

# Mendon City Council Minutes

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*Convened: July 8, 2021 | Meeting location 15 North Main Street, Mendon City Office*

Meeting called by Mayor Ed Buist

Type of meeting City Council

Note taker Traci Hillyard

## Attendees:

Greg Taylor

Kirk Taylor

Jon Hardman

Daphne Carlson

Ron Campbell

Eric Dursteler

Ian Nemelka

## TIME: 6:00 PM

**Call to Order:** There being four members present and four members representing a quorum, Mayor Buist called the meeting to order.

**Others Present:** Andrew Ashby, Marci Ashby, Jessica Ashby, Andrew Torrie, Kassie Norris, Ashlyn Harris, Carolee Barrett, Maria Souter, Kent Souter, Mikele Norris, Jessa Copeland, Nicole Norris, Kaitlyn Taylor, Becki Taylor, Miquelle Mickelsen, Jason Wooden, Heidi Taylor

**Pledge of Allegiance:** Andrew Torrie, resident Scout

**Invocation:** Mayor Buist

**Welcome:** Mayor Ed Buist welcomes everyone and excuses Councilmember Bob Jepsen.

## Agenda

**Agenda Adoption:** A copy of the notice and the agenda for this meeting was posted on the Utah Public Notice Website, Mendon City's Website, posted at the City Office, the Post Office, and published twice in the Herald Journal on June 26<sup>th</sup> and July 2<sup>nd</sup>. It was also provided to each member of the governing body. All provided more than forty-eight hours before meeting time.

**Approval of Minutes:** Minutes have been reviewed by all present. Councilmember Hardman notes one correction on page one of missing abstaining name. Minutes for June will be corrected to include missing name.

**Motion:**

Councilmember Hardman motions to accepts June's minutes with noted correction. Councilmember Nemelka seconds the motion.

**Action:**

All are in favor and motion carries unanimously.

**Approval of Bills:** Bills have been reviewed by all council members. City treasurer clarifies an overage question. Mountainwest Customs bill is clarified to be in the fire department.

**Motion:**

Councilmember Taylor motions to accept and pay the bills from last month. Councilmember Hardman seconds the motion.

**Action:**

All are in favor and bills from last month are submitted.

**Minutes:**

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**Topic 1-Public Hearing-CCCOG 2021 200 West Project**

Eric Dursteler

6:07 PM

Council Meeting is closed. City Engineer addresses the public for the CCCOG 2021 project. Mayor Buist makes a record of previous public vote and the CCCOG state fund. Following presented information there are no public comments. No councilmembers have comments in public hearing setting.

Public Hearing is closed. City Council meeting is re-opened.

**Topic 2-Draft Impact Fee Study**

Eric Dursteler

6:12 PM

The draft impact fee study is underway but not yet complete. COVID has delayed completion of the study. Council discuss. Impact fee and analysis will be forth coming as soon as possible.

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**Topic 3-Lot Split-294 South Main Street**Shaun & Maria  
Souter

6:15 PM

Maria Souter, resident of Mendon City addresses City Council with their desire to split their lot into two in order to build their new home on west of their existing home which has become too small for their family.

Water shares are discussed. Maria informs city council that there are 2 shares with Mendon Central Irrigation System. A new culinary water meter will be installed when split is approved. A building permit has not yet been requested and will be requested upon split approval. Councilmember Hardman questions if there is enough secondary water. Maria to contact Jean Hibner and verify the watering time of each share. Planning and Zoning has recommended to council to approve the request.

**Motion:**

Councilmember Ron Campbell motions for the city to approve the request currently before City Council.  
Councilmember Nemelka seconds the motion.

**Action:**

All are in favor and motion carries unanimously.

Councilmember Hardman questions whether there is a process in place to ensure proper splitting of the shares between the two lots. Council is satisfied that there is.

**Topic 4- Mendon Business Licenses**Andrew & Marci  
Ashby

6:23 PM

Marci and Andrew Ashby address city council concerning problems and frustrations with city business license processes. Other residents present with similar concerns and Ashby's have a letter from Jake Sorenson with points of frustration. Letter is received by council and will be forwarded to planning and zoning. Points of concerns are:

1. The fee going from \$25.00 to \$140.00.
2. Mismatched/conflicting information on the city website.
3. All information made available concerning business licenses on the website.
4. Better and more accurate communication

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Mayor Buist addresses some changes made to the planning and zoning commission and issues that are currently under review. He shares their concerns, and the business license process has been put on hold. All business licenses are on hold without harm to any businesses.

Councilmember Nemelka, as liaison to planning and zoning likewise addresses process evaluations and reviews currently underway. Positions that are currently being replaced and confidence that the concerns will be resolved as quickly as possible.

### **Topic 5- Swearing-In of Youth Council**

Nicole Norris

6:34 PM

Nicole Norris introduces herself to council. She will be an advisor. Carolee Barrett introduces herself as an advisor. They introduce Mikele Norris as the elected mayor of the youth council. The mayor thanks Becki Taylor as the former advisor, and thanks her for many of service.

Mikele then introduces all the youth executive participants.

Theme this year will be “Unbreakable” Being united and working together with the community.

July -Pioneer Day

August – Kick Off Party

September – potato fund raiser

October- Zombie Wars

November – Food Pantry Drive

December – Community Breakfast

January – Salt Lake City visit with legislature.

Feb. – Heart Attack the Elderly

March – USU Conference

April – Easter Egg Hunt

May – end of year party

June – recruitment for upcoming year

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Mayor Buist swears in the youth council mayor.

Councilmember Taylor swears in the youth council recorder.

Councilmember Nemelka, Campbell, and Hardman swear in remaining youth council members.

Mayor Buist encourages youth council to report to city council. Following discussion, they will be on the city council agenda on odd months. City clerk asks the youth council to please send information and images for the Mendon City Youth Council website.

**Topic 6-Law Enforcement Liaison**

Deputy Neibert

6:53 PM

Deputy Neibert is not present. Agenda item is skipped.

**Topic 7-City Engineer**

Eric Dursteler

6:54 PM

2020 CCCOG chip and seal update. Excessive chip has been reported to them. FOG coat has been done without contact first as suggested. Mayor Buist has made direct contact with the contractor and they are fixing some complaints. 250 north has been improved with this project.

Coldwater well and pipeline is approved for operation. Telemetry is being tested. Fully operational in the next few months. It is anticipated there will twice the water of the existing city well.

**Topic 8-Public Works Director**

Kirk Taylor

6:58 PM

Getting ready for the 24<sup>th</sup> Celebration. Lights on softball field will be ready. Pioneer Park watering system has been repaired and worked on diligently in preparation of the holiday. Watering is getting by but only barely due to the drought. The rumor is the secondary water is going away. Director recommends thinking about restrictions now before water is gone. Deep Canyon has been as low as 3 feet. Scada Telemetry is installed and being tested and will begin Wednesday. It will be monitored all water systems.

Director asks for clarification on mower and truck. He asks for a new vehicle by selling the old vehicle and using that revenue to offset any debt for vehicle. He would then like to

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work on budgeting in the future for the next truck without acquiring debt.

Mayor Buist will speak to this further later but would like a letter to go in August water bill for prioritizing restrictions due to the drought.

## **Topic 9-Planning & Zoning Report**

**7:04 PM**

Mayor Buist reports new Planning and Zoning Chair Jeri Hansen. Position for clerk has been posted.

### **Council Reports:**

#### **A. Councilmember Greg Taylor**

Youth Council is off to an exciting start. Great youth response. He thanks Becki and the people who helped youth council over the last 8 years.

Buildings have nothing to report. The bid for shutters in the station is just under half his budget. He would like to do half in the Spring and half after the start of the next fiscal year.

Following discussion. Greg would like to have the front windows replaced. He will take a look and get back with everyone.

Mosquito abatement is being sprayed Thursday nights. The week of the celebration will be additionally covered.

Nothing to report on turkeys.

#### **B. Councilmember Ian Nemelka**

Ian thanks Public Works Director and City Engineer for all the hard work on the roads.

He addresses animal control complaints. Yellow tags warning residents of dogs not yet registered are going out. Ian would like to remind everyone to call animal control for wandering dogs.

He next addresses planning and zoning changes.

1. Clarification of processes
2. Process put on the website with associated fees.
3. Enforcement

They will be seeking one new planning and zoning commission member. Names to come before city council for approval.

### **C. Councilmember Ron Campbell**

Library report is presented. Heidi Taylor is present. Library has a request to add a third staff person. Budget is now finalized and being approved. Third staff member anticipated to have 25 hours per month. City Council would need to approve the suggested \$8.00 per hour.

#### **Motion:**

Councilmember Campbell motions for council to approve the proposed \$8.00 per hour posting for the third staff member. Councilmember Nemelka seconds the motion.

#### **Action:**

All are in favor and motion carries unanimously.

Councilmember Campbell continues with library report and the card user fee issue. It is on-going and efforts are in progress for resolving. He thanks Friends of the Library for all their hard work.

He states an anticipated additional 2-4 board members. Hopefully youth. Names will be brought back to city council for approval.

He reports on trails. The mayor, and the trails committee all met with the county. Meeting discussed parking lot and road access for C.U.P and reopening of Wayne's Loop.

Jason Wooden has proposed a non-motorized access. Council discuss. They agree to leave this suggestion tabled for now. A plan is being forwarded and the council remain focused on complete resolutions that include the city engineer and public works director. It is noted that the RAPZ tax is ideal for assisting with a parking lot installation.

### **D. Councilmember Jon Hardman**

Councilmember Hardman notes that Hyrum Dam is dropping 6" a day. The water master is not willing to forecast how long this will last. Concerns about going from zero restrictions to complete restrictions are discussed. The drought situation in the state has reached a critical point. He suggests that cutbacks might be easier to transition and proposes a voluntary reduction on all outdoor watering. Odd numbered houses to water outside on Mondays and Wednesdays. Even numbered houses on Tuesdays and Thursdays. No culinary outdoor watering on weekends. Discussion continues between council. This is in-line with the current state guidelines. Discussion of how to advertise is discussed and could be social media, post office, city office, website and read to individual wards as a city statement again. Councilmember Hardman notes this was not done in every ward before. Councilmember to write a draft statement and send to the mayor and the city clerk for distribution.

**E. Councilmember Bob Jepsen**

Not present

**F. Mayor Buist**

Mayor Buist would like to host a Cook-out for City Council, staff, and planning and zoning. Youth council are also invited. Cook-out is scheduled for July 31 at Pioneer Park at 6:00 PM.

He will issue youth council a key for the city building.

He would like the library, youth council, and city staff to reorganize the storage in the city building.

He discusses the youth council fund raiser. Advisors to youth council are to meet with city treasurer to outline the state's guidelines for fund raising.

The mayor asks the city clerk to send the invite for the cook-out.

The mayor has approved a watered-down version of the fire department hose down for the 24<sup>th</sup> Celebration.

The mayor updates the council with the status of the Lundahl cemetery mediation. The City Engineer has approved the 66' easement and the feeling is that the negotiation is close to resolved and will be well under the approved \$10,000.00

**Motion:**

Motion to adjourn made by Councilmember Hardman. Councilmember Nemelka seconds the motion.

Motion carries.

**Adjournment:**

There being no further business before the City Council, the Council Meeting adjourned at 8:12 pm.