

Emergency Preparedness Executive Committee

Meeting Minutes

June 2, 2021

1. Welcome and Intro

The regular meeting of the Emergency Preparedness Executive Committee was called to order at 1600 on June 2, 2021 in Administration Conference Room by Battalion Chief Robert Lambert.

Present

Bill Rapple, Susan Edwards, Dre Bender, Mavis Glad, Robert Lambert, Erin Lytle

2. Approval of Minutes

No previous minutes to approve

The committee rearranged the agenda order to accommodate time for Spencer DuShane to finish prior obligations.

3. District Report – Mavis Glad

Mavis reported the Draper Emergency Preparedness Committee will have discussion in their meeting deciding if the group will hold meetings for July and August, as they have not met those months in the past.

Erin Lytle with DCFD was asked for updates on the progress of the CERT trailers. They are almost complete. Once she is done an email will be sent out with the inventory and location of trailers.

4. Open and Public Meeting Act Training- Spencer DuShane

Spencer presented a PowerPoint presentation defining what is, and what is not deemed an open public meeting, along with the requirements needed to comply with code.

5. CERT Trailer Repositioning- Mavis Glad

Mavis reiterated comments made earlier in the meeting.

6. July and August Meeting Discussion

The Committee voted to maintain meeting for the months of July and August. Dre motioned the action, Susan seconded. No objections were made.

7. Safety Day Discussion

Currently there is nothing scheduled on Draper City's website for Safety Days. Draper Days will be held July 15th-17th.

8. Ham Radio- - Bill Rappleye

Bill reported the Ham radio exercise held May 8th was a success. There will be a Field day exercise on June 26th at Suncrest Park. City officials and employees are welcome to stop by and visit. The exercise will be a 24 hour operation.

9. Committee Member Reports

Lone Peak Hospital- Dre

Lone Peak along with St. Mark's hospital will have an active shooter drill June 8th. Dre asked for participation from Draper City Fire Department for the Hazmat and Decon component. This will be a chance to train and implement Drapers Hazard mitigation plan.

Canyons School District- Susan Edwards

Susan reported they are currently without a risk manager. Contact Susan for any needs until that position is filled. Corner Canyon High has increased security along with installing gates.

Chamber of Commerce- Bill

Ready your business is making a comeback. More information to come as businesses start fully opening.

DCFD- Chief Robert Lambert

CERT refresher trainings will be held quarterly. CERT classes will be held twice a year, dates to be determined. Training for individuals in EOC positons are being planned. Survey 123 will be added to the fire departments First Due program once complete. More training on how that works will be discussed once we finalize it. CERT member are needed to assist with Draper Days.

Adjournment of The Emergency Preparedness Executive Committee meeting was motioned by Bill and seconded by Susan. The next general meeting will be at 1600 on July 7th, in Administration Conference Room.

Minutes submitted by: Erin Lytle

Approved by: Name