

**TOWN OF MANILA**  
**PLANNING AND ZONING WORKSHOP**  
**JULY 12<sup>TH</sup>, 2021**  
**TOWN OFFICE: 145 EAST HWY 43**  
**@ 5:15 P.M.**

**MEETING CALLED TO ORDER:** At 5:30 the meeting was called to order

**PLEDGE OF ALLEGIANCE:**

**PRESENT:** Blake Olorenshaw, Christijan Draper, Jason Knight, Randy Browning, and Samantha Reitz

**EXCUSED:** Scott Taylor

**GUESTS:** Mike Hansen and Ray Nelson

**MINUTES OF PREVIOUS MINUTES:**

**NEW BUSINESS:**

- General plan review discussion with Mike Hansen.

**SCHEDULING THE NEXT MEETING AND ADJOURNMENT**

\_\_\_Next workshop will be held at 5:30 on August 2<sup>nd</sup>, 2021. Meeting was adjourned at 6:00 P.M.

**TOWN OF MANILA**  
**PLANNING AND ZONING AGENDA**  
**JULY 12<sup>TH</sup>, 2021**  
**TOWN OFFICE: 145 EAST HWY 43**  
**@ 6:00 P.M.**

**MEETING CALLED TO ORDER:** At 6:00 P.M. the meeting was called to order.

**PLEDGE OF ALLEGIANCE:**

**PRESENT:** Jason Knight (Acting Chairman), Blake Olorenshaw, Christijan Draper, Randy Browning, and Samantha Reitz

**EXCUSED:** Scott Taylor

**GUESTS:** Justin Von Eberstein, Royann Gregerson, Dennis Bellon, and Ray Nelson

**MINUTES OF PREVIOUS MINUTES:** June 7<sup>th</sup>, 2021 approved.

**NEW BUSINESS:**

- Justin Von Eberstein - Business License & C.U.P. request for vending machines at 455 W. Highway 43. The Commission saw no issues with the business license. Randy made a motion to approve the business. Christijan seconded the motion. All were in favor and the motion carried.

**Result: *APPROVED*:** Business License and C.U.P. for Raven Cliffs LLC. Vending Machines.

- Nick Kiser - Business License and C.U.P. Phase 2. The Commission saw no issues with the business license. Christijan made a motion to approve the business. Blake seconded the motion. All were in favor and the motion carried.

**Result: *APPROVED*:** Business License and C.U.P. for Phase 2 of Nicks Last Resort.

- Lincoln Berthold - STR Business License and C.U.P. at 298 E. Ashley Way. There was not enough information or progress on this application. Blake made a motion to table the agenda item. Christijan seconded the motion. All were in favor and the motion carried.

**Result: TABLED:** Business License and C.U.P. for Short Term Rental. **Not enough information.**

- Scott Nelson - Requesting a building permit for a garage at 124 N 1<sup>ST</sup> E. The plot map was reviewed and it was determined that all of the setbacks and the usage met the requirements. Randy made a motion to approve the garage. The motion was seconded by Christijan. All were in favor and the motion carried.

**Result: APPROVED:** Building Permit for a garage.

- Karen Teel - Requesting a building permit for a home and an unattached garage at their property on 272 N 5<sup>th</sup> East. The Commission discussed the continuation of approving houses and garages to be built concurrently. It was decided that the commission does not wish to open this door until the ordinance is officially changed. Randy made a motion to approve of the house only. A permit for a garage will need to be submitted separately once the house is completed. Blake seconded the motion. All were in favor and the motion carried.

**Result: APPROVED:** Building Permit for the house only. The garage will need to be submitted on a separate permit application once the dwelling is completed.

- Cody Sorensen - Requesting a building permit for a foundation and for a garage for his home at 312 N.& 5<sup>th</sup> E. It was determined that the usage met the requirements, but the foundation would need to be moved over 1 foot from the rear and the side of the property in order for the setback requirements to be met. Christijan made a motion to approve the foundation and building permit for a garage on the condition that the foundation be moved to meet setbacks. Randy seconded the motion. All were in favor and the motion carried.

**Result: APPROVED:** Building Permit for a foundation was approved: **Conditions:** Foundation needs to be moved one foot from the side and the rear property line.  
**Result: APPROVED:** Building Permit for a garage was approved: **Conditions:** Approval must be granted by Matt Tate as well.

- Dennis Bellon –Requesting a building permit for a pole barn on his property at 388 N. 1<sup>st</sup> E. The usage met the requirements but the set backs did not. Mr. Bellon was present during the meeting and agreed to change the setbacks on his plot map and meet the required 6’ setbacks on both the rear and side of the property. Randy made a motion to approve the building permit for the garage with the changes to the plot map. Christijan seconded the motion. All were in favor and the motion carried.

**Result: APPROVED:** Building Permit for a garage was approved: **Conditions:** Garage needs to be moved one foot from the side and the rear property line.

### **SCHEDULING THE NEXT MEETING AND ADJOURNMENT**

The next meeting will be held August 2<sup>nd</sup>, 2021 at 6:00 p.m. At 6:20 Blake made a motion to adjourn the meeting and the motion was seconded by Randy. All were in favor and the motion carried.

X

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Jason Knight  
P & Z Vice Chairman

X

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Samantha Reitz  
P & Z Secretary

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APPROVED