor and the Chair stated that he will sign such a letter.

C. RATING & RANKING UPDATES & PROCESS

Ms. Gamble said that this is our local decision-making for the Community Development Block Grants and are the policies and procedures that we instruct applicants about, whether they are counties, cities, or towns. She said that the policies and procedure guide informs our region's applicants on how to apply, and then determines how they are rated and ranked. Ms. Gamble said that each year we update these policies and procedures, considering the previous application cycle and any challenges we ran into, and any comments from the communities or the public. She explained that she was simply giving an update on what that process is and that we will be holding a 30-day comment period as well as a public hearing in July. She said that the public, hearing will be scheduled at the AOG offices, on Tuesday, July 27, 2021. She said that she will also be emailing all the mayors and commission members to just inform them of the proposed changes and updates. Ms. Gamble told the Steering Committee members that she would be happy to go over any of the proposed changes. She said most of them were clerical, but there are a handful that we are looking at increasing some of the available funding.

Mr. Zabriskie said that the reason for raising the amount of funds for a particular project for a long time it was a maximum of a \$150,000, then we went to \$200,000 and then you can get \$300,000 over two years, with \$200,000 in the first year, and \$100,000 in year two. Ms. Gamble said that we are looking at a couple of different maximum amounts available with funding primarily to prioritize projects that are serving a larger number of beneficiaries, projects that will serve an entire community and are also increasing a two-year project total to \$350,000. She said that it is expected that the CDBG dollars will continue to leverage to other funding such as CIB for particular types of projects, if CIB can fund those. Mr. Zabriskie said some of the projects we use CDBG for, CIB does not fund, things like housing projects and projects for non-profits as a passthrough. He said that CDBG can be used to leverage funding like the Olene Walker Housing Loan Fund. Mr. Zabriskie said that we would like to do fewer, but more significant projects, than a lot of little projects. Mr. Zabriskie also said that what will be presented to the Board by Alyssa and Nate in August will be a result of feedback from the county commissioners and mayors, as well as comments from the public who are invited to comment as well. He said that through this open process staff can draft the local method of distribution for the Five County region.

The Chair asked if any on the Committee had any questions for Alyssa and seeing that they did not, thanked Alyssa for presenting to the Committee.

IV. FY2021 FINAL BUDGET REVISIONS PRESENTATION AND PUBLIC HEARING.

The Chair invited Allison McCoy, Chief Financial Officer at the Association, to present information on the final budget revisions for FY2021. Ms. McCoy indicated there was not much in the way of major revisions except for two program budgets which, due to Covid-19 federal funding, caused the final budget to go up almost three million dollars. She said that one was a program of housing assistance which helps people affected by Covid to pay their rent; and the other one was the CDBG Covid funding to help businesses keep employees and help the Southwest Utah Public Health with inoculations. Mr. Zabriskie stated that the Community Action Program (CAP) is on page 27 of the fiscal year 2021 budget pages and that it shows new money such as the \$1,857,000 to CAP was not there beginning of the fiscal year, it came in mid-year. Ms. McCoy highlighted a few other items like the Aging programs which received an additional \$135,000.

The Chair called open the advertised public hearing for the Final Budget Revision to the FY2021 Budget and asked if there was anyone from the public with concerns or comments [it is made known for the record that the final draft revised budget was available on the Five County AOG website and at the receptionist's desk in the lobby of the AOG's Tonaquint Center office building. Both of those locations were announced in a formal public notice on the Utah Public Meeting Notice and in the Spectrum Newspaper 10 days prior to the meeting.]

The Chair, seeing that there was no one present from the public to comment, closed the Public Hearing.

V. APPROVAL OF FY2021 FINAL BUDGET REVISIONS.

The Chair moved on to Agenda Item # V. Mr. Zabriskie informed the Steering Committee members that the Finance Committee, which is one commissioner from each county, met just prior to the Steering Committee meeting and after reviewing the FY2021 Final Budget Revisions voted unanimously to recommend that the Steering Committee approve the FY2021 Final Budget with revisions as presented.

The Chair then called for a motion.

Commissioner Almquist said that based on the recommendation of the Finance Committee, and the discussions of the Steering Committee, he moved to approve the fiscal year 2021 Final Budget with revisions presented prior to the public hearing. Commissioner Almquist's motion to approve was seconded by Mayor Davis.

The Chair, seeing no discussion requested, called for a vote. The motion passed unanimously with all nine Committee members in attendance voting in favor.

VI. FY2022 PROPOSED BUDGET PRESENTATION AND PUBLIC HEARING.

The Chair invited Ms. McCoy to present the FY2022 Proposed Budget. Ms. McCoy said that the budget dropped back down to around \$10 million, that is close to the same amount that it has been in the recent past [before Covid]. She said we have not received notice of any additional funding from the new act, the second stimulus act, so we are not sure what is going to come in there. Ms. McCoy said that when she started here seven years ago the budget was around \$7 to \$8 million so it has grown just a bit, discounting the temporary increases from Covid funding last year. She asked if anyone had any questions. A question was asked to explain Indirect Costs. Ms. McCoy explained the process by which the Indirect Cost percentage is calculated. She explained that many of our funding agencies and programs require us to provide a copy of our certified Indirect Cost Plan and the percentage.

Seeing that there were no further questions for Ms. McCoy, the Chair called open the advertised public hearing for the FY2022 Proposed Budget and asked if there was anyone from the public with concerns or comments [it is made known for the record that the proposed budget was available on the Five County AOG website and at the receptionist's desk in the lobby of the AOG's Tonaquint Center office building. Both of those locations were announced in a formal public notice on the Utah Public Meeting Notice and in the Spectrum Newspaper 10 days prior to the meeting.]

The Chair, seeing that there was no one present from the public to comment, closed the Public Hearing.

VII. APPROVAL OF FY2022 BUDGET.

The Chair moved on to Agenda Item # VII. The Chair informed the Steering Committee members that the Finance Committee met just prior to the Steering Committee meeting, and after reviewing this FY2022 Proposed Budget, voted unanimously to recommend that the Steering Committee approve the FY2022 Proposed Budget as presented.

The Chair then entertained a motion.

Commissioner Taylor moved to approve the fiscal year 2022 Proposed Budget as presented prior to the public hearing and recommended by the Finance Committee. Commissioner Taylor's motion to approve was seconded by Commissioner Cozzens.

The Chair, seeing no discussion requested, called for a vote. The motion passed unanimously with all nine Committee members in attendance voting in favor.

VIII. UPDATE ON FRAUD/RISK ASSESSMENT PROCESS.

The Chair turned the floor over to Executive Director Bryan Thiriot who explained he had emailed earlier to the Committee members a copy of the fraud risk assessment. He said this is the second year that the Five County AOG is having to do the fraud risk assessment, and the only change from last year to this year is that we do have a formal audit committee, that is our Finance committee, so those Commissioners act in that role. Mr. Thiriot said we added another 20 points so our total this year is 305 out of 395. He said with that improvement we are still in the moderate fraud risk assessment. He said in December he must submit this to the state auditor, just as counties and cities need to do as well. Mr. Thiriot said that if we want to make an improvement, we can always have the Steering Committee members take training that will give us another 20 points. A question was asked about cash receiving and deposits and why it was not scored. Mr. Thiriot said he missed that and would add that onto the score which will increase it, so we are moving in the right direction. He said that there is something to be said for being moderate. He said we could be at a low risk but does not think there is much difference, in his opinion, between the low and the moderate, as these are just benchmarks. Mr. Thiriot said it was safe to say there is not a big risk, instead there is a low to moderate risk.

IX. AREAWIDE CLEARINGHOUSE REVIEW & ACTION.

The Chair turned the floor over to Mr. Zabriskie, who presented two separate A-95 Areawide Clearinghouse Reviews. Mr. Zabriskie explained that when the School and Institutional Trust Lands Administration (SITLA) has a proposed activity, such as a land sale, lease, or other project such as livestock watering improvements on leased Trust lands, the region, in our case the Five County Association of Governments is notified and then we contact the primary affected entities and get their concerns and comments that we then present the projects to the Steering Committee to vote on. They can choose to support, conditionally support, or not support a proposed action by SITLA.

The first project that Mr. Zabriskie presented was a planned sale of 354 acres of Trust land in Beaver County in the Wah-Wah Valley. It will be done through the regular SITLA auction process. The county was contacted, and they did not have any concerns nor opposition to the sale. The second project, a late arrival, was a range improvement project as a proposed livestock watering improvement with 7,500 feet of water piping and watering troughs in Garfield County. The county was contacted, and they stated that the project was one which the County supports as grazing is one of the basic industries in the county.

The Chair then entertained a motion.

Commissioner Taylor made a motion that the Steering Committee support SITLA's two projects presented, one in Beaver and one in Garfield County. Commissioner Taylor's motion was seconded by Mayor Davis.

The Chair, seeing no discussion requested, called for a vote. The motion passed unanimously with all nine Committee members in attendance voting in favor.

X. CIB APPLICATIONS REVIEW BY STEERING COMMITTEE.

The Chair turned the floor over to Mr. Zabriskie, to present CIB Applications for review by the Steering Committee. He explained that this is the first trimester of fiscal year 2022 for the Utah Permanent

Community Impact Fund Board (the CIB) and these applications were due on the first of June. Mr. Zabriskie said that the CIB Board starts hearing these in July of this year. He explained that each trimester is a four-month long period, so an application that was made on June 1st, will be heard in front of the CIB either in July, August, or September, and then the fourth meeting, in this case October, is the funding meeting.

Mr. Zabriskie said that the state CIB office received ten applications from this region by the June 1, 2021 deadline. He said the ten projects are: two water projects from Elk Meadows Special Service District; Henrieville for a general plan update; Garfield County for hospital improvements; Tropic town for a sewer impact fee study; Kane County MBA to remodel their Administrative Building to make better space for the County Commission and also make improvements to the gymnasium building at the county's Kanab Center; the Kane County Water Conservancy District for a new golf course they are proposing near the Jackson Flat Reservoir; Big Water town to buy a new Town Marshal's car, wanting a 4x4 vehicle because a lot of the roads out there are not good; Iron County is has applied to expand the fire station in New Castle, Utah. Mr. Zabriskie said that they do have one, but it is small and not really a functional fire station out there. He said it was expanded one time with CDBG dollars and that provided a little bit more space. He said that this CIB funding will be leveraged with new CDBG dollars that were just awarded. Commissioner Cozzens explained that they do not have enough storage space to take care of other trucks, so they have to put them in a potato barn, and they need to drain them in the winter so that they don't freeze. And the final project is the Virgin Town which is looking at receiving a planning grant for a drainage master plan, because they have never had a comprehensive study on flood control in the community. Mr. Zabriskie reminded the Steering Committee members of an e-mailed letter they likely received from a person in the county that is opposed to this project that wanted to have that made known to the board. He said that a copy of that letter was provided in front of each member in case they hadn't seen it.

Mr. Zabriskie said that we have these ten projects, and this board has traditionally either supported a project, remained neutral on a project, or not supported a project. He said a good example of when this committee felt compelled to remain neutral in the past with, was when the Iron County Water Conservancy District wanted to do a feasibility study of bringing water from Pine Valley (in western Beaver County) into Iron County. It was a project that Iron County supported but Beaver County was adamantly opposed to. The Steering Committee felt that in that case it was a good time to punt like in a football game. At that time the Steering Committee decided to just remain neutral on that project application, and let it go up to the CIB Board with information that there was opposing views amongst our counties. Mr. Zabriskie explained that another time was the old Rockville Bridge in which there was a CIB request for \$300,000 to repair the Rockville Bridge, and the county, and some of the other communities felt, it would be better to spend that money towards building a modern, higher capacity, bridge somewhere nearby, that would tie into other parts of the county, and it would be a better use of money. Mr. Zabriskie said at that review this Committee decided to not support that project. He explained that historically this has not been simply a rubber stamp, and never should be, as this committee is given, by the CIB, the opportunity and the obligation to discuss and vet these projects. He went on to say that it does not mean the Steering Committee is making a funding decision for them, but if a project is something you fundamentally do not believe is a priority, then you have that option to so decide. Mr. Zabriskie said that he presents all applications to the Committee, using the project descriptions provided by the applicant, and that he remains neutral and lets the Steering Committee decide its level of support. He said he put a synopsis of each of the projects in the Steering Committee packet that he sent out last week and if the members had any questions, he would do his best to answer them. Mr. Zabriskie said that he thinks he

knows most of the applications quite well as he worked with most of them, and helped them when they were putting their applications together.

The Chair asked if anyone had any questions for Mr. Zabriskie. The Chair noted that he is only aware of the one letter in opposition and wanted to make a note in the record that it is the only that one he has heard of, about the requested loan for the golf course there in Kane County being questioned. He said he had not heard anything about any of the other applications. Mr. Zabriskie explained that there was a reason there are two separate applications from Elk Meadows Special Service District. One of the projects is for just one specific area in Elk Meadows that needs improvements so they formed a Special Improvement District (SID) for that, and that one area alone will be paying for that particular loan, because it's not benefiting the whole Elk Meadows SSD area, whereas the second project is improvements throughout the entire Elk Meadows SSD area upon the mountain that will be paid for by every property owner in the SSD. The Chair asked about the funding for the Kane County Water Conservancy District. Mr. Zabriskie said that they are asking for \$10 million dollars, as a loan for 30 years of 1%. The Chair asked whether this funding is for a private company? Mr. Zabriskie said that the applicant will have to own the land and, by rule, CIB dollars cannot be passed through to a private company. He also said that besides the dollars being requested, there is in-kind contributions to this project including land, including 98 acres of SITLA land, 40 acres of BLM land, and 70 acres of private land. Mr. Thiriot asked Mr. Zabriskie to reiterate what they are asking for. Mr. Zabriskie explained it is a 100% loan in the amount of \$10 million from the CIB, for 30 years at 1%, and there are some local funds from the Water Conservancy District and some in-kind commitments of the land. Commissioner Almquist asked Commissioner Gant, what the main driver was for the golf course, asking if it was tourism? Commissioner Gant answered that it would be transient room tax (TRT) money that theoretically would end up funding it, so it has got to be a tourism-related. Commissioner Gant said that this is a tough one because what is a local tourist destination golf Course interaction? He said it is not fully understood, and that is where they are as a Commission, unclear how that fits. Commissioner Gant said he is aware that the Conservancy District has done some studies. He said they have gotten a couple of well-known consultants who do a lot of golf pro-formas around the country, so they are probably reputable. He said, however, we just do not know how those comparables apply directly in Kane County. The Chair asked who will own this golf course, and will it be private. He said he was asking because there is a lot of chatter nowadays about government owning golf courses. Mr. Zabriskie again reminded the Steering Committee members that if this is being funded with a CIB loan, it must be owned by a public entity and cannot be passed through to a private business. He said it must be owned and maintained by a government entity or a special district. Commissioner Gant stated that the Kane County Water Conservancy District bylaws do allow for that in the public benefit clause in those bylaws, so it can be owned by the District. Mr. Zabriskie again said that it would have to be, because the bond must be made to an eligible public entity, so it must be owned and maintained by a public entity and cannot be passed through to a for-profit company. Commissioner Gant said there are several things that have not been negotiated yet, neither with Kane County nor Kanab City. He said there is no Memorandum of Understanding (MOU) exists yet between the Water Conservancy District and the rest of the entities to see how the TRT funds would be used, so that is yet to be addressed. Mr. Dale Brinkerhoff questioned, in light of the current drought, whether this is a good year to make a beautiful green golf course in Kane County. Commissioner Gant said that the timing could not be worse with all the drought, and they are actually talking now, if they can get funding, to maybe delay it and see what the water situation plays out. He said that the Conservancy District technically has paper rights to the water, they have twice what they need, right there in the reservoir right beside the golf course, but what is on paper and what is actually in the reservoir is different. The Chair asked what is in the reservoir right now, percentage-wise? Commissioner Gant said they are sitting right now at 70% but said it is a relatively small reservoir.

It was asked where the water comes from that fill the dam. Commissioner Gant said that there is a dam just north of Kanab, on Kanab Creek that they pipe down to the reservoir. Mr. Brinkerhoff said that drinking water rights are like eating deer tracks. He said they do not satisfy your your thirst or your hunger. Commissioner Gant said that is a legitimate concern. He said that Mr. Mike Noel has the support of his Conservancy Board but does not yet have anything official with the irrigation company. He said that the County has both an irrigation group, and the Conservancy District, that are actively involved in water distribution in the area. Commissioner Gant said he has not heard of any real pushback from the irrigation company. He said at this point, Kane County itself does not really have a direct say with the Conservancy District. Commissioner Gant asked what impact the Steering Committee has in this process? Mr. Zabriskie said that when the Steering Committee votes on the CIB applications for projects it is vetting, after a thorough discussion of all the issues if needed, the staff will report to the CIB Board that the AOG governing body supports, remains neutral or does not support a project. Commissioner Gant said no doubt this project would be a benefit to the community, and it will be a great project if operations and maintenance is sustainable. He said some golf courses do. He did say that the same design company built one where he grew up in Bandon, Oregon, in a tiny little community on the coast up there, that has been a massive success for that community. Mayor Davis asked Mr. Zabriskie if the ownership will have to stay public forever. Mr. Zabriskie said he understood, but asked the Steering Committee to not quote him, that if it is owned by government entity in Utah that they would most likely have to sell it at market rate, but because it would be funded with a bond would be complicated, to say the least. The Chair asked Commissioner Gant if this was basically a destination Golf Course. Commissioner Gant answered absolutely, there will be no surrounding housing. Mr. Zabriskie said it was his understanding that it was possible at some point a hotel may be incorporated there at the location, and some other things, but that has just not yet gelled and will not until there is a golf course. Commissioner Almquist asked how many times has the CIB approved something like this and it never happened, or they started on it, and it didn't quite get to the end of the row, so to speak? He asked how many times an applicant quit in the second inning and the CIB got their money back. Commissioner Cozzens gave an example of the Cedar City Aquatic Center addition, for a proposed recreation center in Cedar City. He said that Cedar City applied for CIB funding, but they pulled their CIB request because, number one, there was a referendum being done to defeat the project, which was successful in being put on the ballot in November; and number two, the estimated project cost came in at \$10 million instead of the \$6.8 million anticipated, so they decided to pull it. Mr. Zabriskie said that when this project goes in front of the CIB, regardless of how the Steering Committee votes, whether you support, not support, or remain neutral, which is the discussion and vetting that needs to take place here, all the projects, not just this one, are going to be thoroughly scrutinized by the CIB Board. Mr. Brinkerhoff asked where the CIB funding for this would come from. Mr. Zabriskie stated that because of the larger dollar amount requested this will come from what is called the Major Infrastructure Fund. Commissioner Cozzens stated that, with all due respect to his friend Mike Noel, that when you look at the other nine applicants, when you look at Henrieville General plan, the Garfield County Hospital operating room and other improvements there at the hospital, the Iron County rural fire station needs, those are proper for government to do those things. He said to him golf courses should be private. Mr. Zabriskie said that it is understanding that the CIB has provided funding for golf courses in other areas of the state. He said that the CIB primary stated purpose is to mitigate impacts direct or indirect from mineral extraction on federal lands in Utah, that is the purpose of the CIB dollars. He said that perhaps you could say that by creating additional jobs for people in Kane County, that is now being impacted by the coal being extracted from within the County, that having those jobs helps provide additional income so the family can afford to live there. Mr. Zabriskie said that public safety probably one of the highest level of needs with fire protection and police protection, but that you also need adequate drinkable water, which would be likely be number one, since it obviously does no good to have fire stations

and equipment without water to fight fires. He said if you then go down the line of needs, including a hospital, something like that would be way up there. He said community centers might be down the priority quite a bit, but they are still valuable because people can go to the community center to get socialization and other benefits. Commissioner Cozzens stated that he would try to be consistent, because if the committee members remember, he did vote to not support the Recreation Center expansion to the Cedar City Aquatic Center CIB application when it was presented to the Steering Committee for review.

The Chair stated, with that in mind, he was entertaining a motion by the Committee on these applications, and whether the Committee wants to do all of them all at once or going through them individually. He said whoever makes motion could choose to include all, or separate one or several, and do those as a separate motion or combine in one motion. Commissioner Cozzens again stated that he does not like the idea of something that seems more private to him, even though it is not, but feels it is way down the list of things that this money is used for and is also maybe a matter of poor timing. Mr. Zabriskie reminded everyone that right now, we are all just coming out of a pandemic, and a lot of counties, districts and communities are going to be trying to get caught up on capital improvement needs. He also said that there is an unknown quantity of what is going to happen with mineral extraction on federal lands. He explained that money coming for loans comes from lease payments for the right to explore federal lands for potential for mineral extraction. He said that loans, per se, do not come from the ongoing production when they are pumping oil out or taking coal out of the ground. He said those lease payments go into what is called the Bonus Fund. He said what is called the mineral fund is a tax on ongoing production of minerals and the portion the CIB receives from that can either be granted out or loaned out. The Chair asked about the original golf course and if it was connected to Kanab City. Commissioner Gant said that Kanab City had a little nine-hole course that did okay for a lot of years. He said that they privatized it by selling it off and the new owners that took it over had some financial issues in their corporate structure, so it failed.

Mayor Davis made a motion that the Steering Committee be shown “in support” of nine CIB of the ten applications as presented, with the exception of the Kane County Water Conservancy District golf course project, on which the Steering Committee shall be shown as “remaining neutral”. Commissioner Cozzens seconded the motion.

Seeing that there was no further discussion needed, the Chair called for a vote. The motion passed unanimously with all nine Committee members in attendance voting in favor.

XI. PRESENTATION ON DROUGHT RESEARCH IN THE REGION.

The Chair turned the floor over to Jennifer Mitchell, CEO and founder of NaturaSolve, who gave a little background on their company. She explained that their product is currently being used overseas because it works in oil remediation, which is something she demonstrated to the Steering Committee. Their company owns the formula for the natural stuff that is supposed to be in soil but is many times missing. She explained that their product is all organic. She said that what is supposed to be in soil and waterways needs to be replenished. Their product is just bacteria and fungi like compost is, but they have just speed up the process. She said that when you have awesome bacteria, you also have a more rapid destruction of green waste. Ms. Mitchell said they are currently doing a research project with Utah State University but said the most important thing about their product is what it can do over time. She said in the first six weeks, it can condition the soil to reduce the water demand by 30%. She said that is the most amazing

thing about their product relative to Utah's needs right now. More information on their product is found on their website located at: <https://naturasolve.com/> . The Chair thanked the group for coming and in making the interesting presentation.

XII. UPDATE ON THE FIVE AND SIX COUNTY CONGRESSIONAL BRIEFING ACTIVITY.

Commissioner Taylor explained that we are still going ahead. In the middle of August we will have our Congressional staff coming out from Washington DC to go through issues that we're facing here in Utah. On public lands, which is, you know, right now is there's plenty of issues on public land from fires. Commissioner Taylor said that he knows people call them wildland fires, but he said he calls them forest fires because they are burning up our forests. He said that we have issues with the monuments and other issues, but we are still moving forward. Dale Brinkerhoff asked what areas are being toured this year. Commissioner Taylor said that they are going to spend time in Sevier County, and time in Garfield County. He said that they will stay overnight in Washington County. They will also be visiting the Alton Coal Mine. Executive Director Bryan Thiriot said that as soon as they can get an agenda, they will get it out to all Steering Committee members so you will know what is happening, once that is completed. Commissioner Taylor said that they have raised quite a bit of money, which is good. He said that every county is participating as well as Kanab City and even the Kane County Water Conservancy District contributed. He said that good things are happening and that it is highly productive and said we couldn't ask for a better year to have them out here to see what the drought is causing, what the fires have caused, and the controversy over whether you leave a monument the same or actually increase it. Commissioner Taylor asked if there were any more questions. There were none. The Chair thanked Commissioner Taylor for the update.

XIII. CONGRESSIONAL STAFF UPDATES

Heath Hansen, Senator Mike Lee's office, explained that Secretary of the Interior Deb Haaland gave her report on the monuments to President Biden. He said that report has not been released publicly, but reports have emerged. She has recommended that the President restores the boundaries. He said Senator Lee and the rest of the delegation sent a letter to President Biden asking for a meeting with him and asking for the report to be made public prior to him making anything proclamation, but we haven't gotten any word on whether they are going to honor that request. Mr. Hansen said that right now as we speak, Senator Lee is co-chairing a hearing in the Senate Energy and Natural Resources Committee. They are hearing testimony on a few bills and one of which is Senator Lee's PILT Act that would require the Department of Interior to more accurately evaluate how much federal land is worth to hopefully get some more PILT funds coming to Utah. He said that Representative Kevin Stratton from the Utah Legislature is in Washington, DC right now testifying on behalf of that bill. Another bill is being heard, is the Human Powered Travel in Wilderness Act that would give local managers the ability to allow bikes on certain trails wilderness. Also, yesterday Senator Lee introduced the Native Species Protection Act. This is a bill that was inspired by you Utah Prairie Dog. This is a result of all the problems Iron County has had with that species. This bill would prohibit the federal government from regulating any species under the Endangered Species Act that is only found within the borders of a single state. He said that so many of the species that are endangered and threatened, right now, are actually only found within the borders of a single states and Senator Lee believes it is unconstitutional for the federal government to be regulating a species that is not interstate, because the whole premise of the whole justification of the Endangered Species Act is the interstate commerce clause of the Constitution, so if there is no interstate concerns

then our state government should be able to regulate it. He said that the senator has introduced a bill that would allow Utah to manage species that are only found in Utah. Mr. Hansen said that when Senator Lee first introduced it, it was just him and now we've got Senators Paul Cruz and in Senator Jim Inhofe joining in, we are starting to gain some support for that.

Mr. Hansen mentioned before Senator Lee is working on NEPA reform efforts through the Unshackle Act which he introduced again in this Congress. He said that the Senator is not on the Environment and Public Works Committee in the Senate, but he's been working with some of the members on that committee and he has got some of his bill into the Senate's Surface Transportation Bill. So, some of the reforms that he wants to make to NEPA, they would apply to only the U.S. Department of Transportation and to the Federal Highway Administration, so it's not as broad as we would like it to be. We would like to apply all that to the entire federal government, but we see it as progress and there is some bipartisan interest in. The last thing Mr. Hansen mentioned was that Senator Schumer has announced that he intends to bring up S1 which is the bill they call it the Voting Rights Bill. Senator Lee believes that this is a bill to ensure the Republicans never win another election. Mr. Hansen said that as of right now, Senator Manchin is the only thing that's preventing that bill from passing the Senate. He said it is basically turning over Federal elections to the dictates of bureaucrats in Washington, DC and will no longer allow states to determine times and locations of elections that will be determined by the federal government at all levels. Mr. Hansen said that Senator Lee's exact words were that *"this bill was written, in Hell, by the Devil Himself"*.

Adam Snow, Congressman Chris Stewart's office, thanked Commissioner Taylor, and the others involved for the support on the Five and Six County ride that will take place in August. He said that they were going to borrow from the legislative side to work on some of that. He says this activity is really, really big deal and they have got some good support from people with the Democrats, coming from the east coast to come out for that. He said that bills that the Congressman is focusing on right now including national security. HR 1 is in the house, and it is S1 in the Senate. He explained that there is usually just under 10,000 bills and two years of congress. He said the democrat leadership in both houses numbered these "voting rights" bills as number one. He said that by numbering it HR 1 was this means it is the House leadership's number one priority. The only reason why I would have to worry too much about Center management being killed from. He said from a big picture look at national security, when talking about HR 1, he said to look at what we have had with the beef industry hack, and the oil pipeline hack, and we have had multiple government agencies hacked as well as major tech companies, that should be at the forefront of protection, and they are hacked on a regular basis. He Congressman Stewart said that one cannot believe anything that Putin says to President Biden. The Congressman said that this is Russian sponsored terrorism, cyberterrorism, really. He said that they absolutely are hired by the Russian government, and they are trained by the Russian government. It may not be a Russian agent employed by them, but they are supported in, and surrounded by the Russians. If you want to federalize the nation's elections, if we thought last November was bad, imagine all one system across the entire United States and if everything else can be hacked that absolutely could be and then you would have the end of the Republic. Nobody would have faith in the elections ever again. He said that currently the reason we can have even some semblance of faith in our elections is it is almost impossible to hack that 535 different House and Senate elections simultaneously, plus all the county and state elections all at one time. He said it is because they use different systems and that is what helps keep our system of elections more reliable, and much safer, than if they were to be federalized under one system for the federal government. He said he had covered enough on national security. He said that there were other bills on deck that he is still pushing heavily in the house, but not really expecting to go anywhere. He said that these bills the Congressman is trying to gain support for when the Republicans flip the house. There are three bills that set up a glide path of 20 years to a balanced budget, and national debt, the deficit and debt reduction.

He said that there are local interests being worked on including the SR7 and the I-15 interchange which has a funding request in. He also said the Congressman is working on the issues with wild horses.

XIV. STATE AGENCY UPDATES

Mr. David Busk, with the Utah Department of Workforce Services, said he would give a quick employment situation update. He said that everyone already knows employers are starving for employees, trying to find workers. Our counties are 2.7% to 2.8% unemployment rates, with the exception of Garfield County, which is at about 5.6%. He said this is way better than where it was a year ago, when it was 26% in Garfield County. He said we have had a pretty strong recovery so far. He said that extended unemployment benefits will be ending on June 26th. He went on to give a picture of what that the employment situation currently looks like. He said that in the state of Utah there is 28,000 people on unemployment and about 14,000 of those are on the temporary extension programs. He said if we took all the 28,000 people are on unemployment and put them to work somewhere, we would still have 50,000 to 70,000 jobs posted in just in and our labor exchange system. He said there is a good bunch of people that are still actively searching in the workforce. He said that they are working with employers to help them figure out what the best recruitment strategy is for them in this tight labor market. He said some of it is about the wage part and some of it is about work/life balance. Employers continue to struggle to find the right people. The Chair thanked Mr. Busk for his update.

XV. UNIVERSITY UPDATES

There were no representatives from either University present. Mr. Henrie Walton had contacted the Association staff before the meeting and asked to be excused due to his need to be up at interim meetings of the Utah Legislature at the same time as the Steering Committee meeting. A number of the Steering Committee expressed a desire to hear from Mr. Walton about the status of the move underway to remove the name "Dixie" from the University.

XVI. LOCAL AFFAIRS DISCUSSION

There were no local affairs brought up.

XVII. ADJOURN

Commissioner Wade Hollingshead, as Chair, seeing that there was no further business to be conducted, and at his discretion without debate, adjourned the meeting at 3:34 p.m.

AGENDA ITEM # IV.

FIVE COUNTY ASSOCIATION OF GOVERNMENTS COMMUNITY DEVELOPMENT BLOCK GRANT GENERAL POLICIES

1. Weighted Value utilized for Rating and Ranking Criteria: The Rating and Ranking Criteria utilized by the Five County Association of Governments contains a weighted value for each of the criteria. Point values are assessed for each criterion and totaled. In the right-hand columns, the total points received are then multiplied by a weighted value to obtain the total score. These weighted values may change from year to year based on the region's determination of which criteria have higher priority.
2. Five County AOG staff require a visit with each applicant for an onsite evaluation/review meeting.
3. All applications will be evaluated by the Five County Association of Governments Community and Economic Development staff using criteria approved by the Steering Committee.
4. Staff will present prioritization recommendations to the RRC (Steering Committee) for consideration and approval. Membership of the Steering Committee includes two elected officials (mayor and commissioner) and a school board representative from each of the five counties. Appointments to the Steering Committee are reviewed and presented annually in February for the two elected officials of each county as well as the county school boards.
5. Maximum amount per year for a single-year project is \$350,000 if the projects benefit an entire community or multiple communities. Maximum amount per year for a site specific or a project benefiting a portion of a community is \$200,000.
6. Maximum years for a multi-year project is 2-years for a total amount of \$350,000 (year 1 @ \$200,000 and year 2 @ \$150,000). Community wide, multi-community, and site-specific projects, or projects benefiting a portion of the community may apply for multi-year funding. Applicants undertaking HUD eligible construction activities cannot apply for multi-year funding. (See eligible activities section of the Policies & Procedures manual for construction activities). Applicants undertaking a multi-year project must inform AOG staff during the consultation process and indicate in the budget section of the application.
7. All applications must be complete to be Rated and Ranked. Public hearing notices must be sent to the AOG CDBG staff immediately after posting. Any changes to the public hearing notices must be sent to the AOG Staff immediately after posting said change with notes describing the change.
8. Applications on behalf of sub-recipients (i.e., special service districts, non-profit organizations, etc.) are encouraged. However, the applicant city or county must understand that even if they name the sub-recipient as project manager the city/county is still responsible for the project's viability and program compliance. The applying entity must be willing to maintain an active oversight of both the project and the sub-recipient's contract performance. An inter-local

Summary of Changes:

1

6. Increase maximum funding amount to \$350,000 for community wide and multi-year projects.

7. Added a requirement that public hearing notices be sent to AOG staff for review after posting to Utah Public Notice Website.

agreement between the applicant entity and the sub-recipient must accompany the CDBG final application. The inter-local agreement must detail who will be the project manager and how the sponsoring entity and sub-recipient will coordinate work on the project.

9. Applicant Deadlines to the AOG

- **Applicants must Consult with AOG CDBG Staff by December 1, 2021** – Applicants that do not consult with AOG CDBG Staff regarding their project and application by December 1, 2021 will not be eligible to apply for CDBG. The project manager and sponsoring applicant representative (if applicable) must attend the consultation.
- **Income Surveys must be conducted and received by the AOG for tabulation no later than January 4, 2022 at 9:00 AM.** If surveys have been conducted incorrectly, they can be re-conducted and submitted to the AOG for tabulation no later than January 14, 2022 at 9:00 AM. Applicants that do not meet this requirement will not be eligible for CDBG funding.
- **Capital Improvements Lists (CIL)- due Friday, January 7, 2022 at 5:00 p.m.** The project applied for must be included on the prioritized capital improvements list (CIL) that the entity submitted for inclusion in the Consolidated Plan. If the CIL list containing the project is not submitted by the deadline, the project application will not be rated and ranked. Applicants may not amend Capital Improvements List after the deadline.
- **Complete Applications must be submitted in WebGrants3 by January 17, 2022 at 5:00 PM** for Five County CED staff to provide administrative support and draft the Annual Action Plan. Applicants that do not meet this requirement will not be eligible for CDBG funding.

10. Pre-approved funding:

- \$98,000 to Five County AOG (Administration, Consolidated Plan Planning, Rating & Ranking, Planning Assistance, Affordable Housing Planning, and Economic Development TA).

11. Set-aside Funding:

- \$ 90,714 for Cedar City on Behalf of the Cedar Housing Authority Project.
- \$350,000 for Five County AOG land acquisition for an office in Cedar City.

12. Emergency projects may be considered by the Regional Review Committee (FCAOG Steering Committee) at any time. Projects applying for emergency funding must still meet a national objective and regional goals and policies.

Projects may be considered as an emergency application if:

- Funding through the normal application time frame will create an unreasonable risk to health or property.
- An appropriate third-party agency has documented a specific risk (or risks) that; in their opinion; needs immediate remediation.

If an applicant wishes to consider applying for emergency funds, they should contact the Five County Association of Governments CDBG Program Specialist as soon as possible to discuss the

Summary of Changes:

9. Update deadlines to reflect 2022 cycle.

9. Require a consultation meeting for all applicants by December 1 to be eligible to apply.

10. Updated pre-approved funding to \$98,000 from \$97,000 for Five County Administration and Planning activities.

11. Set asides for the Cedar City Housing Authority from 2021 cycle multi year project \$90,714 and for the Five County AOG land acquisition for a Cedar City office in the amount of \$350,000.

state required application procedure as well as regional criteria. Emergency funds (distributed statewide) are limited on an annual basis to \$500,000. The amount of any emergency funds distributed during the year will be subtracted from the top of the appropriate regional allocation during the next funding cycle.

13. Public service providers may apply for CDBG funds for capital improvement and major equipment purchases. Examples are delivery trucks, furnishings, fixtures, computer equipment, construction, remodeling, and facility expansion. State policy guidelines prohibit the use of CDBG funds for operating and maintenance expenses. This includes paying administrative costs, salaries, etc. No more than 15 percent of the state's yearly allocation of funds may be expended for public service activities.
14. State policy has established the minimum project size at \$30,000. Projects less than the minimum size will not be considered for rating and ranking.
15. In accordance with state policy, grantees with open grants from previous years who have not spent 50 percent of their previous grant prior to rating and ranking are not eligible to be rated and ranked, except for housing rehabilitation projects.
16. It is the policy of the Five County Association of Governments RRC (Steering Committee) that CDBG funding of housing related projects shall be directed to:
 - The development of infrastructure supporting affordable housing, and/or eligible limited clientele housing.
 - Rehabilitation of rental housing managed by a public housing authority, or another entity showing documentation that they can carry out the project within HUD's allotted timeline.
 - Acquisition of real property for affordable housing that will be managed by a public housing authority.

CDBG funds in this region shall not be utilized for LMI rental assistance or direct housing assistance payments.

17. It is the policy of the RRC (Steering Committee) that lots for single family homes may not be procured with CDBG funding in the Five County region unless the homes remain available as rental units under the auspices of a public housing authority.
18. In the event of a tie for the last funding position, the following will be awarded one (1) point for each criterion answered affirmatively:
 - The project that has the Highest percentage of LMI.
 - The project that has the most Local funds leveraged.
 - The project with the most other funds leveraged.
 - The largest Geographical area benefitted.
 - The project with the Largest number of LMI beneficiaries.

If a tie remains unbroken after the above-mentioned tie breaker, the members of the RRC will vote and the project that receives the majority vote will be ranked higher.

19. After all projects have been fully funded in the order of their Rating and Ranking prioritization and a balance remains insufficient for the next project in priority to complete a project in the current year, the funds will be applied as follows, in this order, until funds are spent:
- Applied to the highest scoring multi-year project. This will prepay the funding to that multi-year project that would have been allocated out of the upcoming program year's funding.
 - If there are no multi-year projects, the balance will be divided proportionately to the cost of each funded construction project, and those grantees will be directed to place that amount in their budget as "construction contingency".
 - Prorated to all applications with City, Town, or County match as a match substitute. Grantees will be directed to place that amount in their budget as "match substitute".

After completion of those projects, if the dollars are not needed as contingency, they are to be released back to the state to be reallocated in the statewide pool.

20. Grantees who are awarded CDBG funding and choose to not undertake the project in a timeframe that will allow for redistribution of funds in the Five County region, during the same program year, will be prohibited from re-applying for the same project. Grantees who choose not to follow through on their project within the allocated timeframe, will not be permitted to apply for CDBG in the following program year. A request for an exception to this policy may be considered by the Rating & Ranking Committee (R&RC) if a project circumstantially could not be completed (E.g., environmental conditions do not permit). Cost overruns and overbidding are unacceptable circumstances for not undertaking the project and shall not be considered by the R&RC, as grantees should plan for such events.

**FIVE COUNTY ASSOCIATION OF GOVERNMENTS
CDBG HOW-TO-APPLY APPLICATION WORKSHOP
ATTENDANCE POLICY**

Attendance at one workshop within the region is mandatory by all prospective applicants or an official representative of said applicant. [State Policy]

Attendance at the workshop by a county commissioner, mayor, city council member, county clerk, city manager, town clerk, or county administrator also satisfies this attendance requirement.

Attendance by prospective eligible “sub-grantees”, which may include non-profit agencies, special service districts, housing authorities, etc. is strongly recommended so that they may become familiar with the application procedures. If a city/town or county elects to sponsor a sub-grantee it is the responsibility of that jurisdiction to ensure the timely and accurate preparation of the CDBG application on behalf of the sub-grantee.

Jurisdictions may formally designate a third-party representative (i.e., other city/county staff, consultant, engineer, or architect) to attend the workshop on their behalf. Said designation by the jurisdiction shall be in writing. The letter of designation shall be provided to the Five County Association no later than the beginning of the workshop.

Extraordinary circumstances relating to this policy shall be presented to the Executive Director of the Five County Association of Governments for consideration by the Regional Review Committee (Steering Committee).

**FIVE COUNTY ASSOCIATION OF GOVERNMENTS
CDBG RATING AND RANKING PROGRAM YEAR 2022
DATA SOURCES**

- 1. CAPACITY TO CARRY OUT THE GRANT:** The grantee must have a history of successful grant administration to receive full points in this category. First time grantees or grantees who have not applied in more than 5 years are presumed to have the capacity to successfully carry out a project and will receive a default score of 3 points. To adequately evaluate grantee performance, the RRC must consult with the state staff. State staff will rate performance on a scale of 1-5 (Five being best). A grantee whose performance in the past was poor must show improved administration capability through third party administration contracts with AOG's or other capable entities to get partial credit.
- 2. GRANT ADMINISTRATION:** Those making a concerted effort to minimize grant administration costs taken from CDBG funds will be awarded extra points, with applicants using zero CDBG funds toward administration receiving 3 points.
- 3. UNEMPLOYMENT:** Points are awarded to projects serving jurisdictions in counties that are above the state average unemployment, using data "Utah Economic and Demographic Profiles" (most current issue available prior to rating and ranking), provided by Utah Office of Planning and Budget or The Kem Gardner Policy Institute; or "Utah Labor Market Report" (most current issue with annual averages), provided by Department of Workforce Services.
- 4. FINANCIAL COMMITMENT TO COMMUNITY DEVELOPMENT (Self-Help Financing):** Documentation by the applicant in the grant application of the source(s) and status (whether already secured or not) of all proposed "matching" funds must be provided prior to the rating and ranking of the application by the RRC. Any changes made in the dollar amount of proposed funding, after rating and ranking has taken place, shall require reevaluation of the rating received on this criterion. A determination will then be made as to whether the project's overall ranking and funding prioritization is affected by the score change.

Use of an applicant's local funds and/or leveraging of other matching funds is strongly encouraged in CDBG funded projects. This allows for a greater number of projects to be accomplished each year. Acceptable matches include property, materials available and specifically committed to this project, and cash. Due to federal restrictions unacceptable matches include donated labor, use of equipment, etc. All match proposed must be quantified as cash equivalent through an acceptable process before the match can be used. Documentation on how and by whom the match is quantified is required. "Secured" funding means that a letter or applications of intent exist to show that other funding sources have been requested as match to the proposed project. Documentation of matching funds must be included in the application. If leveraged funds are not received, then the points given for that match will be deducted and the project's rating reevaluated.

A jurisdiction's population (most current estimate provided by the Census, ACS, or Kem C. Gardner Policy Institute.) will determine whether they are Category A, B, C, or D for the purposes of this criteria. A jurisdiction is defined as an incorporated city, town, county, or a

defined special service district area. All public housing authorities or similar non-profits shall be considered a 4B jurisdiction for this criterion.

5. **CDBG FUNDS REQUESTED PER CAPITA:** Determined by dividing the dollar amount requested in the CDBG application by the beneficiary population.
6. **LOCAL JURISDICTIONS COMMUNITY DEVELOPMENT OBJECTIVES: THRESHOLD CRITERIA:** Every applicant is required to document that the project for which they are applying is consistent with that community's and the Five County District Consolidated Plan. The project, or project type, must be a high priority in the investment component (Capital Investment Plan (CIP) One-Year Action Plan). The applicant must include evidence that the community was and continues to be a willing partner in the development of the regional (five-county) consolidated planning process. Refer to the Utah CDBG Application Policies and Procedures Handbook section about Consistency with the Consolidated Plan for further information.
7. **COUNTY'S COMMUNITY DEVELOPMENT GOALS AND POLICIES:** Prioritization will be determined by the three (3) appointed Steering Committee members representing the county in which the proposed project is located. The three (3) members of the Steering Committee include: one County Commission Representative, one Mayor's Representative, and one School Board Representative. (Note: for AOG applications that are not set asides, determination is made by the Steering Committee Chair, in consultation with the AOG Executive Committee.)
8. **REGIONAL COMMUNITY DEVELOPMENT GOALS AND POLICIES:** Determined by the Executive Director with consultation of the AOG Finance Committee members. The Finance Committee is comprised of one County Commissioner from each of the five counties.

#1 priority	6 points X 2.0 (weighting) =	12.0 points
#2 priority	5 points X 2.0 (weighting) =	10.0 points
#3 priority	4 points X 2.0 (weighting) =	8.0 points
#4 priority	3 points X 2.0 (weighting) =	6.0 points
#5 priority	2 points X 2.0 (weighting) =	4.0 points
#6 priority	1 points X 2.0 (weighting) =	2.0 points

Regional Prioritization

Justification

#1	Public Infrastructure	Projects designed to increase the public infrastructure systems. Examples include but are not limited to transportation, utilities, storm water projects, etc.
#2	Public Safety Activities	Projects related to the protection of property include activities such as flood control projects or fire protection improvements.
#3	Community Facilities	Examples include but are not limited to senior citizens centers, health clinics, food banks, and/or public service activities. Includes community centers that are not primarily recreational in nature.

Summary of Changes:

8. The regional prioritization has been reordered following community engagement and the consultation of the Executive Director and Finance Committee Members review.

#4	LMI Housing Activities	Projects designed to provide for the housing needs of low- and moderate-income persons.
#5	Parks and Recreation	Projects designed to enhance the recreational qualities of a community i.e., new picnic facilities, playgrounds, aquatic centers, etc.
#6	Projects to remove Architectural Barriers	Projects that address accessibility of public facilities for the provision of services to people with disabilities on an equal basis. See the Americans with Disabilities Act Checklist for Readily Achievable Barrier Removal for Existing Facilities to assess facilities and see examples of potential solutions.

Note: The Executive Director, in consultation with the Finance Committee members, reviewed and obtained approval of this regional prioritization for the CDBG program FY2022.

9. IMPROVEMENTS TO, OR EXPANSION OF, LMI HOUSING STOCK, OR PROVIDING AFFORDABLE HOUSING ACCESSIBILITY TO LMI RESIDENTS: Information provided by the applicant. Applicant must adequately explain reasoning which supports proposed figures, for the number of LMI housing units to be constructed, substantially rehabilitated with the assistance of this grant, or the number of units this grant will make accessible to LMI residents through loan closing or down payment assistance.

10. AFFORDABLE HOUSING PLAN IMPLEMENTATION: The CDBG State Policy Committee adopted the following rating and ranking criteria to be used by each regional rating and ranking system: *“Applications received from cities and counties which have complied with Utah code regarding the preparation and adoption of an affordable housing plan, and who are applying for a project that is intended to address element(s) of that plan will be given additional points.”*

Projects which demonstrate implementation of a jurisdiction’s Affordable Housing Plan policies will be given full points. Applicants must provide sufficient documentation to justify that their project complies with this criterion.

Towns applying for credit under this criterion must show that the project either meets a goal in its adopted Affordable Housing Plan or a regional affordable housing goal in the Consolidated Plan.

11. GEOGRAPHIC EXTENT OF PROJECT'S IMPACT: Describes the actual area to be benefitted by the project applied for. Housing projects are considered a site-specific project.

12. PROPERTY TAX RATE FOR JURISDICTION: Base tax rate for community or county, as applicable, will be taken from the "Statistical Review of Government in Utah", or most current source available prior to rating and ranking. Basis for determining percent are the maximum tax rates allowed in the Utah Code: 0.70% for municipalities, and 0.32% for counties.

10. Applicants who provide and affordable housing plan and demonstrate how project will meet goals will receive full points (three points) under this criterion. Applicants who do not have a project which meets plan goals but who include a housing plan will receive one and one half point.

Full points will be awarded to jurisdictions that tax at greater than 50%.

A default of 3 points will be awarded for non-taxing jurisdictions.

- 13. PERCENTAGE OF PROJECT AREA WHO ARE LOW TO MODERATE INCOME:** The figures will be provided from the results of a Housing and Community Development Division (HCDD) approved income survey conducted by the applicant of the project benefit area households, or pre-approved LMI communities list in the Policies and Procedures book, HUD CHAS data, or the HUD LMI Map Application Tool.
- 14. EXTENT OF POVERTY:** The percentage of the total population of the project area who are Low Income ($\leq 50\%$ of AMI) or Very-Low Income ($\leq 30\%$ AMI) directly benefitting from the project. The AOG staff will use the income surveys (for those who conducted a survey), or pre-approved LMI communities list in the Policies and Procedures book, HUD CHAS data, or the HUD LMI Map Application Tool.
- 15. LIMITED CLIENTELE GROUP:** Applicant will provide information as to what percent of the proposed project will assist a presumed LMI group as defined in the current program year CDBG Application Guide handbook. When possible, applicants should include intake forms or other documentation to show that their program or organization serves LMI persons.
- 16. CIVIL RIGHTS COMPLIANCE:** Applicants (City/County) will receive points for compliance with federal laws, executive orders and regulations related to civil rights. (Checklist and templates available from State CDBG staff.) An entity can be awarded a maximum of two points for this criterion if the checklist is completed AND the Civil Rights policies have been adopted for the jurisdiction.
1 Point – Complete “ADA Checklist for Readily Achievable Barrier Removal” for city/county office.
1 Point – City/County has adopted the following policies – Grievance Procedure under the Americans with Disabilities Act, Section 504 and ADA Effective Communication Policy, Language Access Plan and Section 504 and ADA Reasonable Accommodation Policy.
- 17. PRO-ACTIVE PLANNING:** The State of Utah emphasizes the importance of incorporating planning into the operation of city government. Communities that demonstrate their desire to improve through planning will receive additional points in the rating and ranking process.

In the rating and ranking of CDBG applications, the region will recognize an applicant’s accomplishments consistent with these principles by adding additional points when evaluating the following:

- ** Demonstration proactive land use planning in the community.**
- ** Demonstration that project is in accordance with an applicable adopted Plan in the benefiting community.**
- ** Development of efficient infrastructure including water and energy conservation.**

**** Protection and conservation plan for water, air, critical lands, important agricultural lands, and historic resources.**

****Removal of barriers to accessibility of programs and facilities for all persons.**

Worksheet #17 will be used in the rating and ranking process for applicants who provide documentation showing the community's proactive planning efforts.

18. APPLICATION QUALITY: Quality of the Pre-Application is evaluated in terms of project problem identification, justification, well-defined scope of work likely to address identified problems, and a detailed architectural/engineering report.

19. PROJECT MATURITY: Funding should be prioritized to those projects which are the most "mature". For the purposes of this process, maturity is defined as those situations where the applicant: 1) has selected an engineer and/or architect; 2) has identified a problem, proposed solution, and timeline to proceed immediately; and 3) identifies all funding sources committed or pending.

Projects that are insufficiently mature may not be rated and ranked.

17. Proactive planning

removed criteria for affordable housing plan as this is a duplication of metric 10.

Changed points scale for the "Project alignment with a Master Plan" question to two points.

18. Application Quality

updated to award one point for detailed architect or engineers report. This metric was formerly worth three points.

19. Project Maturity

Removed the criteria for evidence of capacity to carry out project as this is addressed in metric one.

Award zero points for projects where CDBG is the only source of project funding.

**FIVE COUNTY ASSOCIATION OF GOVERNMENTS
FY 2022 CDBG RATING AND RANKING CRITERIA and APPLICANT'S PROJECT SCORE SHEET**

The Five County Association of Governments Steering Committee (RRC) has established these criteria for the purpose of rating and ranking fairly and equitably all Community Development Block Grant applications received for funding during FY 2022. Only projects which are determined to be threshold eligible will be rated and ranked. Eligibility will be determined following review of the submitted CDBG application with all supporting documentation provided prior to rating and ranking. **Please review the attached Data Sources Sheet for a more detailed explanation of each criteria.**

Applicant:		Requested CDBG \$'s		Ranking:		of		Total Score:	
Application Description:									

CDBG Rating and Ranking Criteria Description Five County Association of Governments		Data	Data Range/Score (circle only one for each criteria)					Score	X Weight	Total Score
1	Capacity to Carry Out the Grant: Performance history of capacity to administer grant. Scored by State CDBG Staff. (First-time & >5-yr grantees: default is 3 points)		Excellent 5 points	Good 4 points	Fair 3 points	Deficient 2 point	Poor 1 point		0.4	
2	Grant Administration: Concerted effort made by grantee to minimize grant administration costs.		0% CDBG Funds 3 points	1 - 5% 2 points	5.1 - 10% 1 point				1.0	
3	Unemployment: What percentage is applicant County's unemployment percentage rate above State average percentage rate? Source: https://jobs.utah.gov/wi/update/une/	%	4.1% or greater above state average 3.0 points	3.1% - 4.0% above state average 2.5 points	2.1% - 3.0% above state average 2.0 points	1.1% - 2.0% above state average 1.5 points	0.1% - 1.0% above state average 1.0 point	Up to state average 0 points	1.5	
4 A	Financial Commitment to Community Development (Self-help Financing) - (Jurisdiction Population <500) Percent of non-CDBG funds invested in total project cost.	%	> 10% 5 points	7.1 % - 10% 4 points	4.1% - 7% 3 points	1% - 4% 2 points	< 1% 1 point		2.0	
4 B	Financial Commitment to Community Development (Self-help Financing) - (Jurisdiction Population 501 - 1,000) Percentage of non-CDBG funds invested in total project cost.	%	> 20% 5 points	15.1 - 20% 4 points	10.1 - 15% 3 points	5.1 - 10% 2 points	1 - 5.0% 1 point		2.0	
4 C	Financial Commitment to Community Development (Self-help Financing) - (Jurisdiction Population 1,001 - 5,000) Percentage of non-CDBG funds invested in total project cost.	%	> 30% 5 points	25.1 - 30% 4 points	20.1 - 25% 3 points	15.1 - 20% 2 points	1 - 15% 1 point		2.0	

CDBG Rating and Ranking Criteria Description Five County Association of Governments		Data	Data Range/Score (circle only one for each criteria)					Score	X Weight	Total Score
4	Financial Commitment to Community Development (Self-help Financing) - (Jurisdiction Population >5,000) Percentage of non-CDBG funds invested in total project cost.	%	> 40% 5 points	35.1 - 40% 4 points	30.1 - 35% 3 points	25.1 - 30% 2 points	1 - 25% 1 point		2.0	
5	CDBG funds Requested Per Capita: CDBG funds requested per beneficiary.		\$1 - 100 5 points	\$101-200 4 points	\$201- 400 3 points	\$401 - 800 2 points	\$801 or > 1 point		1.0	
6	Jurisdiction's Project Priority: Project priority rating in Regional Consolidated Plan, (<u>Capital Investment Plan - One-Year Action Plan</u>)		# 1 6 points	# 2 5 points	# 3 4 points	# 4 3 points	# 5 2 points	# >5 1 point	2.0	
7	County's Project Priority: Prioritization will be determined by the three (3) appointed Steering Committee members representing the county in which the proposed project is located. The three (3) members of the Steering Committee include: one County Commission Representative, one Mayor's Representative, and one School Board Representative.		# 1 6 points	# 2 5 points	# 3 4 points	# 4 3 points	# 5 2 points	#6 or > 1 point	2.0	
8	Regional Project Priority: Determined by the Executive Director with consultation of the AOG Finance Committee members. The Finance Committee is comprised of one (1) County Commissioner from each of the five counties.		# 1 Public Infrastructure 6 points	# 2 Public Safety 5 points	# 3 Community Facilities 4 points	# 4 LMI Housing 3 points	# 5 Parks and Recreation) 2 points	#6 or > Remove Architectural Barriers (ADA) 1 point	2.0	
9	LMI Housing Stock: Infrastructure for the units, rehabilitation of units, and/or accessibility of units for LMI residents.		> 20 Units 8.5 points	15 - 20 Units 7 points	10 - 14 Units 5.5 points	5-9 Units 4 points	3-4 Units 2.5 points	1-2 Units 1 point	1.0	
10	Affordable Housing Plan Implementation: Points under this criterion are met by providing their adopted Moderate-Income Housing Plan and demonstrating that their project meets a goal in their Plan. Jurisdictions required by Utah code to prepare and adopt an affordable housing plan must include the current adopted plan in the application.		Plan provided & applicant explains how Plan goals are met. 3 Points	Plan provided but applicant does not demonstrate how the project meets Plan goals. 1.5 Points	Affordable housing Plan not provided. 0 Points				1.0	
11	Project's Geographical Impact: Area benefitting from project.		Regional 3.5 points	Multi-county 3.0 points	County-wide 2.5 points	Multi-community 2.0 points	Community 1.5 points	Site-Specific 1 point	1.5	

CDBG Rating and Ranking Criteria Description Five County Association of Governments		Data	Data Range/Score (circle only one for each criteria)					Score	X Weight	Total Score	
12	Jurisdiction's Property Tax Rate: Communities that maintain a high tax burden as compared to the State tax ceiling will receive higher points for this category. Property tax rate as a percent of the maximum allowed by law. Determined by dividing the local property tax rate by the State allowable maximum. Three-point default for non-taxing jurisdiction.	%	> 50% 5 points	40.1 - 50% 4 points	30.1 - 40% 3 points	20.1 - 30% 2 points	10.1 - 20% 1 point	< 10% 0 points		1.0	
13	Jurisdiction's LMI Population: Percent of residents in the project area considered 80 percent or less LMI.	%	91 - 100% 5 points	81 - 90% 4 points	71 - 80% 3 points	61 - 70% 2 points	51 - 60% 1 point			1.0	
14	Extent of Low-Income Population: The percentage of the total population in the project area who are Low Income (\leq 50% AMI) and Very Low Income (\leq 30% AMI), directly benefitting from the project.	%	20% or More 5 points	15 - 19% 4 points	10 - 14% 3 points	5 - 9% 2 points	1 - 4% 1 point			0.5	
15	Limited Clientele Groups: Project specifically serves CDBG identified LMI groups, i.e., elderly, disabled, homeless, etc., as stipulated in the state of Utah Small Cities CDBG Application Policies and Procedures.	%	100% 4 points	51% 2 points						1.0	
16	Civil Rights Compliance: Applicants (City/County) will receive points for compliance with federal laws, executive orders and regulations related to civil rights. 1 Point – Complete “ADA Checklist for Readily Achievable Barrier Removal” for city/county office. 1 Point – City/County has adopted the following policies – Grievance Procedure under the Americans with Disabilities Act, Section 504 and ADA Effective Communication Policy, Language Access Plan and Section 504 and ADA Reasonable Accommodation Policy.		Complete both criteria 2 points	Adopt Civil Rights Policies described in criterion. 1 point	Complete ADA Checklist 1 point					1.0	
17	Pro-active Planning: Reflects on communities who pro-actively plan for growth and needs in their communities, coordination and cooperation with other governments, development of efficient infrastructure, and protection and conservation plan for water, air, critical lands, important agricultural lands and historic resources. Refer to Worksheet #17 for scoring criteria.		Very High 4 points	High 3 points	Fair 2 points	Low 1 point				0.5	

CDBG Rating and Ranking Criteria Description Five County Association of Governments		Data	Data Range/Score (circle only one for each criteria)					Score	X Weight	Total Score	
18	Application Quality: Application identifies the problem, contains a well-defined scope of work, is cost effective, demonstrates that it will be completed in a timely manner, demonstrates that it does not duplicate existing services, and provides an architectural/engineering report. Refer to Worksheet #18 for scoring criteria.		Excellent 5 points	Very Good 4 points	Good 3 points	Fair 2 points	Acceptable 1 point	Poor 0 points		1.5	
19	Project Maturity: Project demonstrates capacity to be implemented and/or completed in the allotted contract period and is clearly documented in the application. Refer to Worksheet #19 for scoring criteria.		Excellent 5 points	Very Good 4 points	Good 3 points	Fair 2 points	Acceptable 1 point	Poor 0 points		2.0	

PLEASE NOTE: Criteria marked with a T* is a THRESHOLD eligibility requirement for the CDBG Program.

< Less Than > More Than

Previously Allocated Pre-Approved Funding:

- \$98,000 to Five County AOG for Administration, Consolidated Plan, Rating & Ranking, RLF Program Delivery, Economic Development Technical Assistance and Affordable Housing Plan Development and Updates.

CRITERIA 17 WORKSHEET

PRO-ACTIVE PLANNING		
Criteria	Support Documentation Provided	Score (4 Points Total)
1. Has the applicant provided information about the local jurisdiction which demonstrates pro-active planning and land use in their community in coordination and cooperation with other governments ?	Yes ___ 0.5 point No ___ 0 points	
2. Has the applicant documented that the project is in accordance with an applicable <u>adopted</u> plan (E.g., water facilities master plan, etc.)	Yes ___ 2 point No ___ 0 points	
3. Has the applicant documented adopted plans or general plan elements addressing protection and conservation of water, air, critical lands, important agricultural lands and historic resources?	Yes ___ 0.5 point No ___ 0 points	
4. Has the applicant documented information about the local jurisdiction which demonstrates pro-active planning for the removal of barriers to accessibility of programs and facilities for all persons?	Yes ___ 0.5 point No ___ 0 points	
5. Has the applicant provided information about the local jurisdiction which demonstrates the development of efficient infrastructure including water and energy conservation.	Yes ___ 0.5 point No ___ 0 points	
Very High = 3.5 - 4 Points High = 2.5 - 3 Points Fair = 1.5 - 2 Points Low = 0.5 - 1 Point		Total Points: (Very High, High, Fair, Low)

CRITERIA 18 WORKSHEET

Application Quality			
Criteria	Support Documentation Provided		Score (5 Points Total)
1. Problem Identification	Yes___ 0.5 point	No___ 0 point	
2. The proposed solution is well defined in the Scope of Work.	Yes___ 0.5 point	No___ 0 point	
3. The application gives a concise description of how the project will be completed in a timely manner.	Yes___ 1 point	No___ 0 point	
4. The proposed project does not duplicate any existing services, programs, or activities already available to the beneficiaries in the jurisdiction, either locally or regionally based. Applicant must provide documentation.	Yes___ 0 point	No___ 1 point	
5. Detailed Architectural/Engineering Report, design/plans are included in application. Projects that do not require an Architect/Engineer will receive full points if build specification documents are provided when applicable. (E.g., Fire trucks have build specification documents, while acquisition of real property will not have pertinent documents.)	Yes___ 2 point	No___ 0 point	
Excellent = 5 Points Acceptable = 1 Points Very Good = 4 Points Poor = 0 Points Good = 3 Points Fair = 2 Point			Total Points _____

CRITERIA 19 WORKSHEET

PROJECT MATURITY		
Criteria	Status	Score (5 Points Total)
1. Architect/Engineer already selected and is actively involved in the application process	Yes___ 1 point No___ 0 points	
2. Is the proposed solution to the problem identified in the Scope of Work ready to proceed immediately?	(Well Defined) Yes___ 1 points No___ 0 points	
3. Funding Status (Maturity).	Select one of the following: Is CDBG the only funding source for the project? Yes___ 0 point (or) Other project funding was applied for but not committed. Yes___ 2 points (or) All other project funding is in place for immediate use. Yes___ 3 points	
Excellent = 5 Points Fair = 2 Points Very Good = 4 Points Acceptable = 1 Points Good = 3 Points Poor = 0 Points		Total Points:_____ (Excellent, Very Good, Good, Fair, Acceptable, Poor)

Community Development Block Grant (CDBG)

“How to Apply” Application Workshops

- ◆ Wednesday, October 20, 2021 from 1:00PM - 2:30 PM at Bryce Canyon City Public Safety Building, 70 W 100 N, Bryce Canyon City UT 84764



- ◆ Thursday, October 21, 2021 from 1:00 PM - 2:30 PM at the Five County AOG office, 1070 W 1600 S, Building B, St. George, UT 84770



**Five County SSBG FY 22
Subawards**

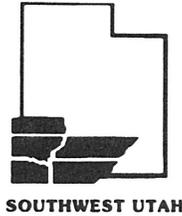
Agency	Suggested Award	Ask	Difference
Red Rock Center for Independence	\$7,500.00	\$ 7,500.00	\$ -
Kane County	\$10,000.00	\$ 10,000.00	\$ -
Neighborhood Housing Services of Provo, Inc.	\$9,000.00	\$ 9,000.00	\$ -
The Learning Center for Families	\$7,000.00	\$ 7,000.00	\$ -
Beaver County COA	\$5,000.00	\$ 5,000.00	\$ -
Iron County Council on Aging	\$10,000.00	\$ 10,000.00	\$ -
Washington County Council on Aging	\$7,000.00	\$ 7,000.00	\$ -
Garfield County Council On Aging	\$7,000.00	\$ 7,000.00	\$ -
TOTAL	\$ 62,500.00	\$ 62,500.00	\$ -

Five County SSBG Admin and Direct Client	\$ 16,377.00
Total SSBG Award	\$ 78,877.00
Carryover from FY21	\$ 37,670.72

Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540



Post Office Box 1550
St. George, Utah 84771

Office (435) 673-3548

STEERING COMMITTEE REVIEW

**AREAWIDE CLEARINGHOUSE REVIEWS
FOR PLANNING DISTRICT V**

RECOMMENDATION - Supportive

August 18, 2021

**Title of Action: Sale of Trust Lands, Alton, C-26991
SITLA Project #80183**

**Sponsor: Utah School & Institutional Trust Lands Administration (SITLA)
Project Start Date: 11/08/2021**

Description: SITLA has received a petition to sell 40 acres of trust lands near the town of Alton (see attached map). SITLA plans to offer this parcel at public auction in November, 2021. The agency will complete a cultural resource survey prior to sale.

Possible significant impacts likely to occur: None anticipated as there are currently no SITLA leases or permits on this parcel.

Notice of this project was received by the Five County AOG on 07/15/2020

COMMENTS:

Kane County was contacted regarding this proposed sale and responded that the County does not have concerns and approves of the recommendation to the Steering Committee to support this sale.

RECOMMENDATION TO STEERING COMMITTEE:

Staff recommends that the Steering Committee vote to be supportive of this SITLA land sale.