

Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes
320 East Newel Ave, Hildale Utah
Thursday, June 24, 2021, 6:00 PM

Present: Utility Board

Board Members:	Present	Absent	Excused
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson			X
Arvin Black			X
Jason Black	X (7:25pm)		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

JVar Dutson was nominated by consensus as Chairman Pro Tempore.

Staff Present: Weston Barlow, Nathan Fischer, Mariah LaCorti, Miranda Jeffs

Public Present: Vance Barlow

#1. Call to Order

Meeting called to order at 6:00 pm. Roll was taken, quorum present. Roger Carter was not present, but he was in contact with administration that he will review the meeting.

#2. Prayer & Pledge of Allegiance

Haven Barlow offered a prayer, the crowd joined in the pledge of allegiance.

#3. Public Comment: None

#4. Board Member Comment

Board Member Cawley gave a comment about a meeting that will take place in the Bee's Market building on June 25, 2021. The Board talked about the potholes and road damage due to new development throughout the City and what the procedures are to get them fixed. There was a brief discussion about water shortage in the Cities in reference to the population growing in the valley. They talked about policies pertaining to transferring utilities into other people's names.

#5. Approval of Minutes

A. May 12, 2021

B. May 27, 2021

Nathan Burnham moved to approve the May 12, 2021, and May 27, 2021, Meeting Minutes.

Stacy Seay seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#6. Financial Report

A. Invoice Register

a. 05.17.2021-06.23.2021

City Manager Duthie and Mariah presented. They talked about items from the invoice register and informed the Board of expenses that were paid beforehand in an effort to complete the budget in time for the end of fiscal year 2020-2021.

Nathan Burnham moved to pay the bills as fund become available.

JVar Dutson seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#7. Interim Directors Report

A. Manager Report

City Manager Duthie presented on the status of the budget and discussed comparisons of revenues to expenditures. Expenditures will not exceed the revenues, and this is to be monitored frequently. He talked about the approval process for the Utility budget as it relates to the general City budget.

B. Administrative Report

Mariah presented on the auditing of customer accounts. She talked about the process of proper billing and informing the public of potential changes to customer bills during the auditing period.

C. Operations Report

Weston presented a written report with updates on the Sewer, Water, Gas and Fiber Optic Departments and gave an update on the wells and the water levels of the water storage tanks.

#8. Consideration and Possible Action on Large Purchases.

Weston presented quotes for a filter media replacement. There was a discussion on funding for this purchase item and how it relates to the budget.

Nathan Burnham moved to approve the purchase for the Pureflow Filtration System for \$58,425.00.

Michael Cawley seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#9. Consideration and Possible Action of FY 2022 Budget and Action Items

City Manager Duthie and Weston presented. The Utility Budget has been put together to show that expenditures will match the revenues. Weston walked the Board through the Joint Utility Fund and gave details and percentages for each fund in the budget for each department. He talked about the growth rates of water, wastewater and gas sales, rate studies and the possibility of a rate increases as they pertain to Municipalities. There was a discussion concerning funds that will be available within the budget for special projects.

Stacy Seay moved to adopt the FY 2022 Tentative Budget for City Council.

Jason Black seconded. Roll call vote:

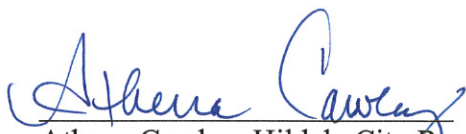
Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Jason Black	X		
Michael Cawley	X		

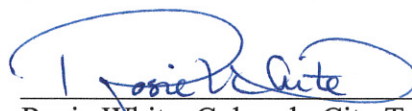
Motion carried.

#10. Adjournment

With no other business, meeting adjourned at 8:15 pm. Next meeting is scheduled for July 29, 2021, at 6:00 pm.

Minutes were approved at the meeting on July 29, 2021.


Athena Cawley, Hildale City Recorder


Rosie White, Colorado City Town Clerk



Summary of Board Actions:

Approval of May 12, 2021 and May 27, 2021 Meeting Minutes

Approval to Pay the Bills

Approval of Large Purchase Item

Approval of Tentative Budget to go to City Council