

TOWN OF MANILA
PLANNING AND ZONING WORKSHOP AGENDA
JUNE 7TH, 2021
TOWN OFFICE: 145 EAST HWY 43
@ 5:15 P.M.

MEETING CALLED TO ORDER: At 5:30 P.M.

PLEDGE OF ALLEGIANCE:

PRESENT: Jason Knight, Blake Olorenshaw, Randy Browning, and Samantha Reitz

EXCUSED: Christijan Draper, Scott Taylor

GUESTS:

MINUTES OF PREVIOUS MINUTES:

NEW BUSINESS:

- Planning and Zoning General Plan Review discussion

SCHEDULING THE NEXT MEETING AND ADJOURNMENT

The meeting was adjourned at 6:02 P.M. The next workshop will be Monday, July 12th, 2021 to go over the General plan at 5:15 P.M.

TOWN OF MANILA
PLANNING AND ZONING REGULAR MEETING AGENDA
JUNE 7TH, 2021
TOWN OFFICE: 145 EAST HWY 43
@ 6:00 P.M.

MEETING CALLED TO ORDER: At 6:05 P.M.

PLEDGE OF ALLEGIANCE:

PRESENT: Jason Knight, Blake Olorenshaw, Randy Browning, Christijan Draper (6:20), Samantha Reitz

EXCUSED: Scott Taylor.

GUESTS: Kevin Brengelmann, Erik Bailey, John & Penny Weaver, Bruce Wilson

MINUTES OF PREVIOUS MINUTES: May 3rd meeting minutes were approved.

NEW BUSINESS:

- John Weaver - Presenting plans to move a home onto his property at 310 Ashley Way. The proposed dwelling met the required size and age restrictions. The Setbacks and usage requirements were also satisfactory. There were no issues found with this request. Randy made a motion to approve the dwelling. The motion was seconded by Blake. All were in favor and the motion carried.

RESULTS: APPROVED: Building permit to move in a mobile home on his lot: ALL WERE IN FAVOR.

- Cody Sorenson- would like to build a garage foundation at his property at 312N & 5th E. It was determined that the usage is still over the allotted amount for his rear yard. The Commission does not like that ordinance and is going to work on changing it, it will likely take between 1-3 months to have it fully changed. It was decided that this item would again be tabled. Samantha said that she would discuss this with the Sorensens and see what they would like to do.

RESULTS: TABLED: BUILDING PERMIT WAS TABLED: ALL WERE IN FAVOR.

- Bruce Wilson - Presenting plans for a house with an attached garage on his property at 174 East Ridge Drive. The commission determined that the usage and setback requirements were all met and there was

no issue with approving. Christijan made a motion to approve and it was seconded by Blake. All were in favor and the motion carried.

RESULTS: APPROVED: Building permit: House and attached garage: ALL WERE IN FAVOR.

- Rod Beckstead – Presenting plans for a garage to be built on his property at 174 East Ridge Lane. The Commission again determined the lot usage and set back requirements. They determined everything is acceptable and conforms with the ordinances. Blake made a motion to approve the building permit and it was seconded by Randy. All were in favor and the motion carried.

RESULTS: APPROVED: Building permit: Garage: ALL WERE IN FAVOR.

- Erick Bailey - Requesting approval for a business license and a conditional use permit for UTV & Paddleboard rentals. It was determined that the business would be held at Mr. Bailey's house but he would likely be delivering the products. It was also determined that Mr. Bailey would be storing his items at his home in his garage. Blake made a motion to approve. The motion was seconded by Randy. All were in favor and the motion carried.

RESULTS: APPROVED: Business License and C.U.P.: Recreational toy rentals: ALL WERE IN FAVOR.

- Kevin Brengleman – Requesting permission to host an event for the 4th of July at 24 Eastridge drive/ temporary business license /conditional use permit / Local consent form. – Kevin described the event and the plan for the event. There will be a fence around the party area and a fence to keep party-goers out of the actual construction site. Christijan made a motion to approve based on the conditions that all local and state requirements have been met. Blake seconded the motion all were in favor and the motion carried.

RESULTS: APPROVED: Business License, C.U.P, and consent paper: 4th of July event: ALL WERE IN FAVOR. **CONDITIONS: MUST FOLLOW ALL STATE AND LOCAL REQUIREMENTS.**

- Phase 1 Dry Creek Legacy and 3Z Ranch Subdivision updated mylars approval. Matt Tippets took the floor and explained the changes. He said that there was a drainage easement added to the west side of the east lots, and the 1st north subdivision down through the Briggs property and empties into a covert that runs down to a storm drain on the highway. The other change was that street names were needed to be shown because of an error in Daggett Counties' addressing system this change was needed to be made. There did not appear to be any issues with the Mylar. Randy Made a motion to approve the Mylars. The motion was seconded by Blake. All were in favor and the motion carried.

RESULTS: APPROVED: BUILDING PERMIT: Updated Mylar: ALL WERE IN FAVOR.

- Brian Nelson – Presenting plans to build a deck on his property at 510 E & 3rd N. All of the setbacks, and usage met the ordinance requirements. Randy made a motion to approve the building permit. Christijan seconded the motion. All were in favor and the motion carried.

RESULTS: APPROVED: Building permit: Deck: ALL WERE IN FAVOR.

- Tiffany Carlson – Presenting plans for a house and an unattached garage on her property at 84 N 2nd E. It was noted several times that the garage cannot be built first decided that with some of the construction hardships that the P & Z Commission will be changing a few ordinances and that it will allow for a house and a garage to go in concurrently. Randy made a motion to approve both building permits. Under the condition that progress on the garage does not exceed the progress on the house.

RESULTS: APPROVED: Building permit: House and unattached garage, to be built concurrently: ALL WERE IN FAVOR. **CONDITIONS: GARAGE PROGRESS MUST NOT EXCEED THAT OF THE**

- Randy Bathemes – Presenting plans for an addition on his home at 271 N 4th E. It was noted that Matt requires them to have a foundation installed underneath the addition. This lot has been nonconforming

since it was purchase by the current owner. All though setbacks are nonconforming the lot usage met the requirements per the ordinance. The commission was satisfied with what was presented. Randy made a motion to approve the addition. The motion was seconded by Christijan Draper. All were in favor and the motion carried.

RESULTS: APPROVED: Building permit: Addition/day room: ALL WERE IN FAVOR.

CONDITIONS: MUST HAVE A FOUNDATION UNDER ADDITION.

- Nicole Young and Letha Miles - Requesting approval for business license and a conditional use permit for cleaning homes. The commission saw no issues with this business. Randy made a motion to approve and Blake seconded the motion. All were in favor and the motion carried.

RESULTS: APPROVED: Business License and C.U.P: House cleaning services: ALL WERE IN FAVOR.

- Town of Manila lot combinations in Captains Cove. Everything looked ok. The commission seen no issues with the combination, Randy made a motion to approve and was seconded by Blake. All were in favor of approving the combination and the motion carried. Because this is in Daggett County no mylars were signed and actual approval must come from the County.

RESULTS: APPROVED: *Needs approval from Daggett County.*

SCHEDULING THE NEXT MEETING AND ADJOURNMENT

The next meeting will be held on July 12th, 2021 at 6:00 P.M. Since the 4th of July falls on a Sunday and will be observed on Monday the 5th. There will also be another workshop on the 12th at 5:15 P.M. to discuss the general plan. At 7:05 Blake made a motion to adjourn the meeting. The motion was seconded by Christijan. All were in favor and the motion carried.

X

Scott Taylor
P & Z Chairman

X

Samantha Reitz
P & Z Secretary