

Community Renewable Energy Board Meeting Minutes

The Community Renewable Energy Board, met in a special public meeting on Thursday, July 1, 2021 at Millcreek City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106.

PRESENT:

Board Members

Jeff Silvestrini, Chair
Drew Quinn
Luke Cartin
Samantha DeSeelhorst
Dan Dugan
Glenn Wright
Chris Cawley

Staff

John Brems, Millcreek City Attorney
Alexander Wendt, Millcreek Deputy City Recorder
Emily Quinton, Summit County Sustainability Manager
Kurt Hansen, Millcreek Facilities Director
Christopher Thomas, Salt Lake City Energy and Climate

Minutes by Alexander Wendt.

REGULAR MEETING – 8:30 a.m.

TIME COMMENCED: 8:30 a.m.

1. Welcome, Introduction, and Preliminary Matters **1.1 Purpose and Overview of Meeting**

Mayor Jeff Silvestrini, Millcreek, said that state law restricts the Board from holding electronic meetings until the Board adopts an electronic meeting policy. Only representatives who attend in person can vote at this meeting due to state law. This will allow the Board to meet fully on July 13th, 2021. Mayor Silvestrini said that he had been asked to chair this meeting but that does not mean he will be the Chair for meetings in the future. One Board Member will need to be elected as Treasurer and one municipality will act as the Finance Department for the Board. Funds will be paid in August to allow municipalities to get their ducks in a row if their fiscal year ends on June 30th and begins on July 1st.

1.2 Identification of Voting Board Members

Mayor Silvestrini asked the Board members present to identify themselves for the benefit of the meeting recorder and the record. Drew Quinn, Holladay City Council Member, Glenn Wright, Summit County Council Member, Samantha DeSeelhorst, Cottonwood Heights staff, Jeff Silvestrini, Millcreek Mayor, Dan Dugan, Salt Lake City Council Member, Chris Cawley, Town of Alta and alternate Board Member, Luke Cartin, Park City staff. Also present John Brems City Attorney for Millcreek, Kurt Hansen, Millcreek Facilities Director, Emily Quinton Summit County Staff and alternate Board Member, Christopher Thomas, Salt Lake City Staff and alternate Board Member. Mayor Silvestrini

thanked the people who have worked on setting up the organization of the Board.

1.3 Discussion and Consideration of Resolution 21-01 Motion to Appoint acting President/Chair and Secretary of the meeting to act until August 31, 2021, or until his/her successor is chosen and qualified.

Mayor Silvestrini asked for a motion to appoint an acting chair. A quorum of the communities that signed the agreement is present.

Board Member Cartin moved to appoint Mayor Jeff Silvestrini as acting President/Chair of the Community Renewable Energy Board until August 31st, 2021. Board Member Dugan seconded. Mayor Silvestrini asked for the vote. All Board Members present voted yes. The motion passed unanimously.

Chair Silvestrini asked for a motion to appoint an acting secretary for the Board.

Board Member Cartin moved to appoint Emily Quinton acting Secretary until August 31st, 2021. Board Member DeSeelhorst seconded. Chair Silvestrini asked for the vote. All Board Members present voted yes. The motion passed unanimously.

Board Member Cartin asked Ms. Quinton to give her email for the public record. Her email is equinton@summitcounty.org. Chair Silvestrini asked that the members participating electronically to submit their documents to Ms. Quinton.

1.4 Submission of Consent to Meeting and Waiver of Notice Resolution 21-01

Chair Silvestrini asked for a motion to approve Resolution 21-01, Submission of Consent to Meeting and Waiver of Notice.

Board Member Glenn Wright moved to approve Resolution 21-01. Board Member DeSeelhorst seconded. Chair Silvestrini asked for the vote. All Board Members voted yes. The motion passed unanimously.

2. Business Matters

2.1 Discussion and Consideration of Resolution 21-02 Rules of Procedure

Chair Silvestrini said this resolution is to adopt rules of procedure so the Board can proceed.

Board Member Cartin moved to adopt Resolution 21-02 Rules of Procedure. Board Member Quinn seconded. Chair Silvestrini asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.2 Discussion and Consideration of Resolution 21-03 Electronic Meeting Procedures

Board Member Cartin moved to adopt Resolution 21-03, Electronic Meeting Procedures. Board Member Wright seconded. Chair Silvestrini asked for the

Procedures. Board Member Wright seconded. Chair Silvestrini asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.3 Discussion and Consideration of Board Meeting on July 13, 2021, commencing at 10:00 a.m. location to be determined.

Chair Silvestrini offered to have the anchor location at Millcreek City Hall unless another municipality wished to have the meeting elsewhere

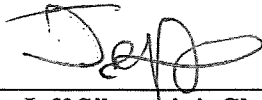
Board Member DeSeelhorst moved to have the next meeting on July 13, 2021 commencing at 10:00 a.m. at Millcreek City Hall. Board Member Wright seconded. Chair Silvestrini asked for the vote. All Board Members voted yes. The motion passed unanimously.

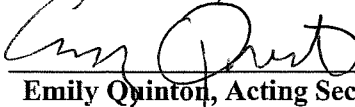
2.4 Discussion of other matters for subsequent consideration and important dates; Christopher Thomas.

Christopher Thomas, Salt Lake City Staff, thanked the local governments that came together to sign this agreement. He is looking forward to working with everyone. There needs to be a treasurer in place for the cities and towns to send their checks in. This position will be important and will require deliberation. Mr. Thomas asked for a formal motion for a treasurer to be elected by August 31, 2021. He also asked for a motion to delay the first payment until September 30th. Mr. Thomas asked for a formal motion on July 13th to establish a program design committee. Mr. Thomas offered to prepare and present at the next meeting on an orientation for where the board may be headed. Chair Silvestrini said he thinks each of these items are appropriate. Board Member Wright asked for time on the July 13th meeting to discuss the hiring of consultants. Board Member Cartin said that Park City is ready to cut a check, just not sure where to send the money. Chair Silvestrini said a relevant question for future meetings is "what are the consultants for? Chair Silvestrini said that this is a good start and operate with a consensus. Millcreek City Attorney, John Brems, requested the Board establish an annual meeting schedule, place, and time etc. He also requests that the board adopt their own request for proposal (RFP) process. Board Member DeSeelhorst asked to cover what the program design committee might entail and their duties. Emily said she sent out a calendar hold to start at 10 a.m. but that can be changed.

3. Adjournment

ADJOURNED: Board Member Cartin moved to adjourn the meeting at 8:56 a.m. Board Member DeSeelhorst seconded. Chair Silvestrini called for the vote. All Commissioners voted yes. The motion passed unanimously.

APPROVED:  Date 7-13-2021
 Jeff Silvestrini, Chair

Attest:  7-14-2021
 Emily Quinton, Acting Secretary

