



Tuesday, June 22, 2021, 7:00pm

Notice is hereby given that the City Council of Blanding, Utah will hold a Regular Council Meeting on June 22, 2021 at the City Office, 50 West 100 South Street, which meeting will begin promptly at 7:00 pm.

Due to the COVID-19 outbreak and the emergency declaration by the State of Utah, members of the public may be limited to maintain social distancing. Go to <https://bit.ly/2UUIBh2> to view the meeting live on YouTube. If the public wishes to comment, they may email a short and concise comment to cityoffice@blanding-ut.gov. Comments shorter than three minutes in length that are received before the start of the meeting may be read during the open forum portion of the meeting.

In compliance with the ADA, individuals needing special accommodations during this meeting may call the City Offices at (435) 678-2791 at least twenty-four hours in advance. Every effort will be made to provide the appropriate services. One or more members may participate in the meeting electronically, according to Blanding City Ordinance 1-5-5-F regarding electronic meeting participation. All agenda times are approximate.

POLICY MEETING

- I. Call to Order
- II. Roll Call
- III. Prayer or Thought
Anyone in attendance is invited to notify the Mayor prior to the meeting if they would like to offer a prayer or thought.
- IV. Pledge of Allegiance
- V. Approval: Consent Agenda and Minutes from June 8, 2021
- VI. Declaration of Conflicts of Interest

Public Input

Anyone wishing to address the Council on any item is invited to do so. Public Input is an opportunity for the public to bring information to the Council. Clarifying questions may be asked by the Council, but it is not an appropriate time for substantive discussion.

Reports

1. Mayor
2. City Council
3. City Manager
4. Staff
 - a. Finance Report Pg. 9
 - b. Recreation Report, Terry Ekker Pg. 16
 - c. 4th of July Update, Pratt Redd Pg. 18

Presentations

1. USU Blanding City Wellbeing Survey, Courtney Flint
2. San Juan Counseling, Tammy Squires

Public Hearing

1. N/A

Discussion Items

1. Citizen of the Year & Recognizing past Elected Officials



Business Items

- | | |
|---|--------|
| 1. Resolution 06-22-2021-1 - Adoption of the Certified Tax Rate | Pg. 19 |
| 2. Airport AWOS Construction | Pg. 21 |
| 3. Resolution 06-22-2021-2 - Fireworks Restrictions | Pg. 25 |

Closed Session

Motion to enter into closed session for any of the following: purchase, exchange, or lease of real property; discussion regarding deployment of security personnel, devices, or systems; pending or reasonably imminent litigation; the character, professional competence, or the physical or mental health of an individual.

Adjournment



CITY COUNCIL MEETING

Blanding City Office, 50 W 100 S, Blanding Utah 84511

Tuesday, June 8, 2021

Present:

Mayor:

City Councilmembers:

Joe B Lyman

Kd Perkins

Cheryl Bowers

Kellen Nielson

City Manager:

David S. Johnson

City Finance Director:

Kim Palmer

City Engineer:

Terry Ekker

City Community Development Director:

Bret Hosler

City Recreation Director:

David Palmer

City Economic Development Specialist:

Pratt Redd

Absent: Logan Monson & Robert Turk

Others: Robert Ogle, Paul Murdock

Prayer/Thought - The prayer/thought was offered by David S. Johnson

1. The Pledge of Allegiance was recited.
2. **Councilmember Bowers moved to approve the minutes of the May 25, 2021 meeting and the consent agenda. Councilmember Nielson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

Councilmember Perkins

Councilmember Bowers

Councilmember Nielson

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

PUBLIC INPUT

None

REPORTS

1. Mayor

None

2. City Council

None

3. Administration

City Manager Johnson told Council a request has been made by David Laws to disconnect (de-annex) his property on 500 South from the City. A small portion of his property sits within City boundaries and his current project is not allowed per zoning. The disconnect will require Council approval and will come to Council as a discussion item at a following meeting.

Mr. Johnson shared a status report on several activities and projects that have been occurring at the City.

Crosswalk at 100 E Center

Staff has identified low-cost lighted signs for the intersection. Quotes are currently being gathered.

Park Pavillion and Pickleball

An RFP is being put together and estimates are being updated.

Visitor Center Marketing

Indoor displays have been ordered. Alternative plans have been created to meet ADA requirements. New signage at the north and south end of Blanding will be funded in FY2022 using funds from the American Rescue Plan.

Visitor Center Gift Shop RFP

An RFP will be sent out later in the year.

Baseball In-field Dirt

Staff is waiting to hear if the grant submitted in April will be funded.

Staff

a. Finance Report - Kim Palmer

Ms. Palmer asked if there were any questions regarding the invoice register. There were none.

Ms. Palmer asked Council's advice and consent to submit the yearly Fraud Risk Assessment to the State Auditor's Office. Council gave advice and consent.

b. Water Report - Terry Ekker

Mr. Ekker told the Council that annual precipitation is at 66.8%. Mayor Lyman asked what progress had been made towards getting a deep well near the treatment plant. Mr. Ekker responded that USDA had reclassified their funds to the Midwest to deal with issues created by the extreme weather earlier this year. Council requested that information regarding water be included on each Council agenda.

c. Grant Awards - Pratt Redd

Mr. Redd reported that the City has received two grants over the past couple of weeks. The State OHV Fiscal Incentive Grant (FIG) provides assistance to sustain, enhance and improve upon motorized recreation areas in Utah. Partnering with Chad Booth of At Your Leisure TV and Outsiders.zone 360 view maps will be created within our area. These visual maps will allow viewers to take the ride before the ride. A downloadable map will also be available. Links to these maps will be available on the City website.

The second grant received is the Thrive125 Event Grant. The main purpose of the grant is to celebrate Utah and the communities that make Utah special. The \$3,000 received will be used to promote the 4th of July event and activities.

PUBLIC HEARING

Councilmember Perkins moved to enter a public hearing for Resolution 06-08-2021-1 Amending the FY2021 Budget. Councilmember Nielson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Nielson**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Council entered a public hearing at 7:23 p.m.

Ms. Palmer gave a brief description of the need to amend the budget to account for Cares Act funding received and Cares Act expenses.

Councilmember Nielson moved to leave the public hearing. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Nielson**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Council re-entered the open meeting at 7:26 p.m.

DISCUSSION ITEMS

1. Event Vendors - Cheryl Bowers

Councilmember Bowers expressed concern that the current 4th of July booth guidelines do not allow for religious, political and business booths at the event. She stated her firm belief in freedom of speech and the current policy does not allow for that. Pratt Redd related the history behind the disallowed booths going back to an incident that occurred in 2018.

City Manager David Johnson and Mr. Redd recommended a location be set aside for “information” booths to set up at the park. Council discussed different options, concerns and ideas for the booths and determined that a place designated just for information booths would be appropriate.

2. Residential Zone Frontage & Residential Units in a Commercial Zone

Mr. Hosler told Council that the Planning Commission is considering some changes to the current requirement for street frontage. The changes being discussed would reduce the amount required for street frontage and lot size in the R2 zone. The change would allow some lots to become usable that are not under the current requirements. A name change to the current trailer park zone would also better clarify what use those lots can be used for. And finally a discussion has begun regarding the allowance of residential properties inside a commercial zone. There is concern that by allowing residential construction inside a commercial zone, the number of available commercial properties would be reduced. More information regarding these changes will be provided as it becomes available from the Planning Commission.

3. Wellness Center Occupancy- David Johnson

Mr. Johnson discussed with Council the need to install a sprinkler system at the Wellness Center. In researching occupancy details for the Wellness Center, staff discovered that the maximum occupancy of the facility was 299 because the facility did not have a sprinkler system. If the facility had a sprinkler system, the maximum occupancy could reach as many as 1400. A rough estimate of the cost to install the system was between \$300,000 - \$400,000.

When asked what could be done in the interim, Mr. Johnson stated that unfortunately this impacts several uses of the building and will require more staff time to ensure that events do not exceed the occupancy limit. Councilmembers and staff continued to discuss the financial and budget implications and determined that more details were necessary. Staff will come back to Council with more information on costs, budgets and several options in handling the situation.

BUSINESS ITEMS

1. Visitor Center RFP - Pratt Redd

Mr. Redd shared information regarding the Visitor Center Outfitter RFP. Only one was Received from Sunrise Outfitters. He requested that Council approve staff to negotiate an 18-month contract with Sunrise Outfitters.

Councilmember Perkins moved to approve staff to negotiate a contract with Sunrise Outfitters. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Nielson**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

2. Resolution 06-08-2021-1 FY2021 Budget Amendment

Councilmember Perkins moved to approve Resolution 06-08-2021 FY2021 Budget Amendment. Councilmember Nielson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Nielson**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

EXECUTIVE SESSION

Councilmember Perkins moved to enter an executive session. Councilmember Nielson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins Councilmember Bowers Councilmember Nielson
Those voting NAY	NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Council entered an executive session at 8:29 p.m.

Councilmember Bowers moved to leave the executive session. Councilmember Perkins seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins Councilmember Bowers Councilmember Nielson
Those voting NAY	NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Council left the executive session and re-entered the regular meeting at 8:44 p.m.

ADJOURNMENT

Councilmember Perkins moved to adjourn the meeting. Councilmember Nielson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins Councilmember Bowers Councilmember Nielson
Those voting NAY	NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Council adjourned the meeting at 8:45 p.m.

By: _____
Kim Palmer, Deputy Recorder

Audio: <https://www.youtube.com/watch?v=XR6lZ90jm2U&t=101s>

City Council Project Status Report

Project	Status	Notes
Deep Well	Researching	Waiting on ARP funding and researching other potential funding sources. State Matching Funding. Reached out to Utah contact about the Emergency Community Water Assistance Grants in Utah.
Wellness Center Sprinkler System	Ongoing	Staff putting together funding options and getting estimates from other contractors.
Crosswalk at Center and 100 S.	Ordered	Staff ordered the lights and signs. Hoping to get installed before school.
Shade Structure	Waiting	Evaluating estimates. Waiting on new fiscal year and what is planning to happen on other projects (Sprinklers) before putting together an RFP.
Park Pavillion and Pickleball	Ongoing	Getting updated estimates on the Pavillion and pickleball courts. Need to put together an RFP.
Visitor Center Marketing	Ongoing	Waiting on orders to come in for the indoor displays. Administration, Legal & EDVS have created alternative plan for ADA requirements. Billboards waiting until new ARP funding. Waiting until new FY for the City Welcome signs.
Visitor Center Expedition RFP	Drafting Contract	City Council approved moving forward into contract. Will bring draft contract to City council in July.
Visitor Center Gift Shop RFP	Ongoing	Will create RFP to send out this Fall.
Baseball In-field Dirt	Ongoing	City did not receive the grant. Need to regroup with community members to evaluate potential donations.



CITY COUNCIL MEETING - STAFF REPORT

Author: Kim Palmer, Finance Director
Department: Finance
Subject: Accounts Payable Register
Date: June 22, 2021
Type of Item: Information

Background

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Budget Impact

Department Review

Accounts payable register for June 3 - June 16

All expenses are approved budget items.

Recommendation

Attachments

City of Blanding
Invoice Register - 6/3/2021 to 6/16/2021 - All Invoices

6/16/2021

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Description</u>
06142021	BENALLY, SAGE	50193	6/14/2021	6/14/2021	\$60.00 60.00	1053120	Fire VOLUNTEER FIRE WAGE	FIRE FIGHTER STIPEND
06142021	BLACK, PEYTON	50194	6/14/2021	6/14/2021	\$20.00 20.00	1053120	Fire VOLUNTEER FIRE WAGE	FIRE FIGHTER STIPEND
06142021	BOWRING, BRAXTON	50195	6/14/2021	6/14/2021	\$40.00 40.00	1053120	Fire VOLUNTEER FIRE WAGE	FIRE FIGHTER STIPEND
06142021	BRAILSFORD, CASEY	50196	6/14/2021	6/14/2021	\$127.10 127.10	1053120	Fire VOLUNTEER FIRE WAGE	FIRE FIGHTER STIPEND
16621	CANYONLANDS TIRE/AMERICAN CA	50143	6/3/2021	6/3/2021	\$46.00 46.00	1052250	Police EQUIPMENT - SUPPLIE	SERVICE
16641	CANYONLANDS TIRE/AMERICAN CA	50143	6/3/2021	6/3/2021	\$46.00 46.00	5340250	EQUIPMENT - SUPPLIES & M	SERVICE
Vendor Total:					\$92.00			
21E1392 PO# .	CHEMTECH-FORD LABORATORIES	50144	6/3/2021	6/3/2021	\$56.00 56.00	5140250	EQUIPMENT - SUPPLIES & M	WATER TESTING
06142021	CLARKE, BYRON	50197	6/14/2021	6/14/2021	\$381.95 381.95	1053120	Fire VOLUNTEER FIRE WAGE	VOLUNTEER FIREFIGHTER
06142021	CLARKE, GABE	50198	6/14/2021	6/14/2021	\$711.00 711.00	1053120	Fire VOLUNTEER FIRE WAGE	VOLUNTEER FIREFIGHTER
47092D	DOVE CREEK IMPLEMENT, INC	50171	6/14/2021	6/14/2021	\$541.98 541.98	1060250	Streets EQUIPMENT - SUPPLI	EQUIPMENT PARTS
747001131-21	DPC INDUSTRIES, INC	50172	6/14/2021	6/14/2021	\$1,115.44 1,115.44	5140250	EQUIPMENT - SUPPLIES & M	CHLORINE
06142021	EDWARDS, NATHAN	50199	6/14/2021	6/14/2021	\$281.30 281.30	1053120	Fire VOLUNTEER FIRE WAGE	VOLUNTEER FIREFIGHTER
06142021	EDWARDS, SYDNEE	50200	6/14/2021	6/14/2021	\$314.55 314.55	1053120	Fire VOLUNTEER FIRE WAGE	VOLUNTEER FIREFIGHTER
159295	EXECUTECH	50173	6/14/2021	6/14/2021	\$161.75 161.75	5340310	PROFESSIONAL/TECHNICAL	COMPUTER SUPPORT
06142021	FELSTEAD, DUSTIN	50201	6/14/2021	6/14/2021	\$327.75 327.75	1053120	Fire VOLUNTEER FIRE WAGE	FIREFIGHTER STIPEND
Refund: 5533441	FIBER TEL		6/14/2021	6/14/2021	\$630.00 630.00	531310	ACCOUNTS RECEIVABLE	Refund: 553344120 - FIBER TE
06142021	HAYCOCK, DESHAWN	50202	6/14/2021	6/14/2021	\$174.20 174.20	1053120	Fire VOLUNTEER FIRE WAGE	FIRE FIGHTER STIPEND
101101882	INTERNATIONAL CODE COUNCIL	50177	6/9/2021	6/9/2021	\$95.00 95.00	1048310	P&Z PROFESSIONAL/TECHNI	CODE COUNCIL DUES
06142021	JACOBSEN, CHAS	50203	6/14/2021	6/14/2021	\$811.00 811.00	1053310	Fire PROFESSIONAL/TECHNI	FIRE FIGHETER STIPEND
06142021	JONES, RAELENN	50204	6/14/2021	6/14/2021	\$341.95 341.95	1053120	Fire VOLUNTEER FIRE WAGE	VOLUNTEER STIPEND
06142021	LEE, MICHAEL	50205	6/14/2021	6/14/2021	\$221.30 221.30	1053120	Fire VOLUNTEER FIRE WAGE	FIRE FIGHTER STIPEND
Refund: 5533429	LYMAN, SALLIE		6/14/2021	6/14/2021	\$141.22 141.22	531310	ACCOUNTS RECEIVABLE	Refund: 553342971 - LYMAN, S
06142021	MCARTHUR, RYAN	50206	6/14/2021	6/14/2021	\$395.50 395.50	1053120	Fire VOLUNTEER FIRE WAGE	FIRE FIGHTER STIPEND

City of Blanding
Invoice Register - 6/3/2021 to 6/16/2021 - All Invoices

6/16/2021

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Description</u>
06082021	MCPHERSON, ROBERT	50178	6/8/2021	6/8/2021	\$135.00			
					135.00	1050250	Econ Dev & Visitor Cntr EQUIP	BOOKS
06142021	MOON, TODD	50207	6/14/2021	6/29/2021	\$369.05			
					369.05	1053120	Fire VOLUNTEER FIRE WAGE	FIREFIGHTER STIPEND
786418	MOTOR PARTS	50150	6/3/2021	6/3/2021	\$39.90			
					39.90	5140250	EQUIPMENT - SUPPLIES & M	SUPPLIES & EQUIPMENT
786419	MOTOR PARTS	50150	6/3/2021	6/3/2021	\$46.67			
					46.67	5140250	EQUIPMENT - SUPPLIES & M	SUPPLIES & EQUIPMENT
786483	MOTOR PARTS	50150	6/4/2021	6/4/2021	\$24.48			
					24.48	1053250	Fire EQUIPMENT - SUPPLIES	SUPPLIES & EQUIPMENT
786523	MOTOR PARTS	50150	6/4/2021	6/4/2021	\$8.29			
					8.29	1053250	Fire EQUIPMENT - SUPPLIES	SUPPLIES & EQUIPMENT
786810	MOTOR PARTS	50179	6/8/2021	6/8/2021	\$1.99			
					1.99	1065250	ParksRec EQUIPMENT - SUPP	SUPPLIES & EQUIPMENT
786822	MOTOR PARTS	50179	6/8/2021	6/8/2021	\$5.09			
					5.09	1065250	ParksRec EQUIPMENT - SUPP	SUPPLIES & EQUIPMENT
786863	MOTOR PARTS	50179	6/8/2021	6/8/2021	\$0.62			
					0.62	1065250	ParksRec EQUIPMENT - SUPP	SUPPLIES & EQUIPMENT
786948	MOTOR PARTS	50179	6/9/2021	6/9/2021	\$8.69			
					8.69	1065250	ParksRec EQUIPMENT - SUPP	SUPPLIES & EQUIPMENT
	Vendor Total:				\$135.73			
S104069605.002	MOUNTAINLAND SUPPLY, LLC	50152	6/4/2021	6/4/2021	\$30.00			
					30.00	5140250	EQUIPMENT - SUPPLIES & M	FIRE HYDRANTS
06142021	O'DONNELL, MIKE	50208	6/14/2021	6/14/2021	\$790.35			
					790.35	1053120	Fire VOLUNTEER FIRE WAGE	FIRE FIGHTER STIPEND
06142021	PALMER, BRYAN	50209	6/14/2021	6/14/2021	\$240.65			
					240.65	1053120	Fire VOLUNTEER FIRE WAGE	FIRE FIGHTER STIPEND
06142021	PALMER, JOSH	50210	6/14/2021	6/14/2021	\$33.55			
					33.55	1053120	Fire VOLUNTEER FIRE WAGE	VOLUNTEER FIREFIGHTER
407861	REDD'S ACE HARDWARE	50181	6/7/2021	6/7/2021	\$22.97			
					22.97	1066250	Wellness Center EQUIPMENT -	SUPPLIES AND EQUIP
409368	REDD'S ACE HARDWARE	50158	6/3/2021	6/3/2021	\$22.99			
					22.99	1065250	ParksRec EQUIPMENT - SUPP	SUPPLIES AND EQUIP
409416	REDD'S ACE HARDWARE	50158	6/4/2021	6/4/2021	\$37.96			
					37.96	1066260	Wellness Center BUILDINGS -	SUPPLIES AND EQUIP
409584	REDD'S ACE HARDWARE	50181	6/7/2021	6/7/2021	\$7.99			
					7.99	1065250	ParksRec EQUIPMENT - SUPP	SUPPLIES AND EQUIP
	Vendor Total:				\$91.91			
06072021-2	ROCKY MOUNTAIN POWER	50183	6/7/2021	6/7/2021	\$2,940.66			
					2,940.66	5140270	UTILITIES	RECAPTURE PUMP
06142021	SPILLMAN, COREY	50211	6/14/2021	6/14/2021	\$805.20			
					805.20	1053120	Fire VOLUNTEER FIRE WAGE	FIRE FIGHTER STIPEND
06142021	SPILLMAN, KOLEMAN	50212	6/14/2021	6/14/2021	\$811.00			
					811.00	1053120	Fire VOLUNTEER FIRE WAGE	FIRE FIGHTER STIPEND
3477941206	STAPLES ADVANTAGE	50188	6/4/2021	6/4/2021	\$305.56			
					305.56	5340250	EQUIPMENT - SUPPLIES & M	OFFICE MATERIALS
3478911261	STAPLES ADVANTAGE	50188	6/4/2021	6/4/2021	\$49.04			
					49.04	5340250	EQUIPMENT - SUPPLIES & M	OFFICE MATERIALS

City of Blanding
Invoice Register - 6/3/2021 to 6/16/2021 - All Invoices

6/16/2021

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Description</u>
3478911262	STAPLES ADVANTAGE	50188	6/4/2021	6/4/2021	\$21.30			
					21.30	5340250	EQUIPMENT - SUPPLIES & M	OFFICE MATERIALS
	Vendor Total:				\$375.90			
06072021	STATE BANK OF SOUTHERN UTAH	50164	6/7/2021	6/7/2021	(\$2,175.75)			
					-2,175.75	5440900	INTEREST EXPENSE	INTEREST ON BOND
3 - 2018 Storm W	STATE BANK OF SOUTHERN UTAH	50164	6/7/2021	6/7/2021	\$25,647.00			
					19,000.00	552511.2	2018 Storm Water Refunding re	Principal - 2018 Storm Water Re
					6,647.00	5540900	INTEREST EXPENSE	Interest - 2018 Storm Water Ref
	Vendor Total:				\$23,471.25			
06142021	TOHONNIE, FRANKIE	50213	6/14/2021	6/14/2021	\$683.25			
					683.25	1053120	Fire VOLUNTEER FIRE WAGE	FIRE FIGHTER STIPEND
06142021	VERNON, BRONSON	50214	6/14/2021	6/14/2021	\$341.33			
					341.33	1053120	Fire VOLUNTEER FIRE WAGE	VOLUNTEER FIREFIGHTER
06142021	WORKMAN, COREY	50215	6/14/2021	6/14/2021	\$107.10			
					107.10	1053120	Fire VOLUNTEER FIRE WAGE	VOLUNTEER FIREFIGHTER
	Total:				\$38,402.92			
					GL Account Summary			
					95.00	1048310	P&Z PROFESSIONAL/TECHNI	
					135.00	1050250	Econ Dev & Visitor Cntr EQUIP	
					46.00	1052250	Police EQUIPMENT - SUPPLIE	
					7,578.08	1053120	Fire VOLUNTEER FIRE WAGE	
					32.77	1053250	Fire EQUIPMENT - SUPPLIES	
					811.00	1053310	Fire PROFESSIONAL/TECHNI	
					541.98	1060250	Streets EQUIPMENT - SUPPLI	
					47.37	1065250	ParksRec EQUIPMENT - SUPP	
					22.97	1066250	Wellness Center EQUIPMENT -	
					37.96	1066260	Wellness Center BUILDINGS -	
					9,348.13		Total	
					1,288.01	5140250	EQUIPMENT - SUPPLIES & M	
					2,940.66	5140270	UTILITIES	
					4,228.67		Total	
					771.22	531310	ACCOUNTS RECEIVABLE	
					421.90	5340250	EQUIPMENT - SUPPLIES & M	
					161.75	5340310	PROFESSIONAL/TECHNICAL	
					1,354.87		Total	
					-2,175.75	5440900	INTEREST EXPENSE	
					19,000.00	552511.2	2018 Storm Water Refunding re	
					6,647.00	5540900	INTEREST EXPENSE	
					25,647.00		Total	
					\$38,402.92		GL Account Summary Total	



CITY COUNCIL MEETING - STAFF REPORT

Author: Kim Palmer, Financial Director
Department: Finance
Subject: May 2021 - Finance Report
Date: June 22, 2021
Type of Item: Report

Background

Monthly Finance Report

Budget Impact

None

Department Review

All City expenses are within department budgets.

Recommendation

None

Attachments

Financial Report



Financial Report - May 2021

GENERAL FUND - REVENUE

	Prior Year Period Actual	Current Year Period Actual	Period Budget	Notes
Property Taxes	\$ 274,770.27	\$ 276,809.81	\$ 270,000.00	
Sales Tax	\$ 694,803.80	\$ 846,453.63	\$ 582,227.63	31% above budgeted amount
Room Tax	\$ 37,231.33	\$ 19,451.69	\$ 17,492.44	
Franchise Fees	\$ 14,991.79	\$ 17,924.32	\$ 11,550.00	
Licenses and permits	\$ 25,856.81	\$ 25,015.61	\$ 19,976.00	
Intergovernmental revenue	\$ 377,708.23	\$ 609,717.48	\$ 548,411.84	This includes the Cares Act Funding
Charges for services	\$ 27,745.04	\$ 23,526.92	\$ 26,587.00	
Fines and forfeitures	\$ 81,302.97	\$ 143,411.91	\$ 94,545.00	
Interest	\$ 173,607.84	\$ 42,434.05	\$ 124,663.00	Rates are down
Wellness Center Revenue	\$ 153,588.61	\$ 151,273.88	\$ 141,564.57	
Sales/Property	\$ 15,803.62	\$ -	\$ 17,875.00	No surplus sale has taken place this year
Visitor Center	\$ 14,197.95	\$ 8,368.56	\$ 14,095.40	Closed Nov - Mar
Baseball Revenue	\$ 7,265.79	\$ 2,717.00	\$ 11,117.63	
Softball Revenue	\$ 6,143.00	\$ 5,820.00	\$ 7,700.22	
Soccer Revenue	\$ 6,850.00	\$ 7,234.20	\$ 7,463.52	
Football Revenue	\$ 5,790.00	\$ 2,538.47	\$ 5,800.42	Changed from tackle to flag - a reduced registration fee
Volleyball Revenue	\$ (232.52)	\$ 1,941.00	\$ 3,000.00	
Basketball Revenue	\$ 9,326.39	\$ 1,890.00	\$ 9,000.00	
Tournament Revenue	\$ -	\$ -	\$ 2,000.00	
Sundry Revenues	\$ 51,712.72	\$ 25,969.63	\$ 38,962.00	
Contributions and transfers	\$ 147,125.00	\$ 147,125.00	\$ 210,250.00	
TOTAL GENERAL FUND REVENUES	\$ 2,125,588.64	\$ 2,359,623.16	\$ 2,164,281.67	

GENERAL FUND - EXPENSES

Council	\$ 13,016.03	\$ 10,755.52	\$ 16,620.13	
Court	\$ 46,176.10	\$ 107,465.06	\$ 107,029.00	Public defender
Administrative	\$ 120,205.70	\$ 352,127.44	\$ 80,604.00	Includes COVID Expenses - \$211,236.00
Attorney	\$ 20,800.00	\$ 5,212.50	\$ 5,362.00	
Planning and zoning	\$ 57,403.51	\$ 54,620.33	\$ 56,656.00	
Police	\$ 590,291.48	\$ 469,962.79	\$ 723,956.00	No grant expense - some items pd for by COVID funds
Fire	\$ 50,284.83	\$ 50,656.24	\$ 137,224.00	No grant expense
Class C roads	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	
Streets and shop	\$ 105,569.00	\$ 76,386.20	\$ 90,913.00	
Airport	\$ 9,356.30	\$ 9,868.42	\$ 7,223.00	
City Engineer	\$ 21,808.37	\$ 21,933.83	\$ 24,223.00	
Visitors Center	\$ 107,632.71	\$ 74,237.22	\$ 100,948.26	Closed Nov - Mar
Parks and recreation	\$ 205,687.45	\$ 205,591.28	\$ 219,571.14	
Wellness Center	\$ 299,514.72	\$ 285,351.92	\$ 314,190.66	
TOTAL GENERAL FUND EXPENSES	\$ 1,747,746.20	\$ 1,813,413.23	\$ 1,967,900.06	

Financial Report - May 2021

51 Water Fund			
Income or Expense			
Operating income	\$ 720,128.65	\$ 766,953.59	\$ 708,262.80
Operating expense	\$ 862,361.84	\$ 946,304.24	\$ 908,327.77
Total Income From Operations:	\$ (142,233.19)	\$ (179,350.65)	\$ (200,064.97)
Depreciation added back in	\$ 498,434.71	\$ 551,242.43	\$ 498,432.00
Net Income	\$ 356,201.52	\$ 371,891.78	\$ 298,367.03
52 Sewer Fund			
Income or Expense			
Operating income	\$ 499,756.12	\$ 503,896.36	\$ 472,296.73
Operating expense	\$ 379,215.25	\$ 385,994.43	\$ 406,166.74
Total Income From Operations:	\$ 120,540.87	\$ 117,901.93	\$ 66,129.99
Depreciation added back in	\$ 116,019.95	\$ 117,077.51	\$ 116,864.00
Net Income	\$ 236,560.82	\$ 234,979.44	\$ 182,993.99
53 Electric Fund			
Income or Expense			
Operating income	\$ 2,552,283.16	\$ 2,530,469.54	\$ 2,578,504.60
Operating expense	\$ 2,269,160.46	\$ 2,351,780.24	\$ 2,277,042.70
Total Income From Operations:	\$ 283,122.70	\$ 178,689.30	\$ 301,461.90
Depreciation added back in	\$ 183,693.00	\$ 166,839.28	\$ 184,844.00
Net Income	\$ 466,815.70	\$ 345,528.58	\$ 486,305.90
54 Natural Gas Fund			
Income or Expense			
Operating income	\$ 913,495.08	\$ 939,724.90	\$ 965,792.45
Operating expense	\$ 645,020.08	\$ 767,529.22	\$ 770,554.86
Total Income From Operations:	\$ 268,475.00	\$ 172,195.68	\$ 195,237.59
Depreciation added back in	\$ 111,164.72	\$ 121,625.83	\$ 112,508.00
Net Income	\$ 379,639.72	\$ 293,821.51	\$ 307,745.59
55 Storm Water Fund			
Income or Expense			
Operating income	\$ 134,146.60	\$ 135,651.15	\$ 132,440.00
Operating expense	\$ 27,381.39	\$ 28,785.44	\$ 41,889.00
Total Income From Operations:	\$ 106,765.21	\$ 106,865.71	\$ 90,551.00
Depreciation added back in	\$ 18,869.92	\$ 18,898.77	\$ 18,898.00
Net Income	\$ 125,635.13	\$ 125,764.48	\$ 109,449.00
57 Solid Waste Fund			
Income or Expense			
Operating income	\$ 220,436.39	\$ 226,017.93	\$ 219,354.93
Operating expense	\$ 206,148.01	\$ 190,524.64	\$ 191,978.74
Total Income From Operations:	\$ 14,288.38	\$ 35,493.29	\$ 27,376.19
Depreciation added back in	\$ 541.09	\$ 541.09	\$ 539.00
Net Income	\$ 14,829.47	\$ 36,034.38	\$ 27,915.19



CITY COUNCIL MEETING - STAFF REPORT

Author: David Palmer
Department: Recreation Department
Subject: General information on the Parks & Recreation
Date: June 2nd 2021
Type of Item: Monthly Information

Background:

We are trying to keep our watering of the parks to a minimum

T-Ball and Boys & Girls Machine Pitch is now finished

We are in the middle of baseball and softball

We are now taking Soccer registrations



June 2021 Recreation Report

	2020 # of participants	2020 Revenue	2021 # of participants	2021 Revenue
T-Ball	50	\$2,000.00	80	\$3,200.00
Girls Machine Pitch	25	\$1,000.00	38	\$1,520.00
Boys Machine Pitch	59	\$2,360.00	63	\$2,520.00
Girls Softball - Totals	73	\$4,745.00	82	\$5,330.00
Boys Baseball -Totals	113	\$7345.00	136	\$8,840.00
Swim Team	19	\$570.00		
Boys Basketball	75	\$3,750.00		
Girls Basketball	58	\$2,900.00		
Soccer	220	\$8,800.00		
Flag Football	98	\$3,920.00		
Tackle Football	n/a	n/a		
Youth Volleyball	85	~~\$4,250.00~~	116	\$5,800.00
Wellness Center	2020 Annuals	2020 Monthly's	2021 Annuals	2021 Monthly's
May	1,351	14	1,487	149
May	2020-2021	2019-2020	2018-2019	2017-2018
Operating Revenue	\$151,273.88	\$153,588.61	\$174,419.84	\$161,763.19
*Operating Expenses	\$234,946.35	\$249,514.72	\$243,491.04	\$220,584.75

(*Figures do not include \$50,000 bond payment)

Recreation:

- We are in the middle of baseball and softball season
- We just finished our T-Ball, and boys and girls machine pitch
- Soccer registrations are now open

Parks:

- We are trying to conserve water in our parks

Wellness Center:

- We are up and running for our pool season
- We had 2,563 recorded visits during May however our system was down for another week (this makes 3 months in a row) and numbers were not tracked during that time. Remember that number only includes each time a member swipes their card for entry



CITY COUNCIL MEETING - STAFF REPORT

Author: Pratt Redd, Economic Development Specialist
Department: Economic Development
Subject: Independence Day Celebration
Date: June 22, 2021
Type of Item: Update

Event Update & Overview

We are a few days away from our world famous Independence Day celebration! I just wanted to give a quick update on the event.

Booth Update

We have filled our food booths - 20 food vendors total. BBQ, Traditional Navajo, Hawaiian, Filipino, Burgers, Cotton Candy, Ice Cream, Lemonade, Tacos and More! We currently have 2 craft booths available, and 5 information booths available. If any candidates would like to hand out information, now is the time.

Band & Fireworks Update

Paradise City is an 80's classic rock cover band and will be our performers from 7:00-9:59 PM. We booked our band through Utah Live Bands, this is the 10th-11th time we have used their service for the sound and band, they are great to work with.

FireStorm Pyro, our longtime fireworks partner, will have a team here Thursday evening and they'll work through the day Friday to get everything ready for the big show on Saturday. Preston and his crew, along with Corey Spillman and his team have the area prepped for the fireworks.

Parks & Community Update

Administration, Public Works, Parks and Recreation & Others have their standard to-do's, and have been getting those items all checked off. They have done so happily and the event couldn't happen without their assistance.

Parade Update:

Mark and Kari Bake, along with Nichole Safrit, have the parade under control. Council Float - If the big red firetruck is not working we will find a pick-up for the council, and we will have the council behind the Grand Marshals this year. Our Grand Marshals are our local Gold Star Families - Betty Workman, Terri Winder, Tom Palmer, and Leslie Laselute. They will represent the families and the men who have lost their lives, defending our freedom.



CITY COUNCIL MEETING - STAFF REPORT

Author: Kim Palmer, Finance Director
Department: Finance
Subject: Adopting the Certified Tax Rate
Date: June 22, 2021
Type of Item: Resolution

Background

Utah State Code requires that the City adopt a Certified Tax Rate each year on or before June 22nd.

Budget Impact

The property tax collected by the Blanding City is budgeted to fund General Fund expenses.

Department Review

The City's current tax rate is set at .002192, the proposed tax rate is .001887.

Each year the rate is adjusted to "provide the same ad valorem in property tax revenues for a taxing entity as were budgeted by the taxing entity for the prior tax year." (Utah Code 59-2-924)

Rates do not usually stay the same, due to value changes, reappraisals, legislative mandates or court orders. In setting the rate an increase in property values will equal a lower rate and a decrease in values will equal an increase in rates. This keeps the amount collected by the entity equal to budgeted revenues of the prior year.

In the calculation for new growth a value of \$1,074,167 is multiplied by the new rate of .001887 setting a new growth revenue of \$2,027.

Recommendation

It is recommended that the City of Blanding adopt the resolution setting a certified tax rate of .001887 and take the new growth of \$2,027.

Attachments

Resolution 06-22-2021-1 Adopting the Certified Tax Rate



RESOLUTION 6-22-2021-1
A Resolution of Adopting the Certified Tax Rate

Whereas, pursuant to Utah State Code, Blanding City is required to establish and set forth the certified tax rate for property located within the corporate boundaries of Blanding City; and

Whereas, the certified tax rate must be established on or before June 22nd day of each year, unless an increase in the certified tax rate is required.

Whereas, the certified tax rate established by this resolution is sufficient to provide the revenue necessary to operate the General Fund and does not exceed the certified tax rate established by San Juan County.

Therefore, the certified tax rate for property located within the corporate boundaries of Blanding City for the year 2021 be set and distributed as follows;

General Property Tax Rate .001887

Therefore, if the San Juan County Clerk adjusts the certified tax rate after the adoption of this resolution, the City Recorder is hereby authorized to accept the modified rates for the City as long as it does not represent a tax rate increase over the current rate.

PASSED, ADOPTED, and APPROVED this 22nd day of June 2021.

Signed _____
Joe B. Lyman, Mayor

ATTEST:

Kim V. Palmer, Deputy Recorder



CITY COUNCIL MEETING - STAFF REPORT

Author: Bret Hosler, Community Development Director
Department: Community Development
Subject: Airport Project - Awos III
Date: June 22, 2021
Type of Item: Discussion,

Background

Blanding Municipal Airport has been working the last several years towards the installation of a Wildlife fence completely around the airport property to try and keep deer and other animals from crossing the runway and off airport property. There have been several near hits the last few years. As you all know the Ute Tribe has not completed a land exchange that was agreed to over thirty plus years ago. This has required us to have to pick another project so we do not lose our FAA funding. The State of Utah currently owns the weather station just west of the Airport property on Lyman's farm. It is very old equipment and needs to be replaced. They have no desire to own the new weather station. An airport weather station is called AWOS. The type of weather station needed going forward is AWOS III.

Budget Impact

No budget impact for construction of a new AWOS III - but there would be ongoing maintenance cost of just over 6000.00 dollars a year and utilities costs.

Department Review

Administration
Community Development
Finance

Recommendation

Proceed with AWOS III contract based on City review and 100% Federal funding for the install

Attachments

Consultant recommendation information



June 10, 2021

Mr. Bret Hosler
City of Blanding
50 West 100 South
Blanding, Utah 84511

RE: Award Recommendation Letter
Schedule I – Install AWOS III P/T
Blanding Municipal Airport – Blanding, Utah
AIP No. 3-49-0002-019-2021 | ACI No. 216478

Dear Mr. Hosler,

Bids were received for the above noted project on May 19, 2021. One (1) bid was received and is shown in the attached bid tabulation.

The bid was reviewed for math errors, bid bonds and other items of responsiveness. The bid appears to be responsive. A general review of the bid is summarized below:

CONTRACTOR	5% Bid Bond Included	Required Proposal Sheets Included	Addenda Acknowledged	Listed on Federal Disbarred Contractors List ¹
Mesquite Electric, LLC	Yes	Yes	Yes	No
¹ Based on information from the Federal System for Award Management website, accessed on May 19, 2021.				

No Contract DBE Goal was set for this project, due to limited subcontracting opportunities.

A great deal of effort was put forth to attract bidders to this project. A total of five (5) potential bidders were sent the Invitation for Bids, and a total of seven (7) sets of plans and specifications were sent out to potential bidders, plan rooms, and suppliers. The advertisement for bids for the project was published for two (2) consecutive weeks prior to the bid opening. A pre-bid conference was held online to answer questions, which had attendance by a supplier and potential prime contractor.

The following table shows the relationship of the bid to the engineer's estimate for construction costs:

Contractor	Schedule I	Total
Mesquite Electric, LLC	\$342,570.00	\$342,570.00
Engineer's Estimate	\$230,202.50	\$230,202.50

Based on conversations with the bidder, there is an alternative, approved AWOS III P/T system that could be utilized with a cost reduction of \$65,000.00. This alternative meets all requirements for an FAA Certified system, and the vendor is on the approved suppliers list maintained by the FAA (see attached). There are 4 minor discrepancies in the bid specifications that can be waived to allow for the installation

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970.242.0101 | armstrongconsultants.com

of this system. These discrepancies would not impact the quality of the system, but are legacy items in the specification that are overly restrictive in comparison to the guiding FAA documentation. A full list with explanations is available in the attached document.

Our recommendation is to award a contract based on the May 19th, 2021 bid received with the negotiated lower price. Full project costs and funding as follows:

DESCRIPTION	AMOUNT
Construction	
Schedule I	\$ 342,570.00
-Negotiated Cost Savings	\$ -65,000.00
Construction Total	\$ 277,570.00
Engineering	
Design Engineering	\$ 21,580.00
Construction Engineering	\$ 34,060.00
Engineering Total	\$ 55,640.00
Administration	
Admin Expenses (Estimated)	\$ 5,000.00
Administration Total	\$ 5,000.00
Total Project Cost	\$ 338,210.00
Budget Summary	
FAA Share (019-2021) 100%	\$ 338,210.00

We also recommend entering into a memorandum of understanding for transferring the AWOS III P/T to FAA Facilities for a reasonable cost, and if the cost is not reasonable, to expect an annual service contract price of \$5,500 - \$6,000 dollars for the maintenance and operation of the AWOS.

If you have any questions regarding this matter, please contact our office.

Sincerely,
ARMSTRONG CONSULTANTS, INC.


Eric Rink, P.E.

Airport Project Manager
ER/clis

Enclosures: Bid Tabulation
FAA Certified Vendors List
Specification Discrepancy List

cc: Mr. Eric Trinklein, FAA - Denver ADO
Mr. Craig Ide, UDOT
Mr. Matt Swapp, UDOT



Blanding Municipal Airport
Blanding, Utah
Install AWOS
AIP No. 3-49-0002-019-2021
ACI No. 216696
Bid Opening: May 19, 2021 at 10:00 a.m.

					Engineer's Estimate		Mesquite Electric LLC	
Item No.	Spec No.	Description	Qty	Unit	Unit Price	Amount	Unit Price	Amount
Schedule I - Install AWOS III P/T								
1	C-105	Mobilization	1	LS	\$ 20,000.00	\$ 20,000.00	\$ 15,000.00	\$ 15,000.00
2	P-151	Clearing and Grubbing	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
3	P-610	Concrete	Incidental	Incidental	Incidental	Incidental	Incidental	Incidental
4	L-108a	No. 6 AWG, Solid, Bare Counterpoise Wire, Installed in Trench, Above the Duct Bank or Conduit, Including Ground Rods and Ground Connectors	2,127	LF	\$ 1.50	\$ 3,190.50	\$ 3.50	\$ 7,444.50
5	L-108b	#2 THW CU Wire, including insulated ground	6,471	LF	\$ 3.50	\$ 22,648.50	\$ 4.50	\$ 29,119.50
6	L-110	2-Inch PVC Conduit (Direct Earth Burial)	2,157	LF	\$ 5.50	\$ 11,863.50	\$ 8.00	\$ 17,256.00
7	L-126a	AWOS System - Level III P/T	1	LS	\$ 165,000.00	\$ 165,000.00	\$ 265,000.00	\$ 265,000.00
8	L-126b	Splice Base	5	EA	\$ 500.00	\$ 2,500.00	\$ 750.00	\$ 3,750.00
TOTAL SCHEDULE I					\$ 230,202.50		\$ 342,570.00	

					Engineer's Estimate		Mesquite Electric LLC	
Bid Total - Schedule I					\$ 230,202.50		\$ 342,570.00	



RESOLUTION 6-22-2021-2

Fireworks Restrictions

WHEREAS, The Blanding City Fire Chief has the authority, in accordance with the guidelines set by the state Fire Marshall to regulate Aerial Fireworks, as defined in Utah Code 53-7-202 as a Class C dangerous explosive, and;

WHEREAS, the Blanding City Council is the municipal legislative body to determine regulation of non-aerial fireworks, Class C common state approved explosive, as defined in Utah Code 53-7-225;

NOW, THEREFORE, it is hereby resolved by the Blanding City Council to delegate regulatory authority to the City Fire Chief of any Class C common state approved explosive, and inform City Council, during the calendar year 2021.

ADOPTED AND APPROVED this 22nd day of June, 2021.

SIGNED:

Joe B. Lyman, Chair

ATTEST:

David S. Johnson, City Manager/Recorder



Fireworks Restrictions - June 22, 2021

Dear Blanding City Residents & Businesses,

With the support of the Mayor and City Council, **Effective Immediately, all Aerial Fireworks are Prohibited within Blanding City Limits.** This is due to the extreme fire conditions and limited resources during this drought season. Per Utah State Code, 53-7-202, the following is defined as Class C dangerous explosives, "Aerial Fireworks":

- (a) "Class C dangerous explosive" means a class C explosive that is:
 - (i) a firecracker, cannon cracker, ground salute, M-80, cherry bomb, or other similar explosive;
 - (ii)
 - (A) a skyrocket;
 - (B) a missile type rocket;
 - (C) a single shot, or reloadable aerial shell; or
 - (D) a rocket similar to one described in Subsections (6)(a)(ii)(A) through (C), including an aerial salute, a flash shell, a comet, a mine, or a cake containing more than 500 grams of pyrotechnic composition; or
 - (iii)
 - (A) a bottle rocket;
 - (B) a roman candle;
 - (C) a rocket mounted on a wire or stick; or
 - (D) a device containing a rocket described in this Subsection (6)(a)(iii).
- (b) A "class C dangerous explosive" does not mean exempt explosives.

By approval of the City Council, per Resolution 06-22-2021-1, the Fire Chief also has the discretionary authority to regulate non-aerial fireworks, Class C common state approved explosives. However, at the time of this letter, non-aerial fireworks are permitted. **Should you be found responsible for the starting of a fire, any and all costs of that suppression effort will be borne by the responsible party.**

SIGNED:

Corey Spillman, Fire Chief

Joe B. Lyman, Mayor

David S. Johnson, City Manager