These minutes are pending legislative approval and are subject to change until approved.

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES
June 29, 2021

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on June 29, 2021, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Bob J Stevenson, Chair; Commissioner Randy B. Elliott, Vice-Chair; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

Excused: Commissioner Lorene Miner Kamalu

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

The meeting convened at 4:00 p.m. and Brian Hatch, director of the Davis County Health Department, led the Pledge of Allegiance.

Recognitions, Presentations & Informational Items

RFP Register for the 1000 N Channel Lining Project — *Presented by Clerk/Auditor Curtis Koch*

Five vendors submitted bids in response to the County's Request for Proposals (RFP) for the 1000 North Channel Lining Project. The vendors were:

Granite Construction Company
VanCon, Inc.
Beck Construction and Excavation, Inc.
Bowen Construction
Acme Construction

The proposals will be reviewed and a recommendation will be brought back to the Commission to award the contract and begin contract negotiations.

PUBLIC COMMENTS

Members of the public were invited to make comments to the Commission. No comments were made.

BUSINESS/ ACTION

Attorney's Office

Negotiated Settlement Agreement #2021-287

1. Ratification of Negotiated Settlement Agreement #2021-287 — *Presented by Commissioner Bob J Stevenson*

A negotiated settlement agreement, which was signed earlier in the week, was presented for ratification. There was no discussion of the agreement.

Children's Justice Center

Amendment #2015-330-H to the contract with the State of Utah for the Children's Justice Center program

2. Ratification of amendment #2015-330-H to a contract with the State of Utah for the Children's Justice Center program — *Presented by Neal Geddes, Chief Civil Deputy County Attorney*

The Children's Justice Center (CJC) was notified by the State of Utah of additional funding available that could be utilized by the CJC program, if another application was submitted. This amendment is for that addition of funds. The receivable amount is $30,000.

Clerk/Auditor

Resolution #2021-288

3. Resolution #2021-288 adopting the 2021 Certified Tax Rates for Multicounty Assessing and Collecting

adopting the 2021 Certified Tax Rates for Multicounty Assessing and Collecting

— *Presented by Chief Deputy Clerk/Auditor Heidi Voordeckers*

A resolution was presented for the adoption of the 2021 Certified Tax Rates for Multicounty Assessing and Collecting. This the last of the Certified Tax Rates to be presented for approval this year. The rate is set by the State and wasn't available when the other rates were approved. The tax rate is .000012, which generates $358,981 in annual revenue.

Commission

Resolution #2021-289 with Kaysville City stating the County will not impose a RAMP tax

4. Approval of resolution #2021-289 with Kaysville City stating the County will not impose tax for recreation, arts, museums and parks — *Presented by Commissioner Bob J Stevenson*

A resolution with Kaysville City was introduced stating that the County will not impose a RAMP (Recreation, Arts, Museums, and Parks) tax. The County approves Kaysville City running an election to impose that tax program.

Resolution #2019-290 with South Weber City stating the County will not impose a RAMP tax

5. Approval of resolution #2021-290 with South Weber City stating the County will not impose tax for recreation, arts, museums and parks — *Presented by Commissioner Bob J Stevenson*

A resolution with South Weber City was introduced stating that the County will not impose a RAMP (Recreation, Arts, Museums, and Parks) tax. The County is not opposed to South Weber trying to put that tax in place through the voters.

Agreement #2021-291 with Premier Funeral Home for compensation of cremation services for indigent deaths

6. Approval of agreement #2021-291 with Premier Funeral Home for compensation of cremation services for indigent deaths — *Presented by Commissioner Bob J Stevenson*

An agreement was presented to compensate Premier Funeral Home for cremation services for indigent deaths. The contract period is 07/01/2021 to 06/30/2024. The payable amount of $450.

Agreement #2021-292 with Myers Mortuary for compensation of cremation services for indigent deaths

7. Approval of agreement #2021-292 with Myers Mortuary for compensation of cremation services for indigent deaths — *Presented by Commissioner Bob J Stevenson*

An agreement was presented to compensate Myers Mortuary for cremation services for indigent deaths. The contract period is 07/01/2021 to 06/30/2024. The payable amount of $450.

Agreement #2021-293 with Lindquist Mortuary for compensation of cremation services for indigent deaths

8. Approval of agreement #2021-293 with Lindquist Mortuary for compensation of cremation services for indigent deaths — *Presented by Commissioner Bob J Stevenson*

An agreement was presented to compensate Lindquist Mortuary for cremation services for indigent deaths. The contract period is 07/01/2021 to 06/30/2024. The payable amount is $450.

It was noted that the County sets contracts for this service each year, and usually takes care of between three and six indigent deaths per year; there were only a couple during the pandemic. The service is rotated through the contracted providers.

Amendment #2019-340-A with Kaysville City increasing funding for a Bonneville Shoreline Trail bridge

9. Amendment #2019-340-A to contract with Kaysville City increasing funding for a bridge on the Bonneville Shoreline Trail — *Presented by Commissioner Bob J Stevenson*

An amendment to a contract with Kaysville City was presented increasing funding for a bridge on the Bonneville Shoreline Trail. This is part of a program to extend the trail. It was noted that information about the bridge project was presented in a Commission Work Session in March. The contract period is 06/28/2021 [06/29/2021] to 08/31/2021. The payable amount is $115,000.

Letter #2021-294 to Utah Office of Tourism Cooperative Marketing Fund Committee Summer Promotional Marketing

10. Approval of letter #2021-294 to Utah Office of Tourism Cooperative Marketing Fund Committee to match money for the 2022 Summer Promotional Marketing Campaign — *Presented by Community and Economic Development Director Kent Andersen*

A request was made to approve a letter to the Utah Office of Tourism Cooperative Marketing Fund Committee regarding matching money for the 2022 Summer Promotional Marketing Campaign. The contract period is 05/01/22 to 10/31/22. The payable amount is $65,000.

Letter #2021-2945 to Utah Office of Tourism Cooperative Marketing Fund Committee for Three Season Promotional Marketing

11. Approval of letter #2021-295 to match money for the 2021-2022 Three Season Promotional Marketing Campaign with the Utah Office of Tourism Marketing Cooperative Fund Committee — *Presented by Community and Economic Development Director Kent Andersen*

A letter to the Utah Office of Tourism Marketing Cooperative Fund Committee was introduced. The letter regards matching money for the 2021-2022 Three Season Promotional Marketing Campaign. The contract period is 10/01/21 to 12/31/22. The payable amount is $199,174.

Facilities

Contract #2021-296 with Pro Window Wash & Holiday Lighting, LLC for window cleaning services

12. Approval of contract #2021-296 with Pro Window Wash & Holiday Lighting, LLC for window cleaning services — *Presented by Facilities Management Director Lane Rose*

A contract with Pro Window Wash & Holiday Lighting was presented. It is for an annual window cleaning for the majority of the County facilities. The contract period is 06/29/21 to 10/31/21. The payable amount is $10,245.

Approval of Change Order #2019-561-E to contract with Spindler Construction Corp. for Clearfield Library

13. Approval of Change Order #2019-561-E to contract with Spindler Construction Corp. for framing changes, landscape irrigation controller, Vapor Barrier Cost, additional welding, and children's fencing area — *Presented by Facilities Management Director Lane Rose*

A change order to a contract with Spindler Construction Corp., for the Clearfield Library construction project, was introduced. The payable amount is $69,044.57.

Commissioners were informed that there have been issues with obtaining some materials, including tile, but a lot of the materials are coming in now. Substantial completion of the project is expected in August.

Health Dept.

Approval of research agreement #2021-297 with Tufts Medical Center for funding a virtual workshop

14. Approval of research agreement #2021-297 with Tufts Medical Center for funding a virtual workshop — *Presented by Health Department Director Brian Hatch*

An agreement with Tufts Medical Center was presented. The contract for a workshop is part of the Health Department's Resiliency in ACEs (Adverse Childhood Experiences) priority. Funding from the State is being passed through for clinicians to teach resiliency and HOPE (Healthy Outcomes from Positive Experiences) skills in a virtual conference that will be held soon. The contract period is 06/22/21 to 07/15/21. The payable amount is $4,000.

Contract #2021-298 with the Utah Dept. of Health for 2021 Expansion of COVID-19 Davis County HD-PPPHEA

15. Approval of contract #2021-298 with the Utah Department of Health for the 2021 Expansion of the COVID-19 Davis County HD-PPPHEA (Payroll Protection Plan Healthcare Enhancement Act) — *Presented by Health Department Director Brian Hatch*

This contract is for funding coming through to local health departments to fund COVID responses for the next two years. The contract period is 01/15/21 to 07/31/23. The receivable amount is $4,140,181.

Summary list #2021-299 for various contracts to provide in-home services to seniors

16. Approval of summary list #2021-299 for various contracts to provide in-home services — *Presented by Presented by Health Department Director Brian Hatch*

A summary list of various contracts was introduced. The contracts are for in-home providers for Senior Services. Service providers apply and are enrolled every two years. This allows the County to pay them for services rendered to seniors who are part of the Alternatives program. The contract period is 07/01/21 to

06/30/23. The payables are in various amounts depending on service.

Contract #2021-300 with Rocky Mountain Care - Logan to provide overnight respite stay

17. Approval of contract #2021-300 with Rocky Mountain Care in Logan to provide overnight respite stay — *Presented by Presented by Health Department Director Brian Hatch*

A special circumstance required that a citizen be provided services by a special unit in Logan; this contracted arrangement outside of the County was for a short term. The contract period is 06/11/21 to 06/30/21.

Contract #2021-301 with Davis Behavioral Health for funding of programming addressing youth drug use

18. Approval of contract #2021-301 with Davis Behavioral Health for funding of programming addressing root causes and factors associated with youth drug use in at-risk Davis County communities — *Presented by Health Department Director Brian Hatch*

The Legislature directed the County to put out an RFP for entities to work on programming addressing substance abuse in youth. Davis Behavioral Health was awarded the contract through the RFP process. This State funding is from the e-cigarette tax. The contract period is 06/29/2021 through 06/01/2022. The payable amount is $85,660.

Human Resources

Revisions #2021-302 to the HR "Definitions" policy #100

19. Approval of revisions #2021-302 to the HR "Definitions" policy #100 — *Presented by Human Resources Deputy Director Ric Higbee*

Revisions to Human Resources policies were presented. Many of the revisions were minor formatting and wording changes. The most significant content changes were highlighted during the Commission Meeting; several of these proposed changes are due to the impact of the County's new Kronos timekeeping system. It was pointed out that Commissioners have been working on these changes in work meetings.

Revisions to Policy #100 include a paragraph that covers pay and benefits for elected officials. That information was scattered through various policies and has now been consolidated into one general paragraph in the Definitions policy. There was also a revision in the section on overtime amounts for the Sheriff's Office. Previously, employees in the Sheriff's Office who worked more than 86 hours would earn overtime. The overtime calculation is being changed to 80 hours for Patrol and Administration and 81.75 hours for the Corrections Department.

Revisions #2021-303 to the HR "Time and Attendance" policy #220

20. Approval of revisions #2021-303 to the HR "Time and Attendance" policy #220 — *Presented by Human Resources Deputy Director Ric Higbee*

Policy #220, the Time and Attendance policy, also references overtime for the Sheriff's Office regarding the same 80 and 81.75 hours mentioned in Policy #100. There is also a proposal to increase the compensatory time maximum accrual limit from the current 80 hours up to 100 hours; that proposal is made in conjunction with the elimination of "specials" which are referenced in Policy #140 (see Agenda Item 22).

Revisions #2021-304 to the HR "Payroll Procedures" policy #430

21. Approval of revisions #2021-304 to the HR "Payroll Procedures" policy #430 — *Presented by Human Resources Deputy Director Ric Higbee*

The main change to Policy #430, which is the Payroll Procedures policy, is the addition of a new procedure for comp time payout. This will allow employees to request payout of their compensatory time at any time throughout the year, and it also defines a procedure for how that's paid out — particularly when an employee reaches the 100 hour maximum limit mentioned in the prior policy.

Approval of revisions #2021-305 to the HR "Leave Benefits" policy #140

22. Approval of revisions #2021-305 to the HR "Leave Benefits" policy #140 —*Presented by Human Resources Deputy Director Ric Higbee*

The main changes in Leave Benefits Policy #140 are regarding holidays and how holidays are paid. A paragraph on eligibility and the amount of holiday time paid has been changed. The current policy said it is for hours normally scheduled; that is being changed to be eight hours consistently for all full-time

employees, and six hours for part-time merit employees, making those rates and amounts more consistent for holidays. The next change is regarding holidays that are worked. Currently, for any employee who is required to work on a holiday, and particularly the Sheriff's Office, the policy is to pay for hours accrued throughout the year known as “specials.” That practice is being eliminated and replaced with the practice of paying them on the holidays that they work or giving them the option of banking those holiday hours into their comp time leave balance.

It was pointed out that there's been a lot of time spent, not only within the Human Resources Department but also working with the different groups, to get these policy changes figured out.

Library

Agreement #2021-306 with the State of Utah for the Collection Support grant

23. Ratification of agreement #2021-306 with the State of Utah for the Collection Support grant — *Presented by Library Director Josh Johnson*

The State is giving the Davis County Library a grant based on ARPA (American Rescue Plan Act) funds. The money is to be spent on physical collections. The contract period is 07/01/21 to 06/30/22. The receivable amount is $12,000.

Sheriff's Office

Training Reimbursement agreement #2021-307 with Ruel Mckenzie St. Clair

24. Approval of Special Functions and Basic Corrections Training Reimbursement agreement #2021-307 between Davis County Sheriff's Office and Ruel Mckenzie St. Clair — *Presented by Chief Deputy Andy Oblad*

The agreement period is 06/29/2021 to 06/29/2023. The receivable amount is $16,338.

Interlocal Agreement #2021-308 between Davis County and various entities to provide paramedic services

25. Approval of Interlocal Agreement #2021-308 between Davis County and the entities listed below to provide paramedic services — *Presented by Chief Deputy Andy Oblad*

Farmington City
Kaysville City
Layton City
South Davis Metro Fire Service Area
Syracuse City
Fruit Heights City
Clinton City
North Davis Fire District
South Weber City

The contract period begins 06/29/21.

Donation agreement #2021-309 with Washington Heights Church for hand sanitizer

26. Approval of donation agreement #2021-309 with Washington Heights Church for hand sanitizer products — *Presented by Chief Deputy Andy Oblad*

Washington Heights Church would like to donate hand sanitizer. The contract begins on or before 07/01/2021. The receivable is valued at the amount of $1,500.

Settlement and release agreement #2021-310 for a voluntary resignation

27. Approval of settlement and release agreement #2021-310 for a voluntary resignation — *Presented by Chief Deputy Andy Oblad*

The agreement begins 06/11/2021.

Motion to Approve Items 1-27: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

CONSENT ITEMS

Indigent Hardship Abatement Register

Indigent Hardship Register

The Indigent Hardship Register was presented for approval; it was noted that it had been reviewed by Commissioners.

Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Commissioner Stevenson moved to recess to the Board of Equalization. Commissioner Elliott seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Auditor Adjustments

Abatements

A report with three abatements that have been requested and are recommended for denial

Corrections

Five Veteran Exemption Tax Abatements for the year 2020 that are recommended

Assessor Adjustments

Assessor-initiated corrections

A report with four different properties with the recommended Difference in Taxable Value corrected

Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Commissioner Elliott moved to reconvene the Commission Meeting. Commissioner Stevenson seconded the motion. All voted Aye.

COMMISSION COMMENTS

Commissioner Elliott

Commissioner Elliott said that Senator Lee joined the Commissioners at the DATC (Davis [Applied] Technical College) to look at innovation programs. They also visited undisclosed locations related to drone work. On Saturday, Commissioners and members of Senator Lee's staff looked at problematic areas of Ward Canyon, where there have been some fires and shooting issues. Last week, with the Forest Service, they looked at cabins and beetle kill problems. Trees killed by the beetles are hollow inside but the pine needles stick to the trees. Trees could be dead for five or ten years, and their needles are all stuck to them, so they are just like a torch. Mitigation is difficult because it is in a wilderness area. People can go in and harvest firewood but can't go in there and timber it due to Forest Service rules. Commissioners are trying to get some of those mitigation issues resolved because it is a problem. Many of the pine trees are the same age because of restoration projects, and these beetles will go through and kill everything.

Commissioner Elliott gave a reminder that the Fourth of July is coming. He asked everybody to adhere to the rules and regulations regarding where fireworks can and cannot be set off, and to please be careful and not set our mountains on fire.

Commissioner Stevenson

Commissioner Stevenson said, regarding Commissioner Elliott's comments, that this is an area where Government has got to figure a couple of things out. If there is a pine beetle problem that is killing trees, and once the trees are dead they basically become a torch if they're hit by lightning or a spark of some kind, it starts a forest fire, which creates all kinds of pollution plus damage. The Forest Service won't allow logging to take place to be able to utilize the material that could help society as a whole, yet they'll turn around and allow possibly some private cutting for firewood. When you have firewood and you burn a fire, you create

more pollution. That's one of the things the Government's got to figure out somewhere along the line — that logging is probably the least invasive process in the whole thing.

Clerk/Auditor

Clerk/Auditor Koch wished everybody a happy Fourth of July.

MEETING ADJOURNED

Commission meeting was adjourned at 4:28 p.m.

Minutes prepared by:
Becky R. Wright
Deputy Clerk/Auditor

Minutes approved on:

_____
Curtis Koch
Clerk/Auditor

_____
Bob J Stevenson
Commission Chair