

# Hildale City Council Meeting

320 East Newel Avenue, Hildale, Utah 84784

Wednesday, July 7, 2021 6:00 pm

## Present:

**Mayor: Donia Jessop**

**Council Members: Lawrence Barlow, JVar Dutson, Jared Nicol, Maha Layton, and Stacy Seay**

**City Recorder: Athena Cawley**

**City Manager: Eric Duthie**

**Staff: Christian Kesselring, Miranda Jeffs**

**Court Monitor: Roger Carter**

**Public: Chief Robb Radley, Vance Barlow, John Todd Barlow, Weston Barlow**

## #1. Welcome, Introduction and Preliminary Matters

Meeting called to order at 6:00 pm.

## #2. Roll Call

Roll was taken, quorum present.

## #3. Pledge of Allegiance

Councilmember Seay led the crowd in the Pledge of Allegiance.

## #4. Conflict of Interest Disclosures: None

## #5. Approval of Minutes of Previous Meetings

The Council looked over previous meeting minutes for June 2, 2021.

**JVar Dutson moved to approve the minutes for June 2, 2021 with corrections in place.**

**Lawrence Barlow seconded. Roll call vote:**

|                 | YES | NO | ABSTAIN |
|-----------------|-----|----|---------|
| Lawrence Barlow | X   |    |         |
| JVar Dutson     | X   |    |         |
| Stacy Seay      | X   |    |         |
| Maha Layton     | X   |    |         |
| Jared Nicol     | X   |    |         |

Motion carried.

## #6. Public Comments: None

## **#7. Council Comments**

Councilmember Dutson expressed his gratitude to staff and all who were involved with the 4<sup>th</sup> of July celebration efforts. Councilmember Nicole expressed his gratitude to those who helped with the clean-up by the highway.

## **#8. Oversight Items**

### **A. Financial and Check Registry Review and Approval**

The Councilmembers looked over and discussed the items presented on the register. City Manager Duthie informed the Council of any changes or items that have been added or subtracted to the regular financial registers. Weston talked about large purchases and transactions from the registers.

**JVar Dutson moved to approve to pay the bills as funds come available.**

**Maha Layton seconded. Roll call vote:**

|                 | YES | NO | ABSTAIN |
|-----------------|-----|----|---------|
| Lawrence Barlow | X   |    |         |
| JVar Dutson     | X   |    |         |
| Stacy Seay      | X   |    |         |
| Maha Layton     | X   |    |         |
| Jared Nicol     | X   |    |         |

Motion carried.

### **B. City Manager's Report**

City Manager Duthie presented a staff report that addressed administrative actions and matters performed for the month of June.

### **C. Mayors Report**

Mayor Jessop presented. She thanked all those who attended the Washington County School District meeting. There was a brief discussion about the flood and weather events. The Council expressed their gratitude for those who helped in the flood clean-up throughout the Cities.

## **#9. Public Hearing: None**

## **#10. Unfinished Council Business:**

### **A. Consideration, discussion, and possible action concerning approval of development agreement between Hildale City and PlusOne Company.**

City Manager Duthie presented. He explained the PlusOne Building Project agreement with the City of Hildale and how it stipulates that the City will let the current entrance of the PlusOne parking lot remain unless the City determines that it needs to be moved at some point in the future. There was a discussion about the entrance of the parking lot being a safety liability because it's close to the highway. City Attorney Kesselring gave clarifications about the agreement specifications regarding the entrance being moved for public safety reasons. John Todd Barlow talked about the condition of the road being by the highway and doing a road study to determine if the parking lot entrance can be considered safe.

**Jared Nicol moved to approve resolution 2021-07-01 a development agreement between PlusOne Company and Hildale City Regarding location of vehicular access with the amendment of 90 days.**

**Lawrence Barlow seconded. Roll call vote:**

|                 | YES | NO | ABSTAIN |
|-----------------|-----|----|---------|
| Lawrence Barlow | X   |    |         |
| JVar Dutson     | X   |    |         |
| Stacy Seay      |     |    | X       |
| Maha Layton     |     | X  |         |
| Jared Nicol     | X   |    |         |

Motion carried.

**Jared Nicol moved to approve the development agreement with the amendment of 90 days to item 3 and resolution 2021-07-01.**

**Lawrence Barlow seconded. Roll call vote:**

|                 | YES | NO | ABSTAIN |
|-----------------|-----|----|---------|
| Lawrence Barlow | X   |    |         |
| JVar Dutson     | X   |    |         |
| Stacy Seay      | X   |    |         |
| Maha Layton     |     | X  |         |
| Jared Nicol     | X   |    |         |

Motion carried.

**B. Consideration, discussion, and possible action concerning cost share agreement with Washington County School District for the Uzona paving project.**

City Attorney Kesselring presented on the cost share agreement with the Washington County School District to do cooperative contracting with the School District for the Uzona paving project. The contract defines the costs that are split. Once the project gets done, the School District will send the City an invoice with the agreed split costs share that will be paid. Vance Barlow informed the Council that the Town of Colorado City is participating in their portion of the contract. John Todd Barlow talked about what Public Works involvement in the project will be.

**Lawrence Barlow moved to approve resolution 2021-07-02 an interlocal cooperation agreement for cost sharing of road construction project for Uzona Avenue between Hildale City and Washington County School District.**

**Maha Layton seconded. Roll call vote:**

|                 | YES | NO | ABSTAIN |
|-----------------|-----|----|---------|
| Lawrence Barlow | X   |    |         |
| JVar Dutson     |     |    | X       |
| Stacy Seay      | X   |    |         |
| Maha Layton     | X   |    |         |
| Jared Nicol     | X   |    |         |

Motion carried.

## **#11. New Council Business**

### **A. Consideration, discussion, and possible action concerning Hildale City procurement policies.**

City Attorney Kesselring gave a brief description of what the Utah Procurement policy outlines for purchasing procedures. The topic will be presented and finalized later with the FY 2021-2022 Final Budget.

### **B. Consideration, discussion, and possible action concerning the FY22 tentative budget.**

City Manager Duthie presented the tentative budget and explained the importance of following municipalities to show accountability of where every dollar goes and is received. He gave an update on salary changes with Hildale staff, increases in sales tax, corona virus relief fund availabilities, and deadlines for having funds spent before the Fiscal Year 2020-2021. Weston gave clarifications on expenditure in the water, gas, and sewer departments.

Hildale City has been working with accounting consultants Pat Walker and Lars Johnson to resolve financial issues and complete the budget before approval. Pat and Lars walked the Council through the budget and discussed ways to fine tune budgeting processes. They went over percentages for managing revenues, expenditures, and talked about adjustments that were made for Fiscal Year 2021-2022, using comparisons from the previous Fiscal Year 2020-2021. There will be a notice for the final budget to be approved on Monday, July 19, 2021. City Attorney Kesselring gave clarifications on reopening a budget during a fiscal year if additional revenue needs to be added. (This can be found in the Fiscal Procedures Act.)

**JVar Dutson moved to approve the FY21-22 tentative budget as presented.**

**Lawrence Barlow seconded. Roll call vote:**

|                 | YES | NO | ABSTAIN |
|-----------------|-----|----|---------|
| Lawrence Barlow | X   |    |         |
| JVar Dutson     | X   |    |         |
| Stacy Seay      | X   |    |         |
| Maha Layton     | X   |    |         |
| Jared Nicol     | X   |    |         |

Motion carried.

**Lawrence Barlow moved to approve a Public Hearing for the FY2021-2022 for the Final Budget on July 19, 2021 at 6:00 pm at the Hildale City Hall.**

**JVar Dutson seconded. Roll call vote:**

|                 | YES | NO | ABSTAIN |
|-----------------|-----|----|---------|
| Lawrence Barlow | X   |    |         |
| JVar Dutson     | X   |    |         |
| Stacy Seay      | X   |    |         |
| Maha Layton     | X   |    |         |
| Jared Nicol     | X   |    |         |

Motion carried.

**Lawrence Barlow moved to approve a Public Hearing for Statutory Officer Salary. Maha Layton seconded. Roll call vote:**

|                 | YES | NO | ABSTAIN |
|-----------------|-----|----|---------|
| Lawrence Barlow | X   |    |         |
| JVar Dutson     | X   |    |         |
| Stacy Seay      | X   |    |         |
| Maha Layton     | X   |    |         |
| Jared Nicol     | X   |    |         |

Motion carried.

**C. Consideration and discussion concerning the weather incident on June 29, 2021, its impact, and results.**

City Manager Duthie gave details and updates from the storm that happened on June 29, 2021, and on the infrastructures that were in place for storms and flooding. He let the Council know that a lot of the infrastructure held up through the storm, but the irrigation and culinary water lines were damaged. He talked about what repairs would need to be done to prevent more damage when flooding happens.

John Todd Barlow presented a series of pictures of the flood to the Council and explained the damages that happened.

Weston Barlow gave a report on the replacement costs for the irrigation and culinary pipeline repair.

**#12. Executive Session:**

**A. Closed meeting held in accordance with Utah Code 52-4-205 as necessary.**

None

**#13. Calendar of Upcoming Events**

There will be a Special Council Meeting/Public Hearing for the approval of the Final Budget and Compensation of Elected Statutory Officer's on July 29, 2021.

Next Regular City Council Meeting will be Wednesday, August 4, 2021.

There will be Public Hearing on July 22, 2021, for the Planning & Zoning meeting.

The Utility Board Meeting will be Thursday, July 29, 2021.

The July 24<sup>th</sup> Holiday will be observed on Monday July 26, 2021.

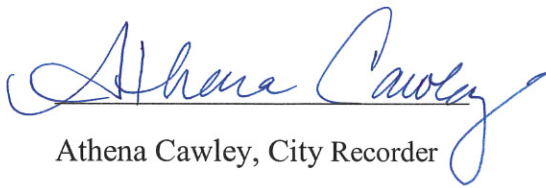
**#14. Scheduling: (as needed): None**

**#15. Adjournment**

With no other business, meeting adjourned at 7:45 pm.

I verify that a copy of the notice and agenda was delivered to the Mayor and City Council members and posted at the City Hall, 320 E. Newel Avenue, Hildale, Utah and sent to the Utah State Public Meeting Notice coordinator.

Minutes were approved at the City Council Meeting on August 4, 2021.

  
Athena Cawley, City Recorder

