Davis COUNTY

Health Department

P.O. Box 618 - Farmington Utah 84025
Telephone: (801) 525-5000 – Fax: (801) 525-5151

MEMORANDUM

Date: **6/2/2021**

To: **Budget Committee**

From: **Health Department – Brian Hatch**

RE: **Reorganization and New Contractual Positions**

Summary: The Department has been responding to the COVID-19 Pandemic for the past 15 months. Up to this point, we have operated using an incident command structure and have made temporary assignments to organize the response. The COVID-19 response continues and the department is now in need of transitioning from an emergency situation to a more stable and sustainable response. Many of the staff that received assignments during the emergency need to return to Pre-COVID duties. These returns create holes in the response that need to be filled and managed within a new organizational structure.

Proposal: After discussing the situation with Human Resources and reviewing the needs of the Department, we have come to the following proposal to the Budget Committee. See attached documents.

Costs of the Proposal: Currently, the COVID-19 response is fully funded with Federal, State, and Local Cares Act dollars. The response continues and additional Federal, State, and Local ARPA funds have been allocated to public health. This reorganization and new positions will be funded through 2024 using the Federal dollars allocated to Davis County from the State and potentially Davis County. Some of the positions are reclassifications or promotions to pre-COVID employees and would have a small impact to the Health Department's budget at the beginning of the 2025 budget year going forward.

Benefits of the Proposal: This reorganization moves the Department from an emergency response structure to a more normal day to day operation. It allows for the transition of Pre-COVID personnel to return to normal duties and allows operations and management of the ongoing COVID response to be handled under normal department functions.

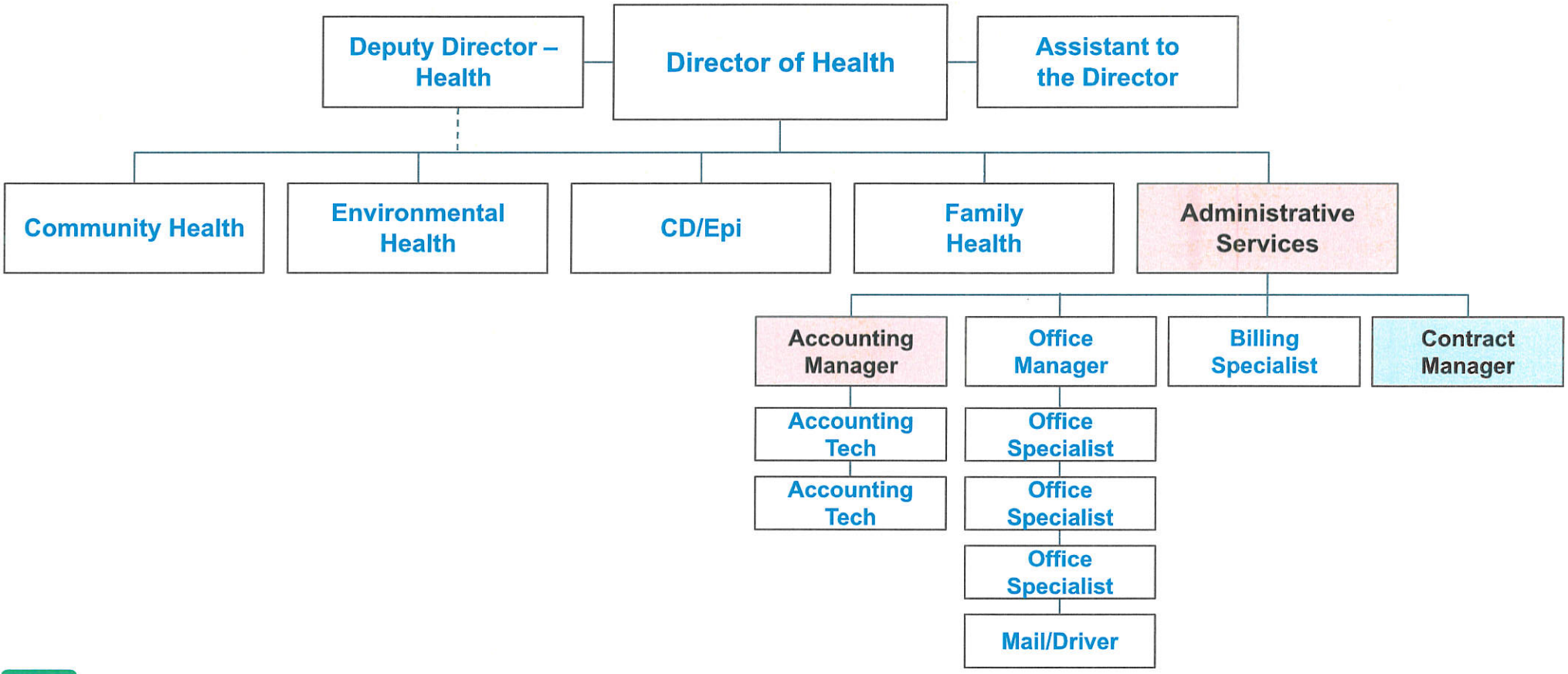
Other considerations, if applicable: None

I appreciate your willingness to consider this request and I look forward to presenting this at the next budget meeting, if needed. Please feel free to contact me with any questions you may have.

Reorganization & Expansion Organizational Charts

June 2021

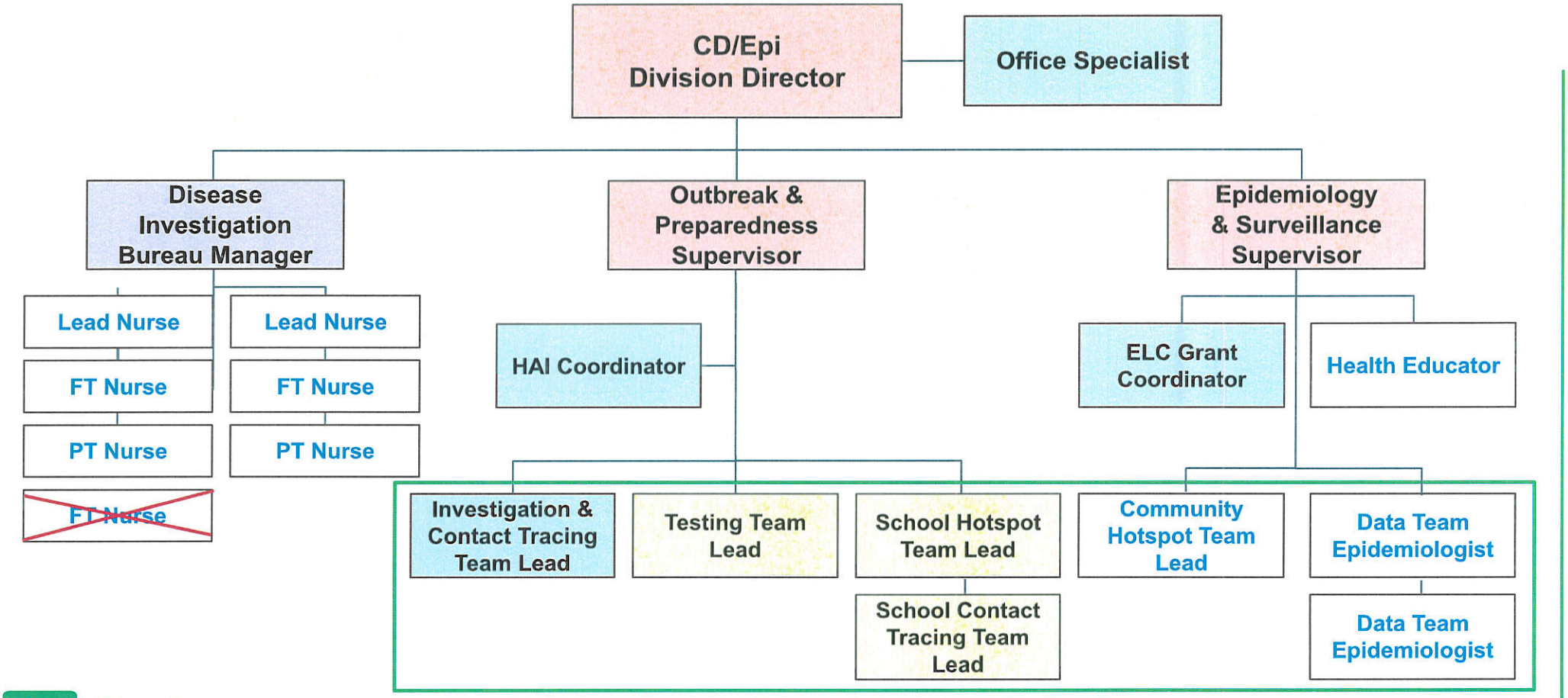
Administrative Services Organization



Davis COUNTY HEALTH DEPARTMENT

Healthy Choices. Healthy People. Healthy Communities.

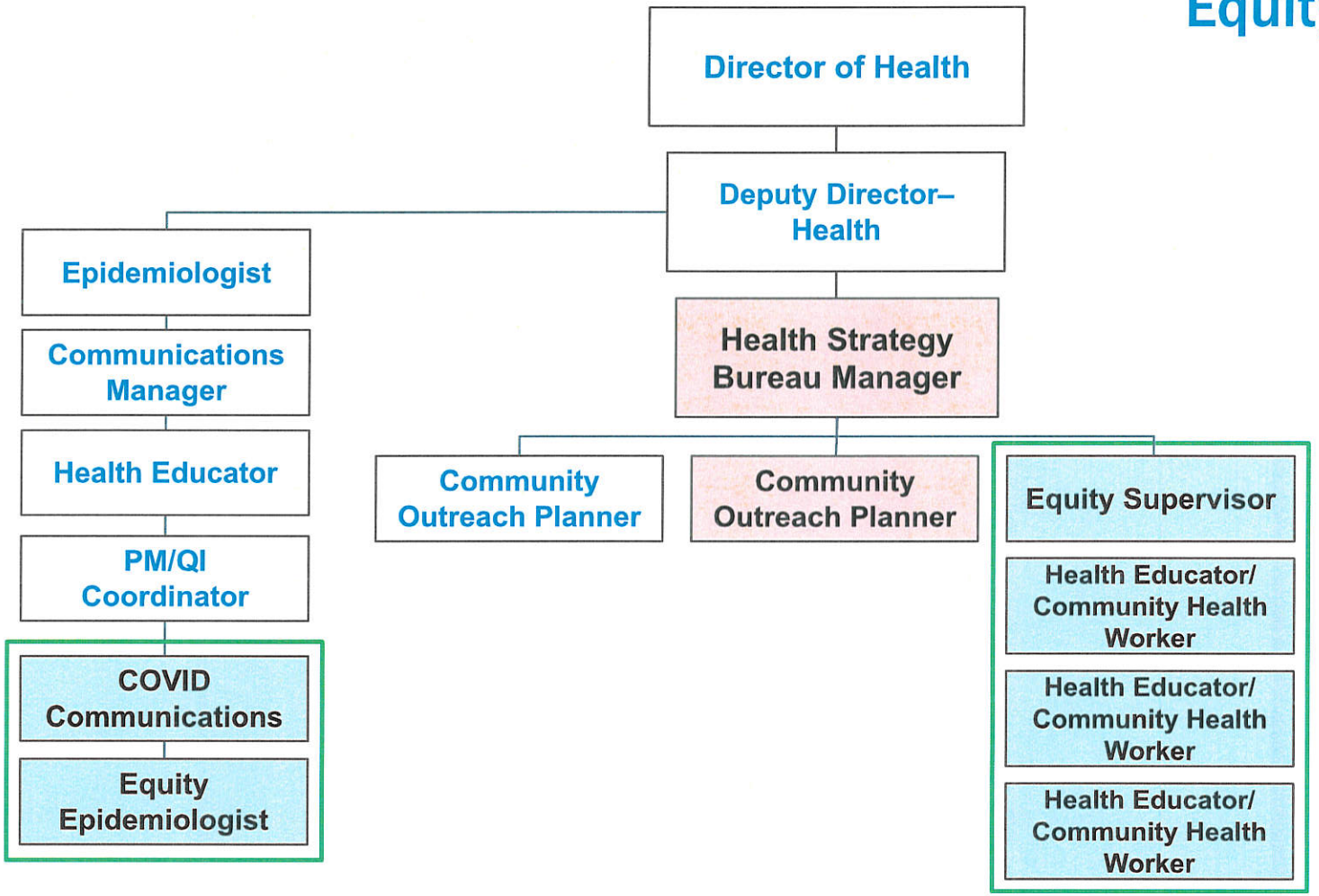
COVID-19 Disease Investigation Response Team



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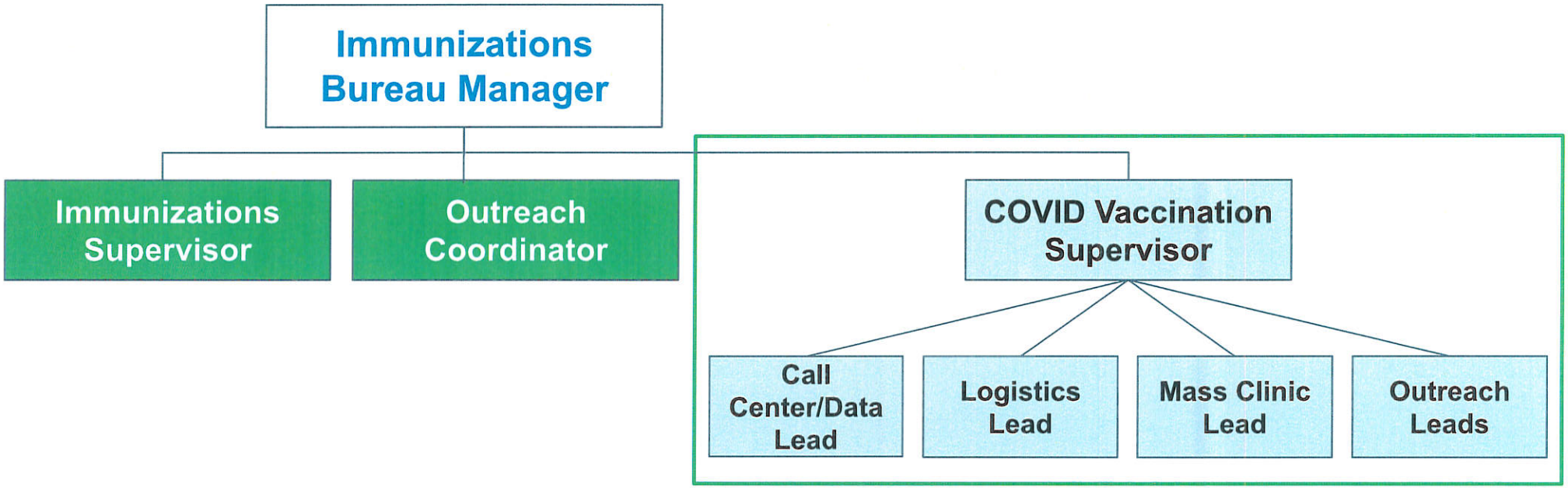
Equity Organization



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Vaccination Team Leadership



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