Aristotle Academy

May 14, 2013

Call to order

Michael Westover called to order the regular meeting of the **Aristotle Academy Board of Directors** at 6:11 pm on May 14, 2013 at Aristotle Academy, American Fork, Utah.

Roll call

Michael Westover, President conducted a roll call. The following persons were present: Michael Westover, Alan Shino, Kris Vollmer, Nate Marshall, and Angie Peterson.
A quorum was present.

Administration/staff: Mark Petersen, Principal
Visitor: Warren Shenk

3. Prior Minutes Review/Discussion

Mike moved that we approval of March 12, 2013 minutes with the addition of Policies and Procedures to the Principal expectations in line 2. In addition, add Mike's statement for Jeanne's performance under Jeanne's performance review. Alan second, unanimous vote.

Mike motioned to approve April Minutes Nate second. Vote unanimous approval.

4 President Report

5. Special Education Program Report

Alan, Angie, and Mark will attend the August Special Education training based upon the error in manifestation of determination for a prior student.

6. Year End USOE Performance Report

~ 70% retention year to year enrollment based on October 1, 2012 to end of year. 30% turnover due to teacher's leaving, combing classes, student mobility, etc.

Complete GBOT training, board needs +80% completion over the summer

7. FY'13 Budget Adjustments Review/Vote-Jeanne

8.FY'13 Financial Report-Jeanne

- Tabled until next meeting: Kris will work with Jeanne
  We need to approve a budget by June 30, 2013

9. Enrollment Report- Mark Petersen

- Loss of enrollment due to a bullying student in 5th grade as well as teacher changes.
- Need 130 to make break even for fixed costs before employee costs, 242 have given intent to enroll.
  - Building costs will continue to increase to $334K this year
  - Need 260 students to reach breakeven compared to last year need to reach the 330 target.

Alan Shino 5.14.2013

10. Marketing/Advertising- Jeanne Whitmore

- Angie will contact BYU Business School to see if there are student interns to help market
- Throw a barbecue to get people to see the school
- Target the summer events in American Fork
- Parents and PTO are not returning. Parents are burnt out. Cater a lunch for the volunteers to recognize their accomplishments and voice their concerns.
    - Mark needs to create a retention/recruitment plan for PTO members

11. Bridge Learning Project – Review/Vote

- Clarify questions that Mike identified, especially the sentence with the purchase of durable items. Board members should review the big picture questions and address the special education/Plan 504 accommodations and plans that will be in place in the building.
    - Look at the proposal as a pilot and clean it up as the need arises.
    - Board will further discuss item 11 and submit reviews to Mark.

12. Closed Session to Discuss professional competency and Performance
Open Session at 7:28 pm

- Angie moved to adjourn meeting to discuss professional competency and performance.
    - Nate second: Vote unanimous

13. Open session.

Next Meeting

Next Board meeting on Tuesday June 11, 2013 at 6:00 pm; Aristotle Academy, American Fork

Kris Motioned to close meeting at 8:41pm, Alan second, vote unanimous

Alan Shino
Aristotle Academy
Board Secretary

Alan Shino 5.14.2013