

**Jones & DeMille
Engineering**

www.jonesanddemille.com | 800.748.5275

June 16, 2021

Pam Leach, Mayor
rockville@rockvilleutah.org
Rockville Town
43 East Main Street
Rockville, UT 84763

RE: Cemetery Survey and GIS mapping

Dear Mayor Leach:

We appreciated the opportunity to provide a proposal for the Rockville Cemetery project. One of our specialties is our capability to assist with planning and mapping through our GIS group. We produce a variety of professional maps and GIS web maps for a wide range of clients and applications. We find effective ways to show important data through our professional mapping services, as well as our interactive web maps that can benefit the clients and community members we serve.

It is our understanding Rockville Town would like assistance in producing an updated map of the cemetery with roads accurately shown; this would allow effective planning for future cemetery lots and efficient use of the remaining space. From previous conversations, we are aware the current map of the cemetery does not show the boundaries, nor the roads within the cemetery correctly and that information will be important for the project.

Jones & DeMille Engineering (JDE) has the necessary resources and expertise to fill these needs. The proposed scope of work and associated schedule and fees are as follows:

SCOPE OF WORK

Cemetery Map

The proposed scope of work for survey and design services is as follows:

1. Property boundary survey and topographic survey to include road alignment and burial plot locations.
2. Cemetery map showing property boundaries, road locations, and layout of burial plots with names.

1535 South 100 West
Richfield, UT 84701
435.896.8266

50 South Main, Suite 4
Manti, UT 84642
435.835.4540

38 West 100 North
Vernal, UT 84078
435.781.1988

1675 South Highway 10
Price, UT 84501
435.637.8266

520 West Highway 40
Roosevelt, UT 84066
435.722.8267

775 West 1200 North
Suite 200A
Springville, UT 84663
801.692.0219

1664 South Dixie Drive
Building G
St. George, UT 84770
435.986.3622

7 South Main Street
Suite 107/109
Tooele, UT 84074
435.268.8089

696 North Main Street
PO Box 577
Monticello, UT 84535
435.587.9100

545 East Cheyenne Drive
Suite C
Evanston, WY 82930
307.288.2005

GIS Web Map

The proposed scope of work for GIS mapping services is as follows:

1. Create GIS web map showing interactively
 - a. Correct property boundaries
 - b. Road locations
 - c. Occupied burial plots with names and other important information
 - d. Unoccupied burial plots that have been purchased
 - e. Future burial plots
 - f. Photograph of headstone (optional)

Assumptions and Limitations:

1. Cemetery Map
 - a. JDE will use burial plot data provided by the town and will not need to gather additional information from the gravesites.
 - b. Assumes up to two meetings with Rockville Town
2. GIS Web Map
 - a. Links can be added to the GIS web map to show pictures of headstones at each plot. It is assumed these pictures would be collected by the town, but can be collected by JDE for an additional fee.
 - b. Includes one in-person training on the GIS web map software.
 - c. The proposed option does not include the ArcGIS online subscription fee. This would need to be paid directly to Esri. If required, JDE will provide ongoing support and maintenance services on an as-needed basis at current hourly rates.

SCHEDULE

JDE will work to complete the above scope of work in a reasonable, timely manner. We are available now to begin this work and anticipate it taking eight (8) weeks to complete.

FEES

The foregoing scope of work for survey and design services can be completed for a lump sum fee of **\$14,400**. Any adjustments to the scope of work would also be completed according to JDE's standard hourly rates. A breakdown of the tasks and associated fees are shown below.

Task	Proposed Fee
Cemetery Boundary Survey & Map	\$8,900
GIS Web Map	\$5,500

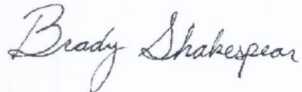


CLOSURE

We appreciate and look forward to the opportunity to work on this project. Our team has the proven capabilities to complete this work in a timely and efficient manner. We look forward to helping you shape the quality of life of those you serve. Please review this proposal and let us know if there are any questions or concerns.

Sincerely,

JONES & DEMILLE ENGINEERING, INC.

A handwritten signature in cursive script that reads "Brady Shakespear".

Brady Shakespear, PE
Project Manager

