



UTAH STATE BOARD OF EDUCATION

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MEMORANDUM

TO: Members, Utah State Board of Education

FROM: Martell Menlove, Ph.D.
Chief Executive Officer

DATE: October 4, 2013

DISCUSSION: USDB/USOR Budget Requests

Background:

The Utah State Office of Rehabilitation (USOR) and Utah Schools for the Deaf and the Blind (USDB) annually prepare budget requests for legislative consideration.

Key Points:

The State Board of Education governs both the USOR and USDB. As part of that oversight, the Board reviews their budget requests. At some point, the Board may need to determine how those requests fit in terms of priorities with the State Board's budget request.

Anticipated Action:

USDB Superintendent Joel Coleman and USOR Executive Director Russ Thelin will present their budget requests to the Board. Following the budget presentations, the Board will have an opportunity to ask questions.

Contact: Martell Menlove, 801-538-7510

400 Utah State Board of Education

Form No. 400 Fiscal Year: 2015

Current Status: SUBMITTED

Building Block Request

Appropriation Code: PVA
Title: USDB Additional Outreach Educators

Department Priority: 2

Division Priority: 0

Program Name: USDB Outreach Educators

One Time: No

Legislation Needed: No

Please provide a detailed description of this request including the problem or need this request will resolve and all financial calculations.

The educational services that the Utah Schools for the Deaf and the Blind (USDB) provides through outreach teachers that serve deaf, blind or deafblind students in district classrooms or through the early intervention services throughout the state are insufficient to provide the intensity of services required for these children. It is difficult to provide the required services as outlined on the student Individualized Education Plan (IEP), Individual Family Service Plan (IFSP) or Section 504 Accommodation Plan without additional licensed and endorsed educators. The USDB Administration is requesting that five (5) additional educators be funded so that services to students throughout the state can be provided at appropriate levels. The average benefited cost of an educator at USDB is \$83,249 for FY 2014. An additional five (5) educators requires an increase in funding of \$416,245.

What changes in program(s), service(s), expenditure(s), fee(s), etc. will be made if this request is not funded?

USDB will continue providing service. However, current levels do not allow for outreach or positioning of educators in rural areas where there is documented growth in the student population. Our current outreach capabilities are maxed out and over subscribed with teaching load now. Some of our current outreach teachers are handling more than double what a reasonable caseload is for effective delivery of service. We have experienced growth from 1929 students in the 2010-2011 school year, to 1957 in the 2011-2012 school year, to 2049 in the 2012-2013 school year. A percentage of these students are in rural areas where outreach educators are required beyond our current capabilities.

Indicate any additional funding above the amount being requested that might be required for this request in future years.

As the general population increases so will the number of students with sensory disabilities. Additional growth is anticipated both in urban and rural areas throughout the State of Utah

What are the goal(s), objective(s), and performance measure(s) that directly relate to this request; and how will they be impacted?

The students will receive services appropriate to the IEP, IFSP or Section 504 Plan.

Please fill out this section if this request is mandatory (mandatory requests are more likely to be funded)

What is the authority reference mandating this request? (ie federal law, state law, court action)

This request is not mandated by federal law. The provision of services is mandated not the additional staff to provide the service.

Describe why you think this request meets a mandatory definition. (public health and safety requests must constitute an emergency or

This request does not meet a mandatory definition.

In the space below, show computation details outlining how the requested amount is determined. Include FTE needed and the payroll cost for each; additional space requirements; the types and amounts of equipment and related cost; the number of individuals served by the request and the annual service cost per individual; and similar data for all other expenses.

The average cost of all current educators at USDB is \$83,249 per year. An additional 5 FTE educators is \$416,245.

Provide a three-year history and two-year projection of the workload, caseload, or other measure for this program or service

FY 2011 Actual:	0	FY 2014 Projected Total:	0
FY 2012 Actual:	0	FY 2015 Projected Total:	416,245
FY 2013 Actual:	0	FY 2015 Projected Total % Increase:	0.00

Budget Increase Summary

Financing	FY 2015	Expenditures	FY 2015
General Fund	0	Personal Services	416,245
School Funds	416,245	In-State Travel	0
Trans Fund	0	Out of State Travel	0
Federal Funds	0	Current Expense	0
Dedicated Credits	0	DP Current Expense	0
Restricted Funds	0	DP Capital	0
Transfers	0	Capital Outlay	0
Other	0	Pass Thru/Other	0
Total Financing	416,245	Total Expenditures	416,245
FTE's	0		

Percentage Increase of Request	
FY 2014 Base Budget	0
FY 2014 Request % increase	0.00

0 attached file(s)

400 Utah State Board of Education

Form No. 400 Fiscal Year: 2015

Current Status: SUBMITTED

Building Block Request

Appropriation Code: PVA

Title: USDB Educator Professional Development Days

Department Priority: 3

Division Priority: 0

Program Name: USDB Educator Professional Development Days

One Time: No

Legislation Needed: No

Please provide a detailed description of this request including the problem or need this request will resolve and all financial calculations.

As part of the negotiated agreement between the Utah Schools for the Deaf and the Blind (USDB) and the Utah Schools for the Deaf and the Blind Education Association, USDB agreed to seek funding to restore professional development days for educators. USDB is seeking funding for five (5) professional development days. Each additional contract day for educators at USDB costs \$75,061 (\$48,789 in salaries and \$26,272 in benefits). Five (5) additional contract days for professional development total: \$375,305.

This will effectively resolve challenges with ensuring sustainment training requirements for our educators are met. For example, sustainment training is required in such areas as MANDT (Behavior Management) and Teachers for the Visually Impaired (TVI). The current scope of the contract does not allow sufficient days to ensure time for our educators to maintain their credentials which is an integral part of ensuring our students are receiving the most updated and available instruction available.

What changes in program(s), service(s), expenditure(s), fee(s), etc. will be made if this request is not funded?

USDB will not be able to direct and require specific professional development activities. This will lead to second and third level effects on the ability of our educators to sustain their proficiency level(s) in key areas.

Indicate any additional funding above the amount being requested that might be required for this request in future years.

USDB requests this funding to be ongoing to ensure continued sustainment training opportunities for our educators. This on going funding will allow us to remove these days from additional requests for funding in the out years and professional development will become an expectation of the teacher contracts.

What are the goal(s), objective(s), and performance measure(s) that directly relate to this request; and how will they be impacted?

Every professional development training is evaluated for effectiveness before implementation to ensure that it will contribute to recertification and/or sustainment training of our educators.

Please fill out this section if this request is mandatory (mandatory requests are more likely to be funded)

What is the authority reference mandating this request? (ie federal law, state law, court action)

This request is not mandated.

Describe why you think this request meets a mandatory definition. (public health and safety requests must constitute an emergency or

This request does not meet a mandatory definition.

In the space below, show computation details outlining how the requested amount is determined. Include FTE needed and the payroll cost for each; additional space requirements; the types and amounts of equipment and related cost; the number of individuals served by the request and the annual service cost per individual; and similar data for all other expenses.

The average annual (contract) salary for our educators is \$83,249.35 (\$54,181.21 base salary + \$29,068.14 benefits). The current contract is 183 days. $\$83,249.35/183=\454.91 per contract day. $\$454.91*165$ (educators)=\$75,060.89 or \$75,061 rounded per contract day. Five (5) additional contract days is \$375,305.

Provide a three-year history and two-year projection of the workload, caseload, or other measure for this program or service

FY 2011 Actual:	0	FY 2014 Projected Total:	0
FY 2012 Actual:	0	FY 2015 Projected Total:	375,305
FY 2013 Actual:	0	FY 2015 Projected Total % Increase:	0.00

Budget Increase Summary

Financing	FY 2015	Expenditures	FY 2015
General Fund	0	Personal Services	375,305
School Funds	375,305	In-State Travel	0
Trans Fund	0	Out of State Travel	0
Federal Funds	0	Current Expense	0
Dedicated Credits	0	DP Current Expense	0
Restricted Funds	0	DP Capital	0
Transfers	0	Capital Outlay	0
Other	0	Pass Thru/Other	0
Total Financing	375,305	Total Expenditures	375,305
FTE's	0		

Percentage Increase of Request	
FY 2014 Base Budget	0
FY 2014 Request % increase	0.00

0 attached file(s)

400 Utah State Board of Education

Form No. 400 Fiscal Year: 2015

Current Status: SUBMITTED

Building Block Request

Appropriation Code: PVA
Title: USDB Educator Steps and Lanes

Department Priority: 1

Division Priority: 0

Program Name: Educator Steps and Lanes

One Time: No

Legislation Needed: No

Please provide a detailed description of this request including the problem or need this request will resolve and all financial calculations.

Utah Code Section 53A-25b-402 requires that the State Board of Education include in its budget request for USDB an amount of money sufficient to fund step and lane changes for USDB educators. The amount of money needed to fund steps and lanes for FY 2015 is \$287,782. The USDB Administration is calculating educator salary adjustments as outlined in Utah Code Section 53A-25b-402. Not all of the districts have completed their educator negotiations for FY 2014. Once all negotiations have been completed, additional revenue will be requested to fund educator salary adjustments. Traditionally, this amount has been requested directly to the Governor's Office of Planning and Budget and Legislative Fiscal Analyst with supporting calculations to justify the salary adjustment.

What changes in program(s), service(s), expenditure(s), fee(s), etc. will be made if this request is not funded?

Steps and Lanes need to be funded by contract through the negotiated agreement with the educator's union. Without additional funding, USDB will need to absorb the cost within the current appropriation.

Indicate any additional funding above the amount being requested that might be required for this request in future years.

Steps and Lanes increases, as they occur, will need to be funded. This is an ongoing request.

What are the goal(s), objective(s), and performance measure(s) that directly relate to this request; and how will they be impacted?

Steps provide for longevity increases. Lanes provide for increases in professional training and preparation.

Please fill out this section if this request is mandatory (mandatory requests are more likely to be funded)

What is the authority reference mandating this request? (ie federal law, state law, court action)

Utah Code Section 53A-25b-402 requires the request if steps and lanes will be granted to educators and governs the salary schedule setting process for educators.

Describe why you think this request meets a mandatory definition. (public health and safety requests must constitute an emergency or

This request does not meet a mandatory definition.

In the space below, show computation details outlining how the requested amount is determined. Include FTE needed and the payroll cost for each; additional space requirements; the types and amounts of equipment and related cost; the number of individuals served by the request and the annual service cost per individual; and similar data for all other expenses.

This request does not relate to an increase in FTE. It provides the 3.6% step increase for approximately 165 educators who are paid on the salary schedule as negotiated with the educator's union.

Provide a three-year history and two-year projection of the workload, caseload, or other measure for this program or service

FY 2011 Actual:	580,000	FY 2014 Projected Total:	0
FY 2012 Actual:	0	FY 2015 Projected Total:	287,782
FY 2013 Actual:	0	FY 2015 Projected Total % Increase:	0.00

Budget Increase Summary

Financing	FY 2015	Expenditures	FY 2015
General Fund	0	Personal Services	287,782
School Funds	287,782	In-State Travel	0
Trans Fund	0	Out of State Travel	0
Federal Funds	0	Current Expense	0
Dedicated Credits	0	DP Current Expense	0
Restricted Funds	0	DP Capital	0
Transfers	0	Capital Outlay	0
Other	0	Pass Thru/Other	0
Total Financing	287,782	Total Expenditures	287,782
FTE's	0		

Percentage Increase of Request	
FY 2014 Base Budget	215,300
FY 2014 Request % increase	133.67

0 attached file(s)

400 Utah State Board of Education

Form No. 400 Fiscal Year: 2015

Current Status: SUBMITTED

Building Block Request

Appropriation Code: PVA

Title: USDB Educator Professional Development Days

Department Priority: 3

Division Priority: 0

Program Name: USDB Educator Professional Development Days

One Time: No

Legislation Needed: No

Please provide a detailed description of this request including the problem or need this request will resolve and all financial calculations.

As part of the negotiated agreement between the Utah Schools for the Deaf and the Blind (USDB) and the Utah Schools for the Deaf and the Blind Education Association, USDB agreed to seek funding to restore professional development days for educators. USDB is seeking funding for five (5) professional development days. Each additional contract day for educators at USDB costs \$75,061 (\$48,789 in salaries and \$26,272 in benefits). Five (5) additional contract days for professional development total: \$375,305.

This will effectively resolve challenges with ensuring sustainment training requirements for our educators are met. For example, sustainment training is required in such areas as MANDT (Behavior Management) and Teachers for the Visually Impaired (TVI). The current scope of the contract does not allow sufficient days to ensure time for our educators to maintain their credentials which is an integral part of ensuring our students are receiving the most updated and available instruction available.

What changes in program(s), service(s), expenditure(s), fee(s), etc. will be made if this request is not funded?

USDB will not be able to direct and require specific professional development activities. This will lead to second and third level effects on the ability of our educators to sustain their proficiency level(s) in key areas.

Indicate any additional funding above the amount being requested that might be required for this request in future years.

USDB requests this funding to be ongoing to ensure continued sustainment training opportunities for our educators. This on going funding will allow us to remove these days from additional requests for funding in the out years and professional development will become an expectation of the teacher contracts.

What are the goal(s), objective(s), and performance measure(s) that directly relate to this request; and how will they be impacted?

Every professional development training is evaluated for effectiveness before implementation to ensure that it will contribute to recertification and/or sustainment training of our educators.

Please fill out this section if this request is mandatory (mandatory requests are more likely to be funded)

What is the authority reference mandating this request? (ie federal law, state law, court action)

This request is not mandated.

Describe why you think this request meets a mandatory definition. (public health and safety requests must constitute an emergency or

This request does not meet a mandatory definition.

In the space below, show computation details outlining how the requested amount is determined. Include FTE needed and the payroll cost for each; additional space requirements; the types and amounts of equipment and related cost; the number of individuals served by the request and the annual service cost per individual; and similar data for all other expenses.

The average annual (contract) salary for our educators is \$83,249.35 (\$54,181.21 base salary + \$29,068.14 benefits). The current contract is 183 days. $\$83,249.35/183=\454.91 per contract day. $\$454.91*165$ (educators)=\$75,060.89 or \$75,061 rounded per contract day. Five (5) additional contract days is \$375,305.

Provide a three-year history and two-year projection of the workload, caseload, or other measure for this program or service

FY 2011 Actual:	0	FY 2014 Projected Total:	0
FY 2012 Actual:	0	FY 2015 Projected Total:	375,305
FY 2013 Actual:	0	FY 2015 Projected Total % Increase:	0.00

Budget Increase Summary

Financing	FY 2015	Expenditures	FY 2015
General Fund	0	Personal Services	375,305
School Funds	375,305	In-State Travel	0
Trans Fund	0	Out of State Travel	0
Federal Funds	0	Current Expense	0
Dedicated Credits	0	DP Current Expense	0
Restricted Funds	0	DP Capital	0
Transfers	0	Capital Outlay	0
Other	0	Pass Thru/Other	0
Total Financing	375,305	Total Expenditures	375,305
FTE's	0		

Percentage Increase of Request	
FY 2014 Base Budget	0
FY 2014 Request % increase	0.00

0 attached file(s)

400 Utah State Board of Education

Form No. 400 Fiscal Year: 2015

Current Status: SUBMITTED

Building Block Request

Appropriation Code: PVB

Title: USDB Student Data Collection Program and Software

Department Priority: 4

Division Priority: 0

Program Name: USDB Student Data Collection Program and Software

One Time: Yes

Legislation Needed: No

Please provide a detailed description of this request including the problem or need this request will resolve and all financial calculations.

The Utah Schools for the Deaf and the Blind requires an automated solution for special education student database management. This system will support the collection of data needed to optimize its delivery of Special Education services to all eligible students. USDB serves hearing and visually impaired children, aged birth through 22.

USDB request one time funding in the amount of \$150,000 that will effectively fund the start up costs of the project and provide sustainment funding for an additional two years. This amount is based on the following requirements:

- 1) Software license cost
- 2) Third party server and desktop computer software licenses
- 3) Hardware requirements, including server and desktop
- 4) Annual maintenance cost
- 5) Training costs
- 6) Two year sustainment costs due to expected student population growth and maintenance

What changes in program(s), service(s), expenditure(s), fee(s), etc. will be made if this request is not funded?

Appropriate and designated services may not be received by our students due to the inability to effectively capture each individual student's relevant data. Additional expenditures are incurred throughout the budget year due to not having a centralized platform for individual student data collection and sharing.

Indicate any additional funding above the amount being requested that might be required for this request in future years.

\$150,000 ensures the initial year start up costs and two additional years of sustainment. Once the \$150,000 is exhausted the sustainment costs associated with data collection falls to around \$30 per additional student enrolled per year.

What are the goal(s), objective(s), and performance measure(s) that directly relate to this request; and how will they be impacted?

The objective of USDB is to ensure that each individual student is receiving the optimal level of available services they require. Our performance is measured against our ability to provide the necessary level of services to the individual student. Approval for funding of this data collection will ensure that curriculum standards are met along with reporting standards. Additionally, the program will allow for interface to the state's student information system.

Please fill out this section if this request is mandatory (mandatory requests are more likely to be funded)

What is the authority reference mandating this request? (ie federal law, state law, court action)

While there is no mandate for this it is a critical function that USDB has not been able to fulfill for precise data gathering and subsequent reporting purposes. This is one of Superintendent Coleman's highest priorities in order to provide precise levels of accountability to the legislature and to the public.

Describe why you think this request meets a mandatory definition. (public health and safety requests must constitute an emergency or

This request does not meet a mandatory definition.

In the space below, show computation details outlining how the requested amount is determined. Include FTE needed and the payroll cost for each; additional space requirements; the types and amounts of equipment and related cost; the number of individuals served by the request and the annual service cost per individual; and similar data for all other expenses.

Calculation is based on an enrollment of 2,050 students. The per student calculation is \$60 per student for the Initial Operational Capability (IOC) and sustainment of the data collection system (\$123,000). The remaining \$27,000 is for additional training, hardware, and software, and accounts for enrollment growth and subsequent addition of students to the database over a two year period. Total: \$150,000.

Provide a three-year history and two-year projection of the workload, caseload, or other measure for this program or service

FY 2011 Actual:	0	FY 2014 Projected Total:	0
FY 2012 Actual:	0	FY 2015 Projected Total:	150,000
FY 2013 Actual:	0	FY 2015 Projected Total % Increase:	0.00

Budget Increase Summary

Financing	FY 2015	Expenditures	FY 2015
General Fund	0	Personal Services	150,000
School Funds	150,000	In-State Travel	0
Trans Fund	0	Out of State Travel	0
Federal Funds	0	Current Expense	0
Dedicated Credits	0	DP Current Expense	0
Restricted Funds	0	DP Capital	0
Transfers	0	Capital Outlay	0
Other	0	Pass Thru/Other	0
Total Financing	150,000	Total Expenditures	150,000
FTE's	0		

Percentage Increase of Request	
FY 2014 Base Budget	0
FY 2014 Request % increase	0.00

0 attached file(s)

USOR Building Block Requests

2014 Legislative Session

Priority	Division/Amounts	Ongoing Requests	One-Time Requests
1	DRS (Vocational Rehabilitation) \$666,000 Ongoing \$1,000,000 One-Time	<p><u>VR Direct Client Services and Staffing Needs:</u> Request is for \$103,000 ongoing to replace last years' one-time allocation for two para-professional position, \$103,000 for an additional two para-professional positions, and \$460,000 for direct client services that have grown with the increase in clients served. <u>Rationale:</u> Clients served by VR over the past 4 years have increased 29% (21,997 [2008] to 30,874 [2012]). Referrals over the same time have increased 20% (8,730 in 2008 to 10,698 in 2012). Client base per counselor has grown from 187 (2008) to 230 (2012).</p>	<p><u>Vocational Rehabilitation Direct Client Services:</u> Due to the significant increase in the number of clients served, the agency has reached critical mass for resources to need in providing required direct client services. A one-time allocation of \$1,000,000 for direct client services will provide the ability to meet needs without establishing a waiting list (Order of Selection) in the coming year, and position the agency against such a decision going forward.</p>
2	DRS (Independent Living) \$250,000 Ongoing \$500,000 One-Time	<p><u>Independent Living Center Services:</u> Assist the six Centers for Independent Living to continue their efforts to serve underserved populations, including youth with disabilities and individuals in nursing homes desiring to transition out. The services also include efforts to divert individuals from being placed in nursing homes or other institutions. \$250,000 of pass through funds is needed, allocated to the centers by formula.</p>	<p><u>Independent Living Assistive Technology Program:</u> To assist individuals with disabilities to be more independent in their homes and communities, the IL AT Program is asking for \$500,000 one-time funding. There is currently (9-10-2013) a waiting list of 64 individuals with disabilities needing \$150,000 in assistive technology devices to reach the above goal. By the time the next state fiscal year arrives it is anticipated that there will be an additional 191 individuals with disabilities needing approximately \$450,000 worth of assistive technology devices. This results in a total need of \$600,000 to provide the needed assistive technology to approximately 255 individuals with disabilities.</p>
3	DSDHH \$81,694	<p><u>Caseworker Specialist II:</u> Individuals receiving counseling/case management services in Southern Utah went from 217 to 387 in 2013. A Caseworker Specialist II is needed to keep up with this growth in providing educational and adjustment training, counseling, case management, assistive technology services and outreach supports to adults who are deaf or hard of hearing. Additional space for this is available at \$1.70 x 808 sq. ft. per month (rounded to \$1,380/month) - \$16,560 per year.</p>	

400 Utah State Board of Education

Form No. 400 Fiscal Year: 2015

Current Status: SUBMITTED

Building Block Request

Appropriation Code: PBC

Title: Vocational Rehabilitation Direct Client Services and Staffing Needs

Department Priority: 1

Division Priority: 0

Program Name: USOR Vocational Rehabilitation

One Time: No

Legislation Needed: No

Please provide a detailed description of this request including the problem or need this request will resolve and all financial calculations.

The Rehabilitation Act, UC53A-24, and recently passed Employment First priority (HB240) contain consistent language emphasizing provision of Vocational Rehabilitation (VR) counseling and services to eligible Utahans with disability, including an emphasis for students with disabilities (as they transition from high school) and individuals with significant or most significant disabilities to employment attainment. Over the past four fiscal years the Utah VR system has experienced a significant increase in the number of these clients served. The number of clients served by VR over the past four performance years has increased from 21,997 (2008) to 30,874 (2012). This is an increase of 29%. Referrals to the VR program over the same period of time have increased 20% (8,730 in 2008 to 10,698 in 2012). Client base per counselor has grown from 187 (2008) to 230 (2012) and represents the largest client base per counselor average in a 10 state (regional) comparison. The Utah VR Client base average is 32% larger than the average for the region in this comparison (230 to 158). It is anticipated that this level of client involvement will continue. This increase in numbers served has resulted in significant increase in workload strain for the Rehabilitation Counselors, impacting their ability to appropriately provide counseling and provide services to these priority populations. To most effectively address this matter, USOR is establishing Rehabilitation Technician positions to assume managerial aspects of the client delivery system, allowing the agencies Licensed Vocational Rehabilitation Counselors needed time to provide the clinical interventions that are found by clients to be the most significant service they receive. Last legislative session the agency sought ongoing funding for three (3) paraprofessional Rehabilitation Technician professionals and received one-time funding for two of them. The impact of these two positions have been felt immediately both in terms of successful outcomes (+30) and reduction in cost per closure (approximately \$300). Efficiency for the agency has been further established through the salary differential between these paraprofessional positions (\$103,000 for Rehabilitation Technicians) when compared to professional positions (\$153,000 for Licensed Vocational Rehabilitation Counselors). One portion of this building block request (\$206,000) is for ongoing money to continue the two existing Rehabilitation Technician position established with last year's one-time funding, and to establish two additional like positions. The additional amount of this request (\$452,000) is to meet, in part, the provision of direct client services to this increased number of clients, from which an additional 100 successful outcomes is expected at a mean cost per successful outcome of \$4,520.00.

What changes in program(s), service(s), expenditure(s), fee(s), etc. will be made if this request is not funded?

Changes to the program, services, or expenditures could not be modified, except by establishing a federally mandated Order of Selection that would create a waiting list.

Indicate any additional funding above the amount being requested that might be required for this request in future years.

There would not be any additional funding above this amount that would be required related to this request in future years.

What are the goal(s), objective(s), and performance measure(s) that directly relate to this request; and how will they be impacted?

Consistently VR has proven to show significant returns on investment. In the just ended 2012 performance year 3,427 Utahns with disabilities achieved employment as a direct result of receiving VR counseling and services. These successfully employed individuals realized a 553% increase in weekly earnings and will pay an estimated \$15,437,130 in annual taxes as a result of counseling and related services provided by VR. Of that number, a total of 817 individuals with disability who were Social Security, Medicaid, or other public assistance recipients became less or no longer dependent upon these programs. An independent study by the University of Utah Center for Public Policy and Administration (CPPA) in 2010 shows that, for each \$1.00 of State allocation to the VR program, there is a positive economic impact in the amount of \$5.64 (a 564% return on investment). Anticipated outcomes from this building block request is an additional 75-100 individuals with disability placed into successful employment each year with a similar per individual and return on investment result.

Please fill out this section if this request is mandatory (mandatory requests are more likely to be funded)

What is the authority reference mandating this request? (ie federal law, state law, court action)

Describe why you think this request meets a mandatory definition. (public health and safety requests must constitute an emergency or

In the space below, show computation details outlining how the requested amount is determined. Include FTE needed and the payroll cost for each; additional space requirements; the types and amounts of equipment and related cost; the number of individuals served by the request and the annual service cost per individual; and similar data for all other expenses.

Provide a three-year history and two-year projection of the workload, caseload, or other measure for this program or service

FY 2011 Actual:	30,170	FY 2014 Projected Total:	30,800
FY 2012 Actual:	30,853	FY 2015 Projected Total:	30,800
FY 2013 Actual:	30,850	FY 2015 Projected Total % Increase:	0.00

Budget Increase Summary

Financing	FY 2015	Expenditures	FY 2015
General Fund	0	Personal Services	658,000
School Funds	658,000	In-State Travel	0
Trans Fund	0	Out of State Travel	0
Federal Funds	0	Current Expense	0
Dedicated Credits	0	DP Current Expense	0
Restricted Funds	0	DP Capital	0
Transfers	0	Capital Outlay	0
Other	0	Pass Thru/Other	0
Total Financing	658,000	Total Expenditures	658,000
FTE's	0		

Percentage Increase of Request	
FY 2014 Base Budget	0
FY 2014 Request % increase	0.00

0 attached file(s)

400 Utah State Board of Education

Form No. 400 Fiscal Year: 2015

Current Status: SUBMITTED

Building Block Request

Appropriation Code: PBC

Title: Vocational Rehabilitation Direct Client Services

Department Priority: 1

Division Priority: 0

Program Name: Utah State Office of Rehabilitation

One Time: Yes

Legislation Needed: No

Please provide a detailed description of this request including the problem or need this request will resolve and all financial calculations.

The Rehabilitation Act, UC53A-24, and recently passed Employment First priority (HB240) contain consistent language emphasizing provision of Vocational Rehabilitation (VR) counseling and services to eligible Utahans with disability, including an emphasis for students with disabilities (as they transition from high school) and individuals with significant or most significant disabilities to employment attainment. Over the past four fiscal years the Utah VR system has experienced a significant increase in the number of these clients served. The number of clients served by VR over the past four performance years has increased from 21,997 (2008) to 30,170 (2011). This is an increase of 27%. Referrals to the VR program over the same period of time have increased 21% (8,730 in 2008 to 11,046 in 2010). Client base per counselor has grown from 187 (2008) to 238 (2010) and represents the largest client base per counselor average in a 10 state (regional) comparison. The Utah VR Client base average is 46% larger than the average for the region in this comparison (238 to 153). It is anticipated that this level of client engagement with the agency will continue. Federal funding for the VR program allows for use of allocated funds over two years once allocated. The agency has been able to utilize this option, along with the increases provided by the State legislature, limited as they have needed to be given economic conditions, to continue to provide services to all eligible clients. This year we have reached critical mass where federal monies will be fully utilized in the year it is allocated, and cannot be carried into the next fiscal year. This will significantly limit the resources available to serve all clients during that time. Based on these conditions the agency will need to consider pursuing implementation of a federally mandated Order of Selection, the nature of which would create a significant waiting list and impact agency effectiveness. This one time allocation of \$1,000,000 will provide fiscal stabilization to prevent the agency needing to implement a wait list and will provide the means for the agency, along with other strategies being implemented by the agency, to move forward without the need to seek this one time assistance in the future.

What changes in program(s), service(s), expenditure(s), fee(s), etc. will be made if this request is not funded?

The Utah Vocational Rehabilitation program, by virtue of not having sufficient resources to serve all eligible clients, would be in the position of likely needing to establish a federally mandated Order of Selection that would create a waiting list.

Indicate any additional funding above the amount being requested that might be required for this request in future years.

It is felt that this one year funding, in conjunction with the current ongoing funding request, would bridge the gap for this one year of services delivery and not require a similar request in future years.

What are the goal(s), objective(s), and performance measure(s) that directly relate to this request; and how will they be impacted?

Consistently VR has proven to show significant returns on investment. In the 2012 performance year 3,427 Utahns with disabilities achieved employment as a direct result of receiving VR counseling and services. These successfully employed individuals realized a 553% increase in weekly earnings as a result of counseling and related services provided by VR. Of that number, a total of 817 individuals with disability who were Social Security, Medicaid, or other public assistance recipients became less or no longer dependent upon these programs. An independent study by the University of Utah Center for Public Policy and Administration (CPPA) in 2010 shows that, for each \$1.00 of State allocation to the VR program, there is a positive economic impact in the amount of \$5.64 (564% return on investment). Anticipated outcomes from this building block request is an additional 75-100 individuals with disability placed into successful employment with a similar per individual and return on investment result. The impact of not receiving this requested one time allocation and establishing a wait list would result in substantially fewer successful employment outcomes, diminished degree of return on investment, and reduction of taxes paid into the system coinciding with the fewer number of individuals placed into competitive employment.

Please fill out this section if this request is mandatory (mandatory requests are more likely to be funded)

What is the authority reference mandating this request? (ie federal law, state law, court action)

Describe why you think this request meets a mandatory definition. (public health and safety requests must constitute an emergency or

In the space below, show computation details outlining how the requested amount is determined. Include FTE needed and the payroll cost for each; additional space requirements; the types and amounts of equipment and related cost; the number of individuals served by the request and the annual service cost per individual; and similar data for all other expenses.

Provide a three-year history and two-year projection of the workload, caseload, or other measure for this program or service

FY 2011 Actual:	30,170	FY 2014 Projected Total:	30,800
FY 2012 Actual:	30,853	FY 2015 Projected Total:	30,800
FY 2013 Actual:	30,850	FY 2015 Projected Total % Increase:	0.00

Budget Increase Summary

Financing	FY 2015	Expenditures	FY 2015
General Fund	0	Personal Services	1,000,000
School Funds	1,000,000	In-State Travel	0
Trans Fund	0	Out of State Travel	0
Federal Funds	0	Current Expense	0
Dedicated Credits	0	DP Current Expense	0
Restricted Funds	0	DP Capital	0
Transfers	0	Capital Outlay	0
Other	0	Pass Thru/Other	0
Total Financing	1,000,000	Total Expenditures	1,000,000
FTE's	0		

Percentage Increase of Request	
FY 2014 Base Budget	0
FY 2014 Request % increase	0.00

0 attached file(s)

400 Utah State Board of Education

Form No. 400 Fiscal Year: 2015

Current Status: SUBMITTED

Building Block Request

Appropriation Code: PBC
Title: USOR Independent Living Program

Department Priority: 2

Division Priority: 0

Program Name: Independent Living Program

One Time: No

Legislation Needed: No

Please provide a detailed description of this request including the problem or need this request will resolve and all financial calculations.

Assist the six Centers for Independent Living to continue their efforts to serve under served populations, including youth with disabilities and individuals in nursing homes desiring to transition out. These services also include efforts to divert individuals from being placed in nursing homes or other institutions. \$250,000 of pass through funds is needed. This will allow the IL Centers to continue to provide staff, transportation, facilities and administrative support so that the current level of services is maintained.

What changes in program(s), service(s), expenditure(s), fee(s), etc. will be made if this request is not funded?

The Centers for Independent Living currently serve 6430 individuals with disabilities and provide multiple services for these individuals. Without additional funding the ability of the Centers to continue this level of service will be jeopardized. The Centers are currently experiencing increased administrative overhead expenses in such areas as transportation including increased insurance costs, facility rent, supplies, and maintaining current staff levels

Indicate any additional funding above the amount being requested that might be required for this request in future years.

According to federal regulations Centers for Independent Living are required to provide four core services. These are Independent Living Skills Training, Peer Support, Information and Referral, and Advocacy. Providing services to under served populations, rural areas and nursing home transition and diversion services are also required. In order for the Centers to maintain current levels of service additional funding will be needed in future years.

What are the goal(s), objective(s), and performance measure(s) that directly relate to this request; and how will they be impacted?

Success will be measured by the total number of consumers served and number of services provided, the number of consumers diverted from or transitioned out of nursing homes, and the number of youth being served.

Please fill out this section if this request is mandatory (mandatory requests are more likely to be funded)

What is the authority reference mandating this request? (ie federal law, state law, court action)

Describe why you think this request meets a mandatory definition. (public health and safety requests must constitute an emergency or

In the space below, show computation details outlining how the requested amount is determined. Include FTE needed and the payroll cost for each; additional space requirements; the types and amounts of equipment and related cost; the number of individuals served by the request and the annual service cost per individual; and similar data for all other expenses.

Provide a three-year history and two-year projection of the workload, caseload, or other measure for this program or service

FY 2011 Actual:	5,612	FY 2014 Projected Total:	6,698
FY 2012 Actual:	5,873	FY 2015 Projected Total:	6,966
FY 2013 Actual:	6,430	FY 2015 Projected Total % Increase:	4.00

Budget Increase Summary

Financing	FY 2015	Expenditures	FY 2015
General Fund	0	Personal Services	0
School Funds	250,000	In-State Travel	0
Trans Fund	0	Out of State Travel	0
Federal Funds	0	Current Expense	0
Dedicated Credits	0	DP Current Expense	0
Restricted Funds	0	DP Capital	0
Transfers	0	Capital Outlay	0
Other	0	Pass Thru/Other	250,000
Total Financing	250,000	Total Expenditures	250,000
FTE's	0		

Percentage Increase of Request	
FY 2014 Base Budget	3,340,839
FY 2014 Request % increase	7.48

0 attached file(s)

400 Utah State Board of Education

Form No. 400 Fiscal Year: 2015

Current Status: SUBMITTED

Building Block Request

Appropriation Code: PBC
Title: USOR Assitive Technology

Department Priority: 2

Division Priority: 0

Program Name: Independent Living Assistive Technology Program

One Time: Yes

Legislation Needed: No

Please provide a detailed description of this request including the problem or need this request will resolve and all financial calculations.

To assist individuals with disabilities to be more independent in their homes and communities, the IL AT Program is asking for \$500,000 one-time funding. There is currently (9/10/13) a waiting list of 64 consumers needing \$150,000 in assistive technology devices. By the time the next state fiscal year arrives it is anticipated there will be 255 consumers on the waiting list, needing \$600,000 to purchase the needed equipment.

What changes in program(s), service(s), expenditure(s), fee(s), etc. will be made if this request is not funded?

Individuals with disabilities that cannot get assistive technology from other sources will not be able to receive the equipment they need to gain their independence in their homes and communities.

Indicate any additional funding above the amount being requested that might be required for this request in future years.

Due to the increasing number of individuals requesting assistive technology there is a continual need for funding to be able to provide this equipment.

What are the goal(s), objective(s), and performance measure(s) that directly relate to this request; and how will they be impacted?

Success will be measured by the number of consumers receiving assistive devices.

Please fill out this section if this request is mandatory (mandatory requests are more likely to be funded)

What is the authority reference mandating this request? (ie federal law, state law, court action)

Describe why you think this request meets a mandatory definition. (public health and safety requests must constitute an emergency or

In the space below, show computation details outlining how the requested amount is determined. Include FTE needed and the payroll cost for each; additional space requirements; the types and amounts of equipment and related cost; the number of individuals served by the request and the annual service cost per individual; and similar data for all other expenses.

Provide a three-year history and two-year projection of the workload, caseload, or other measure for this program or service

FY 2011 Actual:	129	FY 2014 Projected Total:	179
FY 2012 Actual:	88	FY 2015 Projected Total:	250
FY 2013 Actual:	165	FY 2015 Projected Total % Increase:	39.66

Budget Increase Summary

Financing	FY 2015	Expenditures	FY 2015
General Fund	0	Personal Services	0
School Funds	500,000	In-State Travel	0
Trans Fund	0	Out of State Travel	0
Federal Funds	0	Current Expense	0
Dedicated Credits	0	DP Current Expense	0
Restricted Funds	0	DP Capital	0
Transfers	0	Capital Outlay	0
Other	0	Pass Thru/Other	500,000
Total Financing	500,000	Total Expenditures	500,000
FTE's	0		

Percentage Increase of Request	
FY 2014 Base Budget	200,000
FY 2014 Request % increase	250.00

0 attached file(s)

400 Utah State Board of Education

Form No. 400 Fiscal Year: 2015

Current Status: SUBMITTED

Building Block Request

Appropriation Code: PBC

Title: USOR Southern Utah Deaf and Hard of Hearing Program Growth

Department Priority: 3

Division Priority: 0

Program Name: Southern Utah Deaf and Hard of Hearing Program

One Time: No

Legislation Needed: No

Please provide a detailed description of this request including the problem or need this request will resolve and all financial calculations.

Div. of Services to the Deaf and Hard of Hearing (DSDHH) has an outreach program in St. George. This office opened in 2004 and is currently staffed with three FTE: A program director (who also serves as a counselor/case manager to the deaf/sign language population), an office manager and a hard of hearing specialist.

1. A variety of social services and educational classes are provided from this office to the large retirement population of St. George and Cedar City to people who are deaf in their native American Sign Language. If a deaf person goes to a typical service agency, an interpreter will need to be hired. This is costly for other agencies, cultural and language misunderstandings frequently occur. The Southern Utah Deaf and Hard of Hearing program (SUDHHP) is known as the one-stop program center to go where no language barriers exist. The program director has not been able to keep up with the growing requests for case management and the numbers of deaf individuals requesting services has grown beyond the program's capacity as shown in the quantifying section below.

The Americans with Disabilities Act (ADA) states that governmental agencies provide equal access to services. DSDHH's Southern Utah program assists the State of Utah to be in compliance with this law. This request for an additional FTE case manager for Southern Utah addresses important health/safety issues. The counselor/case manager is often the first point of contact for a deaf person who is a threat to themselves or public safety. For example, a deaf mentally ill man in Southern Utah disclosed to the program director that he had a gun and intended to use it because he had been evicted from his apartment. The counselor contacted police and they resolved this issue. The cost of this important position will be \$65,134.

2. This Southern Utah program has outgrown its small office. The spare next door to this office recently became available. The landlord offered to pay for remodeling of the adjacent space and negotiated a good rate because of the depressed economy. It was decided to move ahead with this expansion while this offer was available. DSDHH is currently covering the increased rent with one-time money. The need for more space was driven by increased numbers of consumers attending workshops and seminars as well as those seeking individualized services. Consumers have been standing in the hallway trying to see the presenter communicating in sign language at workshops on a constant basis. Recently the numbers of consumers allowed to register for an event has been limited but people still come and stand in the hallway. The expanded space has an additional private office space for case management and a conference room that is 2.5 times larger with up-to-date technology. The annual cost of the additional leased space is \$16,560.

What changes in program(s), service(s), expenditure(s), fee(s), etc. will be made if this request is not funded?

1. Residents who are deaf in Southern Utah will need to be referred to other agencies and programs that serve hearing people. Interpreters will need to be hired at high costs. Potentially dangerous deaf clients will most likely not seek help unless they can communicate directly with a counselor/case manager in their own language.
2. Office/conference expansion costs will be covered by cutting other on-going services.

Indicate any additional funding above the amount being requested that might be required for this request in future years.

None.

What are the goal(s), objective(s), and performance measure(s) that directly relate to this request; and how will they be impacted?

1. DSDHH will provide educational and adjustment training, counseling, case management, assistive technology services and outreach supports to adults who are deaf or hard of hearing. The outcome measurement is the number of individuals served and spot checking customer satisfaction surveys.

The number of individuals receiving counseling/case management services in Southern Utah in 2012 was 217. This number increased to 387 in 2013. Current staff cannot meet this increasing need. The current counselor/case manager is also the program director of the office. He has had to put off many pressing duties to meet the overwhelming case management needs of deaf individuals.

2. The request for on-going funding for expanded facility space is also driven by the goal above. The growth in clients and programs require more adequate space.

Please fill out this section if this request is mandatory (mandatory requests are more likely to be funded)

What is the authority reference mandating this request? (ie federal law, state law, court action)

The federal ADA law requires communication to be made accessible to people who are deaf or hard of hearing. For most deaf people who use ASL, an interpreter is required which costs other state agencies much more and decreases the effectiveness of the service. ASL and written English are very different languages and written English is not understood by many of the clients who seek case management. Therefore writing or typing of notes between deaf and hearing service providers does not make communication accessible.

Describe why you think this request meets a mandatory definition. (public health and safety requests must constitute an emergency or

This request meets the mandatory definition of public health and safety. The issues currently handled by the counselor/case manager range from suicidal threats, domestic violence issues, substance abuse, child custody issues and dangerous behavior from unserved deaf mentally ill clients as detailed in the example explained in the needs section above.

In the space below, show computation details outlining how the requested amount is determined. Include FTE needed and the payroll cost for each; additional space requirements; the types and amounts of equipment and related cost; the number of individuals served by the request and the annual service cost per individual; and similar data for all other expenses.

Caseworker Specialist II beginning rate \$18.38 plus full benefits, estimated family insurance coverage and Tier II retirement - \$65,134 plus indirect costs of 12.3% = \$73,145.

Lease agreement for additional space is \$1.70 x 808 sq. ft. per month (rounded to \$1,380/month) - \$16,560 per year.

The figures for three year history and two-year projection alone reflect case management numbers. The numbers of individuals who will be better served through larger meeting space will impact many more individuals.

Provide a three-year history and two-year projection of the workload, caseload, or other measure for this program or service

FY 2011 Actual:	195	FY 2014 Projected Total:	410
FY 2012 Actual:	217	FY 2015 Projected Total:	450
FY 2013 Actual:	387	FY 2015 Projected Total % Increase:	9.76

Budget Increase Summary

Financing	FY 2015	Expenditures	FY 2015
General Fund	0	Personal Services	73,145
School Funds	89,705	In-State Travel	0
Trans Fund	0	Out of State Travel	0
Federal Funds	0	Current Expense	16,560
Dedicated Credits	0	DP Current Expense	0
Restricted Funds	0	DP Capital	0
Transfers	0	Capital Outlay	0
Other	0	Pass Thru/Other	0
Total Financing	89,705	Total Expenditures	89,705
FTE's	1		

Percentage Increase of Request	
FY 2014 Base Budget	0
FY 2014 Request % increase	0.00

0 attached file(s)