

<date>

<name>

PO Box <address>
Clarkston, UT 84305

Dear <name>,

This letter is to inform you that we have been notified of a violation of Clarkston Town Ordinance 10-2-7 or Ordinance 10-2-9.

10-2-7 BUILDING PERMIT REQUIRED:

The construction, alteration, repair, removal or occupancy of any structure, or any part thereof, as provided or as restricted in this title, shall not be commenced or proceeded with except after the issuance of a written permit for the same by the building inspector.

10-2-9 ZONING PERMIT REQUIRED:

B: Buildings or structures, measuring fifty (50) square feet to two hundred (200) square feet, including metal storage or shipping containers of any kind or size, must adhere to the zoning regulations; and

C: To ensure that zoning regulations are adhered to on the above mentioned buildings or structures, the town of Clarkston has determined the need to implement a zoning clearance permit.

Immediately cease construction on any non-permitted structures and contact the Town Hall at 563-9090. Failure to comply with the town ordinance can result in a class C misdemeanor. If you have any questions or concerns, please feel free to contact the LUDM Chairman Wayne Cooper at 563-5977 or Town Councilmember Nichole Sparks at 764-2526.

Thank you for your prompt attention to this matter.

Clarkston Town LUDM Commission