

MINUTES
CEMETERY BOARD MEETING
EPHRAIM CITY HALL
5 SOUTH MAIN, EPHRAIM, UTAH
MAY 12, 2021
3:30 P.M.

Board Members Present: Chair Beverly Thomas, Board Members Allen Keisel, Dale Nicholls, Stephen Crosland, and Dick Olson.

Board Members Excused: City Council Liaison Tyler Alder

Staff Present: Secretary Randi Spurling and Michael Patton, Ephraim City Recreation Director

Others Appearing: None

CALL TO ORDER

The Ephraim Cemetery Board convened on Wednesday, May 12, 2021, in the Ephraim City Hall Board Room. Cemetery Board Chair Beverly Thomas called the meeting to order at 3:27 P.M.

I. MOTION AGENDA

A. APPROVAL OF MINUTES

Motion to approve the minutes from the last board meeting on April 14, 2021, was raised by Stephen Crosland and seconded by Allen Keisel.

B. ITEM

MICHAEL PATTON-CEMETERY GRANT INFORMATION PRESENTATION

There is a \$10,000 cemetery grant for maintaining digital records, GIS and map records, or to repair cemeteries, gravesites, and historical features. It requires a 20 % match (\$2,000,) part of which can be in-kind services. The grant application is due at the end of May. Allen noted that the Pioneer Cemetery already has funds in the bank available for disbursement. Bev suggested incorporating the grant with the permanent name fixture project at the Pioneer Cemetery kiosk that the Board has been discussing. Michael said that the purpose of the grant is for repair and not for new projects. The kiosk itself is not in need of repair, but the display of names does need improvement. The Board wondered if the KIA monument would qualify but realized that with Dale's previous quotes for the project, the cost would be above what would be covered by the grant. Michael will apply and is not sure when we would get the funds, if accepted. The timeline in which the money must be spent is typically two years. Michael must do a specific project description. He requested to meet at the Pioneer Cemetery to see the requested project area. The Board will go to the Pioneer Cemetery on May 13 at 9:00 A.M. to evaluate.

Other possible projects the Board discussed were a cement pad for the Pioneer Cemetery flag, the base for the flagpole for the United States flag at the Park Cemetery, and restoring the wagons and farm implements on display at the Pioneer Cemetery. Michael said that restoring the wagons could only be used for the grant if the implements were going to remain at the cemetery, but the Daughters of the Utah Pioneers (DUP) were interested in moving them to Pioneer Park. The Board asked about upgrading the Cemetery Information Management System (CIMS,) but upgrading the system is already in place, and will be implemented in the next few weeks.

C. ITEM

MEMORIAL DAY PROGRAM

Beverly handed out a sample program for the Memorial Day program, which the Board reviewed. Dick advised adding the singers to the program, Micki Oliphant and her daughters, right after Andy Shaw speaks, but before the flag raising. Dick will confirm the dates with her to make sure she can attend. Vance Larsen will play the military anthems for the flag-raising. Adrienne Shelley will give the presentation on Cannon Rasmussen.

The Board discussed the functions and names of some of the City parks.

II. PUBLIC COMMENT-NONE

III. BOARD MEMBER REPORTS

Dick and Allen decided on silver for the Pioneer Cemetery Flagpole.

Dale is driving Andy Shaw in the Scandinavian Festival Parade. Bev will submit him as an entry and will provide the banners.

Dale will need assistance getting the flags and hardware into his vehicle when the Veterans flags go up. Randi will have someone from the City help him. The Board suggested that they get help with raising the flags. Allen and Dick will get the poles.

Dale proposed using hardware to adhere the name plates to the flagpoles so that tape is not needed to adhere the names of the donators. He estimated \$.50 each. He will find the hardware at local stores. The Board discussed various hardware solutions.

The Board will meet at 3:00 P.M. on Wednesday, May 26, 2021, to raise the Veterans flags in advance of Memorial Day. They will be lowered a week later.

ADJOURNMENT

There being no further business to come before the Cemetery Board for consideration, the Board Meeting adjourned at 4:30 P.M.

The next regularly scheduled meeting will be June 9, 2021, 3:30 P.M., at Ephraim City Hall in the Board Conference Room. [The June meeting was canceled due to the Board meeting several times in the month of May. The next scheduled meeting was held on July 14, 2021, at 3:30 P.M.

MINUTES APPROVED:

Beverly Thomas
Beverly Thomas, Chair

7-14-21
Date

ATTEST:

Randi Spurling
Randi Spurling, Secretary

7.14.21
Date