

Cache Metropolitan Planning Organization Meeting

May 24, 2021

In-person and Zoom Meeting

Approved July 26, 2021

Attendees: Todd Rasmussen, John Drew, David Zook, Todd Beutler, Tom Jensen, Jeff Barnes, Damon Cann, Holly Daines, Wayne Barlow, Charles Wheeler, David Hair

CMPO Staff: Jeff Gilbert, Jim Gass

Other Attendees: Jesse Mott, Scott Archibald, Justin Maughan, Johnny Budge, Ryan Snow, John Powell, Paul Lindhart

1. Welcome and introductions.

Mayor John Drew welcomed everyone and called the meeting to order. Mayor Drew asked for introductions.

2. Approval of February 22, 2021 Meeting Minutes

Mayor Drew identified a few typo corrections.

Motion to approve minutes with typo corrections made by Beutler 2nd Jensen

All present voted in favor.

3. Approval of Expenses/Bills

Motion to approve from Daines 2nd Zook

All present voted in favor.

4. Consider approval of Resolution 2021-3-Clerk and Treasurer Designation

Mayor Drew explained that the need to clarify this came up when the CMPO discussed opening up a separate account at Cache Valley Bank to hold and manage the Federal Aid exchange funds. Gass mentioned the resolution is consistent with the way the CMPO has always operated, but the designation was done by motion and not a formal resolution.

Motion to approve Resolution 2021-3 by Zook (with one typo correction) 2nd Hair

All present voted in favor

5. Consider approval of Resolution 2021-4-Creation of new Capital Project Fund

Mayor Drew described there is a needed to create the new budget account to manage the CMPO federal aid exchange funds. Gass mentioned that traditionally the CMPO operates on a reimbursement basis.

Motion to approve Resolution 2021-4 by Jensen 2nd Cann

All present voted in favor

6. Consider approval of FY 2022 Unified Planning Work Program (UPWP)

Gilbert provided some background on the purpose of the UPWP. Gilbert reviewed the major sections of the document. Gilbert indicated that the funding identified in the document funds the internal operation of the CMPO, but a significant portion of the funds are pass through. Gilbert pointed out the summary table on page 9. Gilbert described each of the items under the Section F (studies and contracts). Barnes inquired about the two Executive Council seats from Logan City. Gilbert described that membership was established in the CMPO's original by-laws. Some

outdated listing for some of the board and technical committee membership was pointed out. Gilbert indicated he would make those changes.

Motion to approve the FY 2022 UPWP by Zook 2nd Daines
All present voted in favor

7. Public Hearing-FY 2021 CMPO Budget Amendment #1

8. Public Hearing-FY 2022 CMPO Budget

Gilbert reviewed with the board and those in attendance the substance of the FY 2021 budget amendment and FY 2020 new proposed budget. Mayor Drew pointed out the main motivation for the FY 2021 Budget amendment was needing to account for the \$9.1 Million federal fund exchange. Gilbert also pointed out that because we are now 10 months into this budget, we have better actual numbers (rather than the estimates used a year ago).

Gilbert reviewed the substance of the proposed FY 2022 budget. The 2022-year budget is consistent with the already approved UPWP. Gilbert pointed out that the budget shows two expenditures of the Capital Project Funds for the Cache Bikeway and Wolf Pack Way engineering and ROW. Mayor Drew inquired about the County Transportation plan showing in last years budget. Gilbert explained that item.

Motion to open the public hearing on the FY 2021 Budget Amendment by Zook , 2nd Hair
All present voted in favor

No members of the public were present to make comment (also no written comments).

Motion to close the public hearing by Zook 2nd Beutler
All present voted in favor

Motion to open the public hearing on the FY 2022 Budget by Hair , 2nd Daines
All present voted in favor

No members of the public were present to make comment (also no written comments).

Motion to close the public hearing by Hair, 2nd Daines
All present voted in favor

9. Consider amending FY 2021 CMPO Budget

Motion to amend FY 2021 CMPO Budget by Zook 2nd Cann
All present voted in favor

10. Consider approval FY 2022 CMPO Budget

Motion to approve FY 2022 CMPO Budget by Daines 2nd Beutler
All present voted in favor

11. Consider approval for use of CMPO Federal Aid Exchanged Funds

Gilbert reviewed some of the prior discussion on the use of the federal exchange funds. Gilbert reminded the board that they have already approved using about \$1.4 million to begin the engineering and ROW purchase for the extension of Wolf Pack Way and the countywide bikeway project. The board discussed the status of the Wolf Pack Way construction cost estimates. As Hyde Park has revisited the planning for this project the new estimate is about \$6.9 million to build the roadway cross-section that is in front of Green Canyon High school (prior estimate was \$5.5). Gilbert explained that the CMPO board has full discretion of deciding where the funds are spent.

These funds do not have the same process restrictions as the COG funds. Gilbert mentioned that at the last COG meeting it was discussed using some of the CMPO exchange funds to help with the Logan 100 West project. Gilbert reminded the board of the CMPO's commitment to UDOT to help make up any funding shortfall for the 3200 South project (Hwy 89/91). Gilbert has not gotten a firm answer from UDOT if these CMPO funds will be needed. Gilbert suggested that the board would have the option of simply identifying project priorities and not set the amounts yet. Logan is having to decide on how they approach a possible COG application this year. Logan indicated their 100 west projects would be ready to go this fall. Gass noted that Logan is needing the 100 west project to be completed prior to a major reconstruct of Logan Main planned by UDOT in 2025. Gilbert also mentioned that the CMPO would not want to sit on this funding. Daines raise the issue of match for the CMPO funds. Mayor Wheeler indicated that they feel confident they can make up the match and they could start construction as early as next year. Mayor Daines voiced support for the Wolf Pack Way project in that the project has been planned for a long time. Daines suggested Logan could just take their chances with the COG process for the 100 West project. Jim Gass noted that there would be the option to cut back the Wolf Pack Way to only construct the basic roadway and look to development to build the rest (like the road section between 1800 and 2200 North). Cann mentioned how successful prior sections of the road have been. Mayor Wheeler suggested there would be the ability to scale back elements of the project.

David Zook inquired if the CMPO would have the ability to plug these funds into the COG process. Zook noted that typically there is some project selection process. Gilbert noted the 90% design requirement for COG projects would be a barrier for the Wolf Pack Way project for a 2022 round of COG applications.

Zook asked for a staff recommendation on how to proceed. Gass replied that his recommendation is to take some time to dig into the costs for each of the projects and attempt to structure something. Daines suggested the CTAC is used to come up with a recommendation. Gass felt that would be a good idea. Gilbert requested that the board endorse the Wolf Pack Way and 100 West as the top priorities.

Motion to endorse Wolf Pack Way and 100 West as the top priorities (not deciding on which project is 1st priority pending more information) for the CMPO exchange funds and CTAC provide a recommendation; Drew 2nd Cann

Mayor Daines indicated that Logan is aware that if the 100 West project was to get the majority of funding from the COG or CMPO that they would be willing to adjust future request and maybe even "sit out a year" of COG applications.

Mayor Hair spoke to the challenges associated with having to complete 90% design for the smaller cities.

Zook mentioned that CTAC could recommend other projects.

All present voted in favor

12. Election of 2021 Officers

Mayor Drew opened the meeting for nominations for CMPO Chair and Vice Chair.

Motion from Mayor Barnes to nominate Mayor Cann for Chair, 2nd Mayor Hair

All present voted in favor

Motion from Mayor Daines to nominate Mayor Barnes as CMPO Vice Chair, 2nd Mayor Hair

All present voted in favor

The board recognized and thanked Commission Wayne Barlow for his 12 years of service on the Utah Transportation Commission and CMPO board.

13. Meeting Adjourned