

Interlaken Town Council Regular Meeting Minutes
Thursday, 10 June 2021, 7:00 PM – 8:43 PM
Meeting Conducted Remotely with Zoom Video Conferencing Software

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QlJNT3loV3J4Nm83TFJOdGVsUE1ldz09>

1. Call to Order - Mayor Harrigan called the meeting to order at 7:00 pm

2. Roll Call

Greg Harrigan, Mayor

Justin Hibbard, Council Member

Chuck O’Nan, Council Member

Sue O’Nan, Council Member

Marge Bowen, Council Member, was absent

3. Presentations: None Scheduled

4. Public Comment:

Tasha Lingos, 311 Interlaken Dr. – is there a way to monitor the water? A lot of people have put sprinklers in, and it concerns her. Greg – we can track well levels through SCADA. Our wells are 200 feet deep and typically not affected by the current dry conditions. Greg asked them to provide monthly reports re depth so we can track better. We want that info to see how we’re going.

Tasha – would it possible to send out a notice to people to cut back on their sprinkler times.

Greg – people most likely now about the conditions. We should let people know that they can’t leave sprinklers on all the time in case we need that water to fight fires.

Bob Marshall, 270 Interlaken Dr. – water levels have not really fluctuated much over the years. Irrigation that took place below us is going away, and that may be a bonus for us and our aquifer. The upgrades to our water system will help us monitor usage.

Tracy Henry, 328 Bern Way – is the new neighborhood connected to Midway water system – yes? All those homes will be service by Midway culinary and irrigation and not our aquifer.

5. Consent Agenda: None

6. Approval of Agenda or Changes

Motion: Council Sue O’Nan moved to approve the agenda.

Second: Council Member Chuck O’Nan seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye

7. Approval of 05/03/2021 Council Regular Meeting Minutes

Motion: Council Chuck O’Nan moved to approve the 5/3/21 minutes as presented.

Second: Council Member Hibbard seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

8. FY 2021 Budget Proposal

- Discussion of Proposed FY2021 Budget Amendment
- Motion to Approve FY2021 Budget Amendment

Motion: Council Sue O’Nan moved to approve the following amendments to the FY2021 Budget.

Amendment A: Increase the contribution to the Transportation Reserve Fund from the General Fund from the current budgeted amount of \$0 to \$45,000. The resulting fund balances would be as follows:

- General Fund \$98,968
- Transportation Reserve Fund \$230,960

Amendment B: Decrease the transfer amount from the Water Reserves Fund to the Water Revenue Fund from (\$116,000) to (\$60,000). The resulting fund balances would be as follows:

- Water Revenue Fund \$73,385
- Water Reserves Fund \$189,362

Second: Council Member Hibbard seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

See the attachment to view the amended FY2021 budget.

9. FY 2022 Budget Proposal

- Discussion of Proposed FY2022 Budget
- Motion to Approve FY2022 Budget

Motion: Council Hibbard moved to approve the FY2022 as approved at the 5/3/21 council meeting and presented at the budget hearing, with the following changes:

Line 42: Bookkeeping, Accounting, & CPA fees – proposal to increase budgeted expense from \$15,000 to \$18,000. Since the town’s revenue exceeded the state-imposed limit, Interlaken is now required to complete additional state financial reports. This additional expense for CPA services will continue through future years.

Line 45a: Animal Control through Interlocal Agreement w/ Heber City – proposal to increase budgeted expense from \$1,500 to \$3,000 to account for actual expenses from FY2021.

Line 123f: Purchase of Generator and Installation – proposal to increase budgeted expense from \$0 to \$6,000. The installation of a protective fence around the newly installed generator was originally budgeted for FY2021. Due to delays from bidding contractors, this expense needs to be rolled over to FY2022.

Second: Council Member Chuck O’Nan seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

See the attachment to view the adopted FY2022 budget.

10. Neighborhood Watch Patrol – July 4th Safety Concerns

Sue – at the last meeting, it was suggested to add patrols at the endpoints where kids congregate. Is it okay to have groups of homeowners patrol these areas?

Greg – it's okay but remember that you can't be a police-like presence. You should call the sheriff. You shouldn't try to impede anyone's ability to leave.

Sue – the 3rd or 4th? The Memorial Hill fireworks are scheduled for Saturday the 3rd.

We should get different vests for neighborhood watch. Sue would like to give vests to the block captains.

Clerk Smith will send out a notice to town to contact Sue for additional neighborhood patrol for July 3 and 4th.

Sue -can the Duffy's park their car blocking the road to help reduce traffic across Eiger?

11. Volunteer Coordinator Position

Sue will volunteer to be the volunteer coordinator. Justin will help – maybe he can use Facebook as a forum.

Clerk Smith will forward emails to Sue from volunteer candidates

12. Chipper Day Update

Last day is tomorrow to put together piles – Friday, 6/11

Clerk Smith will email a reminder to the town.

13. Municipal Election Update

Clerk Smith noted that only 2 individuals have submitted they candidate declarations by the deadline. Greg Harrigan declared his candidacy for mayor and Sue O'Nan declared her candidacy for town council. She the attached candidate declarations. There is an additional seat opening for town council. Clerk Smith will contact the Lt. Governor's office to find out how to proceed.

14. Planning Commission – Report and Building Permit Status

Susanna Little reported the following:

PC meeting was 5/17.

Howard – some work commencing. No update from Epic.

Ball – completed concrete work and working on remaining landscaping. Seeding will be required for graded areas. Their road deposit can be refunded in full.

Wilcox – no update, just recounted the asphalt issue

Osborne – just passed 4-way yesterday

Ekstrom – no change

Barton – some work is occurring, no inspections noted, no update

Parsons – passed recent inspection. Working with contractor to mitigate stormwater runoff materials. No news about the guardrail. Email him, if no response have the lawyer send him a letter.

Harrell – progressing remodel, site disturbance permit, still addressing comments. They have a shed on the NE side that does not met setbacks. A new shed cannot be constructed under the site disturbance permit. Shed is large enough to require a permit.

Vermazen – no update

Farrer – permit is on hold. They are considering dropping their permit application and purchasing a home outside Interlaken.

Lot 174 – they want to get approval from the PC for variance on lot line setbacks. He is pursuing a code variance.

Susanna – Steve Wilson has stepped down from the PC. We need to fill at least one position. Susanna has at least 3 names of interested volunteers. Feedback regarding PC attendance. It's difficult to get a quorum of 2 over the last 2-3 years. It would be helpful with attendance if we could get some compensation for attendances, once a month \$25. Only about \$900 a year.

Greg – if we can't get people to attend, it may be another thing which we farm out.

Susanna – she could continue to consult for plan review if she moves away.

Bob – we have never missed a meeting because of a loss of quorum in the past years. Having volunteer outreach will really help.

15. Edelweiss Realignment and Dumpster Site Update

The town is continuing to work with Watts regarding the road maintenance agreement, the re-routing of Edelweiss, expansion of Luzern Rd, and excavation of the current DPW site. See the attached documents that outline the current agreement under consideration.

16. Citizen Request for Ordinance Change regarding dog barking

Michael Hutchings, a lawyer representing Carol Beebe McNaughton of 308 Interlaken Dr. – presented a proposal amend the town's dog barking ordinance. See the attached letter explaining the requested changes.

Greg asked if he's ever been to Interlaken. He noted that it is a type of amphitheatre and as a result, is very sensitive to dogs barking and other noise generated within town.

17. Public Comment on Request to Change Ordinance regarding dog barking

Greg – we are not voting on this tonight just taking public comment.

Leslie Haarup – appreciates Greg's summary regarding acoustics, since the town put in the ordinance, it has made the town tolerable. We are all dog friendly, and a lot of us do work with each other and a few that haven't. Similar to the dark skies initiative, we need to be respectful of each other.

Bob Marshall – we haven't had a problem, the ordinances seem to be working.

Clerk Smith noted that he had received several forwarded emails from residents expressing their opposition to changing the current ordinances relating to barking dogs.

Tracy Henry – it is an amphitheatre, we need the ordinances as they are.

Tasha Lingos – Note that the barking may stop after 5 minutes, but then restart. She wants to leave the ordinances as they are.

18. Previous Action Items and Updates

- Guardrails – Geico claim update
Have not heard back from contractor
- Acquire BHR road maintenance funds as per agreement
Greg – as soon as RMA is done, he will pursue

- Generator Fencing
Difficult to get contractors, Singleton bid was increased \$1200 from original bid. Other contractors have not gotten back to him. SLC contractors do not want to drive up here to bid. The Singleton bid is \$5,806, others were about \$7K. Greg – give Singleton the green light, let's get it done. One 6' gate on the east side. 3' gate on the west side.
- Emergency Siren
Greg – order it.
- Roadwork Update
Chuck – talked with Bob Henry about asphalt, he was very helpful. He was worried when he first moved here. A lot of the wear and tear – the cracks show that the ground underneath is shifting – you need to inspect the subsurface and make the patch larger. He will be here on July 4th. We should phase in projects. He would start with Interlaken Drive from entrance to the first stop sign – that's the area that gets all the traffic. Also work needs to be done further down the road – closer to the castle house, dips and cracks. He would like to get involved in it. They will walk the neighborhood. Chuck will invite Rich Miller as well. They will put it together with our budget numbers. They will use the report the town commissioned last year as well.
- Town Clerk Absence
Clerk Smith will be gone from June 16th through July 9th. Justin and Greg will handle calling post emergency notifications and town emails.
Smith will change the town phone message to I'm out of the office, if an emergency call the mayor.
Water masters – Sue will be contact for any issues.
Smith will change the clerk email response to an auto message, referring emergencies to the mayor.

19. Other Business

Hinton Burdick CPAs have completed the state required AUP report. Mayor Harrigan and Clerk Smith has completed the Fraud risk assessment. Both will be submitted to the state auditor.

20. Council Comments

None.

21. Adjournment

Council Member Hibbard moved to adjourn the meeting. Council Member Sue O'Nan seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:43 PM.

The next Town Council meeting is scheduled for Monday, July 12th at 6:30 pm. Depending on health and safety issues due to the COVID-19 virus, the meeting may be held as an online video conference, instead of the usual pump house location.