

Minutes of the *Regular Meeting* of the Trenton Town Council held on Tuesday June 1, 2021 at 7:00 p.m., in the Trenton Town Hall, 17 East Main, Trenton, Utah.

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Present:	Mayor Councilmember	Lynn Payne Stephanie Merrill Rachelle Ludwinski Stacey Wangsgard
Excused:	Clerk	Macall Smith Donny Merrill

Guests: Richard Allsop, Cleon Allsop, Ken Allsop, Ed Cottle, Janet Cottle and Sheri Newton.

MAYOR PAYNE CALLED THE MEETING TO ORDER AT 7:02 P.M.

Councilmember Stacey Wangsgard led the Pledge of Allegiance.

**Approval of Agenda**

Mayor Payne noted several changes to the agenda, including number 2 the Transportation Master Plan adding an update from both Councilmember Ludwinski and Councilmember Donny Merrill, along with tabling Fire Chief Kingston's discussion as he is unable to attend tonight's meeting. COUNCILMEMBER WANGSGARD MOVED TO APPROVE THE MEETING AGENDA WITH THE NOTED CHANGES, COUNCILMEMBER LUDWINSKI SECONDED THE MOTION, WITH ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

**Approval of Minutes**

Councilmember Ludwinski noted one typo that needed fixing. COUNCILMEMBER WANGSGARD MOVED TO APPROVE THE MAY 4, 2021 MEETING MINUTES WITH THE NOTED CORRECTION. COUNCILMEMBER LUDWINSKI SECONDED THE MOTION, WITH ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

**Public Comment:**

Deputy Travis Clark asked the Council if they need anything for upcoming celebrations this summer. The Council discussed what was needed for the 24<sup>th</sup> celebration. Councilmember Stephanie Merrill stated that she would like support from the Sheriff's office for the parade, clarifying that Main Street would need to be closed off about 9 a.m. with a couple of motorcycles to lead the parade. They also requested a booth during the carnival games. The Mayor asked for an update on the Animal Control plans for the County. Deputy Clark said that funding was just approved for a new building, but that the specifics were not decided on yet.

**Agenda items:**

**Barbara Buttars Beauty Business License – Barbara Buttars**

Councilmember Ludwinski ask about parking needs and how many people would be at the home, it was stated that one to two would be the maximum number of people at the business. COUNCILMEMBER LUDWINSKI MOVED TO APPROVE THE BUSINESS LICENSE OF BARBARA BUTTARS BEAUTY WITH COUNCILMEMBER WANGSGARD SECONDING THE MOTION AND ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

**Questions regarding Water Ordinance-Richard Allsop**

Richard Allsop shared that he is interested in seeing where the Council plans to go with the Water Ordinance. He stated that he is in need of water in order to settle the soil in the garage of the home he is building on Main Street. He shared his feelings that he should be able to have water now. Councilmember Ludwinski shared section 4.1 of the Zoning Ordinance that states that the Planning & Zoning can make rules regarding planning issues, along with the reasons why substantial progress is part of the Zoning Clearance Application. She told Mr. Allsop that she has been advised that substantial progress means dried in. She then read a statement as to the why behind her policy. Ken Allsop shared that he disagreed with Councilmember Ludwinski's stance on the water hook-up issue. He stated that it is important to be reasonable. He also discussed the reasons to have water on site including, fire protection and dust control. Mayor Payne asked about using the neighbor's water to help with water needs. Councilmember Donny Merrill stated that he felt a foundation was substantial progress, Councilmember Wangsgard suggested asked the building inspector for a definition of substantial progress. Councilmember Donny Merrill stated that he felt the town was being greedy. Councilmember Ludwinski pointed out that

neither of the last two houses built in town had water until after the home was dried in. Councilmember Wangsgard asked how everyone would feel about taking a week to determine a workable definition for substantial progress. She shared that she felt she would have further information by Friday. Mayor Payne suggested that Mr. Allsop work with neighbors to obtain water that he may need, and Councilmember Ludwinski offered to waive any overage charges on the neighbors if he was able to utilize their water. Councilmember Ludwinski noted that the process of installing the water meter could take time. The Mayor stated that if the Allsop's could work with neighbors to use their water no overage would be charged and the council would follow-up on a definition of substantial progress. Ken Allsop stated that they were in agreeance with this.

**Transportation Master Plan-Councilmember Ludwinski**

Mayor Payne stated that they have met with several options for creating a Transportation Master Plan. He stated that he and Councilmember Ludwinski have met with the town employees, Bailey and Kyler to discuss options and then he and Councilmember Merrill met with the Engineering firm CRS to discuss options. He asked Councilmember Ludwinski to share the discussion she was involved with. Councilmember Ludwinski stated that Kyler Olsen, the town employee has a bachelors degree in civil engineering but that he would not be able to write one until the fall. Baylee who is taking care of the water for the summer felt like she could write one up and the cost would be about 1105, Councilmember Ludwinski stated that Baylee is a Junior in the Civil Engineering program at USU, the Council noted that she has minimal experience in this area. Councilmember Donny Merrill stated that he and Mayor Payne met with CRS engineering, who have done this type of work for many years. He shared that they can help with COG funding along with writing the transportation master plan, he shared that they have helped Providence and Nibley with both of these items. Councilmember Donny Merrill stated that he has talked with Matt Philips with the County and CRS is a respected and reputable firm. Mayor Payne stated that the only other rural communities that attended COGS required pre-application meeting was Amalga. The Council explained the potential projects being discussed, including resurfacing Center Street, and the details of COG funding.

COUNCILMEMBER LUDWINSKI MOVED TO APPROVE CRS ENGINEERING FOR THE TRANSPORTATION MASTER PLAN AS LONG AS THE COST WAS UNDER \$5000 FOR BOTH THE PLAN AND SUPPORT WITH A COG APPLICATION. COUNCILMEMBER WANGSGARD SECONDED THE MOTION WITH ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

**Water line/ Fire Hydrant fire code information- Fire Chief Lance Kingston**

Chief Kingston was unable to attend tonight's meeting.

**Review of Water Ordinance/ Water Connection Ordinance- Councilmember Ludwinski**

Councilmember Ludwinski noted that as she has gone over the water connection and water ordinance, she has noted a lot of inaccurate language and items, including allowing only 5000 gallons of base water. She stated that she would like to clean it up and bring it in line with what the other ordinances require.

**Website & Logo & Slogan review/ presentation-Councilmember Ludwinski**

Councilmember Ludwinski stated that she had finalized the town website and the address is trentonutah.org. She stated that she and Clerk Smith are still working on getting the bill pay set up and going.

**Compensation for Website**

Councilmember Ludwinski stated that she doesn't want any compensation for running the website.

**Budget Workshop**

Clerk Smith reviewed the numbers for the 2022 budget. It was brought up that the numbers would need to be adjusted in the highways and streets department to account for the COG funding that would be applied for. Clerk Smith discussed the need to hold a public hearing to discuss the budget.

**Discussion on Town Attorney**

Mayor Payne made contact with one of the attorney's recommended by Marcus with J-U-B. He felt good with going with the local attorney, Seth Tait. Councilmember Ludwinski mentioned that she googled his name and the result showed one case, which Mr. Tait lost but she liked the idea of having a local attorney represent Trenton, as did Councilmember Wangsgard.

COUNCILMEMBER WANGSGARD MOVED TO ACCEPT SETH TATE AS THE TOWN ATTORNEY WITH COUNCILMEMBER LUDWINSKI SECONDING THE MOTION AND ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

**Scheduling of Budget Hearing**

The Council felt that June 15 at 6:30 would work.

**Consideration of using Express Bill Pay for town water bills-Councilmember Ludwinski**

Councilmember Ludwinski reviewed using Express Bill Pay as the town's online bill pay service. She stated that the basic is \$300 with a monthly expense of \$35, Point and Pay is \$1250 monthly \$65 and Express Bill Pay is \$1500 monthly is \$69. She reminded the Council that at last months meeting they felt that Express Bill Pay would be more secure. COUNCILMEMBER WANGSGARD MOVED TO GO WITH EXPRESS BILL PAY AS THE ONLINE BILL PAY PROVIDER. COUNCILMEMBER LUDWINSKI SECONDED THE MOTION WITH ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

**Planning & Zoning update**

Councilmember Wangsgard update the Council on recent Planning & Zoning issues. She stated that at the May meeting the Commission reviewed Parker Haviland's request for a subdivision for compliance with the Zoning Ordinances. Also, at the May meeting Ben Warren, Paula Goodfellow Jensen, Lance Kingston, Kyle Kingston and Andrew & Lashelle Thompson all requested and were approved for Zoning Clearances. She shared that the Commission also worked on a Final Subdivision application along with adding wording to the timeline to clarify that the process will take at least 6 months to complete.

**Park \Cemetery update**

Councilmember Stephanie Merrill stated that there is a leak at the cemetery that is being worked on. The Council discussed having the youth council put up flags on the Veteran's graves.

**Water update**

Councilmember Ludwinski stated that the funding for the chlorine building has been lengthen to the end of September. She shared that CDBG is also going to look into further funding for the project. She shared that at this point of the year in 2020 there were 2 nights that the tanks dropped but recovered overnight and this year there have been 6 nights of the springs dropping but recovering by morning, although the drop is less than a foot each night. She stated that the State has given approval for turning out the recently redeveloped springs. She also shared that the flows have been dropped 6 gallons per minute since March.

**Road update**

Councilmember Donny Merrill stated that he plans to apply for COG funding to either do a scrub coat or entire road rebuild from Main Street to 1200 North. He also discussed doing a chip seal from 1600 South from 800 South to the end of the new asphalt, explaining that the County will be going in on the project with the town. He shared that the plans for the asphalt behind the town hall explaining that he plans on using it on 800 North from Center East followed by a coat of oil over the top of it. He also talked about auctioning off the asphalt that isn't used in the project to town residents. Mayor Payne talked about COG funding; Councilmember Donny Merrill stated that West Cache would be working on trench filling on 400 East.

**Adjournment**

COUNCILMEMBER WANGSGARD MOVED TO ADJOURN THE REGULARLY SCHEDULED TOWN COUNCIL MEETING AT 8:50 P.M. WITH COUNCILMEMBER LUDWINSKI SECONDING THE MOTION AND ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE. They thanked the audience for their attendance.